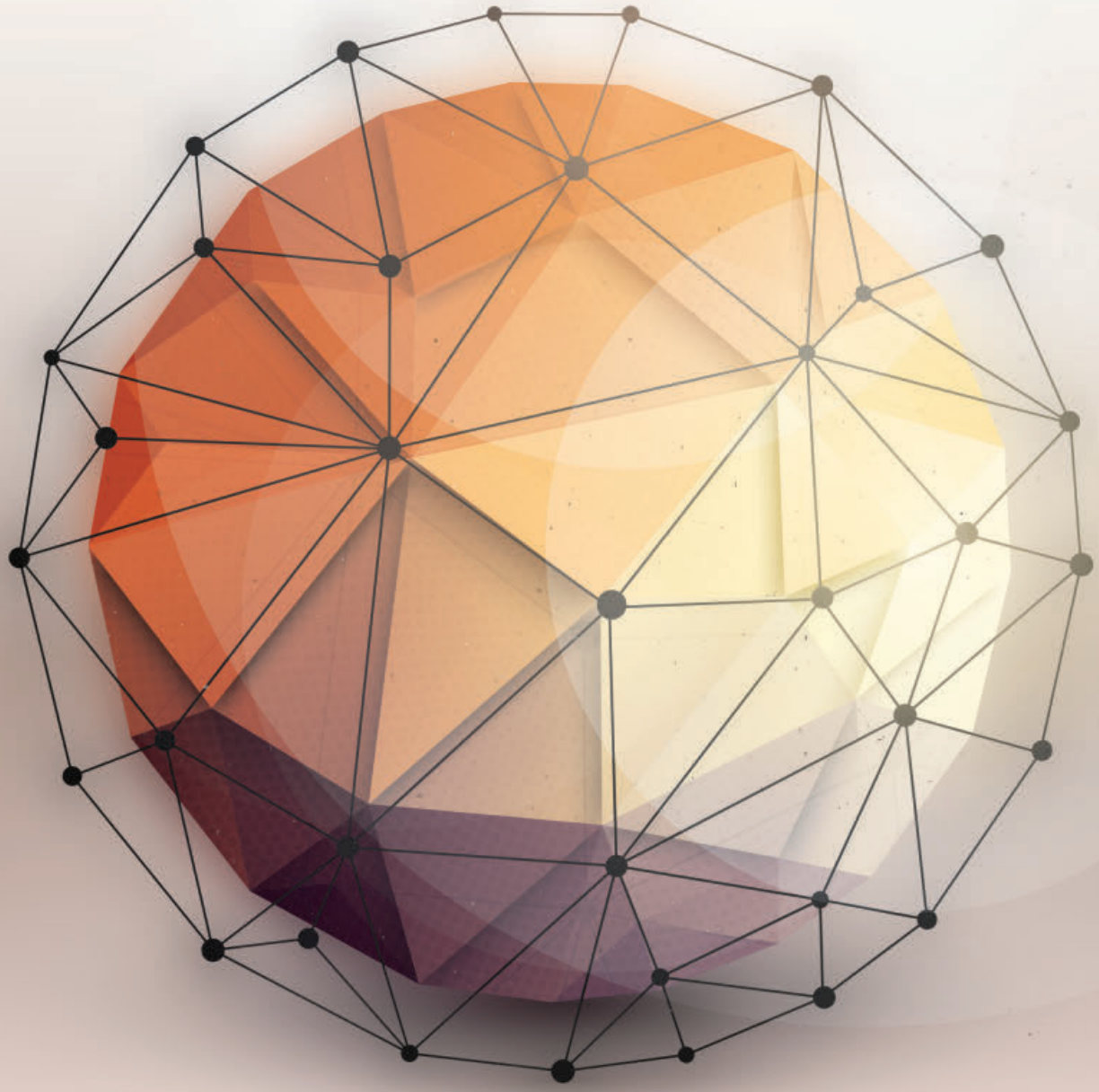
City of

ROSWELL

Budget '17



Approved Budget

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Roswell

Georgia

For the Fiscal Year Beginning

July 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Roswell, Georgia for its annual budget for the fiscal year beginning July 1, 2015.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Modern Spirit. Southern Soul.

Welcome

This Introduction section contains a list of Principal City Officials, message from the Mayor, message from the City Administrator, City Strategic Goals, and Priority Based Budgeting Results.

City Council

Kay Love
-City Administrator

Michael Fischer
-Deputy City Administrator

Department Heads

Alice Wakefield
-Community Development

Dan Skalsky
-Environmental/ Public Works

Keith Lee
-Finance

Ricky Burnette
-Fire

Rusty Grant
-Police

Morgan Rodgers
-Recreation and Parks

Steve Acenbrak
-Transportation

Marcelo Zapata,
Post 1
Councilmember

Mike Palermo,
Post 2
Councilmember

Donald Horton,
Post 3
Councilmember

Kent Igleheart,
Post 4
Councilmember
Mayor Pro Tem

Jerry Orlans,
Post 5
Councilmember

Nancy Diamond,
Post 6
Councilmember

Message from the Mayor

Thanks to an improved economy and one of the lowest unemployment rates in the state, Roswell's tax revenues are projected to increase by $4 million dollars to $64.7 million dollars without a tax rate increase. These rising revenues allows the city to improve services and invest in capital improvements to ensure that Roswell continues to thrive and to balance the budget.

Roswell's 2017 budget adds six employees, including four new positions in E-911 Communications, increasing the number of full-time city employees to 610. A merit based salary raise for employees averaging 4% is included in the budget.

New Capital investments for 2017 total $14.2 million dollars, including $1.1 million to extend the Riverwalk past the Chattahoochee Nature Center, $1.2 million for new trails and sidewalks, $1.4 million dollars for a fire truck, and $895,000 for police radios and an improved city-wide security system.

By improving our City services, investing in infrastructure, the budget ensures that Roswell will remain the best place to live in the State of Georgia.

Jere Wood

Mayor Jere Wood

Roswell

Message From the City Administrator

The foundation of the City of Roswell's Fiscal Year (FY) 2017 Approved Budget is to strengthen connections.

The City of Roswell prides itself in its connections with the resident and business communities. To keep up with the theme of "being connected" we continually strive to further strengthen our connections. To that end, the City recently opened the Roswell Rotary Dream Field at Waller Park Extension for adaptive programming and has also opened a new indoor therapeutic pool at the Adult Recreation Center.

The Approved Budget for FY 2017 contains proposals for projects that will extend sidewalks and improve pedestrian mobility as part of its goal to improve connectivity. The SR140 Sidewalks and the Pedestrian Mobility projects are two such projects.The Grove Way and Bush Street project will also improve connectivity by enabling two way traffic. Grove Way is currently a one way street.

The Special Events Division will establish an online application for event organizers providing a user friendly application and payment process.

By focusing on building and strengthening connections, the City hopes to continue to improve the quality of life of Roswell citizens and improve their overall experience. This will also help to promote the City's vision to be the premier riverside community, connecting strong neighborhoods and the entrepreneurial spirit.

The City will also be investing in other capital projects. The Approved FY 2017 Budget includes the allocation of over $14.2M towards maintenance and one time capital for transportation, recreation, arts and cultural, public safety, and citywide improvements. All of these projects will better the City and align to one or more of Roswell's six strategic goals. The City plans to focus on the strategic goals as follows:

A Safe and Secure Environment

•Replacing the current X26 Tasers with new models to allow police officers to have the necessary and proper equipment to continue to provide the high level of service to the community.
•Continuation of the replacement of portable radios for digital compliance with the new North Fulton Regional Radio System.
•Continuing to upgrade and replace the City's fleet of specialized fire apparatus by replacing Ladder Truck 5.
•Replacing worn and dated personal protective equipment for fire department personnel with the latest life-saving technologies.
•Replacing Tactical Vests and Helmets for SWAT and Special Investigative Services.

Well-Designed Livable Community with Strong Neighborhoods

•Five year plan for repairs and maintenance to indoor and outdoor recreational facilities.

Kay Love
City Administrator

•Funding a Sidewalk Connectivity Program that will improve sidewalks, signage and other pedestrian related traffic control devices.
•Extension of a sidewalk and a multi-use trail along SR140/Houze Road North of Hembree Road to Saddle Creek.

Sustainable Infrastructure and Community Resources

•Replacing the storm water pole camera that helps investigate blockages, leaks and damage in stormwater pipes.
•Continuing to provide funding for water line replacements based on analysis of the highest priority projects citywide.
•Acquiring a Stormwater Jet/Vacuum Truck that will result in better response time to emergency situations.
•Replacing the 20 year old tin roof at Bulloch Hall to preserve the contents of the museum.

Access to Cultural, Historical, Recreational and Leisure Opportunities

•Renovation of an old and outdated playground at Sweet Apple Park that will include a shade structure.
•Park Beautification funding for general repairs and improvements to improve the park experience for Roswell citizens and visitors.
•Funding final phase of Roswell Riverwalk project from Chattahoochee Nature Center to Willeo Trail.
•Providing funding for renovation and repairs at the Historic Museums.

Economic Development and Vitality

•Funding for Grove Way and Bush Street. This project will remove ahill, widen Grove Way and Bush Street, and build a sidewalk. The reconstruction will improve visibility and enable two way traffic thus doubling fire, emergency and public access to the Child Development Association (CDA), Pleasant Hill Baptist Church, Housing Authority and its Veranda Project.
•Funding for the next phase of the Historic Gateway Transportation Project. This project will provide for widening and improvement to SR 9 and will eliminate the reversible lanes on SR 9 between SR 120 and the Chattahoochee River crossing by adding one additional lane and a median of varying width along the entire 1.25-mile corridor. The project will also grade separate the intersection of SR 9 with Riverside Road/Azalea Drive and replace the deficient Riverside Road bridge crossing over Vickery Creek.
•Funding to Roswell Inc. for economic development initiatives citywide as outlined in the City's Strategic Economic Development Plan.

Good Governance

•Funding to build an IT Disaster Recovery environment that will align with the City's overall business continuity plan. This environment will provide a fail-over to prevent and / or minimize interruption of mission critical City IT resources against service disruptions caused by, but not limited to, natural disasters.
•Funding for an Employee Wellness Center that is designed to lay a foundation for healthier living, and build upon each subsequent year, in an effort to reduce the cost of healthcare so that those savings may be passed on to both the City and employees in more financially beneficial ways.
•Continued replacement/renovations for City facility maintenance and vehicle replacement programs.

Prudent Financial Management

The City of Roswell is a gold standard for financial policies and practices that have allowed it to establish and maintain a strong financial position. These policies and practices, along with the leadership of Mayor and City Council and commitment of City employees, have allowed the City to withstand the economic uncertainties of the recent past without significantly impacting City services.
Despite an average decline in property tax revenues of approximately 2% from FY 2010 to FY 2015, the City has maintained the same total property tax rate of 5.455 mills since it was reduced to that level in FY 2009. The Approved Budget maintains that same tax rate for FY 2017.

Sales tax revenues continue to

demonstrate a growing local economy albeit at a slower pace as compared to the prior year. For the first eight months of FY 2016 total sales tax revenues have exceeded the prior year by 1.3%. The FY 2017 Approved Budget forecasts sales tax revenues of $23.4M based on anticipated economic growth in and around Roswell.

Finally, the Approved Budget is consistent with the financial policies adopted by Mayor and Council to ensure the City's financial strength. The Budget is balanced utilizing current year revenues to fund operating expenditures and maintenance capital.

The Budget also maintains the City's required financial reserve policy in the General Fund of 25% of operating expenditures, resulting in over $15M set aside to bolster the City's financial position and ability to respond to unforeseen or catastrophic events.

The FY 2017 Approved Budget carries out the City's vision by investing in those areas that are vital to supporting the City's strategic goals while maintaining the City's fiscal strength and stability, focusing on continuing to build and strengthen connections to ensure a vibrant community.

Strategic Goals

In FY 2014, the City completed the initial implementation of the Priority-Based Budgeting (PBB), a new approach to budget development. PBB is an innovative approach that has been recognized as a best practice by the Government Finance Officers Association (GFOA), International City/County Management Association (ICMA), and has been implemented in over sixty cities of all sizes across the country.

The philosophy of PBB is that resources should be allocated to those programs or services that best meet the goals and objectives that are of greatest value to the community. In other words, the services and programs provided by the City should be driven by the priorities of the community. PBB also serves as a tool for strategic decision-making as it can be utilized in all aspects of the budget process, whether deciding to continue, add, and/or eliminate a program or service.

With the assistance of the Center for Priority-Based Budgeting, the City developed a set of Results and Definitions based upon the City's previous work in developing a vision, mission, and strategic goals.

The results and accompanying definitions approved by the Mayor and City Council are provided on the following pages.

Vision Statement

To be the premier riverside community, connecting strong neighborhoods and the entrepreneurial spirit.

Mission Statement

To provide our citizens with responsive, high-quality services in a fiscally sound manner to ensure Roswell continues to be a vibrant community.

Priority Based Budgeting Results

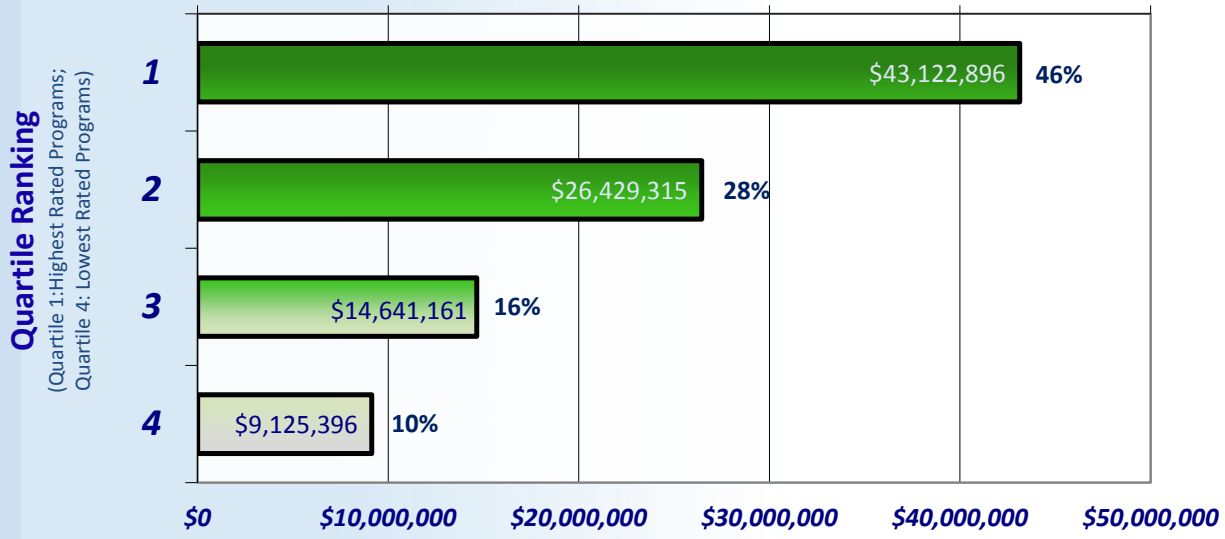
Upon completion of the PBB process, results of the initial implementation showed that the City was allocating approximately 74% of its resources to the highest priority programs (quartiles one and two).

For FY 2016, the percentage of dollars allocated to Quartile 1 and 2 has increased by 1% to 75%.

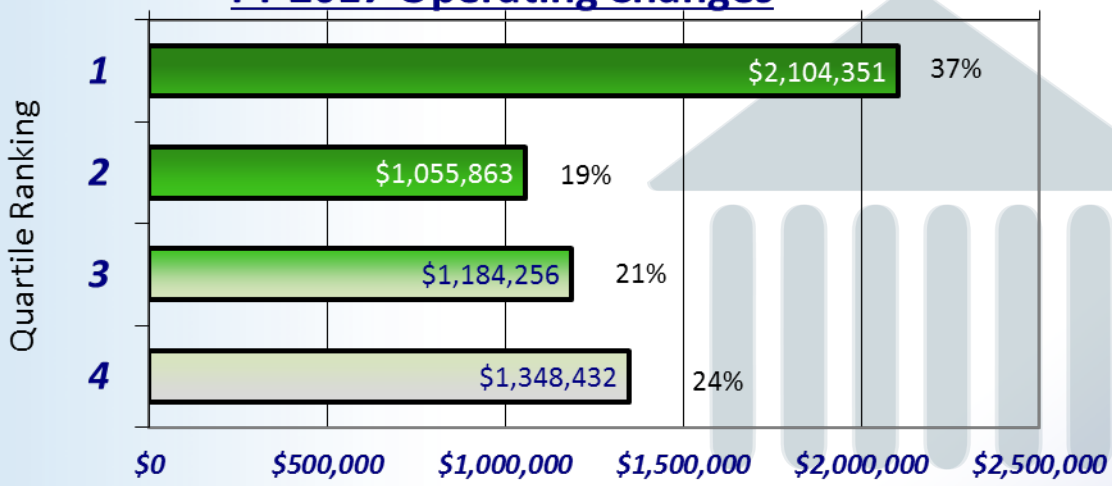
For FY 2017, we continue to allocate dollars primarily in Quartile 1 (37% of the Approved Changes in FY 2017).

The process also identified many opportunities for further study to ensure that City resources are allocated to high priority programs. Staff has developed a work plan to examine these opportunities in the coming fiscal years.

Priority Based Budgeting: FY 2016 Spending Array Perspective

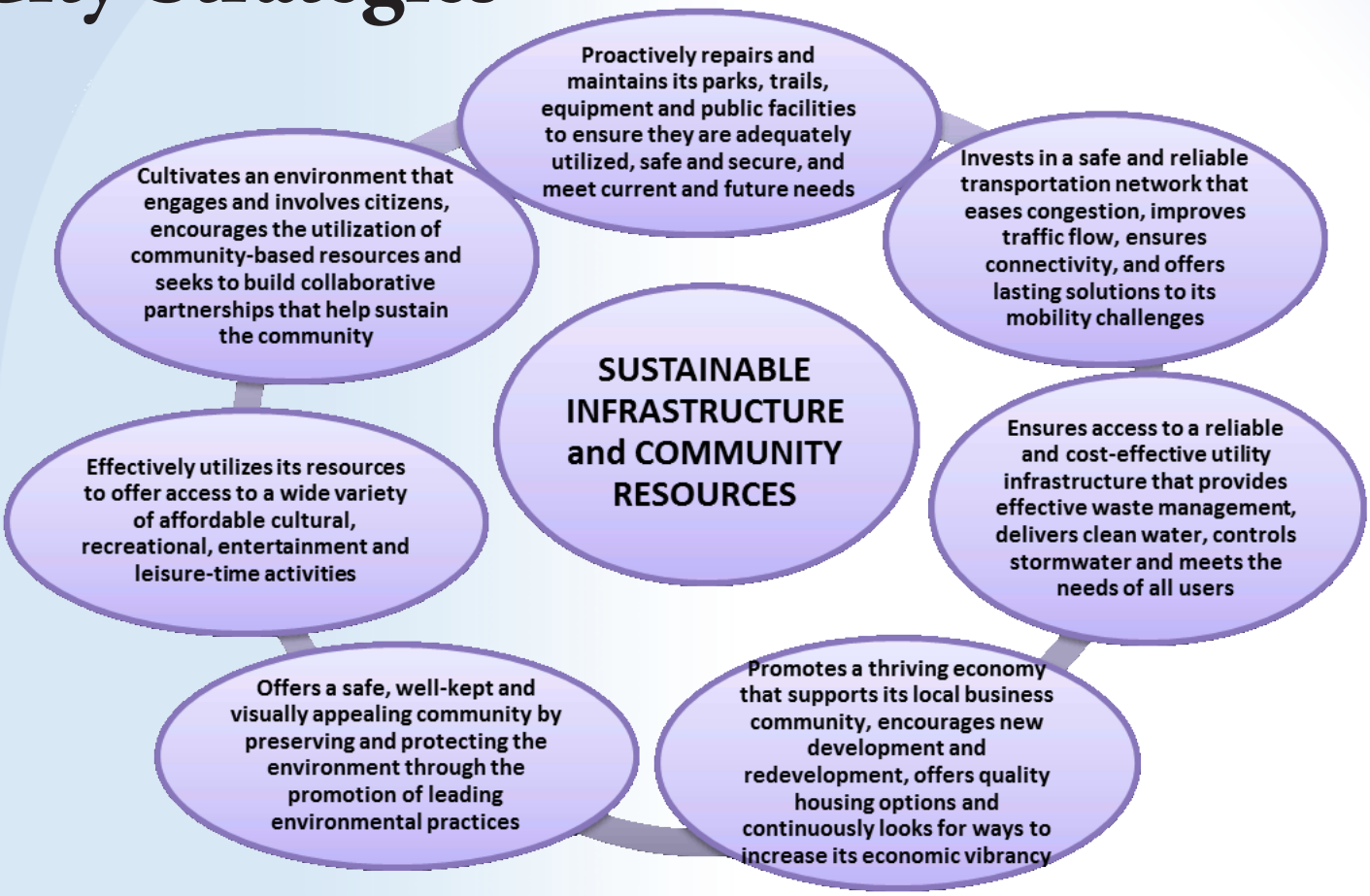


FY 2017 Operating Changes



City Strategies

City Strategies



City Strategies

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Financial Policies & Procedures

Balanced Budget

The development and management of the City of Roswell's Annual Budget and Program for Services is governed by formal policies, accepted practices, and the City of Roswell's budget principles. The principles that guide the development of the City of Roswell's budget is a balanced budget where current year revenue is equal to or is greater than operating expenses and maintenance capital; unassigned fund balance is used for one-time capital and road resurfacing/reconstruction. A number of the other pertinent policies and practices are outlined in this section.

Budget Process

The City of Roswell's budget process is designed to meet the service needs of the City by integrating the planning and implementation of City programs and objectives with the allocation of resources sufficient to support such services and projects. The framework of the City budget is built with the following purposes in mind:

- Establishes a plan of policy and operation, which allocates resources of the City to achieve specific city goals and objectives, and guides the City's activities;
- Provides management information as a comprehensive recording of information relative to both the character and scope of city activity; and,
- Establishes financial control by controlling through prioritization of programs/projects the allocation of revenue to various activities and allowing public officials, administrators, and citizens to ensure legality, accuracy, and conformity to legislative and administrative standards.

The main feature in the development of this budget document is to present the information in such a way as to be readable and understandable to the general public while providing sufficient detail in the financial, program, and policy information to guide the departments in program performance and to assist the administration and public officials in program evaluation and monitoring.

The budget cycle consists of four distinct phases: Development and Preparation, Review and Adoption, Implementation, and Monitoring.

Development and Preparation: Departments develop and submit the initial budget requests to Budget staff. The departments base these initial requests on continuing and new activities and programs to meet goals established by the Mayor and Council. The Budget staff work with the City Administrator to review department requests, to compare the projected revenues against the requested expenditures by fund, and to present the preliminary budget to the Mayor. The Mayor refines the requests and develops the Mayor's Proposed Budget which is presented to the City Council.

Review and Adoption: The City

FY 2017 BUDGET CALENDAR

City Staff Meeting/City Staff Milestone Date
Mayor & City Council Meetings

JANUARY, 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1/25 (5:00 p.m.) - Mayor & City Council Work Session: 1)-Budget Principles, 2)-Economic Outlook, 3)-5-Yr Forecasts, 4)-FY 2017 Budget Calendar

1/27 - Budget Kickoff for Staff

FEBRUARY, 2016						
S	M	T	W	T	F	S
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21	22	23	24	25	26	27
28	29					

2/22 (5:30 p.m.) - Mayor & City Council Work Session: 1)-Personnel/Benefits, 2)-Revenues/Fees
2/24 - FY 2017 Budget Requests due from Departments

MARCH, 2016						
S	M	T	W	T	F	S
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3/14 (5:30 p.m.) - Mayor & City Council Work Session: 1)-One-Time Capital Priorities, 2)-Capital Financing Plan

APRIL, 2016						
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4/11 (5:30 p.m.) - Mayor & City Council Work Session: FY 2017 Budget -Outside Organization Presentations: Roswell Historic Society, Downtown Development Authority, Roswell CVB.

4/25 (5:30 p.m.) - Mayor & City Council Work Session: FY 2017 Budget -Outside Organization Presentations: Roswell Arts Commission, Roswell INC.
4/25 - FY 2017 Proposed Budget presented to Council

MAY, 2016						
S	M	T	W	T	F	S
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29	30	31				

5/2 (11:30 a.m.) - Mayor & City Council Work Session: FY 2017 Budget - Department Presentations

5/9 - 1st Reading of Budget Ordinance and Millage Rate Ordinance - Public Hearing
5/16 - Millage Rate Public Hearing (Special Called Public Hearing - 6:30 pm)

5/23 - 2nd Reading of Budget Ordinance and Millage Rate Ordinance - Public Hearing

JUNE, 2016						
S	M	T	W	T	F	S
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26	27	28	29	30		

JULY, 2016						
S	M	T	W	T	F	S
					1	2

07/01 - FY 2017 begins

Council reviews the proposed budget, holds public hearings, and adopts the budget for the upcoming fiscal year.

Implementation: Services, programs, and projects in the Approved Budget are carried out by City Departments.

Monitoring: The City Administrator and the Office of Strategic Planning and Budgeting work throughout the year to monitor the City's budget. Each month a budget report is submitted to the Administration, Finance, and Recreation & Parks committee to provide a status report on revenues and expenditures. The Office of Strategic Planning and Budgeting also reviews and approves all check requests and requisitions for accuracy. Departments are not allowed to exceed expenditures at the department by fund level.

Basis of Budgeting/Accounting

All budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Our budget is balanced, where revenues meet or exceed expenditures. Revenues and expenditures for budgetary purposes are recognized on the modified accrual basis to include encumbrances, which measures cash and all other financial assets that can readily be converted to cash. The basis of accounting for the governmental funds is modified accrual and the basis of accounting for the proprietary funds is full accrual. Full accrual recognizes economic events regardless of when cash transactions occur. Full accrual only requires reasonable assurance that the cash will be collected, while modified accrual accounting provides greater assurance that the cash will be available to pay liabilities when they come due.

Financial Policies and Procedures

The Roswell City Council has adopted a set of financial policies to govern the financial management of the various City funds. The practice of these policies has enabled the City to maintain an AAA uninsured rating with Moody's and Standard and Poor's. These policies cover 1) Budget Amendments for expenditures, 2) budget amendments for revenues, 3) budget transfers for expenditures, 4) budget transfers for revenues, and 5) City's Investment Policy. The City of Roswell has also established procedures for 1) deposits, 2) deferred revenue, 3) disposal of assets, 4) purchasing, 5) petty cash, 6) acceptance of checks, 7) change drawer fund 8) purchasing card, 9) contracts, and 10) returned checks.

The City has developed financial policies to ensure that the City's financial resources are managed in a prudent manner. The City maintains the goal of a structurally balanced budget to achieve long-term financial stability for the community. Current revenue will be sufficient to support current operating expenditures plus recurring capital (defined as "balanced budget"). Unreserved fund balances of three months operating expenditures will be maintained in the General Fund. Additional fund balance can be used for nonrecurring capital expenses. However, if projected revenue in future years is not sufficient to support projected requirements, an unreserved ending balance may be budgeted to achieve structural balance. This year's budget is also reviewed in respect to how the decisions made this year will affect the City's revenues and expenditures in the following years.

Revenue and Expenditure Policies

Current expenditures (both operating and recurring capital) are to be financed with current revenues. Fund balance in excess of authorized reserves will be used for one time capital purchases. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one-time revenues. The City shall strive to avoid short-term borrowing to meet operational budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Revenue estimates are based on historical trends and current information. The two largest revenue sources of property tax and sales tax are based upon historical data. User fees such as water and sewer, solid waste, and participant recreation rates are based on current number of users and historical trends.

Budget Transfers and Amendments

Since a budget is an estimate of revenues and expenditures, the budget management process does allow for transfers and amendments to the budget. The City of Roswell Budget Amendment/Budget Transfer process is regulated by the Official Code of Georgia Annotated and local policies. The level of control, the level at which budgeted expenditures may not legally exceed budgeted revenues plus allocated fund balance, is set at a minimum at the department level for each fund. Any increase

in appropriation in any fund for a Department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among Departments, shall require the approval of the governing authority.

Budget Transfers of less than $1,000 that do not change the total department allocation require approval of the appropriate Department Head. Departments may transfer a maximum of $5,000 per year in this manner. Budget Transfers of $1,000 or more require approval of the City Administrator. Budget Transfers cannot increase the appropriation to any Department unless revenues to fund expenditures are from Deferred Revenue and/or State or Federal reimbursement grant funds. Budget Transfers cannot exceed $25,000 and shall not be used to fund new capital projects that have not been previously approved by the governing authority.

Budget Amendments require approval of the governing authority. Any increase in appropriation in any fund for a Department that does not qualify as a Budget Transfer, shall qualify as a Budget Amendment and require approval of Council at any regular or special meeting of Mayor and Council.

Capital Improvement Program

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the approved sources of funding. Capital requests are funded through fund balance, bond proceeds, grants, impact fees or other specially designated revenue sources.

The first year of the CIP is incorporated into the Annual Budget and Program for Services and is commonly known as the Capital Budget for the fiscal year. The Capital Budget is the governing body's annual appropriation for capital spending and authorizes specific projects and appropriates specific funding for these projects. The subsequent or outlying years of the CIP are updated and revised each year to reflect the changing needs and priorities of the City. Projects and financing sources listed in the CIP for years other than the first year are not authorized until the Annual Budget and Program for Services for those years is legally adopted. The outlying years serve only as a guide for future planning and are subject to further review and modification in subsequent years. Funding decisions are based upon the type of project. Recurring or maintenance projects are funded using operating revenues just like an operating expense. One time projects can use undesignated unreserved fund balance as a funding source. Other funding sources include federal and state grants, impact fees, bond issues, hotel/motel tax funding for trails, and enterprise funds.

Capital Assets are those things the City owns that cost a considerable amount of money and are intended to last a long time, such as buildings, land, roads, and vehicles. For an item or project to be considered a capital asset by the city, the project or purchase must have an initial purchase cost of $5,000 or more and last more than two years. However, the Capital Budget may have items in it that are not considered Capital Assets.

In order to effectively manage and track these items and projects, the capital projects fund has been created. With the exception of enterprise funds and E-911 fund, acquisition of all capital assets including all capital projects will be conducted through the capital projects funds.

After the annual audit has been completed the unspent and unencumbered balances of each capital project approved in the current year's budget will be re-allocated in the following fiscal year to their respective projects.

Accounting Policies

The budgeting and basis of accounting policies of the City of Roswell conform to Generally Accepted Accounting Principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. At the fund level, government funds use the modified accrual basis of accounting. All government fund types, expendable trust funds and agency funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available).

"Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities in the current period. The City considers revenues as available if they are

collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income, and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment opportunity.) These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred. Exceptions to this general rule include: 1) accumulated unpaid vacation, judgments, and claims which are not expected to be paid out of "available spendable resources", 2) principal and interest on general obligation long-term debt which are recognized when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year, and 3) inventory of materials and supplies which are recorded as expenditures when they are consumed.

Enterprise funds utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following is a summary of the more significant policies:

Fund Accounting/Fund Structure

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

Governmental Funds

General Fund: The General Fund accounts for resources that are generally not dedicated for a specific purpose. Most services provided are basic to the everyday operation of a municipality.

Major Revenues
- Property Tax
- Sales Tax
- Franchise, Alcohol, Business/ Insurance Taxes
- Fines and Forfeitures
- Licenses and Permits

Primary Services
- General administration
- Planning
- Financial services
- Fire protection
- Police protection
- Parks
- Transportation services

Special Revenue Funds: Used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. Special Revenue Funds currently used are: Cemetery Care Fund, Leita Thompson Rental Fund, Confiscated Assets Fund, E-911 Fund, State Grant Fund, Federal Grant Fund, Tree Bank Fund, Soil and Erosion Fund, County/Local Grant Fund, and Hotel/Motel Revenue Fund.

Major Revenues
- E-911 charges
- Confiscated Assets
- Federal and State Grants
- Hotel/Motel Tax

Primary Services
- E-911 Call Center
- SWAT and Crisis Negotiation
- Economic Development
- Tourism and Marketing
- Roswell INC.

Debt Service Fund:
Debt Service Funds are used to account for debt service transactions for bonds and other debts issued by the City.

Major Revenues
- Property Tax

Primary Services
- Payment of principal and interest on outstanding bonds.

Capital Projects Funds: Account for financial resources to be used for the acquisition or construction of

major capital facilities (other than those financed by proprietary funds, E-911 funds, or sponsored operations) and capital outlay. The Capital Project Funds are divided into two funds: Impact Fee Fund and Capital Projects Fund.

Major Revenues
- Transfers from other funds
- Impact Fees
- Bond Proceeds

Primary Services
- Acquisition, construction, and improvement of City buildings, facilities and roads as well as purchase and replacement of vehicles and equipment.

Proprietary Funds

Enterprise Funds: Enterprise Funds are used to account for operations: 1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis are to be financed or recovered primarily through user charges; or 2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability or other purposes. The City currently operates four enterprise funds: Solid Waste Fund, Water and Sewer Fund, Stormwater Utility Fund, and Recreation Participation Fund.

Major Revenues
- Solid Waste charges for service
- Water charges for service
- Stormwater charges for service
- Recreation participant charges for service

Primary Services
- Solid waste, recycling and yard waste collection
- Water production, treatment and distribution
- Stormwater management
- Recreation programs and special events

Internal Service Funds: A type of Proprietary Fund used to account for the financing of goods or services provided on a cost reimbursement basis by one department to other departments. The City has four internal service funds: Risk/Liability Fund, Worker's Compensation Fund, Group Benefits Fund, and Fleet Services Fund.

Major Revenues
- Charges to City departments

Primary Services
- Risk Management services
- Group benefits
- Employee professional development
- Fleet services

Fund Equity Policy

In a government there are two major classes of funds, Governmental and Proprietary. The Proprietary funds operate very similar to private-sector businesses. How much an individual customer pays typically will vary depending upon the quantity of goods or services. For the Proprietary Funds the focus is the inflows and outflows of economic resources (changes in net assets). Changes in net asset are recognized as soon as the cause of the change occurs, regardless of the timing of the related cash flows. Another way of looking at this is revenues are recognized as soon as they are earned, and expenses are recognized as soon as a liability is incurred. Equity of the Proprietary Funds is reflected with the terminology "Net Assets."

Net Assets

The term Net Assets is the terminology used for the equity of the Proprietary Fund and will also be in the Government-wide financial statements. Net Assets are also broken into three classes; invested in capital net of related debt, restricted, and unrestricted.

Invested In Capital Net Of Related Debt

Invested in capital net of related debt is equal to the capital assets minus any outstanding balance of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the government.

Restricted Net Assets

Restricted net assets include net assets that are not subject solely to the government's own discretion. This category would include resources subject to externally imposed restrictions (creditors, grantors, contributors, laws/regulation of other governments, constitutional provisions.) Restricted net assets cannot report a negative balance. If the liabilities exceed those assets, the excess is to be reported as reduction of unrestricted net assets.

Unrestricted Net Assets

Any remaining balance of net assets is reported as unrestricted net assets.

Most functions of a typical government however are supported by taxes rather than by user charges. These tax-supported or governmental functions operate quite differently from the business model just described. Normally, there is

no direct relationship between how much an individual taxpayer pays and the quantity of goods and services that same taxpayer receives. For example, the City does not charge every time the fire truck is sent to a call, likewise we do not charge the victim for the Police to make an arrest. Because of these differences the governmental funds measurement focus is based on inflows and outflows of the current financial resources (changes in net expendable assets). Further, changes in net expendable assets must have a near-term impact. Thus inflows are recognized only if they are available to liquidate liabilities of the current period within sixty days of year end. Similarly, future outflows typically are recognized only if they are a drain on current financial resources. Equity of the Governmental Funds is reflected with the terminology of "Fund Balance".

Fund Balance
The Governmental Accounting Standards Board Statement Number 54 (GASB 54) requires five components of fund balance; non-expendable, restricted, committed, assigned, and unassigned.

Non-Spendable Fund Balance
Non-spendable fund balance includes the value of the City's assets that will never be converted to cash. These include but are not limited to prepaid items and inventories. This will also include assets that will not convert to cash soon enough to affect the current period such as long-term receivables and the non-cash assets held for resale such as land.

Restricted Fund Balance
Restricted fund balance includes the value of resources that are limited in how they may be used by external enforceable legal restrictions. This may be the result of other governments through laws and regulations, grantors or contributions through agreements, creditors through debt covenants or other contracts, and enabling legislation that limits how revenue can be used.

Committed Fund Balance
Committed fund balance includes the value of resources that are limited by the Mayor and Council. Further, the limitation that has been placed on the resources can only be removed by similar action that committed these resources in the fund balance.

Assigned Fund Balance
Assigned fund balance includes resources that the government has intentions for use but are not externally restricted or committed through formal action by the Mayor and Council. The Mayor and Council approve who has the authority to assign these resource values. Examples would be the buyers issuing purchase orders for goods or services which are under the dollar threshold for Mayor and Council's approval.

Unassigned Fund Balance
Unassigned fund balance includes the remaining resources that have not been classified in the above categories. Only the General Fund may have a positive fund balance in this category. All other governmental funds will only have this classification, if the remaining resources are negative to balance the fund.

Stabilization Funds
Adequate fund balance in the governmental funds and net assets in the proprietary funds are a necessary component of the City's overall financial management strategy and a key factor in the external agencies' measurement of the City's financial strength.

Maintenance of fund balance and net assets assures adequate resources for cash flow and to mitigate short-term effects of revenue shortages.

The City shall maintain stabilization funds required by ordinance and/or bond covenants. The stabilization fund in the General Fund shall be 25% of budgeted expenditures. The Enterprise Funds shall have revenues budgeted in excess of expenditures and no more than 90% of unrestricted fund balance may be used. The stabilization fund will only be used to:

- Strengthen the City's position in response to self-insurance,
- Provide funds in the event of unplanned expenditures the City could face as a result of natural disaster or terrorist attack.

All expenditures drawn from stabilization funds shall require prior Council approval.

When a new Enterprise Fund is established the target reserve will be built by budgeting excess revenues and controlling the use of unrestricted net position. If stabilization funds fall below required levels as set by this policy, the Mayor and Council must approve and adopt a plan to restore this balance to the target level within 24 months. If restoration of the reserve cannot be accomplished within such period without severe hardship to the City, then the Mayor and Council will establish a different time period.

Funds not otherwise non-spendable, restricted, committed, and assigned represent balances available for appropriation at the discretion of the Mayor and Council.

However, the Mayor and Council will make every effort to use the unassigned funds for the following purposes:

- To provide pay-as-you go financing for capital projects
- To provide for revenue shortfalls resulting from unexpected economic changes or recessionary periods

Funds in excess of the policy plus non-spendable, restricted, committed, and assigned may be authorized by the Mayor and Council for expenditure within the City's annual budget.

Investment Policy

The City's Investment Policy is to invest public funds in a manner which will provide the maximum security with the best investment return, while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. This policy applies to all funds under the control of the City of Roswell which are eligible to be invested, exclusive of pension obligations. The City's investment objectives are:

- Safety: To insure that losses are avoided to the principal of the City's investments and deposits.
- Compliance: To conform to the requirements of Federal and State law.
- Liquidity: To generate sufficient cash to meet all operating requirements and pay obligations as they become due.
- Income: To maximize the amount of interest income within the constraints of the objectives.

Purchasing Policy

The City Charter and State law set forth requirements for the expenditure of local government funds for the purchase of goods and services. Per the City of Roswell Code of Ordinances, the City Administrator shall have the responsibilities and powers of the Purchasing Agent for the City and may delegate some or all of the responsibilities to the Purchasing Manager.

The Purchasing Manager shall establish procedures for purchases of goods and services involving the estimated expenditures of $75,000 or less. These procedures determine the thresholds at which the number and type of quotes are required. Purchases with anticipated amount of $75,000 or over require sealed bids or proposals.

The City has a partially decentralized purchasing process. Departments are allowed to make purchases for items under $2,500. For items between $2,500 and $25,000 the departments can obtain quotes. Quotes on items between $25,000 and $75,000 are to be obtained by the Purchasing Division.

Debt Service Policy

The Mayor and City Council adopted a formal debt policy in FY 2013 with the following objectives:

1. establishing conditions for the managed use of debt
2. creating procedures and policies that minimize the City's debt service and issuance costs
3. retaining the highest practical credit rating
4. maintaining full and complete financial disclosure and reporting

Additionally, the City's practices regarding debt are governed by the State of Georgia. The Constitution for the State of Georgia states that "The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision; and no such county, municipality, or other political subdivision shall incur any new debt without the assent of a majority of the qualified voters of such county, municipality, or political subdivision voting in an election held for that purpose as provided by law."[1] The City of Roswell currently has a 0.18% ratio of bonded debt to assessed value, well below the State of Georgia constitutional threshold of 10%.

The City of Roswell has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. The most recent bond issue was approved by voters in November 2012 and sold April 2013 with an uninsured AAA rating.

The City's Debt Policy establishes benchmarks based upon Standard and Poor's (S&P) analytical characterizations of debt levels. These benchmarks measure the budgetary impact of debt as well as the community's ability to support debt. Based on the FY 2014 Approved Budget, the City's annual debt service payment of $1,205,948 is 2.17% of the approved General Fund operating expenditures, well below the 15% threshold characterized by S&P as "moderate."

The community's ability to support debt is measured by the City's per capita overlapping debt, or the total amount of property tax supported debt represented by all governments that coincide, at least in part, with the geographic boundaries of the city. Based on the latest information available, the per capita overlapping debt is $283, also below the $2,000 threshold characterized by S&P as "moderate.

1 State of Georgia Constitution, Article IX, Section V

Roswell
georgia

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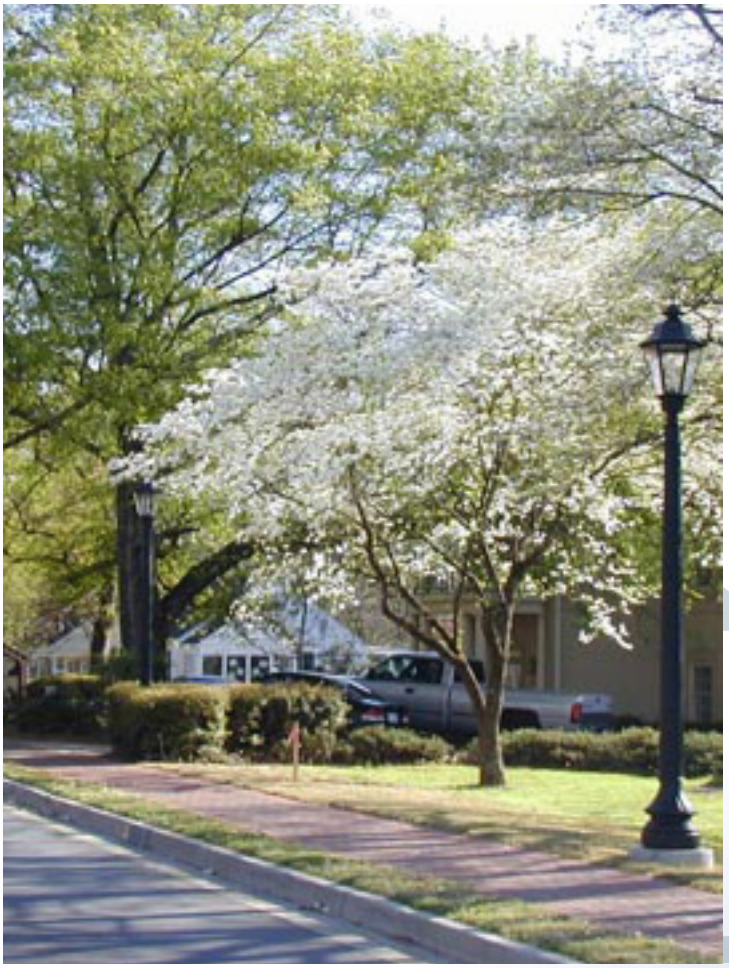
All Funds Summary

The All Funds Summary shows the many Sources and Uses of Funds available to the City of Roswell.

This section includes Schedule "A" from the FY 2017 Budget Ordinance, City Fund Structure, Source of Funds by category and by account, Use of Funds by Department and by account, City Organization Chart, Position Control History and Summary of FY 2017 Approved Personnel changes.



FY 2017 Approved Budget - "Schedule A"

	General/Special Revenue Funds									
FY 2017 Estimated Beginning Available Fund Balance:	$18,460,344	$265,106	$1,833,971	$37,207	$268,644	$170,743	$35,232	$0	$473,903	$2,115,753
Source of Funds Revenues	General Fund	Confiscated Assets Fund	E-911 Fund	Soil Erosion Fund	Tree Bank Fund	Leita Thompson Fund	Scholarship Fund	CDBG Grant Funds	Hotel / Motel Fund	Solid Waste Fund
Property Tax	$24,943,000									
Sales Tax	$23,460,000									
Business Taxes	$13,455,000								$1,081,500	
Licenses & Permits	$2,387,000			$15,000						
Intergovernmental	$346,011							$423,689		
Charges for Service -	$599,000	$10,000	$1,909,000							$8,627,000
Charges for Service - Internal	$1,918,819									
Fines & Forfeitures	$1,602,000	$90,000								
Interest Income	$300,000		$8,000	$4,000	$3,000		$50		$5,000	$40,000
Miscellaneous Revenues	$250,000				$30,000	$85,000				
Transfers In	$54,202								$85,000	
Employee Contribution	$0									
Employer Contribution	$0									
Lease Proceeds	$1,390,000									
Total Revenues	**$70,705,032**	**$100,000**	**$1,917,000**	**$19,000**	**$33,000**	**$85,000**	**$50**	**$423,689**	**$1,171,500**	**$8,667,000**
Budgeted Use of Reserves	$2,635,070	$113,526	$1,267,877			$21,260			$211,612	$596,042
Total Source of Funds	**$73,340,102**	**$213,526**	**$3,184,877**	**$19,000**	**$33,000**	**$106,260**	**$50**	**$423,689**	**$1,383,112**	**$9,263,042**

General/Special Revenue Funds

	General/Special Revenue Funds									
Use of Funds Expenditures	General Fund	Confiscated Assets Fund	E - 911 Fund	Soil Erosion Fund	Tree Bank Fund	Leita Thompson Fund	Scholarship Fund	CDBG Grant Funds	Hotel / Motel Fund	Solid Waste Fund
Administration	$9,700,461							$26,359	$1,160,179	
Community Development	$4,320,403									
Environmental/ Public	$0									$9,263,042
Finance	$2,810,501									
Fire	$8,083,405									
Police	$18,014,061	$203,526	$3,184,877							
Recreation and Parks	$10,919,742					$106,260	$50			
Transportation	$7,730,876									
City-Wide Costs	$1,721,647									
Transfer to Capital	$10,039,006	$10,000							$222,933	
Total Use of Funds	**$73,340,102**	**$213,526**	**$3,184,877**	**$0**	**$0**	**$106,260**	**$50**	**$26,359**	**$1,383,112**	**$9,263,042**
Excess (Deficiency) of revenues vs expenditures	**($2,635,070)**	**($113,526)**	**($1,267,877)**	**$19,000**	**$33,000**	**($21,260)**	**$0**	**$397,330**	**($211,612)**	**($596,042)**
FY 2017 Fund Balance Reserve by Policy:	**$15,825,274**									
FY 2017 Est. End Fund Balance Available over Reserve by Policy:	**$0**	**$151,580**	**$566,094**	**$56,207**	**$301,644**	**$149,483**	**$35,232**	**$397,330**	**$262,291**	**$1,519,711**
FY 2017 Total Estimated Ending Fund Balance:	**$15,825,274**	**$151,580**	**$566,094**	**$56,207**	**$301,644**	**$149,483**	**$35,232**	**$397,330**	**$262,291**	**$1,519,711**

General/Special Revenue Funds

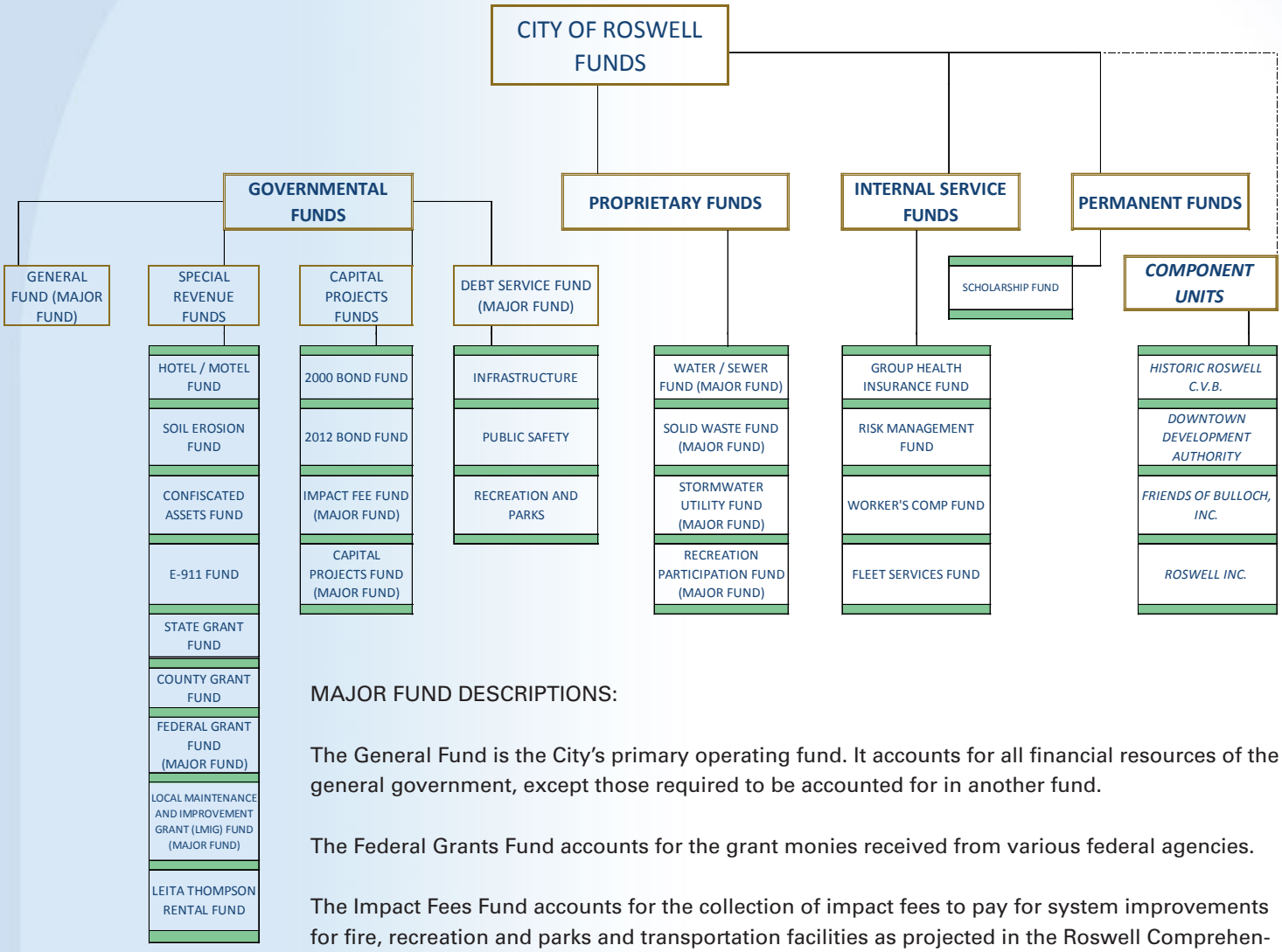
Enterprise Funds*			Internal Service Funds				Capital Project Funds		Debt Service Fund	Totals	
($153,074)	$746,397	$218,927	$1,634,674	$1,456,300	$1,889,684	$1,230	$834,260	$2,518,044	$2,629,308	**$35,436,653**	FY 2017 Estimated Beginning Available Fund Balance:
Water and Sewer Fund**	Stormwater Utility Fund	Recreation Participation and Special Events Fund	Group Benefits Fund	Risk / Liability Fund	Worker's Comp Fund	Fleet Services Fund	Impact Fee Fund	Capital Project Fund	Debt Service Fund	**Total Revenues**	Source of Funds Revenues
									$1,800,000	**$26,743,000**	Property Tax
										$23,460,000	Sales Tax
										$14,536,500	Business Taxes
										$2,402,000	Licenses & Permits
										$769,700	Intergovernmental
$3,820,500	$3,115,000	$5,507,892					$612,000			**$24,200,392**	Charges for Service -
				$1,050,000	$516,000	$846,400				**$4,331,219**	Charges for Service - Internal
										$1,692,000	Fines & Forfeitures
$6,000	$10,000						$15,000			**$391,050**	Interest Income
			$250,000							**$615,000**	Miscellaneous Revenues
		$321,391						$10,271,939		**$10,732,532**	Transfers In
			$739,300							**$739,300**	Employee Contribution
			$7,063,833							**$7,063,833**	Employer Contribution
	$360,000									**$1,750,000**	Lease Proceeds
$3,826,500	**$3,485,000**	**$5,829,283**	**$8,053,133**	**$1,050,000**	**$516,000**	**$846,400**	**$627,000**	**$10,271,939**	**$1,800,000**	**$119,426,526**	**Total Revenues**
				$474,593	$105,903			$1,521,713		**$6,947,596**	Budgeted Use of Reserves
$3,826,500	**$3,485,000**	**$5,829,283**	**$8,053,133**	**$1,524,593**	**$621,903**	**$846,400**	**$627,000**	**$11,793,652**	**$1,800,000**	**$126,374,122**	**Total Source of Funds**
Enterprise Funds			**Internal Service Funds**				**Capital Project Funds**		**Debt Service Fund**		

Enterprise Funds			Internal Service Funds				Capital Project Funds		Debt Service Fund		
Water and Sewer Fund	Stormwater Utility Fund	Recreation Participation and Special Events Fund	Group Benefits Fund	Risk / Liability Fund	Worker's Comp Fund	Fleet Services Fund	Impact Fee Fund	Capital Project Fund	Debt Service Fund	**Total Expenditures**	Use of Funds Expenditures
			$8,053,133	$1,524,593	$621,903			$68,000		**$21,154,628**	Administration
								$0		**$4,320,403**	Community Development
$2,934,367	$3,258,688					$819,986		$0		**$16,276,083**	Environmental/ Public
								$0	$1,645,000	**$4,455,501**	Finance
								$1,978,966		**$10,062,371**	Fire
								$305,500		**$21,707,964**	Police
		$5,776,488					$550,000	$1,988,047		**$19,340,587**	Recreation and Parks
								$4,476,858		**$12,207,734**	Transportation
								$2,976,281		**$4,697,928**	City-Wide Costs
										$10,271,939	Transfer to Capital
$2,934,367	**$3,258,688**	**$5,776,488**	**$8,053,133**	**$1,524,593**	**$621,903**	**$819,986**	**$550,000**	**$11,793,652**	**$1,645,000**	**$124,495,138**	**Total Use of Funds**
$892,133	**$226,312**	**$52,795**	**$0**	**($474,593)**	**($105,903)**	**$26,414**	**$77,000**	**($1,521,713)**	**$155,000**		Excess (Deficiency) of revenues vs expenditures
			$1,499,056							**$17,324,330**	FY 2017 Fund Balance Reserve by Policy:
$739,059	**$972,709**	**$271,722**	**$135,618**	**$981,707**	**$1,783,781**	**$27,644**	**$911,260**	**$996,331**	**$2,784,308**	**$13,043,711**	FY 2017 Est. End Fund Balance Available over Reserve by Policy:
$739,059	**$972,709**	**$271,722**	**$1,634,674**	**$981,707**	**$1,783,781**	**$27,644**	**$911,260**	**$996,331**	**$2,784,308**	**$30,368,041**	FY 2017 Total Estimated Ending Available Fund Balance:
Enterprise Funds			**Internal Service Funds**				**Capital Project Funds**		**Debt Service Fund**	**Totals**	

*Fund Balance Policy on Enterprise Funds were updated for FY 2017.

**See Page 117 for explanation of beginning balance.

City of Roswell Fund Structure



MAJOR FUND DESCRIPTIONS:

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Federal Grants Fund accounts for the grant monies received from various federal agencies.

The Impact Fees Fund accounts for the collection of impact fees to pay for system improvements for fire, recreation and parks and transportation facilities as projected in the Roswell Comprehensive Land Use Plan.

The Capital Projects Fund accounts for financial resources to be used for the acquisition and construction of major capital projects.

The Debt Service Fund accounts for the accumulation of resources and payments made of principal and interest on the City's general obligation debt.

The Water and Sewer Fund accounts for the activities of the City's water system and the billing on behalf of Fulton County's sewer system as it applies to City residents, which renders those services to the residents and businesses located within the City.

The Solid Waste Fund accounts for the operations of the City's solid waste and sanitation program.

The Participant Recreation Fund accounts for the operations of activities held at the City's parks.

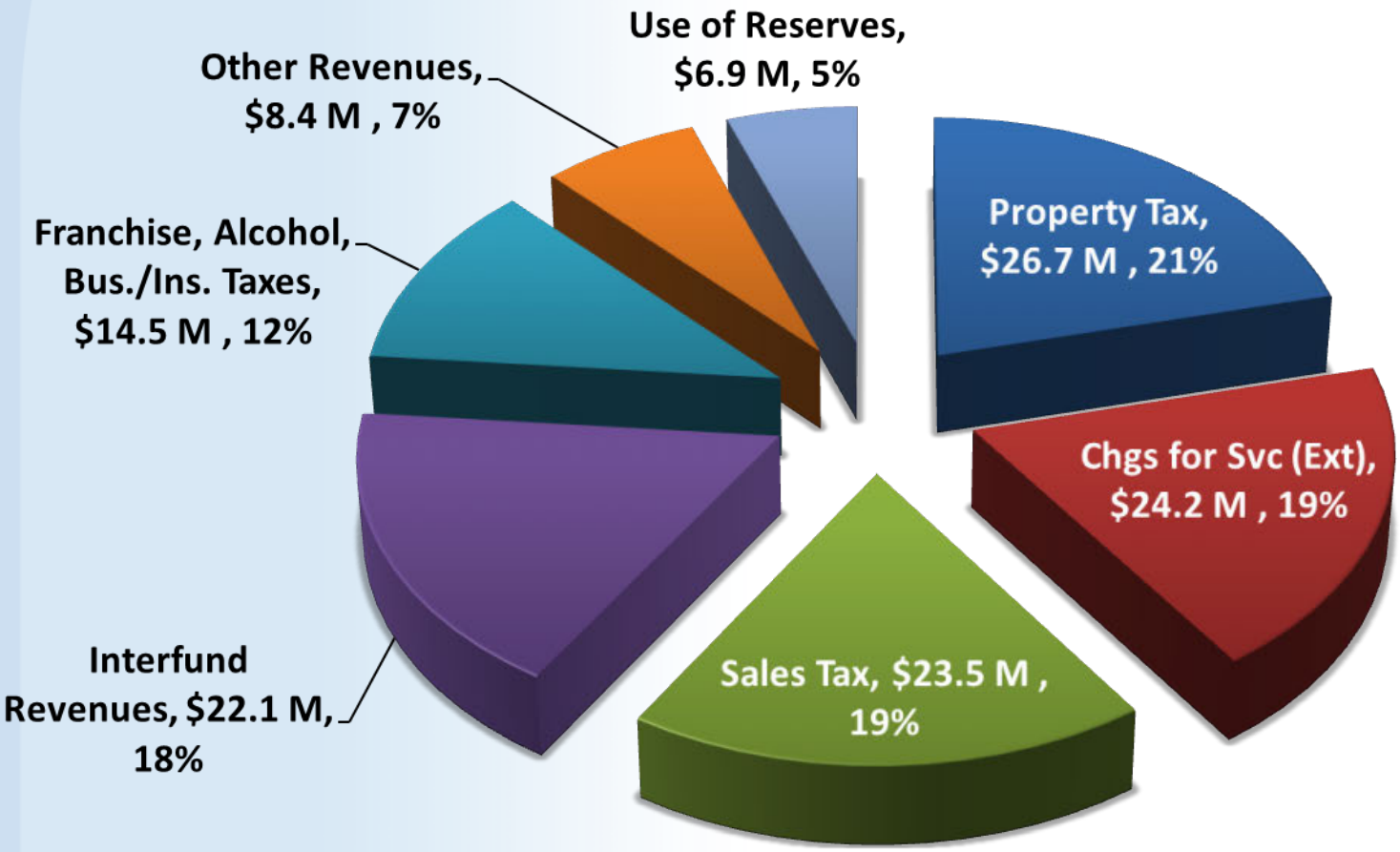
The Stormwater Fund accounts for the operations of the City's stormwater program.

Source of Funds History	FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
Property Tax	$25,567,697	$24,138,000	$26,038,000	$26,743,000
Sales Tax	$22,652,558	$23,000,000	$23,000,000	$23,460,000
Business Taxes	$13,749,366	$13,585,800	$13,585,800	$14,536,500
Licenses & Permits	$2,490,274	$2,221,200	$2,221,200	$2,402,000
Intergovernmental	$2,742,434	$614,313	$4,570,394	$769,700
Charges for Service	$26,169,877	$26,933,537	$27,657,497	$28,531,611
Fines & Forfeitures	$2,125,992	$2,102,000	$2,102,000	$1,692,000
Interest Income	$799,231	$164,877	$164,877	$391,050
Miscellaneous Revenues	$10,687,558	$11,540,500	$11,145,292	$11,347,532
Employee Contribution	$2,083,307	$827,055	$827,055	$739,300
Employer Contribution	$5,473,798	$6,422,215	$6,422,215	$7,063,833
Lease Proceeds	$0	$838,200	$0	$1,750,000
Current Year Revenues	**$114,542,093**	**$112,387,697**	**$117,734,330**	**$119,426,526**
Use of Fund Balance		$7,186,099		$6,947,596
Total Revenues	**$114,542,093**	**$119,573,796**	**$117,734,330**	**$126,374,122**

Use of Funds History	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
100 - General Fund	$63,026,727	$68,136,110	$72,097,438	$73,340,102
210 - Confiscated Assets Fund	$364,419	$225,304	$272,304	$213,526
215 - E-911 Fund	$1,624,028	$2,094,161	$2,404,470	$3,184,877
220 - State Grant Fund	$829,894	$0	$196,334	$0
221 - Federal Grant Fund	$2,004,186	$0	$3,087,595	$0
222 - County/Local Grant Fund	$25,437	$0	($7,934)	$0
225 - CDBG Grant	$348,035	$415,187	$585,509	$26,359
230 - Impact Fees Fund	$470,289	$2,586,600	$2,620,737	$550,000
235 - Cemetery Care Fund	$32,641	$23,500	$25,750	$0
240 - Soil and Erosion Control	$3,542	$0	$234,842	$0
245 - Tree Bank Fund	$19,978	$0	$20,312	$0
275 - Hotel/Motel Fund	$1,113,553	$1,149,942	$1,157,942	$1,383,112
290 - Leita Thompson Fund	$124,483	$97,692	$97,692	$106,260
311 - 2000 Bond Fund (Cap Proj)	$0	$0	$1,109,372	$0
312 - 2013 Bonds	$3,398,454	$0	$2,798,079	$0
313 - 2014 Bonds	$198,005	$0	$2,376,085	$0
350 - Capital Projects	$12,081,410	$10,947,669	$26,419,509	$11,793,652
410 - Bond Fund (Debt Service)	$5,741,512	$1,763,688	$1,763,688	$1,645,000
505 - Water and Sewer Fund	$3,144,364	$3,406,415	$10,296,007	$2,934,367
507 - Stormwater Fund	$0	$260,000	$60,000	$0
507 - Stormwater Utility Fund	$1,845,637	$3,505,917	$4,971,132	$3,258,688
540 - Solid Waste Fund	$8,734,114	$9,806,701	$11,205,933	$9,263,042
555 - Participant Recreation Fund	$5,247,573	$5,025,838	$5,742,124	$5,776,488
601 - Workers' Compensation Fund	$881,233	$564,496	$564,496	$621,903
602 - Group Health Insurance Fund	$8,266,519	$7,250,256	$7,343,729	$8,053,133
603 - Risk Management Fund	$1,396,668	$1,175,625	$1,415,974	$1,524,593
604 - Fleet Services Fund	$651,133	$718,715	$735,186	$819,986
771 - Scholarship Endowment Fund	$0	$0	$0	$50
Grand Total	**$121,573,834**	**$119,153,816**	**$159,594,305**	**$124,495,138**

FY 2017 Source of Funds ($126.4M)

(in millions)

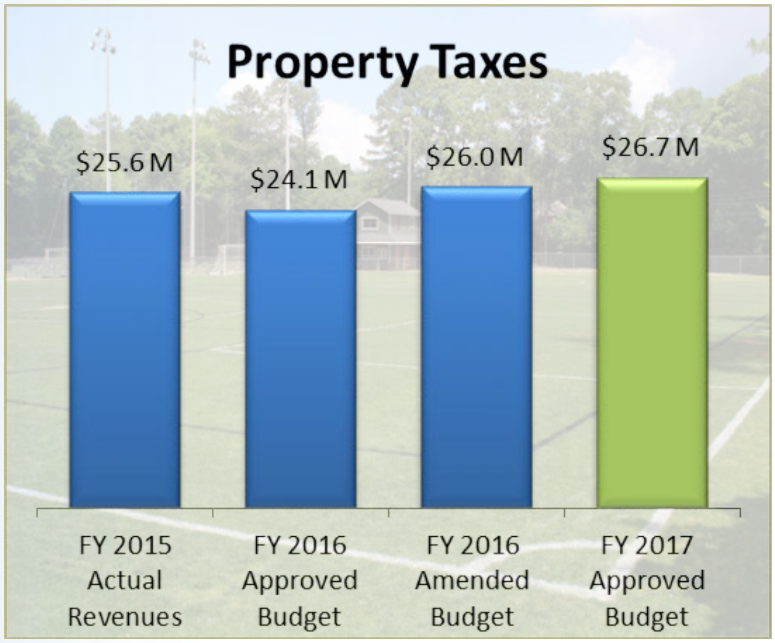


Major Revenue Source History

Property Taxes:

Property Taxes are the primary source of revenue for the City, representing 21.2% of the total revenues budget. Revenue projections for FY 2017 total $26.7M which is a increase of $2.6M from the FY 2016 Approved Budget.

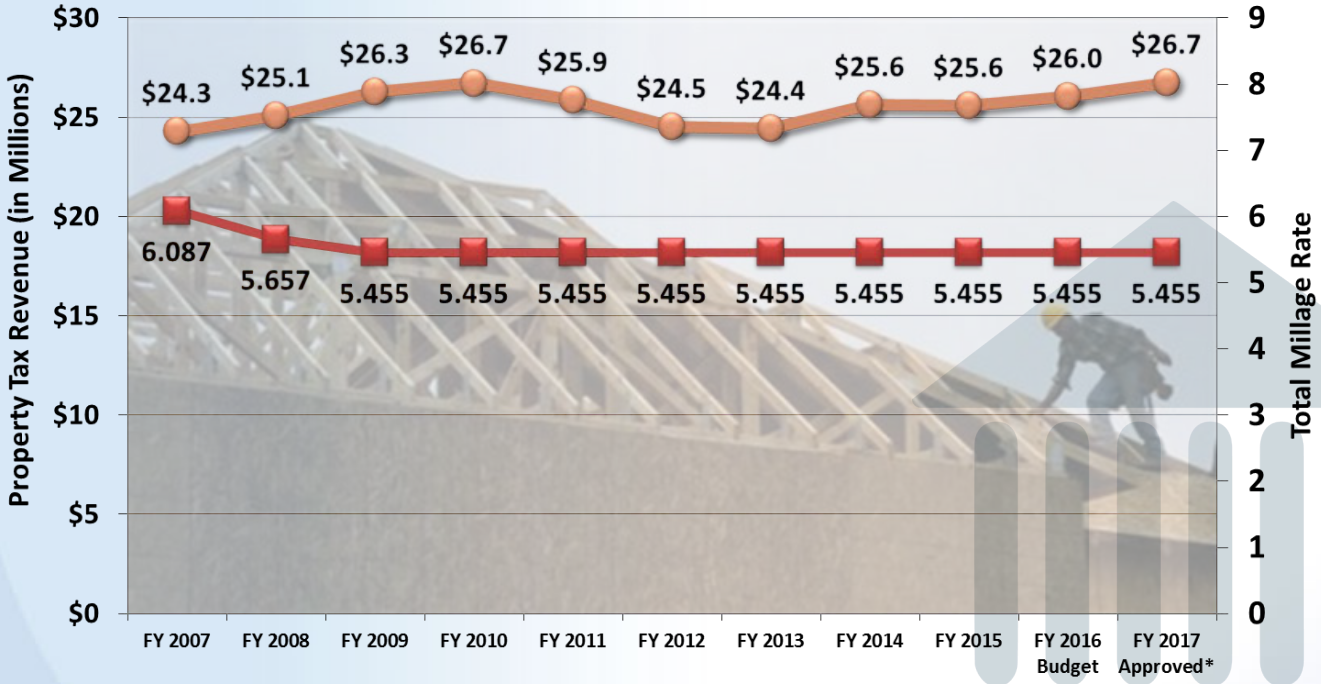
FY 2017 property tax revenue projections are based upon an estimated digest as the City is awaiting a digest from Fulton County. Initial indications from the County estimate a slight increase in the digest attributable to growth.



The FY 2016 Digest showed more growth in the digest than initial estimates. Mayor and council readdressed those revenues and amended the budget mid year of FY 2016. We can expect a healthy 5% increase in FY 2017.

The impact of House Bill 386 which initiated a transition away from the recurring annual Motor Vehicle Tax towards a one-time Title Ad Valorem Tax (TAVT) is estimated to result in a small net revenue decrease.

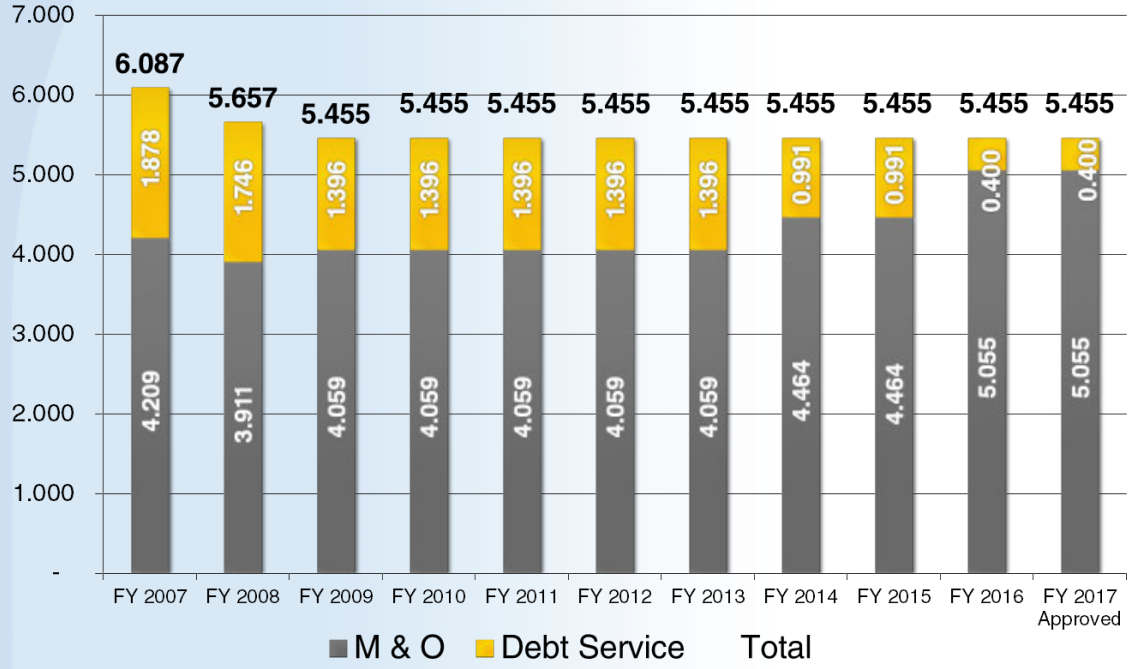
Overall Property Tax revenues citywide are estimated to increase 3%. The table above represents the total Property Tax Revenue History used to project FY 2016 revenues.



*FY 2017 Approved Millage Rate includes 5.055 for Maintenance & Operations and 0.400 for Debt Service

Major Revenue Source History

Millage Rate History



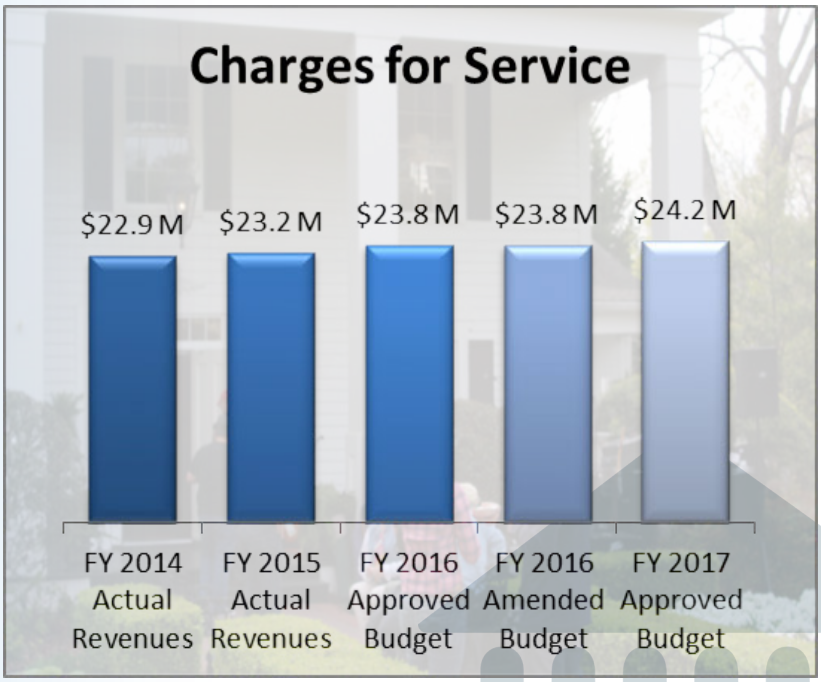
For FY 2017 the millage rate is approved at 5.455 mills, the eighth consecutive year at that rate. There was a millage rate shift of 0.591 mills from debt service to Maintenance & Operating to fund maintenance capital expenditures, such as road resurfacing.

Charges for Services (External):

The second largest source of revenues for the City, Charges for Services (External), represents 19% of the total revenue budget. Revenue projections are $24.2M for FY 2017.

Revenue projections for Charges for Services (External) are based upon historical actuals. Increases are projected for Impact Fees, E-911 Wireless Charges, and Water Charges.

Charges for Services (External) include hotel/motel tax revenues, impact fees, mandated E-911 fees, stormwater utility fees, water billing revenues, and other similar revenue sources.

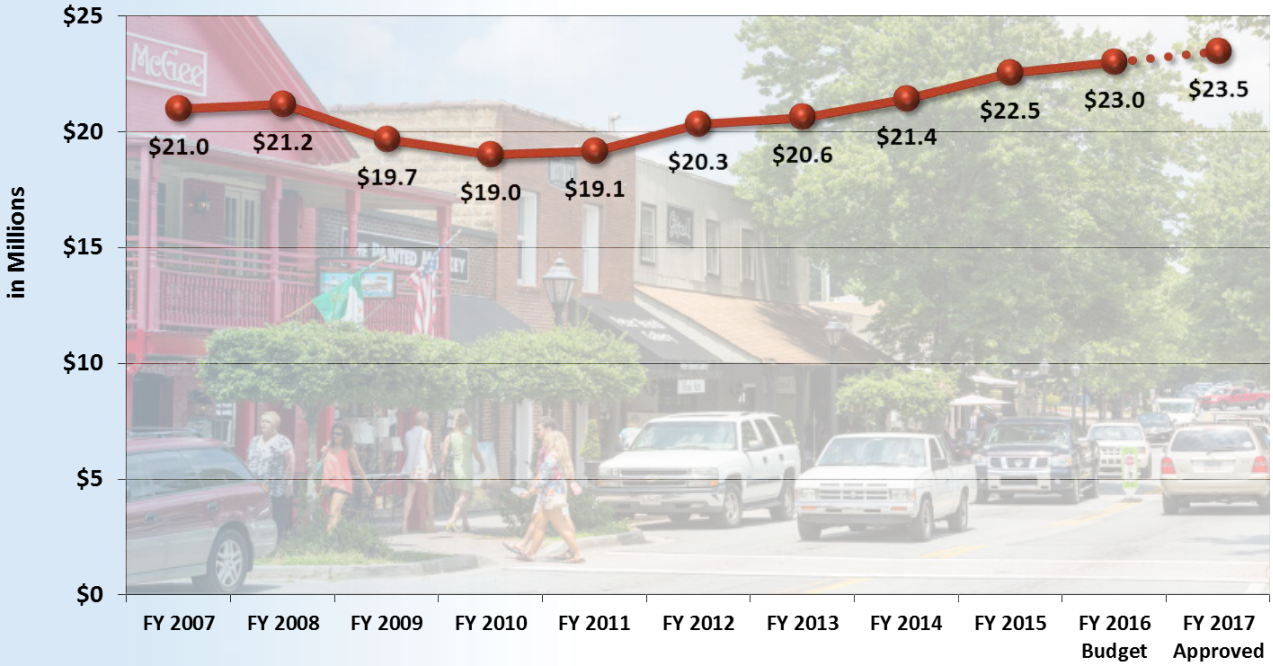


Major Revenue Source History

Sales Tax:

The third largest source of revenue for the City is Local Option Sales Tax which represents 19% of the total revenue budget. Revenue projections are $23.5M for FY 2017 which is an increase of $0.5M or 2% from the FY 2016 Approved Budget.

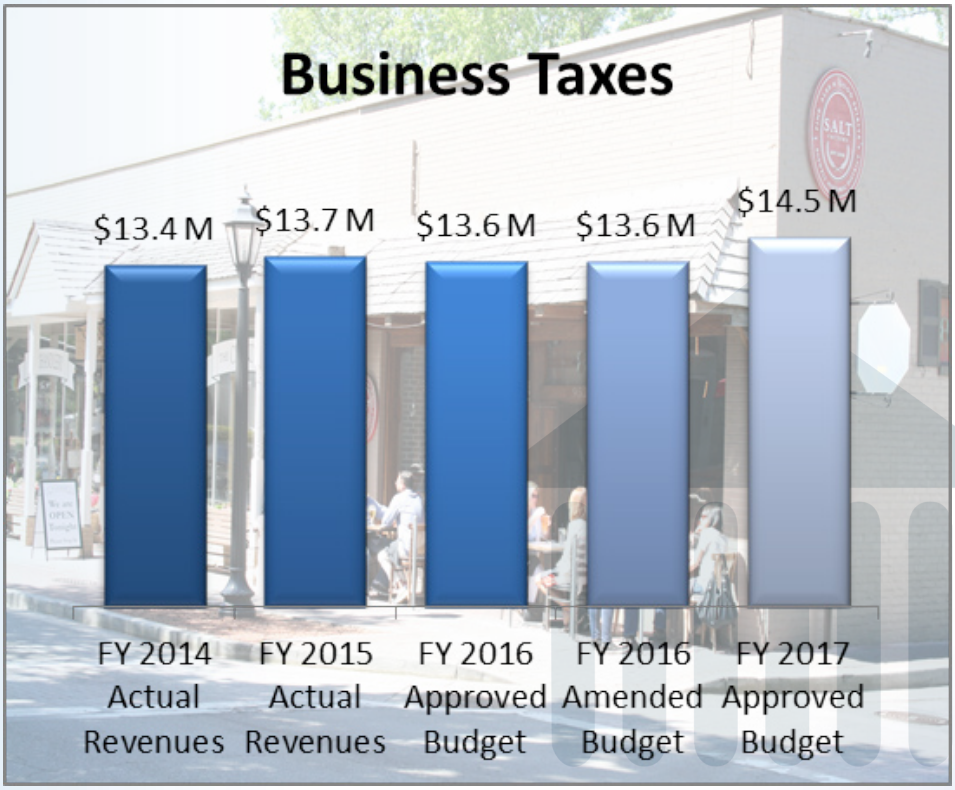
Revenue projections for Sales Tax are based on historical actuals and anticipated growth in consumer spending within Fulton County. Sales Tax revenues throughout FY 2016 trended within projections and data on expected consumer spending indicates continued positive growth.



Business Taxes:

The fourth largest source of revenue for the City, Franchise, Alcohol, Business/Insurance Taxes, represents 12% of the total revenue budget. Revenue projections are $14.5M for FY 2017 which is a increase of $914,000 or 7% from the FY 2016 Approved Budget.

Revenue projections for Franchise, Alcohol, Business/Insurance Taxes are based upon historical trends of the various revenue accounts within the category. The increase in projected revenues for FY 2017 is primarily attributable to a projected increases in Franschise Fees and Hotel Motel revenues.



FY 2017 Source of Funds by Account

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
311100	Real Property - Current Year	$20,893,569	$20,400,000	$22,130,000	$22,968,000
311110	Public Utility	$217,008	$175,000	$227,000	$220,000
311200	Real Property - Prior	($18,871)	$17,000	$17,000	$10,000
311300	Personal Property - Current	$886,618	$915,000	$933,000	$950,000
311305	Personal Property - Prior	($34,200)	$0	$0	$0
311310	Motor Vehicle	$781,708	$331,000	$431,000	$345,000
311315	Title Ad Valorem Tax (Vehicle)	$2,146,571	$1,600,000	$1,600,000	$1,600,000
311340	Intangibles (Reg & Recrd)	$421,487	$400,000	$400,000	$400,000
311600	Real Estate Trans (intang)	$177,017	$145,000	$145,000	$145,000
319110	Property - Penalty & Interest - Real	$96,791	$155,000	$155,000	$105,000
Property Tax Total		**$25,567,697**	**$24,138,000**	**$26,038,000**	**$26,743,000**
313100	Local Option Sales Tax	$22,652,558	$23,000,000	$23,000,000	$23,460,000
Sales Tax Total		**$22,652,558**	**$23,000,000**	**$23,000,000**	**$23,460,000**
311710	Electric Franchise Taxes	$3,831,832	$3,700,000	$3,700,000	$3,900,000
311730	Gas Franchise Taxes	$668,543	$670,000	$670,000	$670,000
311750	TV Cable Franchise Taxes	$913,319	$975,000	$975,000	$900,000
311760	Telephone Franchise Taxes	$427,359	$365,000	$365,000	$400,000
314101	Hotel/Motel Tax : Trails 16.67%	$165,571	$142,000	$142,000	$180,286
314102	Hotel/Motel Tax : General 40.00%	$397,292	$340,000	$340,000	$432,600
314103	Hotel/Motel Tax : Tourism 43.33%	$430,366	$368,000	$368,000	$468,614
314200	Alcoholic Beverage Excise Tax	$977,715	$1,015,000	$1,015,000	$1,015,000
314300	Local Option Mixed Drink Excise Tax	$334,593	$330,000	$330,000	$330,000
316100	Business & Occupation Tax	$689,007	$750,800	$750,800	$875,000
316101	Business & Occupation Tax	($17)	$0	$0	$0
316102	Insurance Occupation Tax	$8,868	$80,000	$80,000	$95,000
316200	Insurance Premium Tax	$4,764,976	$4,700,000	$4,700,000	$5,100,000
316300	Financial Institution Tax	$139,942	$150,000	$150,000	$170,000
Business Taxes Total		**$13,749,366**	**$13,585,800**	**$13,585,800**	**$14,536,500**
321110	Alcohol, Beer, Wine License	$582,581	$600,000	$600,000	$600,000
321130	Liquor Pouring License	$32,955	$30,000	$30,000	$30,000
321140	Bar Cards (Liquor Handling License)	$10,500	$10,000	$10,000	$10,000
321292	Solicitor Fees	$1,250	$0	$0	$0
321295	Precious Metal Dealer Fee	$2,100	$0	$0	$2,000
322210	Zoning And Land Use	$81,420	$85,000	$85,000	$50,000
322230	Sign Permits	$32,565	$25,000	$25,000	$25,000
322300	Taxi Cab Permits	$40,300	$45,000	$45,000	$0
322905	Photo and Film Fees	$13,450	$7,500	$7,500	$15,000
322991	Special Events Fee	$27,856	$10,000	$10,000	$5,000
322993	Photo & Film Fees	$5,250	$0	$0	$0
322994	Personal transp veh fee	$60	$0	$0	$0
323120	Building & Inspection Fees	$1,340,721	$1,200,700	$1,200,700	$1,400,000
323190	Soil Erosion Fees	$10,540	$7,000	$7,000	$10,000
323902	Grading Permits	$299,521	$200,000	$200,000	$250,000
323903	Soil Erosion Grading Permit	$9,205	$1,000	$1,000	$5,000
Licenses & Permits Total		**$2,490,274**	**$2,221,200**	**$2,221,200**	**$2,402,000**
331360	Administration Federal Grants	$12,137	$0	($4,673)	$0
331363	Rec & Parks Federal Grants	$0	$0	$10,000	$0
331365	Police Federal Grants	$17,694	$0	$18,628	$0
331366	Env & PW Federal Grants	$43,650	$0	$0	$0

FY 2017 Source of Funds by Account (continued)

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
331367	Trans Federal Grants	$1,417,483	$0	$1,934,439	$0
331368	Match - Federal Grants	$0	$0	$65,768	$0
331369	CDBG Revenue	$438,961	$415,187	$854,995	$423,689
333100	Housing Authority	$15,505	$0	$0	$0
334367	Trans State Grants	$626,537	$0	$370,274	$0
336010	Alpharetta Fire Payments	$110,556	$124,126	$124,126	$286,011
336011	Intergovernmental	$35,000	$60,000	$70,000	$60,000
336013	Intergov - Sandy Springs	$0	$0	$1,000,000	$0
336014	Mountain Park	$0	$0	$20,000	$0
336106	Police County/Local Grants	$16,500	$0	$1,000	$0
336108	Trans County/Local Grants	$3,410	$0	$22,338	$0
337300	Fulton Co. Shared Rev	$5,000	$15,000	$83,500	$0
Intergovernmental Total		**$2,742,434**	**$614,313**	**$4,570,394**	**$769,700**
341200	Recording Fees	$22	$0	$0	$0
341323	Recreation Impact Fees	$286,645	$121,400	$121,400	$96,000
341324	Trans Impact Fees	$41,767	$757,476	$757,476	$336,000
341325	Public Safety Impact Fees	$126,529	$274,040	$274,040	$180,000
341400	Printing And Duplication Fees	$1,515	$300	$300	$1,000
341426	3% Admin Impact Fees	$13,577	$25,010	$25,010	$13,500
341701	Indirect Cost Confiscated Asset Fund	$32,012	$23,067	$23,067	$24,574
341702	Indirect Cost E911	$127,438	$219,790	$219,790	$193,969
341703	Indirect Cost Water Fund	$222,072	$288,212	$288,212	$275,592
341704	Indirect Cost Solid Waste	$800,412	$985,524	$985,524	$872,395
341705	Indirect Cost Rec Participation Fund	$21,150	$0	$0	$0
341706	Indirect Cost Stormwater	$382,559	$462,299	$462,299	$491,887
341707	Indirect Cost Garage	$38,959	$59,119	$59,119	$60,402
341750	Fleet Service Charges	$0	$0	$723,960	$846,400
341805	Risk Claims Payments	$1,047,855	$1,050,000	$1,050,000	$1,050,000
341810	Transfers In	$310,667	$0	$0	$516,000
341905	Other/Misc. Fees	$68,413	$26,500	$26,500	$40,000
341910	Election Qualify Fees	$0	$10,000	$10,000	$0
341915	Charging Station Fees	$72	$0	$0	$0
342101	Special Police Ser- Ot	$43,621	$10,000	$10,000	$10,000
342120	Accident Reports	$4,195	$10,000	$10,000	$10,000
342130	False Alarm Fees	$200	$0	$0	$30,000
342140	Exspungement Fees	$2,600	$4,000	$4,000	$2,500
342210	Fire Alarm Fees	$3,100	$3,000	$3,000	$3,000
342310	Fingerprinting Fees	$11,130	$8,000	$8,000	$8,000
342501	E-911 Charges - Landlines	$361,537	$525,000	$250,000	$1,909,000
342502	E-911 Charges - Wireless	$1,398,715	$1,375,000	$1,500,000	$0
342503	E-911 Charges - VOIP	$102,303	$5,000	$155,000	$0
342920	Mountain Park	$33,855	$34,000	$34,000	$34,000
342925	Rapstc Training	$580	$1,000	$1,000	$1,000
343210	Lake Charles - Spec Assess	$0	$17,000	$17,000	$17,000
344111	Residential Refuse Collect	$5,411,602	$5,400,000	$5,400,000	$5,500,000
344112	Commercial Refuse Collect	$2,769,599	$2,770,000	$2,770,000	$2,800,000
344113	Ref Coll Res Prem Svc	$20,107	$75,000	$75,000	$0
344114	Ref Coll Res Prem-curbexe	$525	$4,000	$4,000	$0
344115	Utility Billing Lien Revenue	($11)	$0	$0	$0

FY 2017 Source of Funds by Account (continued)

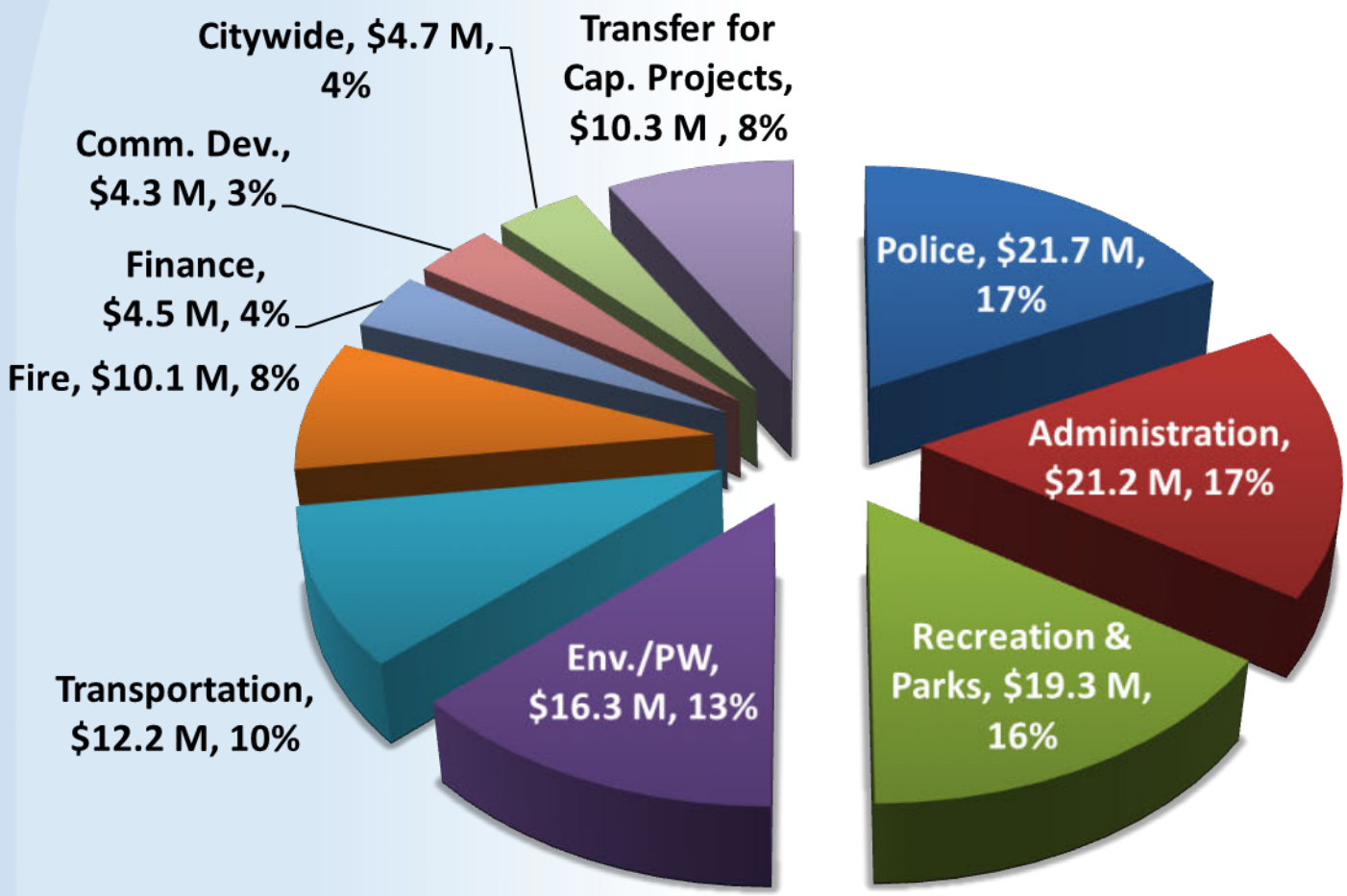
		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
344160	Solid Waste Recycling Fees	$270,837	$200,000	$200,000	$200,000
344162	Large Item Fees	$26,585	$25,000	$25,000	$25,000
344191	Dumpster Set Up Fees	$2,172	$2,500	$2,500	$2,000
344210	Water Charges	$2,965,664	$3,158,000	$3,158,000	$3,300,000
344215	Reconnect Fees	($708)	$500	$500	$500
344216	Meter Fees	$161,127	$45,000	$45,000	$45,000
344217	Water Service Stop Fees	$50,169	$35,000	$35,000	$35,000
344255	Sewerage Charges	$174,395	$274,000	$274,000	$225,000
344256	Sewer Permit Fees Admin	$16,620	$15,000	$15,000	$15,000
344261	Stormwater Utility	$3,062,904	$3,115,000	$3,115,000	$3,115,000
344301	Utility Bill Late Charges	$68,131	$250,000	$250,000	$0
344302	Utility Bill Penalties	$798	$5,400	$5,400	$0
344303	Stormwater Late Charges	$706	$10,000	$10,000	$0
344700	Utility Bill Late Charges	$396,907	$0	$0	$300,000
345610	Telecommunication Charges	$366,606	$325,000	$325,000	$325,000
346400	Background Check Fees	$12,364	$14,000	$14,000	$14,000
347201	Auditorium Rental Fees	$98,683	$100,000	$100,000	$100,000
347202	Other Rental Fees	$458,667	$395,000	$395,000	$482,892
347501	General Programs	$598,734	$620,000	$620,000	$700,000
347502	Special Events	$2,035	$1,000	$1,000	$0
347503	Athletics	$1,068,072	$1,050,000	$1,050,000	$1,500,000
347504	Tennis	$320,227	$275,000	$275,000	$300,000
347505	Swimming	$219,386	$230,000	$230,000	$230,000
347506	Gym & Physical Fitness	$918,672	$965,000	$965,000	$900,000
347507	Dance, Drama, & Music	$271,205	$275,000	$275,000	$275,000
347508	Arts & Crafts	$207,847	$225,000	$225,000	$200,000
347509	General Instrction Progs	$402,870	$375,000	$375,000	$300,000
347510	Rec & Parks Contributions	$31,208	$50,000	$50,000	$50,000
347512	Rec & Parks Miscellaneous	$39,470	$35,000	$35,000	$35,000
347513	Senior Adult Center	$227,667	$275,000	$275,000	$495,000
347905	Convience Fee	$42,267	$40,000	$40,000	$40,000
349171	Payment Of Liens	$253	$2,500	$2,500	$0
349300	Bad Check Fees	$1,729	$1,700	$1,700	$0
349920	Vietnam Memorial Bricks	$285	$200	$200	$0
Charges for Service Total		**$26,169,877**	**$26,933,537**	**$27,657,497**	**$28,531,611**
351171	Municipal Court Fines	$1,657,517	$1,800,000	$1,800,000	$1,400,000
351172	Municipal Court Probation	$71,621	$70,000	$70,000	$70,000
351173	Jail Fees	$92	$0	$0	$0
351174	Munis Admin Fee	$48,136	$42,000	$42,000	$48,000
351175	Court Related - Other	$53,899	$90,000	$90,000	$54,000
351176	Diversion Fee	$32,801	$20,000	$20,000	$30,000
351300	Confiscation	$849	$0	$0	$0
351310	D.E.A. Funds	$261,079	$80,000	$80,000	$90,000
Fines & Forfeitures Total		**$2,125,992**	**$2,102,000**	**$2,102,000**	**$1,692,000**
361000	Interest Revenues	$644,037	$143,000	$143,000	$385,000
361010	Unrealized Invest Gains	$155,195	$0	$0	$0
361015	Bank Interest Earned	$0	$50	$50	$50
361016	Invest Interest Earned	$0	$21,827	$21,827	$6,000
Interest Income Total		**$799,231**	**$164,877**	**$164,877**	**$391,050**

FY 2017 Source of Funds by Account (continued)

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
381110	Leita T. - Rent Income	$81,121	$85,000	$85,000	$85,000
383100	Reimbursement From Insura	$326,579	$0	($389)	$0
383110	Valet Parking	$2,209	$0	$0	$0
389105	Tree Bank Funds	$27,870	$45,000	$45,000	$30,000
389400	Miscellaneous	$25,901	$0	$0	$250,000
389600	Recording of Abatement	($3,531)	$0	$0	$0
389997	Leita T. Utility Reimbursements	$14,388	$19,000	$19,000	$0
389999	Over And Short	$8,592	$0	$0	$0
391201	Operating Transfer In	$2,399,509	$1,617,635	$403,943	$1,765,593
391205	Hotel/Motel Interfund Transfer	$0	$0	$0	$85,000
391250	Capital Transfer In	$7,644,907	$9,616,865	$10,115,738	$8,881,939
391251	Capital Contribution	$0	$75,000	$75,000	$0
392100	Sale Of Assets	$116,201	$60,000	$60,000	$60,000
392300	Sale Of Abandoned Property	$1,453	$0	$0	$0
Miscellaneous Revenues Total		**$10,687,558**	**$11,540,500**	**$11,145,292**	**$11,347,532**
341822	Employee Surcharge-Spouse	$0	$48,100	$48,100	$0
341823	Employee Surcharge-Tobacco	$0	$92,300	$92,300	$0
341826	Dental-Employee	$0	$159,440	$159,440	$0
341835	Group Health-Employee	$0	$527,215	$527,215	$0
389500	Employee Hc Contribution	$2,083,307	$0	$0	$739,300
Employee Contribution Total		**$2,083,307**	**$827,055**	**$827,055**	**$739,300**
341820	HSA Contribution-Employer	$403,041	$629,250	$629,250	$630,000
341825	Dental-Employer	$207,308	$240,560	$240,560	$265,183
341827	Basic Life-Employer	$110,126	$99,600	$99,600	$109,114
341829	Disability-Employer	$49,015	$134,400	$134,400	$148,110
341834	Group Health-Employer	$4,685,874	$4,812,681	$4,812,681	$5,243,888
341837	Empl Assist Program-Employer	$18,434	$0	$0	$0
341839	Benefits Admin Assessment	$0	$505,724	$505,724	$667,538
Employer Contribution Total		**$5,473,798**	**$6,422,215**	**$6,422,215**	**$7,063,833**
393500	Capital Lease Program	$0	$838,200	$0	$1,750,000
Lease Proceeds Total		**$0**	**$838,200**	**$0**	**$1,750,000**
Current Year Revenues		**$114,542,093**	**$112,387,697**	**$117,734,330**	**$119,426,526**
Fund Balance Appropriation			$7,186,099		$6,947,596
Total Revenues		**$114,542,093**	**$119,573,796**	**$117,734,330**	**$126,374,122**

FY 2017 Use of Funds ($124.5M)

(in millions)



FY 2017 Use of Funds by Account

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$28,350,477	$29,741,290	$30,175,999	$31,234,909	$2,144,994	$33,379,903
511101	Budgeted Salary Savings	$0	$0	$0	($524,206)	$0	($524,206)
511105	Part Time Employees	$828,393	$869,769	$874,895	$817,831	$146,393	$964,224
511110	Elected Officials	$183,750	$239,634	$239,634	$239,634	$0	$239,634
511115	Firefighter's Fees	$3,413,028	$3,439,000	$3,612,872	$4,156,700	$0	$4,156,700
511200	Temporary Employees	$1,421,354	$1,428,772	$1,451,318	$1,433,110	$102,006	$1,535,116
511250	Seasonal Employees	$295,305	$249,219	$249,219	$254,000	$0	$254,000
511300	Overtime	$646,746	$676,770	$673,956	$693,570	$0	$693,570
511400	Other Compensation	$0	$7,200	$7,200	$7,200	$15,000	$22,200
512100	Group Insurance	$5,270,181	$5,425,011	$5,425,011	$5,995,952	$0	$5,995,952
512200	Social Security (FICA)	$2,105,609	$2,216,822	$2,264,095	$2,367,960	$2,608	$2,370,568
512300	Medicare	$494,254	$905,379	$529,336	$553,500	$590	$554,090
512400	Defined Benefit Retirement	$3,399,604	$3,358,593	$3,360,553	$3,441,189	$0	$3,441,189
512401	Deferred Compensation	$153,936	$165,600	$165,600	$182,475	$0	$182,475
512402	Defined Contribution Retirement	$741,915	$881,028	$933,659	$1,193,470	$0	$1,193,470
512500	Tuition Reimbursements	$66,024	$50,000	$50,000	$50,000	$0	$50,000
512600	Unemployment Insurance	$17,952	$50,000	$50,000	$25,000	$0	$25,000
512700	Workers' Compensation	$694,966	$400,000	$400,000	$450,000	$0	$450,000
512901	Employee Moving Expenses	$77,314	$0	$0	$0	$0	$0
512902	Employee Wellness Program	$38,492	$200,000	$293,473	$200,000	$0	$200,000
512903	HSA Contributions	$1,615,900	$629,250	$629,250	$630,000	$0	$630,000
512904	Employee Assistance Program	$14,281	$16,000	$16,000	$17,000	$0	$17,000
512905	Base Life Insurance	$99,272	$99,600	$99,600	$109,114	$0	$109,114
512906	Supplemental Life Insurance	$154,821	$0	$0	$0	$0	$0
512907	Disability Insurance	$125,922	$134,400	$134,400	$148,110	$0	$148,110
512908	Dental Insurance	$404,417	$400,000	$400,000	$422,984	$0	$422,984
512909	Vision Insurance	$46,957	$0	$0	$0	$0	$0
512910	FSA Contributions	$133,375	$0	$0	$0	$0	$0
512911	COBRA	$11,071	$0	$0	$0	$0	$0
512920	Other Benefits	$20,460	$15,000	$15,000	$15,000	$0	$15,000
553100	Group Insurance Contribution	$5,474,103	$6,823,026	$6,823,026	$6,702,284	$402,697	$7,104,981
553500	Supplemental Life	$12,865	$0	$0	$0	$0	$0
553600	Colonial	$3,360	$0	$0	$0	$0	$0
553700	Aflac	$4,127	$0	$0	$0	$0	$0
553800	FSA Deductions	$18,686	$0	$0	$0	$0	$0
554000	Basic Life	$8,613	$0	$0	$0	$0	$0
554100	Workers Comp Contribution	$310,667	$466,000	$466,000	$516,000	$0	$516,000
Salaries and Benefits Total		**$56,658,199**	**$58,887,363**	**$59,340,096**	**$61,332,786**	**$2,814,288**	**$64,147,074**
521201	Professional Services	$1,486,437	$1,454,789	$2,320,543	$1,090,643	$772,350	$1,862,993
521202	Legal	$201,012	$110,000	$110,000	$110,000	$0	$110,000
521203	Animal Control	$85,326	$99,000	$99,000	$99,000	$0	$99,000
521204	E-911 Fund Reserve Expenses	$77,824	$145,000	$145,000	$145,000	$0	$145,000
521300	Technical Services	$242,479	$226,189	$256,029	$195,689	$44,640	$240,329
521400	Contract Services	$5,667,822	$6,764,757	$6,780,983	$5,519,452	$1,163,830	$6,683,282
522110	Disposal	$1,442,930	$1,550,817	$1,923,255	$1,490,700	$0	$1,490,700
522130	Custodial	$153,777	$154,075	$158,249	$150,525	$0	$150,525
522140	Maintenance - Grounds	$182,374	$216,587	$271,171	$173,505	$73,500	$247,005
522205	Repairs And Maintenance	$3,088,974	$4,290,212	$5,754,043	$2,374,360	$1,834,140	$4,208,500
522210	Vehicle Repair	$207,135	$213,630	$313,614	$205,430	$0	$205,430
522215	Garage Base Rate	$307,740	$323,610	$323,610	$445,550	$0	$445,550
522216	Mechanics Rate	$340,264	$400,850	$400,850	$400,850	$0	$400,850
522310	Rental Of Land And Buildings	$22,215	$35,756	$36,656	$25,456	$0	$25,456
522320	Rental Of Equipment And Vehicles	$261,540	$205,142	$208,695	$206,619	$11,532	$218,151
523100	Property And Liability Insurance	$737,868	$785,498	$785,498	$785,498	$0	$785,498
523210	Communication Services	$988,963	$914,469	$966,302	$1,384,878	$227,000	$1,611,878
523220	Postage	$141,454	$160,309	$161,617	$157,813	$25,000	$182,813
523300	Advertising	$95,424	$98,515	$115,815	$110,515	$0	$110,515

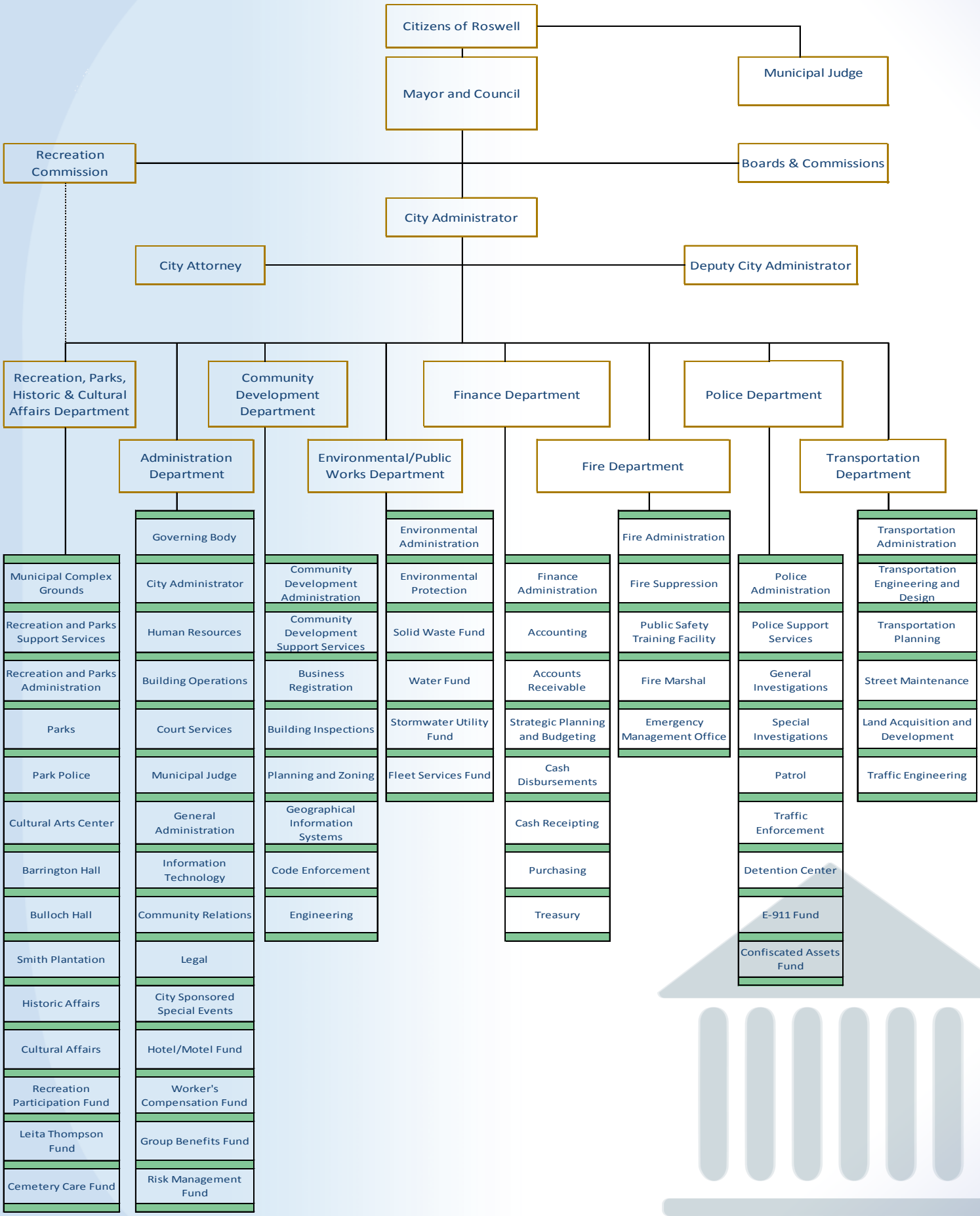
FY 2017 Use of Funds by Account (continued)

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
523400	Printing And Binding	$82,173	$146,440	$149,027	$142,831	$0	$142,831
523500	Travel	$167,656	$209,121	$204,681	$214,698	$14,886	$229,584
523600	Dues And Fees	$132,942	$201,279	$218,006	$262,029	$11,850	$273,879
523700	Education And Training	$190,076	$258,702	$260,770	$294,045	$3,900	$297,945
523701	Roswell U	$24,276	$75,000	$76,967	$75,000	$0	$75,000
523800	Licenses	$1,583	$7,268	$7,268	$7,670	$0	$7,670
523851	Contracted Temporary Labor	$118,900	$20,376	$20,371	$19,376	$0	$19,376
523852	Instruction Fees	$809,007	$741,500	$829,284	$1,125,550	$22,440	$1,147,990
523901	Bank Fees / Charges	$245,777	$252,200	$251,741	$252,200	$0	$252,200
523902	Sanitation Services	$113,066	$118,666	$118,666	$117,716	$0	$117,716
531105	Supplies	$1,568,478	$1,607,247	$1,655,433	$1,520,174	$18,000	$1,538,174
531110	Inmate Supplies	$5,151	$11,231	$12,242	$10,031	$0	$10,031
531115	Recreation Supplies	$886,713	$994,102	$1,040,749	$1,009,744	$16,000	$1,025,744
531120	Vehicle Parts And Supplies	$823,638	$730,015	$710,963	$706,260	$0	$706,260
531130	Officials Expenses	$3,000	$3,000	$3,000	$3,000	$0	$3,000
531131	Mayor's Expenses	$125	$7,000	$7,000	$7,000	$0	$7,000
531140	Water Line/Meter Maint Supplies	$200,412	$220,500	$221,370	$318,500	$0	$318,500
531150	Computer Supplies	$18,341	$3,500	$3,925	$3,500	$0	$3,500
531210	Water / Sewerage	$503,765	$596,672	$596,672	$345,100	$75,000	$420,100
531215	Stormwater Fees	$786,420	$658,625	$658,625	$658,625	$0	$658,625
531220	Natural Gas	$167,688	$157,823	$157,823	$167,800	$0	$167,800
531230	Electricity	$2,690,206	$2,698,558	$2,698,626	$2,731,119	$48,209	$2,779,328
531240	Bottled Gas	$12,947	$15,646	$15,868	$17,606	$0	$17,606
531250	Oil	$41,796	$33,245	$33,245	$43,538	$0	$43,538
531270	Gasoline/ Diesel	$934,560	$1,304,928	$1,304,928	$958,274	$0	$958,274
531310	Hospitality And Events	$57,720	$11,000	$12,238	$11,500	$0	$11,500
531320	Inmate Meals	$24,161	$27,000	$27,000	$25,000	$0	$25,000
531400	Books And Periodicals	$42,077	$58,921	$58,921	$59,851	$0	$59,851
531605	Machinery And Equipment-Operati	$331,689	$409,127	$507,465	$324,976	$62,685	$387,661
531610	Furniture/Fixtures-Operating	$81,904	$50,956	$72,349	$49,241	$14,000	$63,241
531615	Computer Equipment-Operating	$301,784	$176,280	$194,245	$85,905	$136,452	$222,357
531620	Communication Equipment-Operat	$15,320	$23,497	$23,770	$19,997	$0	$19,997
531625	Dumpster - Equipment Op	$77,145	$70,873	$70,873	$70,873	$0	$70,873
531710	Vietnam Memorial Bricks	$66	$250	$250	$250	$0	$250
531720	Uniforms	$305,078	$307,144	$311,939	$317,960	$0	$317,960
539999	Special Events Contra	($0)	$0	$0	$0	$14,200	$14,200
Operating Total		**$27,497,201**	**$30,356,897**	**$33,667,228**	**$27,048,422**	**$4,589,614**	**$31,638,036**
541100	Sites (land)	$493,200	$0	$35,312	$0	$350,000	$350,000
541200	Site Improvements	$1,822,515	$2,492,000	$4,773,917	$0	$1,314,616	$1,314,616
541210	Recreation Facilities	$2,196,402	$963,000	$8,356,273	$0	$2,065,047	$2,065,047
541300	Buildings	$9,554,392	$1,576,444	$13,474,402	$0	$1,055,740	$1,055,740
541415	Road Improvements/ Sidewalks	$6,296,407	$4,100,000	$9,583,797	$0	$2,187,242	$2,187,242
541420	Water Lines	$103,909	$142,000	$565,334	$0	$0	$0
542100	Machinery	$438,113	$867,822	$1,327,634	$0	$1,463,066	$1,463,066
542200	Vehicles	$2,326,645	$3,235,151	$6,018,949	$0	$2,988,941	$2,988,941
542300	Furniture And Fixtures	$26,778	$10,000	$31,518	$0	$0	$0
542400	Computer Equipment	$821,607	$30,000	$525,009	$0	$335,635	$335,635
542500	Communication Equipment	$4,230,177	$422,900	$2,191,952	$0	$350,000	$350,000
543000	Consulting Contracts	$19,755	$60,000	$188,615	$0	$160,000	$160,000
549999	Contra- Capital Expense Account	($10,728,069)	$0	$0	$0	$0	$0
551110	Indirect Costs	$1,624,602	$2,038,011	$2,038,011	$1,918,819	$0	$1,918,819
552400	Risk/Liability Contribution	$1,047,855	$1,050,000	$1,050,000	$1,050,000	$0	$1,050,000
554200	Disability	$8,811	$0	$0	$0	$0	$0
561001	Building- Depreciation	$92,050	$0	$0	$0	$0	$0
561002	Infrastructure- Depreciation	$453,057	$0	$0	$0	$0	$0
561004	Machinery & Equipment- Depreciat	$106,842	$0	$0	$0	$0	$0

FY 2017 Use of Funds by Account (continued)

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
561005	Vehicles-depreciation	$313,297	$0	$0	$0	$0	$0
572000	Payments To Other Agencies	$10,137	$0	($10,137)	$50	$0	$50
572010	Payments To Local Nonprofits	$197,933	$0	$212,975	$0	$0	$0
579001	Contingency Operating	$0	$245,262	$358,276	$0	$0	$0
579002	Contingency Capital	$0	$0	$214,692	$0	$0	$0
579003	Contingency - Tree Program	$1,200	$0	$114,733	$0	$0	$0
579004	Reserve for CIP	$0	$0	$323,997	$0	$0	$0
579010	Reserve for e-govt/Comm Dev	$35,138	$0	$286	$0	$0	$0
579020	Matching Grant Fund Contingency	($5,069)	$0	$371,834	$0	$0	$0
579025	Insurance Deductibles	$178,021	$213,291	$237,719	$213,291	$0	$213,291
581100	Principal- Long Term Debt	$5,660,722	$1,841,049	$1,842,454	$1,956,049	$84,000	$2,040,049
582100	Interest - Long Term Debt	$376,512	$551,524	$551,524	$460,000	$0	$460,000
583000	Fiscal Agent Fees	$1,059	$0	$0	$0	$0	$0
584000	Debt Issuance Costs	$137,500	$0	$0	$0	$0	$0
611350	Transfers Out - Cap Projects	$8,376,918	$9,617,367	$11,702,240	$0	$10,271,939	$10,271,939
611351	Transfer Out - Fed Grant	$748,954	$0	$8,495	$0	$0	$0
611353	Transfer Out - Solid Waste	$13,389	$25,000	$25,000	$25,000	$0	$25,000
611355	Transfer Out - Participant Rec	$321,391	$321,391	$321,391	$321,391	$0	$321,391
611357	Transfer Out - General Fund	$116,284	$107,344	$150,779	$54,202	$0	$54,202
611358	Transfer Out - Hotel/Motel	$0	$0	$0	$0	$85,000	$85,000
Transfers, Capital, Other Total		**$37,418,434**	**$29,909,556**	**$66,586,981**	**$5,998,802**	**$22,711,226**	**$28,710,028**
Grand Total		**$121,573,834**	**$119,153,816**	**$159,594,305**	**$94,380,010**	**$30,115,128**	**$124,495,138**

Organizational Chart



Position Control History

General Fund (100)	FY 2013 Approved Positions	FY 2014 Approved Positions	FY 2015 Approved Positions	FY 2016 Revised Positions	FY 2017 Approved Changes	FY 2017 Approved Positions
Administration						
Building Operations (10015651)	9.00	9.00	9.00	9.00		9.00
City Administrator (10013200)	3.00	3.00	3.00	3.00		3.00
City Clerk (10013300) new org unit in FY 13	2.00	2.00	2.00	2.00		2.00
Community Relations (10015700)	4.00	5.00	6.00	6.00		6.00
Court Services (10026501)	16.00	4.00	4.00	4.00	1.00	5.00
General Administration (10015000)	2.00	2.50	1.50	2.50		2.50
Information Technology (IT) (10015351)	9.00	9.00	9.00	9.00		9.00
Governing Body (10011100)	2.00	2.00	2.00	2.00		2.00
Human Resources (10015400)	4.00	4.00	5.00	5.00		5.00
Legal (10015300)	3.00	3.00	3.00	3.00		3.00
City Sponsored Special Events (10061701)	0.00	0.00	2.00	2.00		2.00
Strategic Planning & Budget (10015300)	0.00	0.00	0.00	0.00		0.00
Administration General Fund	**54.00**	**43.50**	**46.50**	**47.50**	**1.00**	**48.50**
Community Development						
Building Inspections (10072200)	0.00	0.00	0.00	0.00		0.00
Business Registration (10015160)	1.00	1.00	1.00	1.00		1.00
Code Enforcement (10074500)	0.00	0.00	0.00	0.00		0.00
Com Dev Support Services (10070102)	2.00	3.00	3.00	4.00		4.00
Community Develop Admin (10070101)	4.00	3.00	3.00	3.00		3.00
Economic Development (10075100)	0.00	0.00	0.00	0.00		0.00
Engineering (10015750)	7.00	7.00	9.00	8.00		8.00
Geographic Information Services (GIS) (10015352)	4.00	4.00	4.00	4.00		4.00
Planning and Zoning (10074100)	7.00	7.00	7.00	7.00		7.00
Community Development General Fund	**25.00**	**25.00**	**27.00**	**27.00**	**0.00**	**27.00**
Environmental/Public Works						
Environmental/PW Administration (10041000)	2.00	2.00	0.00	0.00		0.00
Environmental Protection (10071100)	3.00	3.00	0.00	0.00		0.00
Garage	0.00	0.00	0.00	0.00		0.00
Environmental/Public Works General Fund	**5.00**	**5.00**	**0.00**	**0.00**	**0.00**	**0.00**
Finance						
Accounting (10016121)	4.00	4.00	4.00	5.00		5.00
Cash Disbursements (10016123)	3.00	3.00	3.00	3.00		3.00
Cash Receipting (10016152)	3.00	3.00	2.00	2.00		2.00
Finance Administration (10016100)	3.00	3.00	4.00	4.00		4.00
Financial Services (10016122)	6.00	7.00	8.00	8.00		8.00
Purchasing (10016170)	3.00	3.00	3.00	3.00		3.00
Strategic Planning & Budget (10015130)	3.00	3.00	3.00	3.00		3.00
Treasury (10016151)	1.00	1.00	0.00	0.00		0.00
Finance General Fund	**26.00**	**27.00**	**27.00**	**28.00**	**0.00**	**28.00**
Fire						
Fire Administration (10035101)	2.00	2.00	2.00	2.00		2.00
Fire Marshall (10035102)	9.00	9.00	9.00	9.00		9.00
Fire Suppression (10035200)	6.00	7.00	7.00	7.00		7.00
Public Safety Training Facility (10035400)	1.00	1.00	1.00	1.00		1.00
Fire General Fund	**18.00**	**19.00**	**19.00**	**19.00**	**0.00**	**19.00**
Police						
General Investigations (10032200)	21.00	21.00	26.00	20.00		20.00
Jail / Detention (10032260)	18.00	18.00	18.00	18.00		18.00
Patrol (10032230)	83.00	83.00	84.00	94.00		94.00

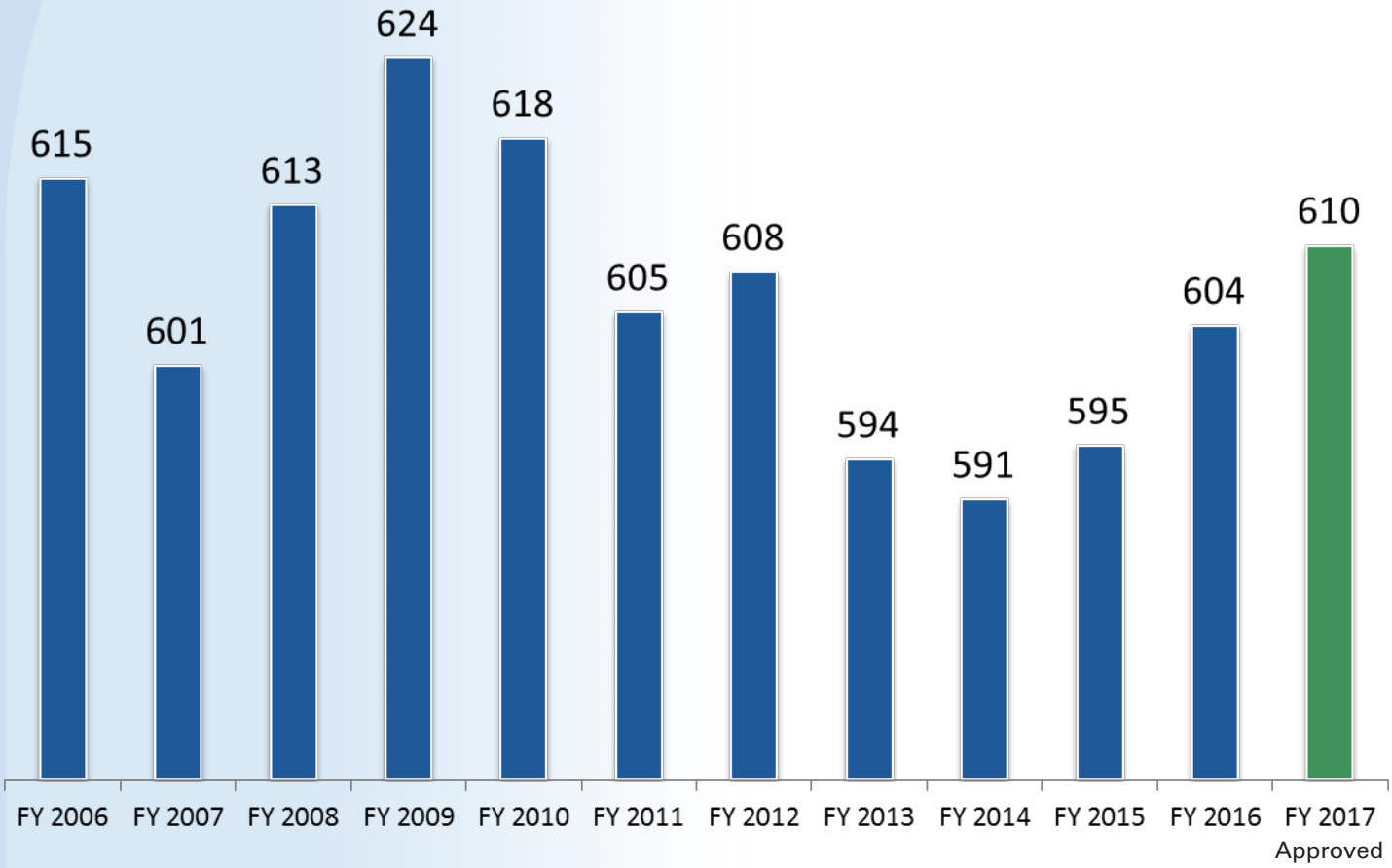
Position Control History

General Fund (100)	FY 2013 Approved Positions	FY 2014 Approved Positions	FY 2015 Approved Positions	FY 2016 Revised Positions	FY 2017 Approved Changes	FY 2017 Approved Positions
Police - Admin Services (10032101)	3.00	7.00	3.00	3.00		3.00
Police - Office of Professional Standards (10032103	0.00	0.00	0.00	7.00		7.00
Police - Support Services (10032102)	38.00	38.00	29.00	20.00		20.00
Special Investigations (10032500)	6.00	6.00	14.00	16.00		16.00
Traffic Enforcement Unit (10032300)	13.00	13.00	12.00	13.00		13.00
Police General Fund	**182.00**	**186.00**	**186.00**	**191.00**	**0.00**	**191.00**
Recreation and Parks						
Barrington Hall (10061751)	1.00	1.00	1.00	1.00		1.00
Bulloch Hall (10061752)	1.00	1.00	1.00	1.00		1.00
Cultural Arts (10061753)	2.00	2.00	2.00	2.00		2.00
Historic & Cultural Affairs (10061700)	1.00	1.00	1.00	2.00		2.00
Municipal Complex Grounds (10062201)	2.00	2.00	2.00	2.00		2.00
Parks (10062000)	51.00	53.00	53.00	51.00		51.00
Park Police (10062500)	5.00	5.00	5.00	5.00		5.00
Recreation and Parks - Administration (10061101)	2.00	2.00	2.00	2.00		2.00
Recreation and Parks Support Services (10061102)	21.00	21.00	21.00	21.77		21.77
Smith Plantation (10061754)	1.00	1.00	1.00	1.00		1.00
Recreation and Parks General Fund	**87.00**	**89.00**	**89.00**	**88.77**	**0.00**	**88.77**
Transportation						
Transportation Engineering & Design (10042102)	5.00	5.00	5.00	5.00		5.00
Transportation Planning (10042103)	3.00	3.00	3.00	3.00		3.00
Land Acquisition and Development (10042104)	3.00	3.00	3.00	3.00		3.00
Street Maintenance (10042200)	31.00	31.00	31.00	31.00		31.00
Traffic Engineering (10042700)	18.00	18.00	18.00	18.00		18.00
Transportation Administration (10042101)	4.00	4.00	4.00	4.00		4.00
Transportation General Fund	**64.00**	**64.00**	**64.00**	**64.00**	**0.00**	**64.00**
General Fund (100)	**461.00**	**458.50**	**458.50**	**466.00**	**1.00**	**466.27**
E-911 Fund (21538000)	**22.00**	**22.00**	**22.00**	**22.00**	**4.00**	**26.00**
Water and Sewer Fund (505)						
Water Administration (50544100)	2.05	2.05	2.25	1.70	0.33	2.03
Water Distribution (50544400)	8.50	8.50	8.50	8.75		8.75
Water Plant (50544300)	7.00	7.00	7.00	7.00		7.00
Water and Sewer Fund (505)	**17.55**	**17.55**	**17.75**	**17.45**	**0.33**	**17.78**
Stormwater Utility Fund Fund (50743200)	**12.00**	**12.00**	**13.20**	**13.20**	**0.33**	**13.53**
Solid Waste and Recycling Fund (540)						
Solid Waste and Recycling Admin. (54045100)	4.35	4.35	7.05	7.25	0.34	7.59
Solid Waste Public Education (54045800)	0.55	0.55	0.00	0.00		0.00
Residential Collection (54045201)	34.00	34.00	34.00	34.00		34.00
Commercial Collection (54045202)	8.00	8.00	8.00	8.00		8.00
Yard Trimmings Collection (54045850)	0.00	0.00		0.00		0.00
Solid Waste Disposal (54045300)	0.00	0.00		0.00		0.00
Recycling Center (54045500)	6.25	6.25	6.00	6.00		6.00
Solid Waste and Recycling Fund (540)	**53.15**	**53.15**	**55.05**	**55.25**	**0.34**	**55.59**
Fleet Services Fund (60449000)	**7.30**	**7.30**	**8.00**	**8.10**		**8.10**
Recreation Participation Fund (555)						
Recreation Participation Administration (55561101)	0.00	1.00	4.71	4.39		4.39

Position Control History

	FY 2013 Approved Positions	FY 2014 Approved Positions	FY 2015 Approved Positions	FY 2016 Revised Positions	FY 2017 Approved Changes	FY 2017 Approved Positions
Recreation Participation Fund (55561200)	17.00	0.00	0.00	0.00		0.00
Recreation Participation-General Programs (555612	0.00	1.30	0.58	0.12		0.12
Recreation Participation-Athletics (55561202)	0.00	4.20	3.06	4.14		4.14
Recreation Participation-Tennis (55561203)	0.00	1.00	0.58	0.58		0.58
Recreation Participation-Swim/Sprayground (55561	0.00	0.00	0.04	0.00		0.00
Recreation Participation-Gymnastics/Phys Fitness	0.00	4.10	1.64	1.64		1.64
Recreation Participation-Dance,Drama,Music (5556	0.00	2.00	1.16	1.31		1.31
Recreation Participation - Arts and Crafts (5556120	0.00	0.20	0.11	0.11		0.11
Recreation Participation - Adult Rec Center (555612	0.00	0.00	1.25	3.25		3.25
Recreation Participation - City Events (55561211)	0.00	0.00	3.09	2.16		2.16
Recreation Participation-ERRP (55561208)	0.00	1.10	0.63	0.83		0.83
Recreation Participation-Rentals (55561209)	0.00	2.10	0.15	0.70		0.70
Participant Recreation Fund (555)	**17.00**	**17.00**	**17.00**	**19.23**	**0.00**	**19.23**
Leita Thompson Apartment Rental (29073450)	**0.00**	**0.00**	**0.00**	**0.00**		**0.00**
CDBG Grant Fund (22570101)	**1.00**	**0.50**	**0.50**	**0.50**		**0.50**
Worker's Compensation Fund (60115401)	**1.00**	**1.00**	**1.00**	**1.00**		**1.00**
Group Health Insurance (60215402)	**1.00**	**1.00**	**1.00**	**1.00**		**1.00**
Risk and Liability Fund (60315550)	**1.00**	**1.00**	**1.00**	**1.00**		**1.00**
GRAND TOTAL ALL FUNDS	**594.00**	**591.00**	**595.00**	**604.00**	**6.00**	**610.00**

FY 2017 Approved Full Time Employee Changes



Added Full-Time Positions: +6

- Administration: +1 Administrative Specialist (Probation)
- Environmental/Public Works: +1 Add Support Services Division Manager Position (Funded Across Water, Stormwater, & Solid Waste Funds)
- Police: +4 Communications Supervisor Positions for E-911 and reclassify Communications Officer to Training Officer

Part-Time Positions Added:

- Environmental/Public Works: Stormwater Part-Time ($29,760)

Roswell
georgia

Modern Spirit. Southern Soul.

General Fund

The General Fund is the general operating fund of the City and accounts for all financial resources, except those required to be accounted for in another fund.

Accounting for 59% of the City's total expenditure budget, the General Fund is the largest of the City's funds. The General Fund approved expenditure budget for Fiscal Year 2017 totals $73,340,102; an increase of $5,203,992 or 7.6% from the previous fiscal year's approved budget amount of $68,136,110.

Revenues for the General Fund include sales tax, property tax, franchise, alcohol, business/insurance taxes, licenses, charges for services, fines, interest, miscellaneous, interfund transfers and use of reserves. The total General Fund revenue budget approved for FY 2017 is $70,705,032 and use of reserves $2,635,070 for a total General Fund source of funds of $73,340,102. Property tax is $24,943,000 or 34% of the total General Fund revenue and is based on an estimated digest.

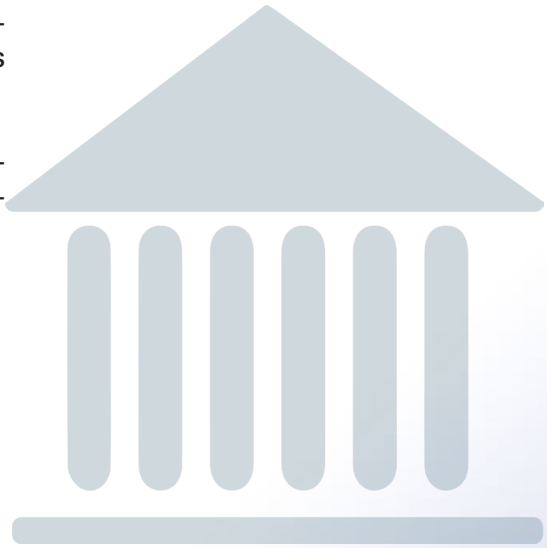
Sales tax for FY 2017 is approved at $23,460,000 or 32% of the General Fund revenue. The third largest revenue source is comprised of business taxes with projected revenues of $13,455,000 or 18% of General Fund revenue. These taxes come from franchise fees: electric, gas, cable and phone utilities paying for the use of right of way in the City of Roswell. Other taxes in this category come from alcohol excise taxes paid by the restaurants to serve alcohol in Roswell, licenses to conduct business in the City of Roswell and taxes on premiums from insurance policies sold in Roswell.

Expenditures in the General Fund are approved at $73,340,102. Personnel expenditures are approved at $43,997,504 or 60% of General Fund expenditures. These expenditures include salaries of full time and part time employees, temporary employees, overtime, and benefits.

Operating costs including professional services, technical services, supplies, repairs and maintenance are approved at $17,443,399 or 24% of the FY 2017 General Fund budget.

The final category is capital/transfers/contingency approved at $11,899,199 or 16%. Capital includes such items as maintenance on city facilities, replacement of equipment, infrastructure improvements and road resurfacing.

Use of Fund Balance is for One-Time Capital or specifically identified Projects.



General Fund

Estimated Beginning Fund Balance for FY 2017	$18,460,344

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Property Tax	$21,295,589	$21,426,437	$22,265,000	$24,943,000
Sales Tax	$21,503,903	$22,652,558	$23,000,000	$23,460,000
Business Taxes	$12,555,953	$12,756,137	$12,735,800	$13,455,000
Licenses & Permits	$2,200,806	$2,469,839	$2,212,500	$2,387,000
Intergovernmental	$107,045	$166,062	$199,126	$346,011
Charges for Service	$2,377,969	$2,223,884	$2,602,211	$2,517,819
Fines & Forfeitures	$1,702,297	$1,864,064	$2,022,000	$1,602,000
Interest Income	$173,605	$325,325	$100,000	$300,000
Miscellaneous Revenues	$2,283,905	$623,787	$188,284	$304,202
Lease Proceeds				$1,390,000
Fund Balance Use or Appropriations			**$2,811,189**	**$2,635,070**
Total Source of Funds	**$64,201,072**	**$64,508,092**	**$68,136,110**	**$73,340,102**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
10 - Administration	$7,956,248	$8,315,380	$9,144,646	$9,700,461
20 - Citywide Capital	$8,444,014	$8,395,186	$10,828,342	$11,760,653
30 - Community Development	$3,619,952	$3,795,701	$3,804,671	$4,320,403
40 - Finance	$2,447,575	$2,438,250	$2,645,788	$2,810,501
50 - Fire	$6,674,311	$6,796,209	$7,338,672	$8,083,405
60 - Recreation and Parks	$10,015,479	$10,031,061	$10,271,814	$10,919,742
70 - Police	$15,746,563	$15,892,235	$16,553,953	$18,014,061
80 - Public Works	$488,728	$1,057	$0	$0
90 - Transportation	$7,105,521	$7,361,648	$7,548,224	$7,730,876
Total Use of Funds	$62,498,392	$63,026,727	$68,136,110	$73,340,102

Estimated Ending Fund Balance for FY 2017	$15,825,274

*The fund balance will decrease by more than 10% due to planned use of fund balance for capital projects and economic development.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City operates several Special Revenue Funds, including Confiscated Assets, E-911, Soil Erosion, Tree Bank, Cemetery Care, Leita Thompson Rental, Scholarship Fund, Grant Funds, and Hotel/Motel.

Confiscated Assets: Revenues are projected to be $100,000 in FY 2017 and $113,526 use of reserves. Expenditures are approved to be $213,526 in FY 2017. This fund receives revenue based upon assets seized in criminal activity and varies annually. Expenditures in one year are funded from revenues collected in the previous year. Typically revenues have exceeded the forecasted amount.

E-911: Revenues for FY 2017 are projected to be $1,917,000 and $1,267,877 use of reserves. Expenditures are approved at $3,184,877. This fund provides the Emergency 911 call center function.

Soil Erosion: Revenues are projected at $19,000 and expenditures at $0. Expenditures may be approved by action of Mayor and Council throughout the fiscal year as specific needs are identified.

Tree Bank: Revenues are projected at $33,000 and expenditures at $0. Expenditures may be approved by action of Mayor and Council throughout the fiscal year as specific needs are identified.

Leita Thompson Rental: Includes the maintenance for the rental property at the Leita Thompson property. Revenues are approved at $85,000 and $21,260 use of reserves. Expenditures are approved at $106,260.

Scholarship Fund: Revenues are projected at $50 and expenditures at $50. Expenditures may be approved by action of Mayor and Council throughout the fiscal year as specific needs are identified.

Grant Funds: Revenues are projected at $423,689 and expenditures at $26,359. Expenditures were approved by action of Mayor and Council at the beginning of the fiscal year as specific projects were identified.

Grants are placed into a separate fund for each type of granting organization: Federal, State, and County governments and/or Local Organizations. Grants allow the city to accomplish vital goals while lessening the tax burden for Roswell residents. The grants will not appear on the All Funds Summary. Grants in the City of Roswell require Mayor and Council approval prior to acceptance and are budgeted at the time of acceptance.

Hotel-Motel: Includes funding for Historic Trails, the Historic Roswell Convention and Visitors Bureau and Roswell Inc. Revenues are projected to be $1,171,500 and $211,612 use of reserves. Expenditures are approved at $1,383,112 for FY 2017.

Confiscated Asset Fund

Estimated Beginning Fund Balance for FY 2017	$265,106

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Charges for Service	$50,553	$43,621	$10,000	$10,000
Fines & Forfeitures	$86,949	$261,928	$80,000	$90,000
Interest Income	$-2,511	$11,892	$0	$0
Miscellaneous Revenues	$12,105	$0	$0	$0
Fund Balance Use or Appropriations			**$244,654**	**$113,526**
Total Source of Funds	**$147,096**	**$317,441**	**$334,654**	**$213,526**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
70 - Police	$280,559	$364,419	$225,304	$213,526
Total Use of Funds	$280,559	$364,419	$225,304	$213,526

Estimated Ending Fund Balance for FY 2017	$151,580

*The fund balance will decrease by more than 10% due to planned use of fund balance.

E911 Fund

Estimated Beginning Fund Balance for FY 2017	$1,833,971

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Charges for Service	$1,953,564	$1,862,555	$1,905,000	$1,909,000
Interest Income	$13,411	$5,055	$4,000	$8,000
Fund Balance Use or Appropriations			**$185,161**	**$1,267,877**
Total Source of Funds	**$1,966,975**	**$1,867,610**	**$2,094,161**	**$3,184,877**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
70 - Police	$1,851,308	$1,624,028	$2,094,161	$3,184,877
Total Use of Funds	$1,851,308	$1,624,028	$2,094,161	$3,184,877

Estimated Ending Fund Balance for FY 2017	$566,094

*The fund balance will decrease by more than 10% due to planned use of fund balance.

Soil Erosion Fund

Estimated Beginning Fund Balance for FY 2017	$37,207

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Licenses & Permits	$25,764	$19,745	$8,000	$15,000
Interest Income	$140	$1,087	$0	$4,000
Fund Balance Use or Appropriations	**$106,412**	**$214,010**	**$0**	**$0**
Total Source of Funds	**$132,316**	**$234,842**	**$8,000**	**$19,000**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
30 - Community Development	$132,316	$234,842	$0	$0
Total Use of Funds	$132,316	$234,842	$0	$0

Estimated Ending Fund Balance for FY 2017	$56,207

Tree Bank Fund

Estimated Beginning Fund Balance for FY 2017	$268,644

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Interest Income	$-270	$1,238	$0	$3,000
Miscellaneous Revenues	$44,239	$27,870	$45,000	$30,000
Total Source of Funds	**$43,969**	**$29,108**	**$45,000**	**$33,000**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
30 - Community Development	$0	$19,978	$0	$0
Total Use of Funds	$0	$19,978	$0	$0

Estimated Ending Fund Balance for FY 2017	$301,644

Leita Thompson Fund

Estimated Beginning Fund Balance for FY 2017	$170,743

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Miscellaneous Revenues	$103,249	$95,509	$104,000	$85,000
Fund Balance Use or Appropriations	**$0**	**$28,974**	**$0**	**$21,260**
Total Source of Funds	**$103,249**	**$124,483**	**$104,000**	**$106,260**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
60 - Recreation and Parks	$93,645	$124,483	$97,692	$106,260
Total Use of Funds	$93,645	$124,483	$97,692	$106,260

Estimated Ending Fund Balance for FY 2017	$149,483

*The fund balance will decrease by more than 10% due to planned use of fund balance.

Scholarship Fund

Estimated Beginning Fund Balance for FY 2017	$35,232

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Interest Income	$47	$43	$50	$50
Total Source of Funds	**$47**	**$43**	**$50**	**$50**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
60 - Recreation and Parks	$0	$0	$0	$50
Total Use of Funds	$0	$0	$0	$50

Estimated Ending Fund Balance for FY 2017	$35,232

CDBG Grant Funds

Estimated Beginning Fund Balance for FY 2017	$0

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Intergovernmental	$118,862	$438,961	$415,187	$423,689
Fund Balance Use or Appropriations	**$53,845**	**$0**	**$0**	**$0**
Total Source of Funds	**$172,707**	**$438,961**	**$415,187**	**$423,689**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
10 - Administration	$172,707	$348,034	$415,187	$26,359
Total Use of Funds	$172,707	$348,034	$415,187	$26,409

Estimated Ending Fund Balance for FY 2017	$397,280

Hotel/Motel Fund

Estimated Beginning Fund Balance for FY 2017	$473,903

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Business Taxes	$874,776	$993,229	$850,000	$1,081,500
Interest Income	$7,416	$5,656	$4,000	$5,000
Miscellaneous Revenues				$85,000
Fund Balance Use or Appropriations	**$93,726**	**$114,668**	**$295,942**	**$211,612**
Total Source of Funds	**$975,918**	**$1,113,553**	**$1,149,942**	**$1,383,112**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
10 - Administration	$535,918	$549,553	$609,942	$644,179
30 - Community Development	$440,000	$515,000	$540,000	$516,000
60 - Recreation and Parks	$0	$49,000	$0	$222,933
Total Use of Funds	$975,918	$1,113,553	$1,149,942	$1,383,112

Estimated Ending Fund Balance for FY 2017	$262,291

*The fund balance will decrease by more than 10% due to planned use of fund balance.

Enterprise Funds

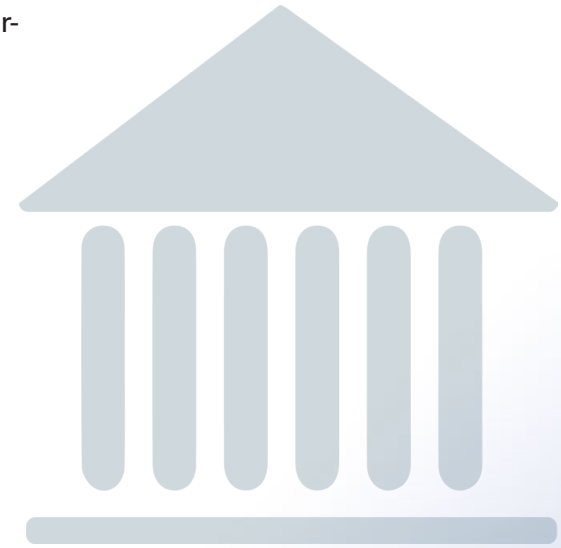
Enterprise Funds are proprietary funds that are financed and operated in a manner similar to a private business. The individual funds are to be self-supporting and generate enough revenue to cover costs. The City operates four Enterprise Funds: Solid Waste, Water / Sewer, Recreation Participation, and Stormwater Utility. Unassigned fund balance may be used for capital expenditures or planned use of fund balance.

Water / Sewer Fund: FY 2017 revenues are approved at $3,826,500 for the Water Fund. Expenditures for FY 2017 are approved at $2,934,367. Services accounted for in this fund include water and sewer service to a portion of the City. This Fiscal Year includes a planned rate increase based on the plan adopted by council. The completion of the new Water Plant in FY 2016 increased the serviceable water from our operations.

Stormwater Utility Fund: Revenues are approved at $3,485,000 in FY 2017 and expenditures are approved at $3,258,688 for FY 2017. Revenues are collected from property owners based on the amount of impervious surface of the property. Stormwater expenditures include stormwater pipe, culvert and drainage improvements and repairs. FY 2017 includes a Lease Proceeds in the amount of $360,000 for capital expenditures.

Solid Waste Fund: FY 2017 revenues are approved at $8,667,000 in addition to the use $596,042 of unassigned fund balance. Expenditures are approved at $9,263,042 for FY 2017. Services accounted for in the fund include Sanitation Collection (Residential, Commercial, and Yard Waste) and Waste Disposal and Recycling (Collection and Recycling Center). Revenues come from the rates charged to residential and commercial property owners.

Recreation Participation Fund: Revenues are approved at $5,829,283, including $321,391 as a transfer from General Fund. Expenditures for FY 2017 are approved at $5,776,488. Revenue comes from the recreation participant fees and a transfer from the General Fund to subsidize overhead costs.



Water / Sewer Fund

Estimated Beginning Fund Balance for FY 2017	-$153,074

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Licenses & Permits	$525	$690	$700	$0
Charges for Service	$3,249,549	$3,669,440	$3,534,400	$3,820,500
Interest Income	$21,830	$834	$21,827	$6,000
Miscellaneous Revenues	$9,761	$793	$0	$0
Transfers In	$50,000	$0	$0	$0
Fund Balance Use or Appropriations	**$0**	**$0**	**$0**	**$0**
Total Source of Funds	**$3,331,665**	**$3,671,757**	**$3,556,927**	**$3,826,500**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
80 - Public Works	$3,105,611	$3,144,364	$3,406,415	$2,934,367
Total Use of Funds	$3,105,611	$3,144,364	$3,406,415	$2,934,367

Estimated Ending Fund Balance for FY 2017	$739,059

Stormwater Utility Fund

Estimated Beginning Fund Balance for FY 2017	$746,397

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Charges for Service	$3,046,175	$3,063,609	$3,125,000	$3,115,000
Interest Income	$7,612	$4,644	$5,000	$10,000
Miscellaneous Revenues	$0	$250	$0	$0
Lease Proceeds	$0	$0	$0	$360,000
Fund Balance Use or Appropriations	**$0**	**$0**	**$635,917**	**$0**
Total Source of Funds	**$3,053,787**	**$3,068,503**	**$3,765,917**	**$3,485,000**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
80 - Public Works	$1,841,496	$1,845,637	$3,765,917	$3,258,688
Total Use of Funds	$1,841,496	$1,845,637	$3,765,917	$3,258,688

Estimated Ending Fund Balance for FY 2017	$972,709

Solid Waste Fund

Estimated Beginning Fund Balance for FY 2017	$2,115,753

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Charges for Service	$8,635,723	$8,665,173	$8,729,000	$8,627,000
Interest Income	$109,819	$40,996	$30,000	$40,000
Miscellaneous Revenues	$17,987	$24,180	$0	$0
Fund Balance Use or Appropriations	**$428,516**	**$0**	**$1,047,701**	**$596,042**
Total Source of Funds	**$9,192,045**	**$8,730,349**	**$9,806,701**	**$9,263,042**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
80 - Public Works	$9,192,045	$8,734,114	$9,806,701	$9,263,042
Total Use of Funds	$9,192,045	$8,734,114	$9,806,701	$9,263,042

Estimated Ending Fund Balance for FY 2017	$1,519,711

*The fund balance will decrease by more than 10% due to planned use of fund balance for capital projects.

Recreation Participation Fund

Estimated Beginning Fund Balance for FY 2017	$218,927

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Charges for Service	$4,576,669	$4,812,441	$4,800,000	$5,507,892
Interest Income	$21,380	$12,807	$0	$0
Transfers In	$610,752	$321,391	$321,391	$321,391
Fund Balance Use or Appropriations	**$0**	**$100,934**	**$0**	**$0**
Total Source of Funds	**$5,208,801**	**$5,247,573**	**$5,121,391**	**$5,829,283**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
60 - Recreation and Parks	$4,801,110	$5,247,573	$5,025,838	$5,776,488
Total Use of Funds	$4,801,110	$5,247,573	$5,025,838	$5,776,488

Estimated Ending Fund Balance for FY 2017	$271,722

Internal Service Funds

Internal Service Funds are proprietary funds that track expenditures of services provided to departments, typically on a cost reimbursement basis. For the City of Roswell these funds include: Group Benefits Fund, Risk/Liability Fund, Worker's Compensation Fund and the Fleet Services Fund.

Group Benefit Fund: Revenues from the Group Benefit fund come from $7,063,833 in City contributions, $739,300 in employee contributions and $250,000 from Employee Clinic. Expenditures will go toward premiums for health, dental, life and other benefits. This fund is budgeted at $8,053,133 for group benefit expenses.

Risk/Liability Fund: Revenues for the Risk/Liability fund come from transfers in from other departments and fund the liability premiums paid by the City. This fund is budgeted at $1,050,000 for revenues and $1,524,593 for expenditures, which includes a two one time purchases of a Risk Management Information System and an IT Disaster Recovery Solution. The FY 2017 approved budget uses $474,593 of the fund balance.

Worker's Compensation Fund: Revenues for the Worker's Compensation Fund come from transfers in from other departments and fund the City's self-insurance of worker's compensation claims. This fund is budgeted at $516,000 for revenues and $621.903 for expenditures. The FY 2017 approved budget uses $105,903 of the fund balance.

Fleet Services Fund: Revenues for the Fleet Services Fund come from transfers in from other departments and fund the City's fleet services program. This fund is budgeted at $846,400 for revenues and $819,986 for expenditures.

Group Benefits Fund

Estimated Beginning Fund Balance for FY 2017	$1,634,674

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Interest Income	$643	$4,601	$0	$0
Miscellaneous Revenues	$1,830	$326	$0	$250,000
Transfers In	$19,981	$0	$0	$0
Employee Contribution	$1,421,375	$2,083,307	$827,055	$739,300
Employer Contribution	$5,718,767	$5,473,798	$6,422,215	$7,063,833
Fund Balance Use or Appropriations	**$25,788**	**$704,487**	**$986**	
Total Source of Funds	**$7,188,384**	**$8,266,519**	**$7,250,256**	**$8,053,133**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
20 - Citywide	$7,188,383	$8,266,519	$7,250,256	$8,053,133
Total Use of Funds	$7,188,383	$8,266,519	$7,250,256	$8,053,133

Estimated Ending Fund Balance for FY 2017	$1,634,674

Risk/Liability Fund

Estimated Beginning Fund Balance for FY 2017	$1,456,300

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Charges for Service	$1,050,000	$1,047,855	$1,050,000	$1,050,000
Interest Income	$8,328	$27,983	$0	$0
Miscellaneous Revenues	$9,705	$0	$0	$0
Fund Balance Use or Appropriations	**$0**	**$320,830**	**$125,625**	**$474,593**
Total Source of Funds	**$1,068,033**	**$1,396,668**	**$1,175,625**	**$1,524,593**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
20 - Citywide	$1,015,497	$1,396,668	$1,175,625	$1,524,593
Total Use of Funds	$1,015,497	$1,396,668	$1,175,625	$1,524,593

Estimated Ending Fund Balance for FY 2017	$981,707

Worker's Compensation Fund

Estimated Beginning Fund Balance for FY 2017				$1,889,684

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Charges for Service	$466,000	$310,667	$466,000	$516,000
Interest Income	$18,555	$52,976	$0	$0
Miscellaneous Revenues	$6,348	$53		
Fund Balance Use or Appropriations	**$30,286**	**$517,537**	**$98,496**	**$105,903**
Total Source of Funds	**$521,189**	**$881,233**	**$564,496**	**$621,903**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
20 - Citywide	$521,189	$881,233	$564,496	$621,903
Total Use of Funds	$521,189	$881,233	$564,496	$621,903

Estimated Ending Fund Balance for FY 2017				$1,783,781

Fleet Services Fund

Estimated Beginning Fund Balance for FY 2017				$1,230

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Charges for Service	$722,259	$648,004	$723,960	$846,400
Fund Balance Use or Appropriations	**$0**	**$3,129**	**$0**	**$0**
Total Source of Funds	**$722,259**	**$651,133**	**$723,960**	**$846,400**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
20 - Citywide	$662,067	$651,133	$718,715	$819,986
Total Use of Funds	$662,067	$651,133	$718,715	$819,986

Estimated Ending Fund Balance for FY 2017				$27,644

Capital Project Funds

The Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds) and capital outlay. The Capital Project Funds are separated into two funds specifically for capital projects: Impact Fee Fund and Capital Projects Fund.

Impact Fee Fund: Revenues come from development fees used to offset the cost to the City for increased service levels and are estimated to be $627,000 in FY 2017. Revenues are dependent upon development activity throughout the City, and the ordinance was under revision during the budget process. Expenditures are budgeted at $550,0000 for specific project, outlined in the Capital Improvement Program section of this document.

Capital Projects Fund: Revenues of $10,271,713 are transfers from General Fund and Confiscated Assets Fund to fund capital. There are also a use of Capital Projects Fund Balance of $1,521,713. Expenditures are budgeted at $11,793,652 for specific projects, outlined in the Capital Improvement Program section of this document.

Operating Impacts of Current Projects

Dept	ProjectName	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Grand Total
Administration	IT Disaster Recovery	$0	$18,265	$0	$0	$0	**$18,265**
	Administration Total	**$0**	**$18,265**	**$0**	**$0**	**$0**	**$18,265**
Community Development	Aerial Photography	$0	$0	$35,000	$0	$0	**$35,000**
	Community Development Total	**$0**	**$0**	**$35,000**	**$0**	**$0**	**$35,000**
Fire	Fire Vehicle Replacement	$14,850	$28,250	$0	$0	$16,920	**$60,020**
	Medical Equipment Replacement	$0	$1,935	$0	$0	$0	**$1,935**
	New Fire Station #8	$0	$0	$0	$1,715,929	$0	**$1,715,929**
	Fire Total	**$14,850**	**$30,185**	**$0**	**$1,715,929**	**$16,920**	**$1,777,884**
Police	Additional Automated License Plate Recognition Device	$0	$0	$0	$0	$1,000	**$1,000**
	Video Storage Solution	$1,000	$0	$0	$0	$0	**$1,000**
	Police Total	**$1,000**	**$0**	**$0**	**$0**	**$1,000**	**$2,000**
	Grand Total	**$15,850**	**$48,450**	**$35,000**	**$1,715,929**	**$17,920**	**$1,833,149**

Operating Impacts for FY 2017 were requested thru the Operating budget and the Future Year Impacts are shown with the Project Costs, until the Fiscal Year that it will impact the Current Budget Year.

Impact Fee Fund

Estimated Beginning Fund Balance for FY 2017	$834,260

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Charges for Service	$669,436	$454,941	$1,177,926	$612,000
Interest Income	$14,016	$88,874	$0	$15,000
Fund Balance Use or Appropriations	**$0**	**$0**	**$1,408,674**	**$0**
Total Source of Funds	**$683,452**	**$543,815**	**$2,586,600**	**$627,000**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
50 - Fire	$0	$20,003	$0	$0
60 - Recreation and Parks	$0	$47,444	$0	$550,000
90 - Transportation	$32,845	$402,842	$2,586,600	$0
Total Use of Funds	$32,845	$470,289	$2,586,600	$550,000

Estimated Ending Fund Balance for FY 2017	$911,260

Capital Projects Fund

Estimated Beginning Fund Balance for FY 2017	$2,518,044

	FY 2014 Actual Revenue	FY 2015 Actual Revenue	FY 2016 Approved Budget	FY 2017 Approved Budget
Intergovernmental	$524,914	$0	$0	$0
Charges for Service	$0	$15,691	$0	$0
Interest Income	$238,657	$113,757	$0	$0
Miscellaneous Revenues	$34,672	$0	$0	$0
Transfers In	$8,410,151	$8,376,971	$9,691,865	$10,271,939
Lease Proceeds	$0	$0	$838,200	$0
Fund Balance Use or Appropriations	**$2,126,139**	**$3,574,992**	**$417,604**	**$1,521,713**
Total Source of Funds	**$11,334,533**	**$12,081,411**	**$10,947,669**	**$11,793,652**

	FY 2014 Actual Expense	FY 2015 Actual Expense	FY 2016 Approved Budget	FY 2017 Approved Budget
10 - Administration	$2,591,195	$1,476,013	$1,674,444	$68,000
20 - Citywide	$1,774,763	$1,395,207	$1,654,203	$2,976,281
30 - Community Development	$80,127	$245,235	$710,000	$0
40 - Finance	$0	$0	$0	$0
50 - Fire	$230,054	$569,346	$1,439,337	$1,978,966
60 - Recreation and Parks	$2,031,054	$1,095,602	$1,206,000	$305,500
70 - Police	$948,806	$4,448,573	$756,085	$1,988,047
80 - Public Works	$33,800	$9,097	$0	$0
90 - Transportation	$3,644,735	$2,842,338	$3,507,600	$4,476,858
Total Use of Funds	$11,334,534	$12,081,411	$10,947,669	$11,793,652

Estimated Ending Fund Balance for FY 2017	$996,331

*The fund balance will decrease by more than 10% due to planned use of fund balance for capital projects.

Roswell
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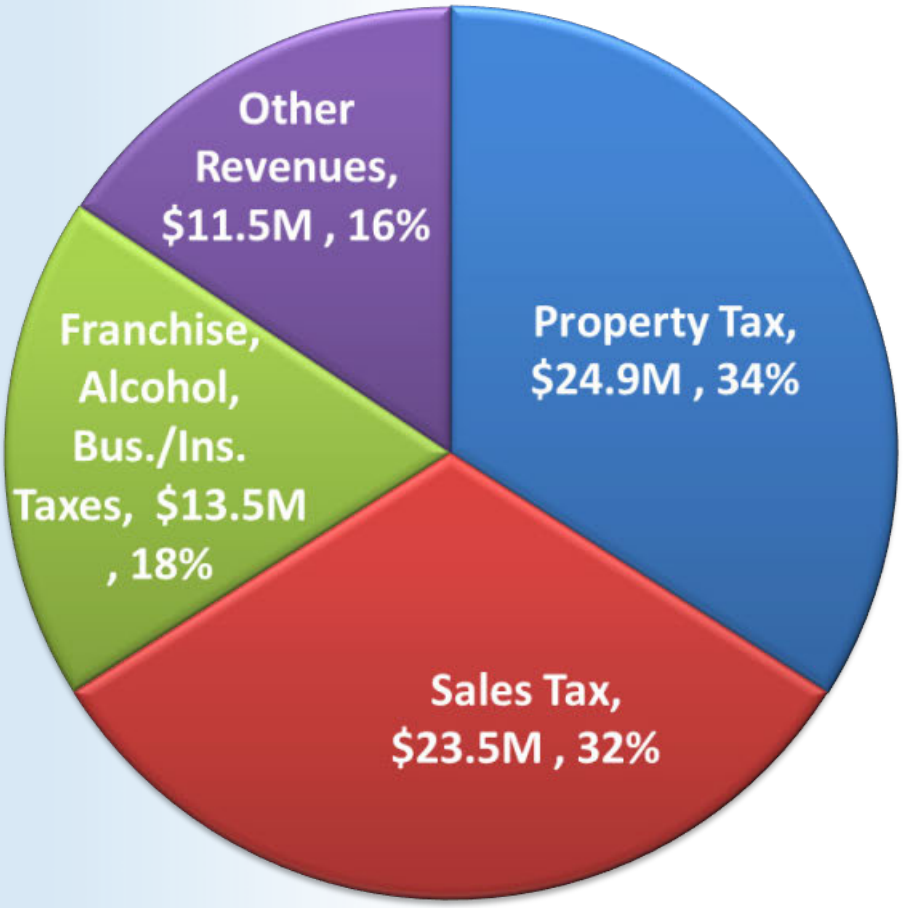
General Fund

The General Fund is the general operating fund of the City and is used to account for all financial resources, except for those required to be reported in seperate fund.

The eight Departments are Administration, Community Development, Environmental/Public Works, Finance, Fire, Police, Recreation, Parks, Historic and Cultural Affairs and Transportation.

General Fund
FY 2017 Source of Funds ($73.3M)

(in millions)



General Fund Summary

FY 2017 Approved Budget - General Fund Operating

FY 2017 Approved Revenues	$ 70,705,032
FY 2017 Approved Base Budget	$ 60,324,234
AVAILABLE FOR OPERATING REQUESTS (INCLUDING MAINTENANCE CAPITAL)	**$ 10,380,798**
Approved Program Changes	2,926,862
Approved Maintenance Capital	7,074,347
TOTAL Approved OPERATING REQUESTS	**$ 10,001,209**
FY 2015 Approved OPERATING BUDGET	**$ 70,325,443**
Variance (Revenues vs. Operating Budget)	**$ 379,589**
Revenues Currently Allocated to One-Time Capital	$ 473,287
Unallocated Revenues	$ (93,698)

PROGRAM CHANGE REQUESTS	FY 2017	RECURRING
Citywide		
1 Employee Merit-Based Salary Increase (Avg. 4%)	$ 1,324,906	$ 1,324,906
2 Group Benefits Anticipated Increase	311,741	311,741
3 GF support of CVB and Roswell Inc (Hotel/Motel Fund Shortfall)	85,000	-
CITYWIDE TOTAL	**$ 1,721,647**	**$ 1,636,647**
Administration		
1 Add Probation Administrative Specialist Position	$ 30,474	$ 30,474
2 Open Records Request Management and Tracking Software	8,100	6,300
3 Communication Services Cost Increase	227,000	227,000
4 Lighting Master Plan Implementation	23,535	(6,230)
5 City Promotional Items (Community Relations)	3,000	3,000
6 Employee Referral Incentive Program (HR)	15,000	15,000
7 Leadership Focus Trip (Board & Commission Chairs)	3,375	3,375
8 Bike Roswell Festival Support	14,200	14,200
9 Part time Grant Writer Position	43,698	43,698
ADMINISTRATION TOTAL	**$ 368,382**	**$ 336,817**
Community Development		
1 GIS Strategic Implementation Plan - Year 2	$ 201,350	$ -
2 Planning & Zoning Notification Cost Increase	10,000	10,000
3 UDC Rewrite and Reevaluation - Consultant Services	30,000	-
4 Downtown Development Authority - Operational Support	55,780	-
5 UDC Mailing to all residents	15,000	-
COMMUNITY DEVELOPMENT TOTAL	**$ 312,130**	**$ 10,000**

General Fund Summary (continued)

PROGRAM CHANGE REQUESTS		FY 2017	RECURRING
Fire			
1	Add Funding for 3 Part-Time Fire Captain Positions	$ 98,343	$ 98,343
2	Bailout System - Lumbar Bags	1,920	1,920
3	Ballistic Vests - Replacement	3,600	-
4	RAPSTC Fall Arrester	4,500	4,500
5	RAPSTC Testing Software Upgrade	3,642	1,400
6	Target Solutions Training Software Upgrade	1,260	1,260
7	Add Scanner at Each Fire Station	2,450	-
8	RAPSTC Roof Simulator	4,955	600
9	RAPSTC Chair Replacement	2,000	2,000
10	Bailout System Instructor Training	3,900	-
11	Fire Department International Conference	8,511	8,511
	FIRE TOTAL	**$ 135,081**	**$ 118,534**
Police			
1	Intelligence Unit Software	$ 13,000	$ 13,000
	POLICE TOTAL	**$ 13,000**	**$ 13,000**
Recreation, Parks, Historic, and Cultural Affairs			
1	Old Roswell Cemetery - Basic Maintenance	$ 23,500	$ 23,500
2	Copier Lease Cost Increase	11,532	11,532
3	Park Police Chief Training	2,500	2,500
4	CAPRA Reaccreditation	8,415	-
5	Replace Park Police Tasers	9,500	-
6	Add Park Police Automated External Defibrillators (AED)	8,000	-
7	Turf Irrigation Enhancement	75,000	75,000
8	Roswell Historical Society - Microfilm Conversion	6,675	600
9	Roswell Historical Society - Cemetery Enhancement Program	50,000	50,000
10	Roswell Historical Society - Expand Archivist Hours	25,000	25,000
11	Roswell Arts Commission - Nat. Arts and Human. Month	2,500	2,500
12	Roswell Arts Commission - ArtAround Temporary Art Exhib	15,000	15,000
13	Roswell Arts Fund - ArtAround Temporary Art Exhibition	35,000	35,000
14	Roswell Arts Fund - All Arts Website Maintenance	4,000	4,000
15	Roswell Arts Fund - Operational Support	100,000	100,000
16	Roswell Arts Fund - Performance Space Feasibility Study	25,000	
17	Roswell Arts Fund - Marketing & Outreach	25,000	25,000
	RECREATION & PARKS TOTAL	**$ 376,622**	**$ 344,632**
Total Program Change Requests		**$ 2,926,862**	**$ 2,459,630**

General Fund Summary (continued)

MAINTENANCE CAPITAL REQUESTS		FY 2017
Citywide		
1 Citywide Facilities Maintenance (CFM)		$ 972,340
2 Citywide Vehicle Replacement Program		1,238,941
	CITYWIDE TOTAL	**$ 2,211,281**
Administration		
1 IT Equipment Replacement Program		$ 68,000
	ADMINISTRATION	**$ 68,000**
Fire		
1 Fire Apparatus Replacement (Lease-Purchase)		$ 1,390,000
2 Personal Protective Equipment Replacement		192,000
3 RAPSTC Fire Simulator		313,566
	FIRE TOTAL	**$ 1,895,566**
Police		
1 Taser Replacement		$ 168,000
2 Tactical Vests and Helmet replacement		50,000
4 Patrol Rifle Reflex System Upgrade		32,500
	POLICE TOTAL	**$ 250,500**
Recreation, Parks, Historic, and Cultural Affairs		
1 Bulloch Hall Roof Replacement		$ 90,000
2 Recreation and Parks Maintenance Program		385,000
3 Park Improvement & Beautification Program		100,000
4 Small Equipment Replacement Program		36,000
5 Athletic Field Improvements (Light Pole & Fence Replacements)		28,000
6 Playground Replacement (includes Shade Structure)		160,000
7 Historic Homes Maintenance		50,000
	RECREATION & PARKS TOTAL	**$ 849,000**
Transportation		
1 Citywide Road Resurfacing and Reconstruction		$ 1,800,000
	TRANSPORTATION TOTAL	**$ 1,800,000**
Total Maintenance Capital Requests		**$ 7,074,347**

General Fund Summary (continued)

One Time Capital Requests		FY 2017
Citywide		
1	Citywide Security Project (Additional City Facilities)	55,000
2	TDMA Compliant Radio Units (Citywide - Year 3 of 4)	350,000
3	Blue River Trail Project Support	10,000
4	Property Acquisition	350,000
	CITYWIDE TOTAL	**$ 765,000**
Fire		
1	Fire Engine Bay Safety	83,400
	FIRE TOTAL	**$ 83,400**
Police		
1	Video Storage Solution	31,000
2	Patrol Shotgun Upgrade	14,000
	POLICE TOTAL	**$ 45,000**
Recreation, Parks, Historic, and Cultural Affairs		
1	Riverwalk Phase V (Construction; City Match Funding)	590,000
2	Central Distribution Mezzanine	12,000
3	River Parks Master Plan Implementation	160,000
4	Waller Park Master Plan Implementation	50,000
5	Old Mill Machine Shop HVAC	50,000
	RECREATION & PARKS TOTAL	**$ 862,000**
Transportation		
1	Historic Gateway (Begins NPS Mitigation Elements)	500,000
2	Sidewalk Connectivity Program	182,703
2	Speed Management & Pedestrian Safety Program	226,556
3	Willeo Rd Improvements - Design (Related to Riverwalk Phase V)	50,000
4	SR-140 Sidewalk Extension (Saddle Creek)	100,000
5	Jones Road Survey	150,000
	TRANSPORTATION TOTAL	**$ 1,209,259**
TOTAL ONE-TIME CAPITAL REQUESTS		**$ 2,964,659**
TOTAL GENERAL FUND		**$ 73,340,102**

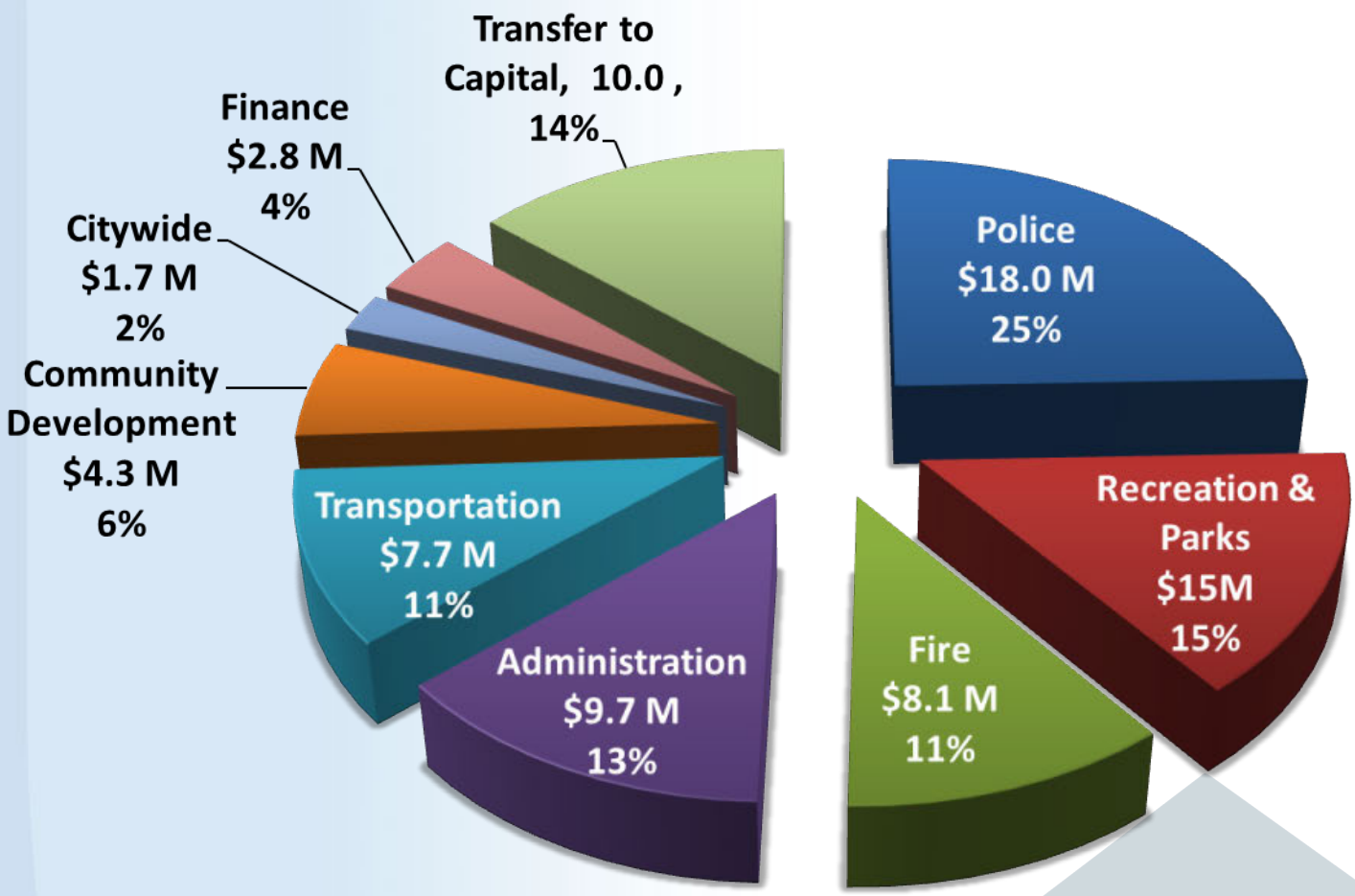
General Fund Unfunded Requests

UNFUNDED PROGRAM CHANGE REQUESTS					
ComDev	Historic Resources Inventory		$ 50,000	$	-
R&P	Roswell Arts Fund - Contract Arts Grant Professional		20,000		20,000
		TOTAL	**$ 70,000**	**$**	**20,000**

UNFUNDED REQUESTS			
Citywide	Citywide Security Project (Additional City Facilities)		274,825
Trans	Sidewalk Connectivity Program		67,297
Trans	Riverside Road Complete Street		500,000
R&P	Replacement of Crumb Rubber		1,660,015
		TOTAL	**$ 2,502,137**

General Fund
FY 2017 Use of Funds ($73.3M)

(in millions)



General Fund Revenues by Account

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
311100	Real Property - Current Year	$17,089,158	$18,700,000	$20,430,000	$21,284,000
311110	Public Utility	$177,584	$175,000	$227,000	$204,000
311200	Real Property - Prior	($17,058)	$15,000	$15,000	$10,000
311300	Personal Property - Current	$728,996	$830,000	$848,000	$880,000
311305	Personal Property - Prior	($26,909)	$0	$0	$0
311310	Motor Vehicle	$639,437	$250,000	$350,000	$320,000
311315	Title Ad Valorem Tax (Vehicle)	$2,146,571	$1,600,000	$1,600,000	$1,600,000
311340	Intangibles (Reg & Recrd)	$421,487	$400,000	$400,000	$400,000
311600	Real Estate Trans (intang)	$177,017	$145,000	$145,000	$145,000
319110	Property - Penalty & Interest - Real	$90,154	$150,000	$150,000	$100,000
Property Tax Total		**$21,426,437**	**$22,265,000**	**$24,165,000**	**$24,943,000**
313100	Local Option Sales Tax	$22,652,558	$23,000,000	$23,000,000	$23,460,000
Sales Tax Total		**$22,652,558**	**$23,000,000**	**$23,000,000**	**$23,460,000**
311710	Electric Franchise Taxes	$3,831,832	$3,700,000	$3,700,000	$3,900,000
311730	Gas Franchise Taxes	$668,543	$670,000	$670,000	$670,000
311750	TV Cable Franchise Taxes	$913,319	$975,000	$975,000	$900,000
311760	Telephone Franchise Taxes	$427,359	$365,000	$365,000	$400,000
314200	Alcoholic Beverage Excise Tax	$977,715	$1,015,000	$1,015,000	$1,015,000
314300	Local Option Mixed Drink Excise Tax	$334,593	$330,000	$330,000	$330,000
316100	Business & Occupation Tax	$689,007	$750,800	$750,800	$875,000
316101	Business & Occupation Tax	($17)	$0	$0	$0
316102	Insurance Occupation Tax	$8,868	$80,000	$80,000	$95,000
316200	Insurance Premium Tax	$4,764,976	$4,700,000	$4,700,000	$5,100,000
316300	Financial Institution Tax	$139,942	$150,000	$150,000	$170,000
Business Taxes Total		**$12,756,137**	**$12,735,800**	**$12,735,800**	**$13,455,000**
321110	Alcohol, Beer, Wine License	$582,581	$600,000	$600,000	$600,000
321130	Liquor Pouring License	$32,955	$30,000	$30,000	$30,000
321140	Bar Cards (Liquor Handling License)	$10,500	$10,000	$10,000	$10,000
321292	Solicitor Fees	$1,250	$0	$0	$0
321295	Precious Metal Dealer Fee	$2,100	$0	$0	$2,000
322210	Zoning And Land Use	$81,420	$85,000	$85,000	$50,000
322230	Sign Permits	$32,565	$25,000	$25,000	$25,000
322300	Taxi Cab Permits	$40,300	$45,000	$45,000	$0
322905	Photo and Film Fees	$13,450	$7,500	$7,500	$15,000
322991	Special Events Fee	$27,856	$10,000	$10,000	$5,000
322993	Photo & Film Fees	$5,250	$0	$0	$0
322994	Personal transp veh fee	$60	$0	$0	$0
323120	Building & Inspection Fees	$1,340,031	$1,200,000	$1,200,000	$1,400,000
323902	Grading Permits	$299,521	$200,000	$200,000	$250,000
Licenses & Permits Total		**$2,469,839**	**$2,212,500**	**$2,212,500**	**$2,387,000**
333100	Housing Authority	$15,505	$0	$0	$0
336010	Alpharetta Fire Payments	$110,556	$124,126	$124,126	$286,011
336011	Intergovernmental	$35,000	$60,000	$60,000	$60,000
336014	Mountain Park	$0	$0	$20,000	$0
337300	Fulton Co. Shared Rev	$5,000	$15,000	$15,000	$0
Intergovernmental Total		**$166,062**	**$199,126**	**$219,126**	**$346,011**
341200	Recording Fees	$22	$0	$0	$0
341400	Printing And Duplication Fees	$1,515	$300	$300	$1,000
341426	3% Admin Impact Fees	$13,577	$0	$0	$13,500
341701	Indirect Cost Confiscated Asset Fund	$32,012	$23,067	$23,067	$24,574

General Fund Revenues by Account, continued

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
341702	Indirect Cost E911	$127,438	$219,790	$219,790	$193,969
341703	Indirect Cost Water Fund	$222,072	$288,212	$288,212	$275,592
341704	Indirect Cost Solid Waste	$800,412	$985,524	$985,524	$872,395
341705	Indirect Cost Rec Participation Fund	$21,150	$0	$0	$0
341706	Indirect Cost Stormwater	$382,559	$462,299	$462,299	$491,887
341707	Indirect Cost Garage	$38,959	$59,119	$59,119	$60,402
341905	Other/Misc. Fees	$43,730	$17,500	$17,500	$40,000
341910	Election Qualify Fees	$0	$10,000	$10,000	$0
341915	Charging Station Fees	$72	$0	$0	$0
342120	Accident Reports	$4,195	$10,000	$10,000	$10,000
342130	False Alarm Fees	$200	$0	$0	$30,000
342140	Exspungement Fees	$2,600	$4,000	$4,000	$2,500
342210	Fire Alarm Fees	$3,100	$3,000	$3,000	$3,000
342310	Fingerprinting Fees	$11,130	$8,000	$8,000	$8,000
342920	Mountain Park	$33,855	$34,000	$34,000	$34,000
342925	Rapstc Training	$580	$1,000	$1,000	$1,000
343210	Lake Charles - Spec Assess	$0	$17,000	$17,000	$17,000
345610	Telecommunication Charges	$366,606	$325,000	$325,000	$325,000
346400	Background Check Fees	$12,364	$14,000	$14,000	$14,000
347201	Auditorium Rental Fees	$98,683	$100,000	$100,000	$100,000
347202	Other Rental Fees	$6,722	$20,000	$20,000	$0
349300	Bad Check Fees	$46	$200	$200	$0
349920	Vietnam Memorial Bricks	$285	$200	$200	$0
Charges for Service Total		**$2,223,884**	**$2,602,211**	**$2,602,211**	**$2,517,819**
351171	Municipal Court Fines	$1,657,517	$1,800,000	$1,800,000	$1,400,000
351172	Municipal Court Probation	$71,621	$70,000	$70,000	$70,000
351173	Jail Fees	$92	$0	$0	$0
351174	Munis Admin Fee	$48,136	$42,000	$42,000	$48,000
351175	Court Related - Other	$53,899	$90,000	$90,000	$54,000
351176	Diversion Fee	$32,801	$20,000	$20,000	$30,000
Fines & Forfeitures Total		**$1,864,064**	**$2,022,000**	**$2,022,000**	**$1,602,000**
361000	Interest Revenues	$275,554	$100,000	$100,000	$300,000
361010	Unrealized Invest Gains	$49,771	$0	$0	$0
Interest Income Total		**$325,325**	**$100,000**	**$100,000**	**$300,000**
371004	Gas South Affinity Program	$25,075	$20,000	$20,000	$20,000
371005	Private Donations/contrib	($955)	$2,000	$52,000	$0
381105	Rent Of Property	$18,239	$0	$170,000	$170,000
383100	Reimbursement From Insura	$326,420	$0	$0	$0
383110	Valet Parking	$2,209	$0	$0	$0
389400	Miscellaneous	$25,575	$0	$0	$0
389600	Recording of Abatement	($3,531)	$0	$0	$0
389999	Over And Short	$4,872	$0	$0	$0
391201	Operating Transfer In	$116,284	$106,284	$149,719	$54,202
392100	Sale Of Assets	$108,146	$60,000	$60,000	$60,000
392300	Sale Of Abandoned Property	$1,453	$0	$0	$0
Miscellaneous Revenues Total		**$623,787**	**$188,284**	**$451,719**	**$304,202**
393500	Capital Lease Program	$0	$0	$0	$1,390,000
Lease Proceeds Total		**$0**	**$0**	**$0**	**$1,390,000**
Current Year Revenues		**$64,508,092**	**$65,324,921**	**$67,508,356**	**$70,705,032**
Fund Balance Appropriation			$2,811,189		$2,635,070
Total Revenues		**$64,508,092**	**$68,136,110**	**$67,508,356**	**$73,340,102**

General Fund Expenditures by Account

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$22,610,745	$23,980,209	$24,063,614	$25,117,220	$1,377,590	$26,494,810
511101	Budgeted Salary Savings	$0	$0	$0	($464,805)	$0	($464,805)
511105	Part Time Employees	$661,777	$754,595	$754,595	$750,275	$116,633	$866,908
511110	Elected Officials	$183,750	$239,634	$239,634	$239,634	$0	$239,634
511115	Firefighter's Fees	$3,413,028	$3,439,000	$3,612,872	$4,156,700	$0	$4,156,700
511200	Temporary Employees	$25,034	$5,146	$6,792	$2,400	$0	$2,400
511300	Overtime	$338,465	$416,100	$413,286	$432,900	$0	$432,900
511400	Other Compensation	$0	$7,200	$7,200	$7,200	$15,000	$22,200
512200	Social Security (FICA)	$1,630,855	$1,743,292	$1,791,019	$1,865,400	$2,608	$1,868,008
512300	Medicare	$383,191	$407,545	$418,703	$436,040	$590	$436,630
512400	Defined Benefit Retirement	$2,859,319	$2,723,289	$2,725,249	$2,819,995	$0	$2,819,995
512401	Deferred Compensation	$136,034	$143,900	$143,900	$157,775	$0	$157,775
512402	Defined Contribution Retirement	$600,295	$721,885	$774,516	$977,370	$0	$977,370
512500	Tuition Reimbursements	$66,024	$50,000	$50,000	$50,000	$0	$50,000
512700	Workers' Compensation	$178	$0	$0	$0	$0	$0
512920	Other Benefits	$20,460	$15,000	$15,000	$15,000	$0	$15,000
553100	Group Insurance Contribution	$4,466,215	$5,351,114	$5,351,114	$5,197,788	$311,741	$5,509,529
554100	Workers Comp Contribution	$241,633	$362,450	$362,450	$412,450	$0	$412,450
Salaries and Benefits Total		**$37,637,004**	**$40,360,359**	**$40,729,944**	**$42,173,342**	**$1,824,162**	**$43,997,504**
521201	Professional Services	$647,156	$815,479	$1,094,033	$631,996	$256,350	$888,346
521202	Legal	$185,782	$100,000	$100,000	$100,000	$0	$100,000
521203	Animal Control	$85,326	$99,000	$99,000	$99,000	$0	$99,000
521300	Technical Services	$177,017	$138,929	$166,462	$106,379	$0	$106,379
521400	Contract Services	$2,493,314	$2,843,725	$3,213,741	$2,739,411	$244,780	$2,984,191
522110	Disposal	$34,624	$31,000	$31,000	$31,000	$0	$31,000
522130	Custodial	$144,222	$146,300	$148,925	$141,100	$0	$141,100
522140	Maintenance - Grounds	$116,648	$135,987	$147,436	$131,055	$73,500	$204,555
522205	Repairs And Maintenance	$1,642,265	$2,010,395	$2,115,016	$1,993,583	$0	$1,993,583
522210	Vehicle Repair	$177,164	$173,030	$174,830	$163,030	$0	$163,030
522215	Garage Base Rate	$258,750	$271,170	$271,170	$373,350	$0	$373,350
522216	Mechanics Rate	$203,017	$259,850	$259,850	$259,850	$0	$259,850
522310	Rental Of Land And Buildings	$22,215	$25,756	$26,656	$25,456	$0	$25,456
522320	Rental Of Equipment And Vehicles	$209,626	$169,923	$173,005	$172,263	$11,532	$183,795
523100	Property And Liability Insurance	$8,772	$9,947	$9,947	$9,947	$0	$9,947
523210	Communication Services	$895,059	$731,450	$783,283	$1,206,259	$227,000	$1,433,259
523220	Postage	$140,141	$157,273	$157,474	$155,273	$25,000	$180,273
523300	Advertising	$79,615	$81,975	$81,525	$80,975	$0	$80,975
523400	Printing And Binding	$68,144	$117,990	$119,147	$116,881	$0	$116,881
523500	Travel	$125,233	$157,197	$152,707	$155,527	$14,386	$169,913
523600	Dues And Fees	$91,049	$105,096	$121,196	$175,672	$10,915	$186,587
523700	Education And Training	$139,942	$201,047	$201,865	$219,535	$3,900	$223,435
523800	Licenses	$1,217	$5,590	$5,590	$5,590	$0	$5,590
523851	Contracted Temporary Labor	$101,025	$17,876	$20,371	$17,876	$0	$17,876
523852	Instruction Fees	$3,070	$19,200	$19,200	$19,050	$0	$19,050
523901	Bank Fees / Charges	$113,806	$115,000	$114,541	$115,000	$0	$115,000
523902	Sanitation Services	$104,328	$113,600	$113,600	$113,600	$0	$113,600
531105	Supplies	$1,223,034	$1,189,837	$1,218,635	$1,185,596	$18,000	$1,203,596
531110	Inmate Supplies	$5,151	$11,231	$12,242	$10,031	$0	$10,031
531115	Recreation Supplies	$222,622	$229,950	$234,197	$239,950	$0	$239,950
531120	Vehicle Parts And Supplies	$479,907	$443,815	$424,763	$421,060	$0	$421,060

General Fund Expenditures by Account, continued

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
531130	Officials Expenses	$3,000	$3,000	$3,000	$3,000	$0	$3,000
531131	Mayor's Expenses	$125	$7,000	$7,000	$7,000	$0	$7,000
531150	Computer Supplies	$7,161	$3,500	$12,100	$3,500	$0	$3,500
531210	Water / Sewerage	$218,404	$241,072	$241,072	$244,050	$75,000	$319,050
531215	Stormwater Fees	$786,420	$658,625	$658,625	$658,625	$0	$658,625
531220	Natural Gas	$157,784	$147,823	$147,823	$160,200	$0	$160,200
531230	Electricity	$2,553,692	$2,551,865	$2,551,888	$2,595,315	$0	$2,595,315
531240	Bottled Gas	$9,521	$11,646	$11,646	$13,206	$0	$13,206
531250	Oil	$26,528	$21,037	$21,037	$27,930	$0	$27,930
531270	Gasoline/ Diesel	$729,216	$991,736	$991,736	$738,672	$0	$738,672
531310	Hospitality And Events	$55,220	$11,000	$11,000	$11,000	$0	$11,000
531320	Inmate Meals	$24,161	$27,000	$27,000	$25,000	$0	$25,000
531400	Books And Periodicals	$40,748	$56,631	$56,631	$57,561	$0	$57,561
531605	Machinery And Equipment-Operati	$257,200	$241,358	$324,591	$240,807	$62,685	$303,492
531610	Furniture/Fixtures-Operating	$64,267	$32,956	$52,152	$33,441	$2,000	$35,441
531615	Computer Equipment-Operating	$99,938	$64,255	$78,721	$67,205	$28,452	$95,657
531620	Communication Equipment-Operat	$15,320	$16,397	$16,397	$16,897	$0	$16,897
531710	Vietnam Memorial Bricks	$66	$250	$250	$250	$0	$250
531720	Uniforms	$252,167	$248,445	$253,240	$256,745	$0	$256,745
539999	Special Events Contra	$2,503	$0	$0	$0	$14,200	$14,200
Operating Total		**$15,502,681**	**$16,264,214**	**$17,277,315**	**$16,375,699**	**$1,067,700**	**$17,443,399**
552400	Risk/Liability Contribution	$866,060	$867,753	$867,753	$867,753	$0	$867,753
579001	Contingency Operating	$0	$237,262	$120,176	$0	$0	$0
579003	Contingency - Tree Program	$1,200	$0	$114,733	$0	$0	$0
579004	Reserve for CIP	$0	$0	$323,997	$0	$0	$0
579020	Matching Grant Fund Contingency	($5,069)	$0	$271,603	$0	$0	$0
581100	Principal- Long Term Debt	$295,722	$466,049	$467,454	$561,049	$0	$561,049
611350	Transfers Out - Cap Projects	$7,825,918	$9,594,082	$11,569,578	$0	$10,039,006	$10,039,006
611351	Transfer Out - Fed Grant	$568,431	$0	$8,495	$0	$0	$0
611353	Transfer Out - Solid Waste	$13,389	$25,000	$25,000	$25,000	$0	$25,000
611355	Transfer Out - Participant Rec	$321,391	$321,391	$321,391	$321,391	$0	$321,391
611358	Transfer Out - Hotel/Motel	$0	$0	$0	$0	$85,000	$85,000
Transfers, Capital, Other Total		**$9,887,042**	**$11,511,537**	**$14,090,179**	**$1,775,193**	**$10,124,006**	**$11,899,199**
Grand Total		**$63,026,727**	**$68,136,110**	**$72,097,438**	**$60,324,234**	**$13,015,868**	**$73,340,102**

Administration Department

The Administration Department is made up of many different offices and divisions. Each unique, but all working together to provide service to our internal and external customers. The divisions of Administration are: Building Operations, City Administrator's Office, City Clerk, Community Relations, Court Services, Governing Body, Grants, Human Resources, Information Technology, Legal, Municipal Judge, and Special Events.

Providing result-oriented communication, service, and innovation to our customers.

Administration Department

Administration Total
$36,114,495

General Fund
$9,700,461

Hotel/Motel Fund
$1,383,112

City-Wide General Fund
$11,760,653

Group Benefits Fund
$8,053,133

Worker's Compensation
$621,903

Risk Management Fund
$1,524,593

Grant Funds
$26,359

Capital Project Fund
$3,044,281

Michael Fischer
Deputy City Administrator

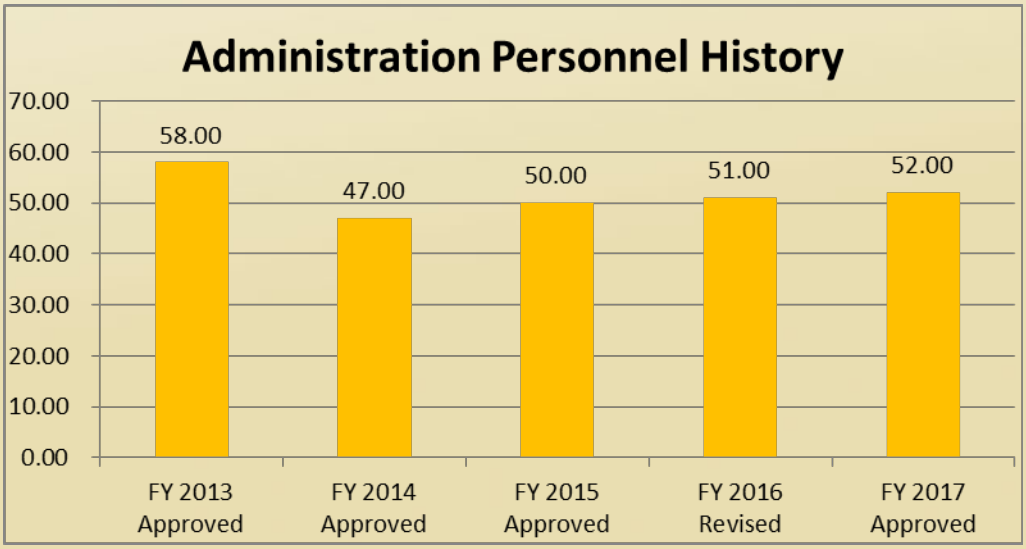
Opportunities

The Administration Department is looking at great opportunities in FY17 to support Good Governance. The implementation and roll out of the City's new Branding Initiative will be a key tool in communication to citizens, businesses and visitors to Roswell.

The Information Technology initiatives will bolster Sustainable Infrastructure goals and opportunities in FY17 to re-build the City's Phone System and design and build a fully capable Technology Disaster Recovery System that provides continuation of service to all City departments.

Challenges

With so many highly qualified projects identified, the challenge will be prioritizing the manpower and resources to complete the right projects at the right time. The new phone system, new disaster recovery plan, new branding initiative, new special event support and organization are all projects to enhance the services to our citizens and to our internal departments within the City. Meeting the expectations of our customers and providing these newly improved services will require a focused commitment of time, energy and determination along with outstanding project management.



Personnel Changes

FY 2014: Upgraded (+1) Digital Media Designer from part-time to full-time. Outsourcing of Court Services (-8) and the transfer of Marshals (-4) to the Police Department resulted in a net reduction of (-11) employees.

FY 2015: Added (3) Full-Time positions: (1) Special Events Manager, (1) Police Officer for City Hall Security upgrade that was eliminated mid year and (1) Employment/ Staffing Manager (position funded 9 mos.), Mid year changes also created (1) Events/ Volunteer Coordinator.

FY 2016: Converted (2) part-time Administrative Specialist positions to (1) full-time Administrative Specialist.

FY 2017: Add (1) full-time Administrative Specialist to Probation

Administration Department

What We Have Accomplished

- The Community Relations Division launched Roswell's new upgraded website in September 2015 which includes an expanded search engine, customized pages for departments, mega menus, and an upgraded backend with more than 100 page templates. They also completed the Branding Initiative with North Star Destination Strategies, the CVB and Roswell Inc and the deliverables were presented to Mayor and Council in December 2015. The deliverables included: All survey and research documents and results, the Brand Platform, Brand Narrative, Tag Line, Creative Deliverables, Color Palette, Graphics Standards Manual, Implementation Designs, Top Business Prospect List, Competitive Positioning Review, Tapestry Profile for residents and visitors, Consumer Awareness and Perception Study, and the Brand Implementation Action Plan.
- The Information Technology Division designed and launched the Roswell Free Public Wi-Fi. Guests and vendors can now connect to the internet at several City facilities within City Hall, Hembree Park, Roswell Area Park, and East Roswell Park. Facilities at Roswell River Landing and the Cultural Arts Center are scheduled to be connected in FY17.
- The Human Resources Division conducted a Salary & Benefits Survey and implemented market pay range adjustments to make Roswell more competitive in the labor market. An Employee Wellness program was also implemented with an active employee committee, biometric screenings, individualized health coaching, and increased fitness classes.

What We Expect to Accomplish

- The City Clerk's Office is committed to providing information and public records for viewing and inspection by citizens. An Open Records tracking software program will provide a Citizen Public Records Request Portal with 24/7 online access. This tracking software will streamline the Open Records Request workflow and will improve the efficiency of communication with our citizens.
- The Human Resources Division is leading a citywide committee to open an Employee Wellness Center to provide better healthcare access for employees and control City healthcare costs.
- The Information Technology (IT)Division is working toward a solution to better secure the technology and communication tools used by the City. The IT Division will implement encryption into the City Email to avoid virus threats and cyber-attacks which are constant to local governments.
- The Special Events Division will establish an online application for event organizers providing a user friendly application and payment process. Better communication will be established through this online process, providing increased access to applicants regarding their application and event status.

Administration Department Programs

Programs
Quartile 1

(Most Relevant to Goals)

Alcohol Licensing
Benefits Management & Administration
CIP/Project Management (including bid/contract mgmt.)
Claims Management & Litigation
Employee Relations
Governing Body Legal Support
IT Hardware Support/Maintenance
IT Infrastructure Support/Maintenance
IT Software Support/Maintenance
Mayor and City Council Support
Payroll Administration
Public Document Requests
Real Estate Matters
Records Management
Statutory Compliance
Internal Legal Support
Contracts Review

Programs
Quartile 2

(More Relevant to Goals)

Claims Administration
Classification & Pay Plan Administration
Computer/Equipment - Support/Maintenance
Draft and/or Review Ordinance and Resolutions
General Liability Insurance
Grant Activity Management
Grant Making
Hazard Mitigation
Leave Administration
Employee Recruitment, Hiring, and Performance Management
Mayor and Council Support (City Clerk)
Municipal Court Services
Prosecuting Case Management
Public Document Requests
Request for Public Documents
Roswell University (Employee Training & Development)
Safety Program
Websites - External & Internal
Workers' Compensation Administration
Workforce Planning

Programs
Quartile 3

(Relevant to Goals)

Advertising
Boards and Commission Support
Contract and COI Review
Damage Reports and Third Party Recoveries
Diversion (internal and external)
Employee Communications
Facility Security and Life Safety Services and Systems Management
Fully-insured Policies and Liability Management
Grant Writing
Grant/Project Implementation
Help Desk Functions/Customer Support
Human Resource Information System
Legislative Compliance and Reporting
Media Relations
Phone - Support/Maintenance
Promotions & Marketing
Publications
Social Media
Wellness Program Administration
Visitors Center

Programs
Quartile 4

(Least Relevant to Goals)

City Hall Meeting & Event Support
City-Sponsored Special Event Support
Convention and Visitors Bureau Administration
Legal Training (internal)
Municipal Court Interpreter Services
Municipal Court Presiding Judge
Municipal Court Probation Office
Municipal Court Public Defender Services
Municipal Court Security
Municipal Election Administration
Municipal Facility Building Operations
Municipal Facility Custodial Services
Municipal Facility HVAC/Major Systems Maintenance
Photography
Public Outreach & Communication
Video Production
Municipal Facility Repair and Maintenance
Mail Services

Administration Department General Fund

			FY 2016 TOTAL Approved Budget	**$9,144,646**
			One-Time Costs Removed (Municipal Election: budget 1/2 in off yr., 1/2 in Election yr.)	($131,307)
			Jacobs Court Services Contract (full yr. funding for approved contract)	$8,799
			Salary and Benefit Adjustments	$253,978
			Budgeted Vacancy Savings	($30,420)
			Net change from zero based part-time, temp and seasonal employees	$19,647
			Retirement Adjustments	$60,164
			Fleet Services Base Rate and Mechanics Rate Adjustment	$1,820
			Utilities Adjustment	$4,752
			FY 2017 Approved Base Budget	**$9,332,079**
10026501	511100		Add Probation Administrative Specialist position	$30,474
10013300	531615		Open Records Request Management and Tracking Software	$8,100
10015000	511105		Part Time Grant Writer Position	$43,698
10015351	523210		Communication Services cost increase	$227,000
10015651	531605		Lighting Master Plan Implementation	$23,535
10015400	511400		Employee Referral Incentive	$15,000
10015700	531105		City Promotional items	$3,000
10061701	539999		Bike Roswell Festival Support	$14,200
10013200	523500		Leadership Focus Trip funding	$3,375
			FY 2017 Approved Program Changes	**$368,382**
			FY 2017 Approved Operating Budget	**$9,700,461**
35015351	531615	11001	IT Equipment Replacement Program	$68,000
			FY 2017 Approved Capital	**$68,000**
			FY 2017 TOTAL Approved Budget	**$9,768,461**

Administration Department General Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$2,647,379	$2,857,343	$2,919,677	$3,041,090	$52,684	$3,093,774
511101	Budgeted Salary Savings	$0	$0	$0	($30,420)	$0	($30,420)
511105	Part Time Employees	$135,944	$162,051	$162,051	$181,698	$18,290	$199,988
511110	Elected Officials	$183,750	$239,634	$239,634	$239,634	$0	$239,634
511200	Temporary Employees	$19,804	$0	$0	$0	$0	$0
511300	Overtime	$9,175	$11,000	$11,000	$11,000	$0	$11,000
511400	Other Compensation	$0	$7,200	$7,200	$7,200	$15,000	$22,200
512200	Social Security (FICA)	$175,235	$203,110	$206,839	$215,330	$2,608	$217,938
512300	Medicare	$42,233	$47,515	$48,388	$50,310	$590	$50,900
512400	Defined Benefit Retirement	$318,591	$282,874	$283,221	$332,630	$0	$332,630
512401	Deferred Compensation	$20,617	$20,900	$20,900	$23,625	$0	$23,625
512402	Defined Contribution Retirement	$101,975	$136,537	$141,607	$144,220	$0	$144,220
512500	Tuition Reimbursements	$66,024	$50,000	$50,000	$50,000	$0	$50,000
512700	Workers' Compensation	$178	$0	$0	$0	$0	$0
512920	Other Benefits	$20,460	$15,000	$15,000	$15,000	$0	$15,000
553100	Group Insurance Contribution	$512,011	$554,288	$554,288	$609,504	$0	$609,504
554100	Workers Comp Contribution	$7,547	$11,320	$11,320	$11,320	$0	$11,320
Salaries and Benefits Total		**$4,260,923**	**$4,598,772**	**$4,671,125**	**$4,902,141**	**$89,172**	**$4,991,313**
521201	Professional Services	$174,915	$153,416	$228,366	$153,416	$0	$153,416
521202	Legal	$185,782	$100,000	$100,000	$100,000	$0	$100,000
521300	Technical Services	$85,865	$32,075	$55,206	$32,075	$0	$32,075
521400	Contract Services	$515,669	$814,489	$867,887	$692,566	($11,015)	$681,551
522130	Custodial	$121,792	$119,500	$119,500	$119,500	$0	$119,500
522205	Repairs And Maintenance	$728,085	$1,232,281	$1,251,816	$1,230,531	$0	$1,230,531
522210	Vehicle Repair	$174	$1,500	$1,500	$1,500	$0	$1,500
522215	Garage Base Rate	$5,520	$4,830	$4,830	$6,650	$0	$6,650
522216	Mechanics Rate	$1,542	$2,325	$2,325	$2,325	$0	$2,325
522310	Rental Of Land And Buildings	$15,741	$12,000	$12,000	$12,000	$0	$12,000
522320	Rental Of Equipment And Vehicles	$58,502	$45,504	$47,220	$45,504	$0	$45,504
523210	Communication Services	$788,339	$565,148	$565,148	$565,148	$227,000	$792,148
523220	Postage	$4,944	$8,148	$8,148	$8,148	$0	$8,148
523300	Advertising	$14,892	$18,100	$18,100	$18,100	$0	$18,100
523400	Printing And Binding	$6,826	$21,240	$21,240	$21,240	$0	$21,240
523500	Travel	$23,524	$44,904	$40,414	$44,904	$3,375	$48,279
523600	Dues And Fees	$41,444	$42,855	$42,855	$42,855	$0	$42,855
523700	Education And Training	$32,486	$67,218	$67,218	$67,218	$0	$67,218
523851	Contracted Temporary Labor	$75,159	$0	$0	$0	$0	$0
523902	Sanitation Services	$39,956	$60,000	$60,000	$60,000	$0	$60,000
531105	Supplies	$126,610	$117,493	$114,060	$120,383	$3,000	$123,383
531120	Vehicle Parts And Supplies	$2,292	$2,400	$2,400	$2,400	$0	$2,400
531130	Officials Expenses	$3,000	$3,000	$3,000	$3,000	$0	$3,000
531131	Mayor's Expenses	$125	$7,000	$7,000	$7,000	$0	$7,000
531210	Water / Sewerage	$27,395	$41,000	$41,000	$41,000	$0	$41,000
531215	Stormwater Fees	$14,351	$14,000	$14,000	$14,000	$0	$14,000
531220	Natural Gas	$57,075	$52,748	$52,748	$57,500	$0	$57,500
531230	Electricity	$472,635	$495,477	$495,477	$495,477	$0	$495,477
531250	Oil	$297	$330	$330	$330	$0	$330
531270	Gasoline/ Diesel	$7,031	$12,226	$12,226	$12,226	$0	$12,226
531310	Hospitality And Events	$52,512	$10,000	$10,000	$10,000	$0	$10,000
531400	Books And Periodicals	$27,188	$35,550	$35,550	$35,550	$0	$35,550

Administration Department General Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
531605	Machinery And Equipment-Operatin	$8,042	$13,500	$13,500	$13,500	$23,535	$37,035
531610	Furniture/Fixtures-Operating	$26,765	$8,975	$18,213	$7,250	$0	$7,250
531615	Computer Equipment-Operating	$23,133	$30,858	$32,013	$30,858	$8,100	$38,958
531620	Communication Equipment-Operati	$5,733	$6,500	$6,500	$6,500	$0	$6,500
531720	Uniforms	$3,801	$5,500	$5,500	$5,500	$0	$5,500
539999	Special Events Contra	$50,894	$0	$0	$0	$14,200	$14,200
Operating Total		**$3,830,037**	**$4,202,090**	**$4,377,290**	**$4,086,154**	**$279,210**	**$4,365,364**
552400	Risk/Liability Contribution	$121,740	$121,978	$121,978	$121,978	$0	$121,978
579003	Contingency - Tree Program	$1,200	$0	$114,733	$0	$0	$0
581100	Principal- Long Term Debt	$101,479	$221,806	$223,211	$221,806	$0	$221,806
Transfers, Capital, Other Total		**$224,419**	**$343,784**	**$459,921**	**$343,784**	**$0**	**$343,784**
Grand Total		**$8,315,380**	**$9,144,646**	**$9,508,336**	**$9,332,079**	**$368,382**	**$9,700,461**

Administration Department Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Salaries and Benefits	$333,662	$356,353	$361,305	$392,459	$0	$392,459
Operating	$82,733	$37,870	$38,564	$37,870	$0	$37,870
Transfers, Capital, Other	$1,200	$0	$114,733	$0	$0	$0
10011100 - Governing Body Total	**$417,596**	**$394,223**	**$514,602**	**$430,329**	**$0**	**$430,329**
Salaries and Benefits	$470,231	$461,598	$462,890	$475,501	$0	$475,501
Operating	$23,675	$38,200	$38,200	$38,200	$3,375	$41,575
10013200 - City Administrator Total	**$493,906**	**$499,798**	**$501,090**	**$513,701**	**$3,375**	**$517,076**
Salaries and Benefits	$167,444	$150,902	$164,947	$201,794	$0	$201,794
Operating	$8,880	$273,453	$273,453	$142,146	$8,100	$150,246
10013300 - City Clerk Total	**$176,325**	**$424,355**	**$438,400**	**$343,940**	**$8,100**	**$352,040**
Salaries and Benefits	$201,824	$255,283	$259,571	$227,141	$43,698	$270,839
Operating	$112,900	$87,854	$87,854	$87,529	$0	$87,529
Transfers, Capital, Other	$121,740	$121,978	$121,978	$121,978	$0	$121,978
10015000 - General Administration Total	**$436,464**	**$465,115**	**$469,403**	**$436,648**	**$43,698**	**$480,346**
Salaries and Benefits	$402,056	$401,945	$406,578	$411,564	$0	$411,564
Operating	$251,349	$167,740	$167,740	$167,740	$0	$167,740
10015300 - Legal Total	**$653,405**	**$569,685**	**$574,318**	**$579,304**	**$0**	**$579,304**
Salaries and Benefits	$713,572	$752,636	$762,322	$804,564	$0	$804,564
Operating	$1,365,612	$1,645,305	$1,664,722	$1,645,305	$227,000	$1,872,305
Transfers, Capital, Other	$101,479	$221,806	$223,211	$221,806	$0	$221,806
10015351 - Information Technology Total	**$2,180,663**	**$2,619,747**	**$2,650,255**	**$2,671,675**	**$227,000**	**$2,898,675**
Salaries and Benefits	$543,868	$559,774	$569,403	$577,018	$15,000	$592,018
Operating	$61,123	$74,240	$99,190	$74,240	$0	$74,240
10015400 - Human Resources Total	**$604,992**	**$634,014**	**$668,593**	**$651,258**	**$15,000**	**$666,258**
Salaries and Benefits	$580,141	$596,672	$608,792	$638,545	$0	$638,545
Operating	$1,076,342	$1,124,490	$1,152,073	$1,130,282	$23,535	$1,153,817
10015651 - Building Operations Total	**$1,656,483**	**$1,721,162**	**$1,760,865**	**$1,768,827**	**$23,535**	**$1,792,362**
Salaries and Benefits	$441,696	$477,627	$484,502	$547,891	$0	$547,891
Operating	$134,347	$100,630	$177,351	$101,215	$3,000	$104,215
10015700 - Community Relations Total	**$576,043**	**$578,257**	**$661,853**	**$649,106**	**$3,000**	**$652,106**
Salaries and Benefits	$273,587	$340,856	$343,377	$364,415	$30,474	$394,889
Operating	$607,221	$602,366	$628,201	$611,685	$0	$611,685
10026501 - Court Services Total	**$880,808**	**$943,222**	**$971,578**	**$976,100**	**$30,474**	**$1,006,574**
Salaries and Benefits	$51,399	$117,703	$117,703	$116,518	$0	$116,518
Operating	$44,221	$32,116	$32,116	$32,116	$0	$32,116
10026502 - Municipal Judge Total	**$95,620**	**$149,819**	**$149,819**	**$148,634**	**$0**	**$148,634**
Salaries and Benefits	$81,443	$127,423	$129,735	$144,731	$0	$144,731
Operating	$61,633	$17,826	$17,826	$17,826	$14,200	$32,026
10061701 - Special Events Total	**$143,076**	**$145,249**	**$147,561**	**$162,557**	**$14,200**	**$176,757**
Grand Total	**$8,315,380**	**$9,144,646**	**$9,508,336**	**$9,332,079**	**$368,382**	**$9,700,461**

Hotel/Motel Fund

The Hotel/Motel Fund is a special revenue fund used to account for the proceeds from the 6% lodging tax on hotel and motel rooms. Expenditures are legally restricted for the promotion of tourism and development of trails as stated under State law. 16.67% of revenues are restricted for trails, 43.33% of revenues are restricted for tourism and the remaining 40% of revenues are unrestricted and can be used as the City deems appropriate.

Hotel/Motel Fund

FY 2017 Available Fund Balance over Reserve by Policy	**$473,903**
FY 2017 Revenues	**$1,171,500**
FY 2016 TOTAL Approved Budget	**$1,149,942**
Zero base "outside organization" funding (Roswell INC)	($540,000)
Zero base "outside organization" funding (Roswell CVB)	($602,393)
Utilities Adjustment	($100)
FY 2017 Approved Base Budget	**$7,449**
Roswell INC. funding request	$516,000
Roswell CVB funding request	$636,730
FY 2017 Approved Program Changes	**$1,152,730**
FY 2017 Approved Operating Budget	**$1,160,179**
Old Mill Parking Lot Wall Repair	$75,000
Phase III Old Mill Park	$147,933
FY 2017 Approved Capital	**$222,933**
FY 2017 TOTAL Approved Budget	**$1,383,112**
FY 2017 Ending Available Fund Balance over Reserve by Policy	**$262,291**

Hotel/Motel Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
314101	Hotel/Motel Tax : Trails 16.67%	$165,571	$142,000	$142,000	$180,286
314102	Hotel/Motel Tax : General 40.00%	$397,292	$340,000	$340,000	$432,600
314103	Hotel/Motel Tax : Tourism 43.33%	$430,366	$368,000	$368,000	$468,614
Business Taxes Total		**$993,229**	**$850,000**	**$850,000**	**$1,081,500**
361000	Interest Revenues	$9,249	$4,000	$4,000	$5,000
361010	Unrealized Invest Gains	($3,593)	$0	$0	$0
Interest Income Total		**$5,656**	**$4,000**	**$4,000**	**$5,000**
391205	Hotel/Motel Interfund Transfer	$0	$0	$0	$85,000
Miscellaneous Revenues Total		**$0**	**$0**	**$0**	**$85,000**
Current Year Revenues		**$998,885**	**$854,000**	**$854,000**	**$1,171,500**

Hotel/Motel Fund Expenditures

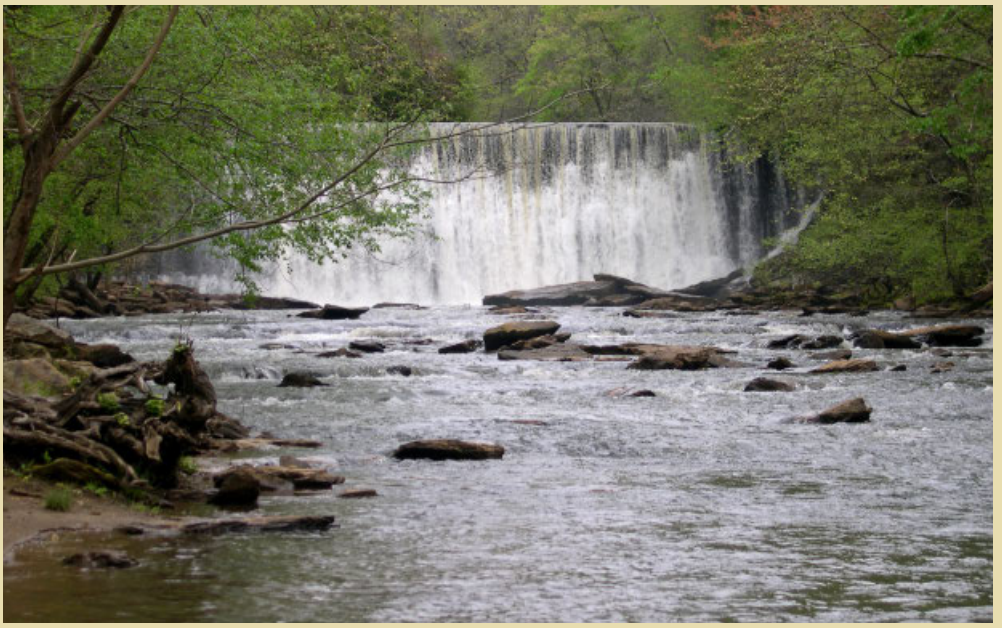
		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
521201	Professional Services	$515,000	$0	$540,000	$0	$516,000	$516,000
521400	Contract Services	$542,782	$1,134,393	$594,393	$0	$636,730	$636,730
523901	Bank Fees / Charges	$4,309	$5,000	$5,000	$5,000	$0	$5,000
531210	Water / Sewerage	$18	$100	$100	$0	$0	$0
Operating Total		**$1,062,109**	**$1,139,493**	**$1,139,493**	**$5,000**	**$1,152,730**	**$1,157,730**
552400	Risk/Liability Contribution	$2,444	$2,449	$2,449	$2,449	$0	$2,449
579001	Contingency Operating	$0	$8,000	$16,000	$0	$0	$0
611350	Transfers Out - Cap Projects	$49,000	$0	$0	$0	$222,933	$222,933
Transfers, Capital, Other Total		**$51,444**	**$10,449**	**$18,449**	**$2,449**	**$222,933**	**$225,382**
Grand Total		**$1,113,553**	**$1,149,942**	**$1,157,942**	**$7,449**	**$1,375,663**	**$1,383,112**

Hotel/Motel Fund Programs Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Operating	$4,309	$5,000	$5,000	$5,000	$0	$5,000
27575401 - Hotel Motel Admin Total	**$4,309**	**$5,000**	**$5,000**	**$5,000**	**$0**	**$5,000**
Operating	$542,800	$1,134,493	$594,493	$0	$636,730	$636,730
Transfers, Capital, Other	$2,444	$10,449	$18,449	$2,449	$0	$2,449
27575402 - Convention and Visitors Bureau Tota	**$545,244**	**$1,144,942**	**$612,942**	**$2,449**	**$636,730**	**$639,179**
Transfers, Capital, Other	$49,000	$0	$0	$0	$222,933	$222,933
27575403 - Hotel Motel Trails Total	**$49,000**	**$0**	**$0**	**$0**	**$222,933**	**$222,933**
Operating	$515,000	$0	$540,000	$0	$516,000	$516,000
27575404 - Roswell INC Total	**$515,000**	**$0**	**$540,000**	**$0**	**$516,000**	**$516,000**
Grand Total	**$1,113,553**	**$1,149,942**	**$1,157,942**	**$7,449**	**$1,375,663**	**$1,383,112**

Citywide Expenditures

The "Citywide" designation is used to account for funding that is not specifically associated with any single department. Internal Service Funds, contingencies, unspecified grant match, and contribution to Capital are all accounted for in "Citywide Expenditures."



Internal Service Funds track the citywide costs for group benefits, risk and liability, and worker's compensation.

Citywide - General Fund

			FY 2016 TOTAL Approved Budget	**$10,828,342**
			Reclassifications/Reorganizations (Finance/Rec/Pks - moved to Dept base)	($40,000)
			Salary Contingency (Salary Study implementation - moved to Dept base)	($545,000)
			Group Benefits Adjustments (moved to Dept base)	($476,378)
			1/2 of Progress Partners funding that was in Contingency	($12,500)
			One-Time Costs Removed (transfer to Capital Projects Fund)	($9,594,082)
			Zero out Operating Contingency	($160,382)
			FY 2017 Approved Base Budget	**$0**
			Group Benefits Anticipated Increase	$311,741.00
			Employee Salary Increase (Average of 4%)	$1,324,906
			General Fund support of CVB and Roswell INC. services	$85,000
			FY 2017 Approved Program Changes	**$1,721,647**
			FY 2017 Approved Operating Budget	**$1,721,647**
10015850	611350		General Fund Maintenance Capital	$7,074,347
10015850	611350		General Fund One-Time Capital	$2,964,659
			FY 2017 Approved Transfer for General Fund Capital	**$10,039,006**
			FY 2017 TOTAL Approved Budget	**$11,760,653**

Projects Assigned to Citywide

35015651	541300	10001	Citywide Facilities Maintenance (CFM)	$972,340
35015850	542200	14001	Citywide Vehicle Replacement Program	$1,238,941
35015351	542100	60034	Citywide Security Project	$55,000
35032101	542500	70009	TDMA Compliant Radio units for City	$350,000
35042101	541100	95011	Property Acquisition	$350,000
35015850	541415	20004	Blue River Trail Support	$10,000
			TOTAL:	**$2,976,281**

Unfunded Requests:

		OTC	Citywide Security Project	$274,825
			FY 2017 Unfunded Requests:	**$274,825**

Citywide Expenditures - General Fund

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$0	$595,000	$50,000	$0	$1,324,906	$1,324,906
512200	Social Security (FICA)	$0	$620	$620	$0	$0	$0
553100	Group Insurance Contribution	$0	$476,378	$476,378	$0	$311,741	$311,741
Salaries and Benefits Total		**$0**	**$1,071,998**	**$526,998**	**$0**	**$1,636,647**	**$1,636,647**
521201	Professional Services	$5,000	$0	$0	$0	$0	$0
521400	Contract Services	$13,000	$0	$0	$0	$0	$0
523600	Dues And Fees	$321	$0	$0	$0	$0	$0
523700	Education And Training	$38	$0	$0	$0	$0	$0
Operating Total		**$18,358**	**$0**	**$0**	**$0**	**$0**	**$0**
579001	Contingency Operating	$0	$162,262	$120,176	$0	$0	$0
579004	Reserve for CIP	$0	$0	$323,997	$0	$0	$0
579020	Matching Grant Fund Contingency	($5,069)	$0	$271,603	$0	$0	$0
611350	Transfers Out - Cap Projects	$7,825,918	$9,594,082	$11,569,578	$0	$10,039,006	$10,039,006
611351	Transfer Out - Fed Grant	$555,978	$0	$0	$0	$0	$0
611358	Transfer Out - Hotel/Motel	$0	$0	$0	$0	$85,000	$85,000
Transfers, Capital, Other Total		**$8,376,827**	**$9,756,344**	**$12,285,353**	**$0**	**$10,124,006**	**$10,124,006**
Grand Total		**$8,395,186**	**$10,828,342**	**$12,812,351**	**$0**	**$11,760,653**	**$11,760,653**

Roswell
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Group Benefits Fund

What We Have Accomplished

- Self-insured group health insurance results for our 1st year fell within the lower range of the budgeted amount.
- Successful implementation of a citywide Wellness Program for the second year including participation at 83%, group fitness classes, Wellness Survey completed and established a Wellness Committee.

What We Expect to Accomplish

- Employee Wellness Center design and implementation to further the healthcare initiatives of the City.
- Further engagement with the wellness program initiatives to include spouses and a comparison of Biometric Screenings year over year.

Group Benefits Fund

		FY 2017 Available Fund Balance over Reserve by Policy	**$1,634,674**
		FY 2017 Revenues	**$8,053,133**
		FY 2016 TOTAL Approved Budget	**$7,250,256**
		Salary and Benefit Adjustments	$553,158
		Budgeted Vacancy Savings	($736)
		Retirement Adjustments	$1,580
		FY 2017 Approved Base Budget	**$7,804,258**
60215402	511100	Employee Salary Increase (Average of 4%)	$3,217
60215402	553100	Group Benefits Anticipated Increase	$658
60215402	521400	Employee Wellness Center	$245,000
		FY 2017 Approved Program Changes	**$248,875**
		FY 2017 Approved Operating Budget	**$8,053,133**
		FY 2017 Approved Capital	**$0**
		FY 2017 TOTAL Approved Budget	**$8,053,133**
		FY 2017 Ending Available Fund Balance over Reserve by Policy	**$1,634,674**

Group Benefits Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
361000	Interest Revenues	$12,795	$0	$0	$0
361010	Unrealized Invest Gains	($8,194)	$0	$0	$0
Interest Income Total		**$4,601**	**$0**	**$0**	**$0**
389400	Miscellaneous	$326	$0	$0	$250,000
Miscellaneous Revenues Total		**$326**	**$0**	**$0**	**$250,000**
341822	Employee Surcharge-Spouse	$0	$48,100	$48,100	$0
341823	Employee Surcharge-Tobacco	$0	$92,300	$92,300	$0
341826	Dental-Employee	$0	$159,440	$159,440	$0
341835	Group Health-Employee	$0	$527,215	$527,215	$0
389500	Employee Hc Contribution	$2,083,307	$0	$0	$739,300
Employee Contribution Total		**$2,083,307**	**$827,055**	**$827,055**	**$739,300**
341820	HSA Contribution-Employer	$403,041	$629,250	$629,250	$630,000
341825	Dental-Employer	$207,308	$240,560	$240,560	$265,183
341827	Basic Life-Employer	$110,126	$99,600	$99,600	$109,114
341829	Disability-Employer	$49,015	$134,400	$134,400	$148,110
341834	Group Health-Employer	$4,685,874	$4,812,681	$4,812,681	$5,243,888
341837	Empl Assist Program-Employer	$18,434	$0	$0	$0
341839	Benefits Admin Assessment	$0	$505,724	$505,724	$667,538
Employer Contribution Total		**$5,473,798**	**$6,422,215**	**$6,422,215**	**$7,063,833**
Current Year Revenues		**$7,562,032**	**$7,249,270**	**$7,249,270**	**$8,053,133**

Group Benefits Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$74,223	$70,000	$70,000	$74,700	$3,217	$77,917
511101	Budgeted Salary Savings	$0	$0	$0	($736)	$0	($736)
512100	Group Insurance	$5,270,181	$5,425,011	$5,425,011	$5,995,952	$0	$5,995,952
512200	Social Security (FICA)	$4,209	$4,340	$4,340	$4,580	$0	$4,580
512300	Medicare	$984	$1,015	$1,015	$1,070	$0	$1,070
512400	Defined Benefit Retirement	$7,279	$10,750	$10,750	$12,280	$0	$12,280
512401	Deferred Compensation	$697	$700	$700	$750	$0	$750
512600	Unemployment Insurance	$17,952	$50,000	$50,000	$25,000	$0	$25,000
512901	Employee Moving Expenses	$77,314	$0	$0	$0	$0	$0
512902	Employee Wellness Program	$38,492	$200,000	$293,473	$200,000	$0	$200,000
512903	HSA Contributions	$1,615,900	$629,250	$629,250	$630,000	$0	$630,000
512904	Employee Assistance Program	$14,281	$16,000	$16,000	$17,000	$0	$17,000
512905	Base Life Insurance	$99,272	$99,600	$99,600	$109,114	$0	$109,114
512906	Supplemental Life Insurance	$154,821	$0	$0	$0	$0	$0
512907	Disability Insurance	$125,922	$134,400	$134,400	$148,110	$0	$148,110
512908	Dental Insurance	$404,417	$400,000	$400,000	$422,984	$0	$422,984
512909	Vision Insurance	$46,957	$0	$0	$0	$0	$0
512910	FSA Contributions	$133,375	$0	$0	$0	$0	$0
512911	COBRA	$11,071	$0	$0	$0	$0	$0
553100	Group Insurance Contribution	$5,651	$10,884	$10,884	$10,884	$658	$11,542
553500	Supplemental Life	$12,865	$0	$0	$0	$0	$0
553600	Colonial	$3,360	$0	$0	$0	$0	$0
553700	Aflac	$4,127	$0	$0	$0	$0	$0
553800	FSA Deductions	$18,686	$0	$0	$0	$0	$0
554000	Basic Life	$8,613	$0	$0	$0	$0	$0
Salaries and Benefits Total		**$8,150,650**	**$7,051,950**	**$7,145,423**	**$7,651,688**	**$3,875**	**$7,655,563**
521201	Professional Services	$105,900	$100,510	$100,510	$94,847	$0	$94,847
521400	Contract Services	$0	$0	$0	$0	$245,000	$245,000
522310	Rental Of Land And Buildings	$0	$10,000	$10,000	$0	$0	$0
523220	Postage	$0	$400	$400	$400	$0	$400
523500	Travel	$0	$100	$100	$100	$0	$100
523600	Dues And Fees	$0	$55,296	$55,296	$55,223	$0	$55,223
523700	Education And Training	$0	$500	$500	$500	$0	$500
531105	Supplies	$1,159	$1,500	$1,500	$1,500	$0	$1,500
531605	Machinery And Equipment-Operatin	$0	$25,000	$25,000	$0	$0	$0
531610	Furniture/Fixtures-Operating	$0	$5,000	$5,000	$0	$0	$0
Operating Total		**$107,059**	**$198,306**	**$198,306**	**$152,570**	**$245,000**	**$397,570**
554200	Disability	$8,811	$0	$0	$0	$0	$0
Transfers, Capital, Other Total		**$8,811**	**$0**	**$0**	**$0**	**$0**	**$0**
Grand Total		**$8,266,519**	**$7,250,256**	**$7,343,729**	**$7,804,258**	**$248,875**	**$8,053,133**

Workers' Compensation Fund

What We Have Accomplished

- Designed and implemented a stronger Internal Accident Report that places more accountability at the department level in regards to accident investigation and prevention.
- Assisted the Risk Management Division in outlining and streamlining procedures for employee involved accidents and near misses.
- Implemented Modified Duty program that motivates and enables injured employees to return to work and be productive for the City.
- Organized and streamlined FMLA procedures to run concurrent with workers' compensation leave.

What We Expect to Accomplish

- Reduction in employee injuries through the implementation of new reporting procedures that require supervisors to produce a "sustainable solution".
- Increased workplace injury prevention due to a healthier and stronger workforce, resulting from the ever growing Employee Wellness Program.
- Better actuarial analysis to accurately reserve funds for current and future workers' compensation claims.

Workers' Compensation Fund

		FY 2017 Available Fund Balance over Reserve by Policy	**$1,889,684**
		FY 2017 Revenues	**$516,000**
		FY 2016 TOTAL Approved Budget	**$564,496**
		Salary and Benefit Adjustments	$4,366
		Budgeted Vacancy Savings	($451)
		Retirement Adjustments	$392
		Workers Comp Adjustment based on historical actuals	$50,000
		FY 2017 Approved Base Budget	**$618,803**
60115401	511100	Employee Salary Increase (Average of 4%)	$1,942
60115401	553100	Group Benefits Anticipated Increase	$658
60115401	523500	Travel for Worker's Comp Coordinator	$500
		FY 2017 Approved Program Changes	**$3,100**
		FY 2017 Approved Operating Budget	**$621,903**
		FY 2017 Approved Capital	
		FY 2017 TOTAL Approved Budget	**$621,903**
		FY 2017 Ending Available Fund Balance over Reserve by Policy	**$1,783,781**

Workers' Compensation Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
341810	Transfers In	$310,667	$0	$0	$516,000
Charges for Service Total		**$310,667**	**$0**	**$0**	**$516,000**
361000	Interest Revenues	$22,240	$0	$0	$0
361010	Unrealized Invest Gains	$30,736	$0	$0	$0
Interest Income Total		**$52,976**	**$0**	**$0**	**$0**
383100	Reimbursement From Insura	$53	$0	$0	$0
391201	Operating Transfer In	$0	$466,000	$466,000	$0
Miscellaneous Revenues Total		**$53**	**$466,000**	**$466,000**	**$0**
Current Year Revenues		**$363,696**	**$466,000**	**$466,000**	**$516,000**

Workers' Compensation Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$41,063	$41,000	$41,000	$45,100	$1,942	$47,042
511101	Budgeted Salary Savings	$0	$0	$0	($451)	$0	($451)
512200	Social Security (FICA)	$2,228	$2,540	$2,540	$2,760	$0	$2,760
512300	Medicare	$521	$594	$594	$640	$0	$640
512401	Deferred Compensation	$6	$100	$100	$100	$0	$100
512402	Defined Contribution Retirement	$4,039	$4,118	$4,118	$4,510	$0	$4,510
512700	Workers' Compensation	$694,788	$400,000	$400,000	$450,000	$0	$450,000
553100	Group Insurance Contribution	$14,952	$10,884	$10,884	$10,884	$658	$11,542
Salaries and Benefits Total		**$757,598**	**$459,236**	**$459,236**	**$513,543**	**$2,600**	**$516,143**
521201	Professional Services	$121,923	$104,300	$104,300	$104,300	$0	$104,300
523500	Travel	$127	$0	$0	$0	$500	$500
523600	Dues And Fees	$252	$295	$295	$295	$0	$295
523700	Education And Training	$0	$445	$445	$445	$0	$445
531105	Supplies	$675	$0	$0	$0	$0	$0
531400	Books And Periodicals	$658	$220	$220	$220	$0	$220
Operating Total		**$123,635**	**$105,260**	**$105,260**	**$105,260**	**$500**	**$105,760**
Grand Total		**$881,233**	**$564,496**	**$564,496**	**$618,803**	**$3,100**	**$621,903**

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Risk Management Fund

What We Have Accomplished

- Continued aggressive management of liability claims through legal opinion, statutes and ordinances.
- Assisted departments in their accreditation/re-accreditation process.
- Began a citywide safety program.
- Assisted in the reduction of large inmate medical bills.

What We Expect to Accomplish

- Identify and recommend a solution to capture data for consolidating property values, claims, policy, and exposure information.
- Provide the tracking and management reporting capabilities to monitor and control the overall cost of risk.
- Continue to mitigate and manage large claims by utilizing legal opinions from internal and external sources.
- Continue to use statistical data along with increase in training and meetings to promote our safety programs to decrease incident rates, property damage and lost time injuries.

Risk Management Fund

			FY 2017 Available Fund Balance over Reserve by Policy	**$1,456,300**
			FY 2017 Revenues	**$1,050,000**
			FY 2016 TOTAL Approved Budget	**$1,175,625**
			Salary and Benefit Adjustments	$592
			Budgeted Vacancy Savings	($646)
			Retirement Adjustments	$947
			FY 2017 Approved Base Budget	**$1,176,518**
60315550	511100		Employee Salary Increase (Average of 4%)	$2,782
60315550	553100		Group Benefits Anticipated Increase	$658
60315550	531615		Risk Management Information System	$40,000
			FY 2017 Approved Program Changes	**$43,440**
			FY 2017 Approved Operating Budget	**$1,219,958**
60315550	542400	11014	IT Disaster Recovery Solution	$304,635
			FY 2017 Approved Capital	**$304,635**
			FY 2017 TOTAL Approved Budget	**$1,524,593**
			FY 2017 Ending Available Fund Balance over Reserve by Policy	**$981,707**

Risk Management Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
341805	Risk Claims Payments	$1,047,855	$1,050,000	$1,050,000	$1,050,000
Charges for Service Total		**$1,047,855**	**$1,050,000**	**$1,050,000**	**$1,050,000**
361000	Interest Revenues	$16,494	$0	$0	$0
361010	Unrealized Invest Gains	$11,489	$0	$0	$0
Interest Income Total		**$27,983**	**$0**	**$0**	**$0**
Current Year Revenues		**$1,075,838**	**$1,050,000**	**$1,050,000**	**$1,050,000**

Risk Management Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$63,534	$64,000	$64,000	$64,600	$2,782	$67,382
511101	Budgeted Salary Savings	$0	$0	$0	($646)	$0	($646)
512200	Social Security (FICA)	$3,975	$3,960	$3,960	$3,960	$0	$3,960
512300	Medicare	$929	$928	$928	$920	$0	$920
512400	Defined Benefit Retirement	$6,958	$9,836	$9,836	$10,783	$0	$10,783
512401	Deferred Compensation	$637	$800	$800	$800	$0	$800
553100	Group Insurance Contribution	$5,664	$10,884	$10,884	$10,884	$658	$11,542
Salaries and Benefits Total		**$81,696**	**$90,408**	**$90,408**	**$91,301**	**$3,440**	**$94,741**
521201	Professional Services	$18,400	$15,000	$70,000	$15,000	$0	$15,000
521202	Legal	$15,230	$0	$0	$0	$0	$0
521300	Technical Services	$0	$2,200	$2,200	$2,200	$0	$2,200
522205	Repairs And Maintenance	$9,077	$0	$0	$0	$0	$0
523100	Property And Liability Insurance	$729,096	$775,551	$775,551	$775,551	$0	$775,551
523220	Postage	$1	$50	$50	$50	$0	$50
523500	Travel	$632	$1,500	$1,500	$1,500	$0	$1,500
523600	Dues And Fees	$77	$445	$445	$445	$0	$445
523700	Education And Training	$130	$850	$850	$850	$0	$850
523701	Roswell U	$24,276	$75,000	$76,967	$75,000	$0	$75,000
531105	Supplies	$32	$1,050	$1,050	$1,050	$0	$1,050
531400	Books And Periodicals	$0	$280	$280	$280	$0	$280
531615	Computer Equipment-Operating	$0	$0	$0	$0	$40,000	$40,000
Operating Total		**$796,951**	**$871,926**	**$928,893**	**$871,926**	**$40,000**	**$911,926**
542400	Computer Equipment	$0	$0	$0	$0	$304,635	$304,635
579025	Insurance Deductibles	$178,021	$213,291	$237,719	$213,291	$0	$213,291
611350	Transfers Out - Cap Projects	$330,000	$0	$62,377	$0	$0	$0
611357	Transfer Out - General Fund	$10,000	$0	$96,577	$0	$0	$0
Transfers, Capital, Other Total		**$518,021**	**$213,291**	**$396,674**	**$213,291**	**$304,635**	**$517,926**
Grand Total		**$1,396,668**	**$1,175,625**	**$1,415,974**	**$1,176,518**	**$348,075**	**$1,524,593**

Grant Funds

Grants are placed into a separate fund for each type of granting organization; Federal, State, County, Community Development Block Grant (CDBG) and Local Maintenance Improvement Grant (LMIG). Grants allow the city to accomplish vital goals while lessening the tax burden for Roswell residents. The annual Community Development Block Grant (CDBG) allocation is the only grant budgeted for during the annual budget process. All other grants are budgeted at the time of formal acceptance/approval by Mayor and City Council throughout the year. All grant funds follow the life-to-date budgeting process whereby the balance is carried forward, annually, to cover Mayor and City Council approved projects.

Grant Fund Revenues

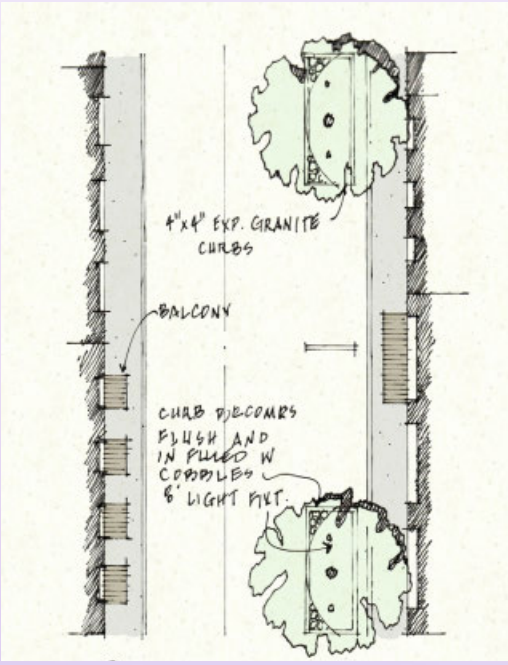
	FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
331369 CDBG Revenue	$438,961	$415,187	$854,995	$423,689
Intergovernmental Total	**$438,961**	**$415,187**	**$854,995**	**$423,689**
Current Year Revenues	**$438,961**	**$415,187**	**$854,995**	**$423,689**

Grant Fund Expenditures

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100 Regular Employees	$21,621	$23,000	$188,804	$23,900	$1,029	$24,929
512200 Social Security (FICA)	$1,474	$1,420	$1,420	$0	$0	$0
512300 Medicare	$345	$387,400	$333	$0	$0	$0
512402 Defined Contribution Retirement	$0	$3,367	$3,367	$1,430	$0	$1,430
553100 Group Insurance Contribution	$609	$0	$0	$0	$0	$0
Salaries and Benefits Total	**$24,048**	**$415,187**	**$193,924**	**$25,330**	**$1,029**	**$26,359**
521201 Professional Services	$17,575	$0	$0	$0	$0	$0
521300 Technical Services	$4,183	$0	$0	$0	$0	$0
523220 Postage	$390	$0	$0	$0	$0	$0
523300 Advertising	$8,980	$0	$0	$0	$0	$0
Operating Total	**$31,128**	**$0**	**$0**	**$0**	**$0**	**$0**
541210 Recreation Facilities	$91,207	$0	$75,100	$0	$0	$0
541420 Water Lines	$3,720	$0	$103,509	$0	$0	$0
572010 Payments To Local Nonprofits	$197,933	$0	$212,975	$0	$0	$0
Transfers, Capital, Other Total	**$292,859**	**$0**	**$391,585**	**$0**	**$0**	**$0**
Grand Total	**$348,035**	**$415,187**	**$585,509**	**$25,330**	**$1,029**	**$26,359**

Community Development Department

Community Development consists of Planning and Zoning, Building, Engineering/Land Development, Business Registration, Code Enforcement and Geographic Information System (GIS). The Community Development Department is responsible for current and long range planning, promoting economic development, enforcing zoning and property maintenance regulations, and issuing building and land disturbance permits. The department is also responsible for business registration and for providing GIS on a citywide basis. The Department acts as a liaison to the Planning Commission, Board of Zoning Appeals, Design Review Board, Historic Preservation Commission, and Construction Appeals Board. In addition the Department supports Roswell-Inc. and the Downtown Development Authority.



To advance Roswell as a premier City where you can live, work and play and community values are reflected in the physical environment

Community Development Total

$4,320,403

General Fund
$4,320,403

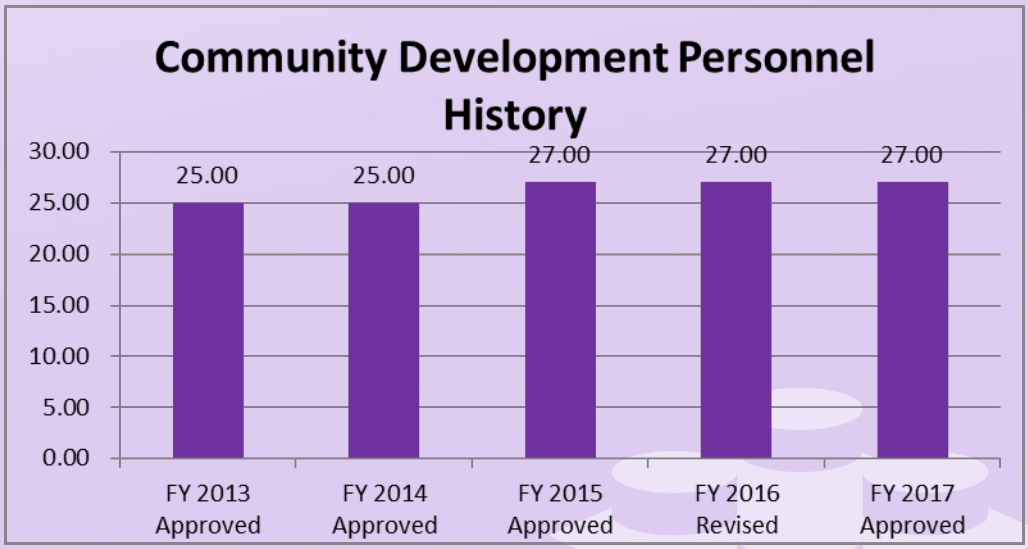
Community Development Department

Opportunities

To continue to evaluate and update development regulations which will result in a more effective and efficient permitting process without decreasing quality and accuracy. Develop strategies to improve communication with developers, citizens, elected officials and other departments. Examine innovative approaches to maintain an acceptable "time to permit" level as development activity increases. Update of the Comprehensive Plan 2035 ensures that the plan facilitates the City's vision and high quality services. Utilize automated solutions to enhance the plan review, permitting and inspection processes. Continue to support Roswell Inc. and Downtown Development Authority on economic development.

Challenges

The department will analyze adequate staffing solutions to handle the anticipated increase in development activity. The city will transition to the New Impact Fee Program.The department will maintain the "time to permit" goal given the increase in development and community acceptance of change as redevelopment and growth occurs, while managing expectations related to the Unified Development Code (UDC).



Alice Wakefield
Director of Community Development

Personnel Changes

FY 2015: Added a total of (2) full-time positions: (1) Engineering Permit Technician (10 mos in FY 15) and (1) Deputy Director of Community Development. Other changes include reclassifying the Assistant to the Director position to an Administrative Asst position, eliminating the Redevelopment Manager position, and transferring the Water Resources Engineer from Environmental/PW to Community Development.

Community Development Department

What We Have Accomplished

• Implemented the use of tablets for the Land Development Inspectors, Code Enforcement Officers and Building Inspectors allowing for resulting inspections in the field.

• Developed the GIS Strategic Plan.

• Initiated the implementation of the year one scope of work for the GIS Strategic Implementation Plan.

• Developed GIS "Story Maps" for use at the City Council meetings.

• Completed the 2015 UDC amendments.

• Designated a 2016 "Plan First Community" by the Georgia Department of Community Affairs.

• Began the conversion of electronic historic documents from FileNet software to Tyler Content Manager (linking parcels).

• Converted the filing of Business Registration files to account numbers for ease in document retrieval.

• Initiated the use of ProjectDox (electronic plan review) for processing of all major land disturbance permits through the City's electronic plan review.

What We Expect To Accomplish

• Complete a comprehensive review and update of the City Standard Construction Specifications.

• Complete the year one scope of work for the GIS Strategic Plan.

• Standardize digital data submissions from developers to streamline insertion into GIS for public and internal review.

• Initiate North West/South West Holcomb Bridge Road/ Georgia 400 Master Plan.

• Complete the 2035 Comprehensive Plan.

•Complete 2016 text amendments to the UDC.

•Coordinate with the Finance Department to enhance the collection of Occupation Taxes.

Community Development Department Programs

Programs
Quartile 1

(Most Relevant to Goals)

- Building Permitting
- Complaint/Violation Investigations
- Current Planning
- Development Permitting
- Long-Range Planning
- Other Plan Review
- GIS Data Maintenance and External Coordination

Programs
Quartile 2

(More Relevant to Goals)

- Business Registration
- Code Compliance Inspections
- Engineering Plan Review
- EPD Local Issuing Authority
- GIS Production Services
- Nuisance Abatement
- Public/Community Outreach & Education
- Records Management
- Tree Protection

Programs
Quartile 3

(Relevant to Goals)

- Customer Service and Other Permitting
- Economic Development Support
- Erosion and Sediment Control Program
- Public Document Requests
- Roswell Inc. External Business Recruitment
- Roswell Inc. Local Business & Industry Support & Coordination
- Roswell Inc. Outreach & Communication

Programs
Quartile 4

(Least Relevant to Goals)

- DDA Administrative Support & Coordination
- DDA Community Awareness & Communication
- DDA Downtown Planning Management
- DDA Downtown Visioning & Master Planning
- DDA Grant Opportunities
- Planning & Rezoning Public Notifications
- Progress Partners Support
- Roswell Inc. Organization Administration
- City Board and Commission Support - Community Development

Community Development Department

		FY 2016 TOTAL Approved Budget	**$3,804,671**
		One-Time Costs Removed (Parking and Stormwater study for downtown area)	($50,000)
		Zero base "outside organization" funding (Progress Partners)	($12,500)
		Plotter lease (added in FY16)	$5,000
		Adjustment for SAFEbuilt contract	$150,000
		Salary and Benefit Adjustments	$112,387
		Budgeted Vacancy Savings	($15,282)
		Net change from zero based part-time, temp and seasonal employees	($1,675)
		Retirement Adjustments	$16,035
		Fleet Services Base Rate and Mechanics Rate Adjustment	$1,820
		Department Changes	($2,183)
		FY 2017 Approved Base Budget	**$4,008,273**
10015352	521201	GIS Strategic Plan Implementation - Year 2	$201,350
10074100	521201	Planning & Zoning Notification requirements	$10,000
10074100	521201	UDC Rewrite and Re-evaluation (Consultant Services)	$30,000
10074100	523220	UDC Mailing to All Residents	$15,000
10070101	521400	DDA Annual Operational Support	$55,780
		FY 2017 Approved Program Changes	**$312,130**
		FY 2017 Approved Operating Budget	**$4,320,403**
		FY 2017 Approved Capital	**$0**
		FY 2017 TOTAL Approved Budget	**$4,320,403**

Unfunded Requests:

	NI	Historic Resources Inventory	$50,000
		FY 2017 Unfunded Requests:	**$50,000**

Community Development Department Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$1,377,424	$1,459,000	$1,488,319	$1,540,460	$0	$1,540,460
511101	Budgeted Salary Savings	$0	$0	$0	($15,282)	$0	($15,282)
511105	Part Time Employees	$12,073	$2,575	$2,575	$900	$0	$900
511300	Overtime	$264	$1,100	$1,100	$900	$0	$900
512200	Social Security (FICA)	$81,640	$90,650	$92,405	$94,330	$0	$94,330
512300	Medicare	$19,302	$21,205	$21,615	$22,030	$0	$22,030
512400	Defined Benefit Retirement	$181,435	$157,891	$157,891	$138,781	$0	$138,781
512401	Deferred Compensation	$9,277	$10,800	$10,800	$10,850	$0	$10,850
512402	Defined Contribution Retirement	$51,628	$55,135	$57,681	$90,230	$0	$90,230
553100	Group Insurance Contribution	$263,889	$267,246	$267,246	$293,868	$0	$293,868
554100	Workers Comp Contribution	$6,283	$9,425	$9,425	$9,425	$0	$9,425
Salaries and Benefits Total		**$2,003,215**	**$2,075,027**	**$2,109,057**	**$2,186,492**	**$0**	**$2,186,492**
521201	Professional Services	$62,025	$77,513	$115,463	$25,500	$231,350	$256,850
521400	Contract Services	$1,544,687	$1,447,391	$1,701,947	$1,585,591	$55,780	$1,641,371
522205	Repairs And Maintenance	$298	$1,500	$2,000	$1,500	$0	$1,500
522210	Vehicle Repair	$1,929	$480	$480	$480	$0	$480
522215	Garage Base Rate	$4,830	$4,830	$4,830	$6,650	$0	$6,650
522216	Mechanics Rate	$1,239	$2,550	$2,550	$2,550	$0	$2,550
522320	Rental Of Equipment And Vehicles	$19,124	$13,676	$15,525	$13,676	$0	$13,676
523220	Postage	$7,083	$9,800	$10,001	$9,800	$25,000	$34,800
523300	Advertising	$33,451	$25,000	$25,000	$25,000	$0	$25,000
523400	Printing And Binding	$4,818	$4,500	$4,713	$7,000	$0	$7,000
523500	Travel	$12,889	$16,510	$16,510	$16,010	$0	$16,010
523600	Dues And Fees	$4,881	$9,005	$9,005	$9,005	$0	$9,005
523700	Education And Training	$5,546	$21,490	$21,490	$21,490	$0	$21,490
523851	Contracted Temporary Labor	$11,659	$4,000	$4,234	$4,000	$0	$4,000
531105	Supplies	$19,465	$26,567	$26,567	$24,067	$0	$24,067
531120	Vehicle Parts And Supplies	$738	$2,330	$2,330	$2,330	$0	$2,330
531150	Computer Supplies	$0	$3,500	$11,500	$3,500	$0	$3,500
531250	Oil	$259	$270	$270	$270	$0	$270
531270	Gasoline/ Diesel	$6,687	$9,907	$9,907	$9,907	$0	$9,907
531400	Books And Periodicals	$169	$870	$870	$500	$0	$500
531605	Machinery And Equipment-Operati	$0	$500	$500	$500	$0	$500
531610	Furniture/Fixtures-Operating	$0	$0	$4,000	$0	$0	$0
531615	Computer Equipment-Operating	$22,559	$17,150	$30,461	$22,150	$0	$22,150
531720	Uniforms	$0	$2,100	$2,100	$2,100	$0	$2,100
Operating Total		**$1,764,336**	**$1,701,439**	**$2,022,253**	**$1,793,576**	**$312,130**	**$2,105,706**
552400	Risk/Liability Contribution	$28,150	$28,205	$28,205	$28,205	$0	$28,205
Transfers, Capital, Other Total		**$28,150**	**$28,205**	**$28,205**	**$28,205**	**$0**	**$28,205**
Grand Total		**$3,795,701**	**$3,804,671**	**$4,159,515**	**$4,008,273**	**$312,130**	**$4,320,403**

Community Development Department Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Salaries and Benefits	$46,790	$48,399	$50,098	$58,654	$0	$58,654
Operating	$7,393	$10,875	$13,289	$10,875	$0	$10,875
10015160 - Business Registration Total	**$54,183**	**$59,274**	**$63,387**	**$69,529**	**$0**	**$69,529**
Salaries and Benefits	$264,186	$280,214	$284,749	$300,402	$0	$300,402
Operating	$30,321	$36,977	$88,330	$41,977	$201,350	$243,327
10015352 - GIS Total	**$294,507**	**$317,191**	**$373,079**	**$342,379**	**$201,350**	**$543,729**
Salaries and Benefits	$643,206	$709,793	$715,367	$676,415	$0	$676,415
Operating	$18,910	$29,168	$29,168	$27,585	$0	$27,585
10015750 - Engineering Total	**$662,117**	**$738,961**	**$744,535**	**$704,000**	**$0**	**$704,000**
Salaries and Benefits	$355,583	$351,827	$354,859	$357,594	$0	$357,594
Operating	$106,436	$120,832	$121,951	$58,592	$55,780	$114,372
Transfers, Capital, Other	$28,150	$28,205	$28,205	$28,205	$0	$28,205
10070101 - Community Development Admin Tota	**$490,169**	**$500,864**	**$505,015**	**$444,391**	**$55,780**	**$500,171**
Salaries and Benefits	$210,693	$186,148	$190,662	$250,378	$0	$250,378
Operating	$35,736	$26,337	$35,154	$27,037	$0	$27,037
10070102 - Com Dev Support Services Total	**$246,429**	**$212,485**	**$225,816**	**$277,415**	**$0**	**$277,415**
Operating	$882,931	$840,000	$979,447	$980,000	$0	$980,000
10072200 - Building Inspections Total	**$882,931**	**$840,000**	**$979,447**	**$980,000**	**$0**	**$980,000**
Salaries and Benefits	$482,757	$498,646	$513,322	$543,049	$0	$543,049
Operating	$59,379	$55,646	$129,897	$55,906	$55,000	$110,906
10074100 - Planning and Zoning Total	**$542,136**	**$554,292**	**$643,219**	**$598,955**	**$55,000**	**$653,955**
Operating	$623,229	$581,604	$625,018	$591,604	$0	$591,604
10074500 - Code Enforcement Total	**$623,229**	**$581,604**	**$625,018**	**$591,604**	**$0**	**$591,604**
Grand Total	**$3,795,701**	**$3,804,671**	**$4,159,515**	**$4,008,273**	**$312,130**	**$4,320,403**

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Environmental/ Public Works Department

The Environmental/Public Works Department is responsible for a range of environmental services for the City and its citizens, including production and distribution of drinking water for a portion of the City, solid waste management, stormwater management and watershed protection, and environmental education and enforcement. The Department is responsible for the City Fleet Services; the garage supports vehicle, equipment repairs and the City fueling system. The Department also provides staff liaison and support for Keep Roswell Beautiful, a community service organization.

To protect and enhance the environment for our community, as we strive to exceed expectations every day with caring and efficient responsiveness.

Environmental/Public Works Department

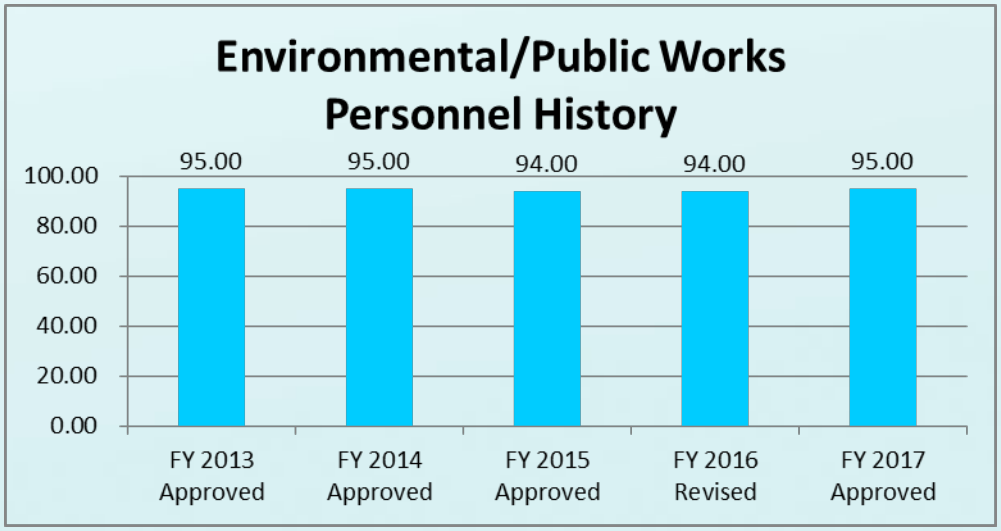
Environmental/PW Total:
$16,276,083

Water and Sewer Fund:
$ 2,934,367

Stormwater Utility Fund:
$3,258,688

Solid Waste Fund:
$9,263,042

Fleet Services Fund:
$819,986



Dan Skalsky
Director of
Environmental/Public Works

Personnel Changes

FY 2015: Transferred the Water Resources Engineer to Community Development (Engineering).

FY 2016: Reorganization of the Department

FY 2017: +1 Add Support Services Division Manager Position (Funded Across Water, Stormwater, & Solid Waste Funds)

Environmental/Public Works Department Programs

Programs
Quartile 1
(Most Relevant to Goals)

Commercial Dumpster Collection Program
Floodplain Management
Groundwater Well Operations and Maintenance
Plan Review
Residential Solid Waste Collection
Small Commercial Solid Waste Collection
Solid Waste Disposal
Stormwater Enforcement
Stormwater Regulatory Compliance
Stormwater System Inventory and Inspection
Stormwater System Maintenance and Repair
Water Hydrant Maintenance Program
Water Production/Distribution Permitting and Regulatory Compliance
Water Treatment Plant Operations
Water Valve Maintenance Program

Programs
Quartile 2
(More Relevant to Goals)

Keep Roswell Beautiful
Master Plan Development and Updating
Residential Curbside Recycling Collection
Residential Large Item Pickup
Residential Scout Truck Program
Residential Yard Waste Collection
Solid Waste Enforcement

Programs
Quartile 3
(Relevant to Goals)

CIP/Project Management (including bid/contract mgmt.)
City-Sponsored Special Event Support
Intergovernmental Agreements/Coordination
Public Works Community Outreach
Recycling Center - Intake from Residents
Water Conservation and Efficiency

Programs
Quartile 4
(Least Relevant to Goals)

Bulky Trash Amnesty Program
City Building Recycling Collection
Fleet - Tire Replacement and Repairs
Household Hazardous Waste Disposal
Public Works Facility Building Operations and Maintenance
Public Works Facility Custodial Services
Public Works Facility HVAC/Major Systems Maintenance
Recyclables Processing
Recycling Center - Intake from Non-Residents/Commercial
School Recycling Collection
Fleet - Maintenance and Repairs
Fleet - Preventative Maintenance
Fuel Management

Roswell

georgia

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Water/Sewer Fund

In May, 2016 the City celebrated the completion of the new Roswell Water Treatment Plant which will produce 3.3 million gallons of water per day (MGD) to serve approximately 5,500 Roswell water utility customers. The City also operates a groundwater well and treatment facility capable of producing an additional 360,000 gallons of water per day. The Roswell Water Utility maintains approximately 85 miles of water distribution main water lines in order to deliver the highest quality of water to our customers. For four years in a row, the City of Roswell has been the recipient of the Gold Award, an honor rewarded by the Georgia Association of Water Professionals for water treatment plants that meet all of the State standards for water production. The City also purchases water from Fulton County on an as needed emergency basis to ensure the full daily demand of our customers is satisfied.

The mission of the Roswell Water Utility is to produce and distribute the highest quality of drinking water to customers.

Water/Sewer Fund

Opportunities

The new Roswell Water Treatment Plant and facilities will optimize operations as the City continues to strive to be a leader in water supply and water conservation in the region. The City of Roswell is part of the Metropolitan North Georgia Water Planning District whose primary purpose is to provide plans for the management of supply and conservation within the District. Roswell is prepared to fully comply with these plans while meeting the demands of our customers.

Challenges

The vision for water supply for the City and the region is forecast for 50 years. The City needs to continue to educate our customers about the vision and position of the City for future water demands. The Roswell Water Utility has received a water withdrawal permit from the Georgia Environmental Protection Division and is prepared to execute the operations of the new water treatment plant to bring its customers the latest technology to deliver the highest service in water production, treatment and distribution. The Department will strive to continue to secure safe water supplies for generations to come and participate actively in the regional water supply planning.

What We Have Accomplished

- Completed the new Roswell Water Treatment Plant which will produce 3.3 million gallons of water per day (MGD) and reduce the amount of water purchased from Fulton County by approximately $250,000 annually.
- Monitored the financial impact of the implementation of the 2015 annual adjustments of 1.5% each January through 2019.
- Successfully participated in the Metropolitan North Georgia Water Planning District (MNGWPD) Conservation Plan activities such as the Toilet Rebate Program, Water Conservation Education and Drinking Water Week.
- Completed construction of the Myrtle Street Water Line Replacement.
- Met 100% of drinking water quality tests and all State and Federal Safe Drinking Water Act Regulations as required by withdrawal permit.
- Maintained "non-revenue" water below 10% using the GA Water System Audit and Water Loss analysis.

What We Expect to Accomplish

- Following the Water Treatment Plant completion, maintain purchased water from Fulton County below 2%.
- Continue to meet 100% of drinking water quality tests and all State and Federal Safe Drinking Water Act Regulations as required by withdrawal permit.
- Complete an update of the Roswell Water Utility Master Plan.
- Continue collaboration with Fulton County and the Chattahoochee Nature Center for groundwater exploration initiative.
- Calibrate approximately 500 water meters randomly in the system.
- Continue to maintain "non-revenue" water below 10% using the GA Water System Audit and Water Loss analysis.
- Complete Asset Management database for all water system facilities.
- Complete construction of the Grove Way/ Bush Street Water line Replacement Project-Phase 1 (CDBG Funded).

Water/Sewer Fund

		FY 2017 Available Fund Balance over Reserve by Policy *	**($153,074)**
		FY 2017 Revenues	**$3,826,500**
		FY 2016 TOTAL Approved Budget	**$3,406,415**
		One-Time Costs Removed (Well Exploration)	($20,000)
		Capital Removed	($142,000)
		Salary and Benefit Adjustments	($97,348)
		Budgeted Vacancy Savings	($8,157)
		Retirement Adjustments	($9,891)
		Fleet Services Base Rate and Mechanics Rate Adjustment	$4,980
		Utilities Adjustment	($262,197)
		Water Plant Interest Adustment	$47,164
		Department Changes	($59,168)
		Indirect Costs Adjustment	($12,620)
		FY 2017 Approved Base Budget	**$2,847,178**
50544100	511100	Employee Salary Increase (Average of 4%)	$36,045
50544100	553100	Group Benefits Anticipated Increase	$11,482
50544100	511100	Support Services Divison Mgr position (cost shared by Solid Waste, Water, Stormwater)	$39,662
		FY 2017 Approved Program Changes	**$87,189**
		FY 2017 Approved Operating Budget	**$2,934,367**
		FY 2017 Approved Capital	**$0**
		FY 2017 TOTAL Approved Budget	**$2,934,367**
		FY 2017 Ending Available Fund Balance over Reserve by Policy	**$739,745**

** Note: Beginning fund balance is negative due to Water Plant construction payments that have been retained by the City until project completion. The retained payments are classified as a liability and therefore reduce the net position (fund balance) of the Water and Sewer Fund. This amount will be paid to the contractor upon project completion and will be reimbursed to the City as part of the Georgia Environmental Finance Authority construction loan.*

Unfunded Requests:

Part-time Employees for Water Fund	$29,760
FY 2017 Unfunded requests	**$29,760**

Water/Sewer Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
323120	Building & Inspection Fees	$690	$700	$700	$0
Licenses & Permits Total		**$690**	**$700**	**$700**	**$0**
341905	Other/Misc. Fees	($106)	$0	$0	$0
344210	Water Charges	$2,965,664	$3,158,000	$3,158,000	$3,300,000
344215	Reconnect Fees	($708)	$500	$500	$500
344216	Meter Fees	$161,127	$45,000	$45,000	$45,000
344217	Water Service Stop Fees	$50,169	$35,000	$35,000	$35,000
344255	Sewerage Charges	$174,395	$274,000	$274,000	$225,000
344256	Sewer Permit Fees Admin	$16,620	$15,000	$15,000	$15,000
344302	Utility Bill Penalties	$798	$5,400	$5,400	$0
344700	Utility Bill Late Charges	$299,797	$0	$0	$200,000
349300	Bad Check Fees	$1,683	$1,500	$1,500	$0
Charges for Service Total		**$3,669,440**	**$3,534,400**	**$3,534,400**	**$3,820,500**
361000	Interest Revenues	$834	$0	$0	$0
361016	Invest Interest Earned	$0	$21,827	$21,827	$6,000
Interest Income Total		**$834**	**$21,827**	**$21,827**	**$6,000**
383100	Reimbursement From Insura	$53	$0	$0	$0
389999	Over And Short	$740	$0	$0	$0
Miscellaneous Revenues Total		**$793**	**$0**	**$0**	**$0**
Current Year Revenues		**$3,671,757**	**$3,556,927**	**$3,556,927**	**$3,826,500**

Water/Sewer Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$856,505	$876,929	$896,929	$837,080	$75,707	$912,787
511101	Budgeted Salary Savings	$0	$0	$0	($8,157)	$0	($8,157)
511300	Overtime	$10,603	$23,125	$23,125	$23,125	$0	$23,125
512200	Social Security (FICA)	$51,417	$55,420	$55,420	$54,660	$0	$54,660
512300	Medicare	$12,016	$12,963	$12,963	$12,770	$0	$12,770
512400	Defined Benefit Retirement	$78,060	$102,569	$102,569	$74,039	$0	$74,039
512401	Deferred Compensation	$2,299	$2,850	$2,850	$3,400	$0	$3,400
512402	Defined Contribution Retirement	$17,537	$16,921	$16,921	$35,010	$0	$35,010
553100	Group Insurance Contribution	$136,065	$193,330	$193,330	$189,926	$11,482	$201,408
554100	Workers Comp Contribution	$7,697	$11,545	$11,545	$11,545	$0	$11,545
Salaries and Benefits Total		**$1,172,199**	**$1,295,652**	**$1,315,652**	**$1,233,398**	**$87,189**	**$1,320,587**
521201	Professional Services	$1,287	$69,500	$69,500	$44,500	$0	$44,500
521300	Technical Services	$12,182	$20,000	$20,000	$20,000	$0	$20,000
521400	Contract Services	$42,286	$96,918	$96,918	$88,850	$0	$88,850
522110	Disposal	$6,588	$10,000	$12,832	$10,000	$0	$10,000
522130	Custodial	$2,867	$2,200	$2,850	$2,850	$0	$2,850
522140	Maintenance - Grounds	$1,283	$6,050	$8,408	$11,400	$0	$11,400
522205	Repairs And Maintenance	$112,975	$197,000	$204,744	$161,000	$0	$161,000
522210	Vehicle Repair	$2,564	$2,650	$3,332	$2,650	$0	$2,650
522215	Garage Base Rate	$11,690	$13,110	$13,110	$18,050	$0	$18,050
522216	Mechanics Rate	$7,030	$10,650	$10,650	$10,650	$0	$10,650
522320	Rental Of Equipment And Vehicles	$4,158	$4,034	$4,034	$4,034	$0	$4,034
523220	Postage	$609	$708	$708	$908	$0	$908
523300	Advertising	$0	$1,000	$1,000	$0	$0	$0
523400	Printing And Binding	$1,093	$2,500	$2,541	$1,000	$0	$1,000
523500	Travel	$5,068	$5,849	$5,849	$6,191	$0	$6,191
523600	Dues And Fees	$12,488	$13,269	$13,744	$14,369	$0	$14,369
523700	Education And Training	$4,285	$8,220	$8,220	$10,075	$0	$10,075
523800	Licenses	$291	$1,550	$1,550	$1,700	$0	$1,700
523901	Bank Fees / Charges	$11,353	$15,000	$15,000	$15,000	$0	$15,000
523902	Sanitation Services	$8,032	$2,800	$2,800	$1,300	$0	$1,300
531105	Supplies	$114,302	$130,532	$138,194	$51,250	$0	$51,250
531120	Vehicle Parts And Supplies	$16,281	$13,700	$13,700	$13,700	$0	$13,700
531140	Water Line/Meter Maint Supplies	$188,356	$220,500	$221,370	$318,500	$0	$318,500
531210	Water / Sewerage	$283,452	$350,000	$350,000	$100,000	$0	$100,000
531220	Natural Gas	$2,874	$3,000	$3,000	$3,000	$0	$3,000
531230	Electricity	$74,122	$93,897	$93,942	$81,700	$0	$81,700
531250	Oil	$903	$950	$950	$950	$0	$950
531270	Gasoline/ Diesel	$21,970	$28,000	$28,000	$28,000	$0	$28,000
531310	Hospitality And Events	$0	$0	$238	$500	$0	$500
531400	Books And Periodicals	$0	$700	$700	$700	$0	$700
531605	Machinery And Equipment-Operatin	$26,622	$69,700	$69,700	$46,700	$0	$46,700
531610	Furniture/Fixtures-Operating	$870	$0	$500	$500	$0	$500
531615	Computer Equipment-Operating	$23,623	$22,625	$22,625	$5,200	$0	$5,200
531720	Uniforms	$5,754	$7,000	$7,000	$12,000	$0	$12,000
Operating Total		**$1,007,257**	**$1,423,612**	**$1,447,709**	**$1,087,227**	**$0**	**$1,087,227**

Water/Sewer Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
541200	Site Improvements	$172,009	$0	$1,105	$0	$0	$0
541300	Buildings	$8,823,654	$0	$6,577,707	$0	$0	$0
541420	Water Lines	$100,189	$142,000	$461,825	$0	$0	$0
542100	Machinery	$20,000	$0	$0	$0	$0	$0
542200	Vehicles	$28,462	$0	$0	$0	$0	$0
549999	Contra- Capital Expense Account	($9,144,314)	$0	$0	$0	$0	$0
551110	Indirect Costs	$222,072	$288,212	$288,212	$275,592	$0	$275,592
552400	Risk/Liability Contribution	$40,902	$40,961	$40,961	$40,961	$0	$40,961
561001	Building- Depreciation	$20,222	$0	$0	$0	$0	$0
561002	Infrastructure- Depreciation	$389,660	$0	$0	$0	$0	$0
561004	Machinery & Equipment- Depreciati	$70,159	$0	$0	$0	$0	$0
561005	Vehicles-depreciation	$31,252	$0	$0	$0	$0	$0
582100	Interest - Long Term Debt	$0	$162,836	$162,836	$210,000	$0	$210,000
584000	Debt Issuance Costs	$137,500	$0	$0	$0	$0	$0
611357	Transfer Out - General Fund	$53,142	$53,142	$0	$0	$0	$0
Transfers, Capital, Other Total		**$964,908**	**$687,151**	**$7,532,646**	**$526,553**	**$0**	**$526,553**
Grand Total		**$3,144,364**	**$3,406,415**	**$10,296,007**	**$2,847,178**	**$87,189**	**$2,934,367**

Water/Sewer Fund Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Salaries and Benefits	$160,518	$226,561	$230,317	$197,309	$87,189	$284,498
Operating	$86,188	$93,346	$97,133	$96,366	$0	$96,366
Transfers, Capital, Other	($8,196,718)	$468,151	$415,009	$526,553	$0	$526,553
50544100 - Water Administration Total	**($7,950,012)**	**$788,058**	**$742,459**	**$820,228**	**$87,189**	**$907,417**
Salaries and Benefits	$523,354	$561,725	$570,462	$501,025	$0	$501,025
Operating	$244,468	$434,703	$440,530	$378,111	$0	$378,111
Transfers, Capital, Other	$9,161,625	$0	$6,578,812	$0	$0	$0
50544300 - Water Plant Total	**$9,929,447**	**$996,428**	**$7,589,804**	**$879,136**	**$0**	**$879,136**
Salaries and Benefits	$488,327	$507,366	$514,873	$535,064	$0	$535,064
Operating	$676,602	$895,563	$910,046	$612,750	$0	$612,750
Transfers, Capital, Other	$0	$219,000	$538,825	$0	$0	$0
50544400 - Water Distribution Total	**$1,164,928**	**$1,621,929**	**$1,963,744**	**$1,147,814**	**$0**	**$1,147,814**
Grand Total	**$3,144,364**	**$3,406,415**	**$10,296,007**	**$2,847,178**	**$87,189**	**$2,934,367**

Stormwater Utility Fund

The Stormwater Utility is an enterprise fund that provides stormwater services throughout the City. The City Stormwater staff responds to citizen calls and inquiries involving nuisance flooding, system failure or collapse, stream and ditch erosion as well as illicit discharge and illegal dumping calls throughout the City. The division is responsible for the maintenance and inspection of over 12,000 individual structures and over 138 miles of gravity flow pipe.

To deliver outstanding customer service while providing maintenance and quality assurance to all stormwater structures and stormwater that leaves the municipal system and reaches waters of the State.

Stormwater Utility Fund

Opportunities

The full implementation of the Stormwater Management Program through the funding of the Stormwater Utility has allowed for an improvement of customer service by reducing the time required to respond to routine maintenance calls. The Utility provides funding for a consistent level of compliance with Federal and State clean water regulations. The consolidation of all stormwater responsibilities in one entity has resulted in more efficient and effective citizen response, a reduction in the backlog of routine citizen calls, prioritization and completion of Operation and Maintenance work orders and Capital projects. The City of Roswell is part of the Metropolitan North Georgia Water Planning District and is required to comply with Watershed Management Plan and is prepared to fully comply with these plans while meeting the demands of our customers.

Challenges

Staff must work to ensure efficiency and fiscal responsibility while continuing to provide superior customer service. Project Engineering outsourcing, utilizing on call contractors as well as an improved capital improvement matrix will be used to achieve those objectives. Staff development and training must remain a focus along with appropriate use of technology and innovations such as portable communication devices. Future budget planning for capital equipment purchases must be balanced with the need to repair and maintain the City Stormwater infrastructure as well as compliance with increasing levels of Federal and State regulations.

What We Have Accomplished

- Achieved 90% completion of all Capital projects for the fiscal year.
- Began engineering for upcoming Fiscal Year projects.
- Completed required inspection of 20% of the City owned Stormwater System.
- Implemented a Citywide training program on Green Infrastructure/Low Impact Development practices and fertilizer use and storage.

What We Expect to Accomplish

- Begin the City staff operated pipe jetting program.
- Achieve 100% completion of all Capital for the Fiscal Year.
- Dedicate 20% of the Capital budget to GI/LID projects.
- Complete required inspection of 20% of the City owned Stormwater System.
- Demonstrate, in the road right of way, the use of Green Infrastructure/Low Impact Development practices and their benefit to the overall stormwater program.

Stormwater Utility Fund

			FY 2017 Available Fund Balance over Reserve by Policy	**$746,397**
			FY 2017 Revenues	**$3,485,000**
			FY 2016 TOTAL Approved Budget	**$3,765,917**
			Capital Removed	($1,660,000)
			Salary and Benefit Adjustments	$53,082
			Budgeted Vacancy Savings	($6,370)
			Retirement Adjustments	$4,129
			Fleet Services Base Rate and Mechanics Rate Adjustment	$2,900
			Utilities Adjustment	$12,000
			Department Changes	($107,138)
			Indirect Costs Adjustment	$29,588
			FY 2017 Approved Base Budget	**$2,094,108**
50743200	511100		Employee Salary Increase (Average of 4%)	$27,472
50743200	553100		Group Benefits Anticipated Increase	$8,686
50743200	581100		Stormwater Jet/Vacuum Truck lease	$84,000
50743200	511105		Part-time Employees for Stormwater Fund	$29,760
50743200	511100		Support Services Divison Mgr position (cost shared by Solid Waste, Water, Stormwater)	$39,662
			FY 2017 Approved Program Changes	**$189,580**
			FY 2017 Approved Operating Budget	**$2,283,688**
50743200	542200	82027	Stormwater Jet/Vacuum Truck	$360,000
50743200	541200	82016	Stormwater Master Project List	$600,000
50743200	542100	82026	Pole Camera Replacement	$15,000
			FY 2017 Approved Capital	**$975,000**
			FY 2017 TOTAL Approved Budget	**$3,258,688**
			FY 2017 Ending Available Fund Balance over Reserve by Policy	**$972,709**

Stormwater Utility Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
344261	Stormwater Utility	$3,062,904	$3,115,000	$3,115,000	$3,115,000
344303	Stormwater Late Charges	$706	$10,000	$10,000	$0
Charges for Service Total		**$3,063,609**	**$3,125,000**	**$3,125,000**	**$3,115,000**
361000	Interest Revenues	$10,111	$5,000	$5,000	$10,000
361010	Unrealized Invest Gains	($5,467)	$0	$0	$0
Interest Income Total		**$4,644**	**$5,000**	**$5,000**	**$10,000**
371005	Private Donations/contrib	$0	$0	$30,000	$0
389999	Over And Short	$250	$0	$0	$0
Miscellaneous Revenues Total		**$250**	**$0**	**$30,000**	**$0**
393500	Capital Lease Program	$0	$0	$0	$360,000
Lease Proceeds Total		**$0**	**$0**	**$0**	**$360,000**
Current Year Revenues		**$3,068,503**	**$3,130,000**	**$3,160,000**	**$3,485,000**

Stormwater Utility Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$584,931	$589,735	$602,735	$637,990	$67,134	$705,124
511101	Budgeted Salary Savings	$0	$0	$0	($6,370)	$0	($6,370)
511105	Part Time Employees	$0	$0	$0	$0	$29,760	$29,760
511300	Overtime	$1,114	$1,625	$1,625	$1,625	$0	$1,625
512200	Social Security (FICA)	$33,935	$36,550	$36,550	$41,100	$0	$41,100
512300	Medicare	$7,931	$8,549	$8,549	$9,610	$0	$9,610
512400	Defined Benefit Retirement	$52,064	$74,604	$74,604	$76,353	$0	$76,353
512401	Deferred Compensation	$2,773	$3,300	$3,300	$3,300	$0	$3,300
512402	Defined Contribution Retirement	$11,493	$11,360	$11,360	$13,740	$0	$13,740
553100	Group Insurance Contribution	$107,691	$144,453	$144,453	$143,669	$8,686	$152,355
554100	Workers Comp Contribution	$3,443	$5,165	$5,165	$5,165	$0	$5,165
Salaries and Benefits Total		**$805,376**	**$875,341**	**$888,341**	**$926,182**	**$105,580**	**$1,031,762**
521201	Professional Services	$0	$300,000	$288,000	$200,000	$0	$200,000
521202	Legal	$0	$10,000	$10,000	$10,000	$0	$10,000
521300	Technical Services	$26,800	$50,000	$52,306	$50,000	$0	$50,000
521400	Contract Services	$5,982	$14,750	$16,996	$31,250	$0	$31,250
522110	Disposal	$11,534	$15,000	$15,000	$15,000	$0	$15,000
522130	Custodial	$2,867	$2,200	$2,200	$3,200	$0	$3,200
522140	Maintenance - Grounds	$1,527	$1,050	$1,050	$1,050	$0	$1,050
522205	Repairs And Maintenance	$58,461	$71,597	$73,207	$56,597	$0	$56,597
522210	Vehicle Repair	$4,838	$8,000	$20,000	$10,000	$0	$10,000
522215	Garage Base Rate	$7,550	$7,590	$7,590	$10,450	$0	$10,450
522216	Mechanics Rate	$6,567	$6,225	$6,225	$6,225	$0	$6,225
522320	Rental Of Equipment And Vehicles	$14,824	$11,375	$11,443	$9,375	$0	$9,375
523220	Postage	$46	$564	$1,670	$564	$0	$564
523500	Travel	$1,173	$4,825	$4,825	$4,825	$0	$4,825
523600	Dues And Fees	$538	$1,698	$1,698	$1,000	$0	$1,000
523700	Education And Training	$1,205	$5,880	$5,880	$5,880	$0	$5,880
523800	Licenses	$0	$100	$100	$100	$0	$100
523901	Bank Fees / Charges	$11,353	$15,000	$15,000	$15,000	$0	$15,000
523902	Sanitation Services	$0	$750	$750	$1,300	$0	$1,300
531105	Supplies	$77,081	$92,612	$92,612	$92,062	$0	$92,062
531120	Vehicle Parts And Supplies	$8,578	$6,900	$6,900	$6,900	$0	$6,900
531150	Computer Supplies	$3,005	$0	$0	$0	$0	$0
531220	Natural Gas	$2,874	$4,000	$4,000	$4,000	$0	$4,000
531230	Electricity	$33,403	$22,950	$22,950	$34,950	$0	$34,950
531250	Oil	$1,437	$1,550	$1,550	$1,550	$0	$1,550
531270	Gasoline/ Diesel	$18,906	$29,814	$29,814	$29,814	$0	$29,814
531605	Machinery And Equipment-Operatin	$4,601	$0	$0	$0	$0	$0
531610	Furniture/Fixtures-Operating	$107	$0	$0	$0	$0	$0
531615	Computer Equipment-Operating	$1,526	$5,900	$5,900	$1,000	$0	$1,000
531620	Communication Equipment-Operati	$0	$4,600	$4,600	$600	$0	$600
531720	Uniforms	$5,200	$6,205	$6,205	$6,205	$0	$6,205
Operating Total		**$311,983**	**$701,135**	**$708,472**	**$608,897**	**$0**	**$608,897**

Stormwater Utility Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
541200	Site Improvements	$1,091,104	$1,400,000	$2,784,878	$0	$600,000	$600,000
542100	Machinery	$7,595	$0	$0	$0	$15,000	$15,000
542200	Vehicles	$0	$0	$60,000	$0	$360,000	$360,000
549999	Contra- Capital Expense Account	($1,098,699)	$0	$0	$0	$0	$0
551110	Indirect Costs	$382,559	$462,299	$462,299	$491,887	$0	$491,887
552400	Risk/Liability Contribution	$12,935	$12,940	$12,940	$12,940	$0	$12,940
561002	Infrastructure- Depreciation	$63,397	$0	$0	$0	$0	$0
561004	Machinery & Equipment- Depreciati	$5,892	$0	$0	$0	$0	$0
561005	Vehicles-depreciation	$29,830	$0	$0	$0	$0	$0
581100	Principal- Long Term Debt	$0	$0	$0	$0	$84,000	$84,000
611351	Transfer Out - Fed Grant	$180,523	$0	$0	$0	$0	$0
611357	Transfer Out - General Fund	$53,142	$54,202	$54,202	$54,202	$0	$54,202
Transfers, Capital, Other Total		**$728,278**	**$1,929,441**	**$3,374,319**	**$559,029**	**$1,059,000**	**$1,618,029**
Grand Total		**$1,845,637**	**$3,505,917**	**$4,971,132**	**$2,094,108**	**$1,164,580**	**$3,258,688**

Stormwater Utility Fund Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Salaries and Benefits	$805,376	$875,341	$888,341	$926,182	$105,580	$1,031,762
Operating	$311,983	$701,135	$708,472	$608,897	$0	$608,897
Transfers, Capital, Other	$728,278	$1,929,441	$3,374,319	$559,029	$1,059,000	$1,618,029
50743200 - Stormwater Management Total	**$1,845,637**	**$3,505,917**	**$4,971,132**	**$2,094,108**	**$1,164,580**	**$3,258,688**
Grand Total	**$1,845,637**	**$3,505,917**	**$4,971,132**	**$2,094,108**	**$1,164,580**	**$3,258,688**

Solid Waste Fund

The Solid Waste Fund is an enterprise fund that provides solid waste collection and recycling services throughout the City. Services are provided for over 25,000 residential customers for weekly garbage, recycling, and yard waste collection and disposal services. There are approximately 1,000 commercial customers for whom garbage collection and disposal services are provided. The City owns and operates a fully-staffed Recycling Center operating five days a week. Under the Solid Waste Fund, large item collection services are provided to residential customers, for a fee, as needed. In addition, recyclables are collected from City facilities and schools and a public education program promotes sustainable practices in waste management.

To provide efficient and effective solid waste management and recycling services.

Solid Waste Fund

Opportunities

The Solid Waste Division continues to strive to provide efficient customer service to residential and commercial customers in addition to specialized programs such as large item pick-ups and curbside exemptions. The Recycling Center continues to look for opportunities to educate, interact and partner with the businesses and residents of Roswell on solid waste and recycling issues. The proposed Solid Waste Business Plan will be utilized to provide guidance for the next 5 to 10 years.

Challenges

Challenges exist with ongoing sanitation truck maintenance and replacement in order to ensure maximum life and efficient services. Ensuring that sanitation trucks have consistent, unobstructed access to commercial dumpsters is an on-going challenge. Fluctuating recycling markets continue to be a challenge for staff who will continue to work with all vendors to determine the most cost effective way to handle disposal of recyclables or reuse of items. Opportunities to provide environmental education to the community can be difficult due to scheduling and time constraints.

What We Have Accomplished

- Continued to look for opportunities to update fleet of residential collection vehicles to improve reliability.
- Identified circumstances that prohibit collection from locations and focused on resolving those issues within 48 to 72 hours.
- Continued current communications system with all residential and scout truck drivers.
- Held four Bulky Trash Amnesty Days partnering with the City of Milton.
- Held three Household Hazardous Waste Collection events.
- Collection of oil based paint from Roswell residents was added to the Recycling Center.
- A re-organization was completed with the retirement of several key staff in Solid Waste.
- Completion of the first proposed Solid Waste Business Plan will guide the direction of the Solid Waste Division going forward.

What We Expect to Accomplish

- Provide Roswell residents and businesses with outstanding customer service in regards to their sanitation, recycling, and yard waste collection.
- Increase the visibility of the Recycling Center at community events.
- Continue to provide education to the community through the Environmental Education Program.
- Continue Bulky Trash Amnesty and Household Hazardous Waste events.
- Conduct customer service training programs for the Solid Waste Division staff.

Solid Waste Fund

	FY 2017 Available Fund Balance over Reserve by Policy	**$2,115,753**
	FY 2017 Revenues	**$8,667,000**
	FY 2016 TOTAL Approved Budget	**$9,806,701**
	One-Time Costs Removed (Solid Waste Fund Business Plan)	($50,000)
	Capital Removed	($510,248)
	Salary and Benefit Adjustments	$130,557
	Budgeted Vacancy Savings	($20,519)
	Net change from zero based part-time, temp and seasonal employees	($4,560)
	Retirement Adjustments	$29,389
	Fleet Services Base Rate and Mechanics Rate Adjustment	$10,840
	Utilities Adjustment	$650
	Gasoline / Oil / Bottled Gas Adjustment	($90,190)
	Department Changes (includes eliminating contingencies)	($108,794)
	Indirect Costs Adjustment	($113,129)
	FY 2017 Approved Base Budget	**$9,080,697**
54045100 511100	Employee Salary Increase (Average of 4%)	$106,328
54045100 553100	Group Benefits Anticipated Increase	$36,355
54045100 511100	Support Services Divison Mgr position (cost shared by Solid Waste, Water, Stormwater)	$39,662
	FY 2017 Approved Program Changes	**$182,345**
	FY 2017 Approved Operating Budget	**$9,263,042**
	FY 2017 Approved Capital	**$0**
	FY 2017 TOTAL Approved Budget	**$9,263,042**
	FY 2017 Ending Available Fund Balance over Reserve by Policy	**$1,605,213**
Unfunded Requests:		
	Automated residential garbage collection - Phase 1 pilot program	$189,676
	Commercial Front Loader Garbage Truck Lease payment	$55,000
	Retrofit Two Residential Trucks for Automation	$14,000
	Commercial Front Loader Garbage Truck Replacement	$230,000
	Replacement of Box Truck - Solid Waste (Recycling)	$41,600
	Replacement of Shredder - Solid Waste (Recycling)	$45,000
	FY 2017 Unfunded Requests:	**$575,276**

Solid Waste Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
341905	Other/Misc. Fees	($1,737)	$0	$0	$0
344111	Residential Refuse Collect	$5,411,602	$5,400,000	$5,400,000	$5,500,000
344112	Commercial Refuse Collect	$2,769,599	$2,770,000	$2,770,000	$2,800,000
344113	Ref Coll Res Prem Svc	$20,107	$75,000	$75,000	$0
344114	Ref Coll Res Prem-curbexe	$525	$4,000	$4,000	$0
344115	Utility Billing Lien Revenue	($11)	$0	$0	$0
344160	Solid Waste Recycling Fees	$270,837	$200,000	$200,000	$200,000
344162	Large Item Fees	$26,585	$25,000	$25,000	$25,000
344191	Dumpster Set Up Fees	$2,172	$2,500	$2,500	$2,000
344301	Utility Bill Late Charges	$68,131	$250,000	$250,000	$0
344700	Utility Bill Late Charges	$97,110	$0	$0	$100,000
349171	Payment Of Liens	$253	$2,500	$2,500	$0
Charges for Service Total		**$8,665,173**	**$8,729,000**	**$8,729,000**	**$8,627,000**
361000	Interest Revenues	$45,568	$30,000	$30,000	$40,000
361010	Unrealized Invest Gains	($4,571)	$0	$0	$0
Interest Income Total		**$40,996**	**$30,000**	**$30,000**	**$40,000**
389999	Over And Short	$2,736	$0	$0	$0
391201	Operating Transfer In	$13,389	$0	$0	$0
392100	Sale Of Assets	$8,055	$0	$0	$0
Miscellaneous Revenues Total		**$24,180**	**$0**	**$0**	**$0**
Current Year Revenues		**$8,730,349**	**$8,759,000**	**$8,759,000**	**$8,667,000**

Solid Waste Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$2,011,178	$1,945,374	$1,988,874	$2,066,200	$145,990	$2,212,190
511101	Budgeted Salary Savings	$0	$0	$0	($20,519)	$0	($20,519)
511105	Part Time Employees	$12,689	$17,480	$19,980	$15,504	$0	$15,504
511200	Temporary Employees	$960	$2,584	$2,584	$0	$0	$0
511300	Overtime	$90,854	$94,269	$94,269	$94,269	$0	$94,269
512200	Social Security (FICA)	$125,540	$126,460	$126,460	$133,620	$0	$133,620
512300	Medicare	$29,378	$29,577	$29,577	$31,230	$0	$31,230
512400	Defined Benefit Retirement	$177,166	$240,815	$240,815	$261,680	$0	$261,680
512401	Deferred Compensation	$4,742	$6,300	$6,300	$6,300	$0	$6,300
512402	Defined Contribution Retirement	$36,830	$39,686	$39,686	$48,210	$0	$48,210
553100	Group Insurance Contribution	$441,944	$600,423	$600,423	$601,341	$36,355	$637,696
554100	Workers Comp Contribution	$46,000	$69,000	$69,000	$69,000	$0	$69,000
Salaries and Benefits Total		**$2,977,281**	**$3,171,968**	**$3,217,968**	**$3,306,835**	**$182,345**	**$3,489,180**
521201	Professional Services	$0	$50,000	$50,000	$0	$0	$0
521400	Contract Services	$2,270,537	$2,563,671	$2,572,355	$2,534,341	$0	$2,534,341
522110	Disposal	$1,388,983	$1,492,700	$1,862,306	$1,432,700	$0	$1,432,700
522130	Custodial	$3,822	$3,375	$4,274	$3,375	$0	$3,375
522140	Maintenance - Grounds	$1,032	$7,000	$25,215	$5,000	$0	$5,000
522205	Repairs And Maintenance	$16,968	$8,150	$40,659	$8,150	$0	$8,150
522210	Vehicle Repair	$20,689	$29,750	$115,252	$29,550	$0	$29,550
522215	Garage Base Rate	$28,370	$28,980	$28,980	$39,900	$0	$39,900
522216	Mechanics Rate	$120,273	$120,900	$120,900	$120,900	$0	$120,900
522320	Rental Of Equipment And Vehicles	$4,211	$4,475	$4,625	$4,475	$0	$4,475
523220	Postage	$267	$1,314	$1,314	$618	$0	$618
523300	Advertising	$1,135	$540	$540	$540	$0	$540
523400	Printing And Binding	$489	$2,770	$2,770	$1,770	$0	$1,770
523500	Travel	$3,154	$4,200	$4,200	$4,200	$0	$4,200
523600	Dues And Fees	$1,250	$1,370	$1,370	$1,470	$0	$1,470
523700	Education And Training	$3,959	$2,810	$2,810	$4,310	$0	$4,310
523800	Licenses	$76	$28	$28	$280	$0	$280
523851	Contracted Temporary Labor	$17,875	$2,500	$0	$1,500	$0	$1,500
523901	Bank Fees / Charges	$34,060	$35,000	$35,000	$35,000	$0	$35,000
523902	Sanitation Services	$338	$1,016	$1,016	$1,016	$0	$1,016
531105	Supplies	$68,068	$61,804	$62,201	$58,804	$0	$58,804
531120	Vehicle Parts And Supplies	$313,796	$264,100	$264,100	$263,100	$0	$263,100
531210	Water / Sewerage	$370	$500	$500	$1,050	$0	$1,050
531220	Natural Gas	$559	$500	$500	$600	$0	$600
531230	Electricity	$9,543	$10,980	$10,980	$10,980	$0	$10,980
531240	Bottled Gas	$3,426	$4,000	$4,222	$4,000	$0	$4,000
531250	Oil	$12,800	$9,568	$9,568	$12,968	$0	$12,968
531270	Gasoline/ Diesel	$161,414	$251,398	$251,398	$157,808	$0	$157,808
531400	Books And Periodicals	$0	$50	$50	$50	$0	$50
531605	Machinery And Equipment-Operatin	$7,777	$13,669	$13,669	$9,169	$0	$9,169
531610	Furniture/Fixtures-Operating	$0	$5,000	$6,697	$0	$0	$0
531615	Computer Equipment-Operating	$1,172	$3,000	$3,000	$0	$0	$0
531625	Dumpster - Equipment Op	$77,145	$70,873	$70,873	$70,873	$0	$70,873
531720	Uniforms	$32,885	$34,110	$34,110	$34,110	$0	$34,110
539999	Special Events Contra	($2,503)	$0	$0	$0	$0	$0
Operating Total		**$4,603,941**	**$5,090,101**	**$5,605,483**	**$4,852,607**	**$0**	**$4,852,607**

Solid Waste Fund Expenditures

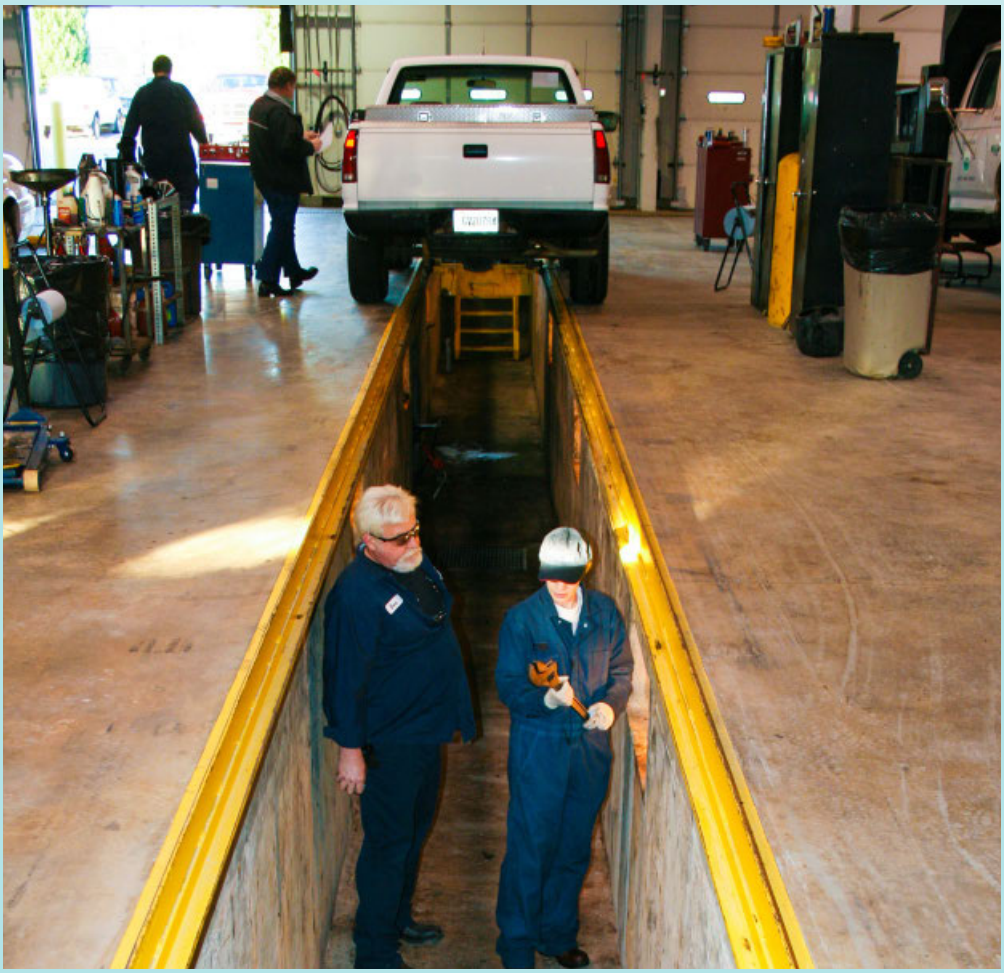
		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
541200	Site Improvements	$49,940	$100,000	$100,000	$0	$0	$0
542200	Vehicles	$391,393	$410,248	$1,025,998	$0	$0	$0
549999	Contra- Capital Expense Account	($441,333)	$0	$0	$0	$0	$0
551110	Indirect Costs	$800,412	$985,524	$985,524	$872,395	$0	$872,395
552400	Risk/Liability Contribution	$48,781	$48,860	$48,860	$48,860	$0	$48,860
561001	Building- Depreciation	$46,527	$0	$0	$0	$0	$0
561004	Machinery & Equipment- Depreciati	$16,200	$0	$0	$0	$0	$0
561005	Vehicles-depreciation	$240,973	$0	$0	$0	$0	$0
579001	Contingency Operating	$0	$0	$222,100	$0	$0	$0
Transfers, Capital, Other Total		**$1,152,892**	**$1,544,632**	**$2,382,482**	**$921,255**	**$0**	**$921,255**
Grand Total		**$8,734,114**	**$9,806,701**	**$11,205,933**	**$9,080,697**	**$182,345**	**$9,263,042**

Solid Waste Fund Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Salaries and Benefits	$577,014	$713,982	$717,811	$674,309	$182,345	$856,654
Operating	$63,824	$120,082	$120,082	$66,952	$0	$66,952
Transfers, Capital, Other	$1,594,225	$1,034,384	$1,356,484	$921,255	$0	$921,255
54045100 - Solid Waste & Recycling Admin Tot	**$2,235,064**	**$1,868,448**	**$2,194,377**	**$1,662,516**	**$182,345**	**$1,844,861**
Salaries and Benefits	$1,552,565	$1,593,777	$1,624,773	$1,714,154	$0	$1,714,154
Operating	$404,505	$425,838	$518,840	$355,830	$0	$355,830
Transfers, Capital, Other	($69,600)	$165,248	$321,142	$0	$0	$0
54045201 - Solid Waste Resident Collect Total	**$1,887,470**	**$2,184,863**	**$2,464,755**	**$2,069,984**	**$0**	**$2,069,984**
Salaries and Benefits	$522,880	$539,675	$548,130	$583,766	$0	$583,766
Operating	$382,218	$381,069	$381,069	$362,843	$0	$362,843
Transfers, Capital, Other	($391,393)	$345,000	$704,856	$0	$0	$0
54045202 - Solid Waste Commercial Collect To	**$513,705**	**$1,265,744**	**$1,634,055**	**$946,609**	**$0**	**$946,609**
Operating	$1,340,797	$1,461,340	$1,837,650	$1,405,200	$0	$1,405,200
54045300 - Solid Waste Disposal Total	**$1,340,797**	**$1,461,340**	**$1,837,650**	**$1,405,200**	**$0**	**$1,405,200**
Salaries and Benefits	$321,762	$324,334	$327,054	$334,406	$0	$334,406
Operating	$143,055	$146,488	$192,558	$141,888	$0	$141,888
54045500 - Recycling Center Total	**$464,817**	**$470,822**	**$519,612**	**$476,294**	**$0**	**$476,294**
Salaries and Benefits	$3,060	$200	$200	$200	$0	$200
Operating	$6,237	$14,537	$14,537	$12,337	$0	$12,337
Transfers, Capital, Other	$19,660	$0	$0	$0	$0	$0
54045800 - Solid Waste Public Education Total	**$28,957**	**$14,737**	**$14,737**	**$12,537**	**$0**	**$12,537**
Operating	$2,263,303	$2,540,747	$2,540,747	$2,507,557	$0	$2,507,557
54045850 - Solid Waste Yard Trimmings Total	**$2,263,303**	**$2,540,747**	**$2,540,747**	**$2,507,557**	**$0**	**$2,507,557**
Grand Total	**$8,734,114**	**$9,806,701**	**$11,205,933**	**$9,080,697**	**$182,345**	**$9,263,042**

Fleet Services Fund

The Fleet Services Fund maintains the City's fleet and fuel systems in support of the missions of the user Departments. Fleet Services is responsible for preventative maintenance services, auto parts inventory, vehicle towing, tire repair and replacements, and vehicle and heavy equipment repairs. All vehicle records are comprehensively maintained by Fleet Services including permits, licensing and emissions records. Fleet Services is also responsible for maintaining the City's fuel tanks and the administration of fueling contracts.



To provide safe, dependable equipment and fueling services in support of user Departments' missions as a competitive maintenance cost in the most effective and efficient manner possible

Fleet Services Fund

Opportunities
The Fleet Services Fund is an internal services fund created to provide tracking, reporting and overall efficient services to Fleet user Departments. Fleet Services has identified key performance indicators and workload statistics that will be tracked in order to improve services, reduce costs, optimize operational efficiencies and lessen the Fleet's environmental impact. Using the City work order module for fleet will provide opportunities to track life-cycle aspects of the fleet vehicles and equipment.

Challenges
Managing increases in fuel, vehicle and equipment parts/inventory, vehicle and equipment maintenance and fluid costs create a challenge in managing the City's fleet. The regular scheduling of preventive maintenance for the entire city fleet is in process and will be tracked for optimizing results.

What We Have Accomplished

- Reduced our outside expenditures for fuel, by monitoring these transactions and increased the in house purchases of fuel at our Dobbs fueling facility.
- Located computers in Garage for mechanics to perform real time work orders, tracking and improving record keeping of services and supplies.
- Implemented preventative maintenance scheduling in order to regularly service all vehicles and equipment.

What We Expect to Accomplish

- Provide more efficient record keeping, scheduling, inventory, vehicle equipment maintenance, labor, fuel and parts cost reporting.
- Reduce our oil cost by purchasing our motor oil in bulk instead of quarts.
- Meet 95% of preventative maintenance scheduled for vehicles and equipment through increased communications with departments.

Fleet Services Fund

			FY 2017 Available Fund Balance over Reserve by Policy	**$1,230**
			FY 2017 Revenues	**$846,400**
			FY 2016 TOTAL Approved Budget	**$718,715**
			Salary and Benefit Adjustments	$43,415
			Budgeted Vacancy Savings	($4,238)
			Retirement Adjustments	$10,636
			Fleet Services Base Rate and Mechanics Rate Adjustment	$1,040
			Gasoline / Oil / Bottled Gas Adjustment	$400
			Department Changes	($1,886)
			Indirect Costs Adjustment	$1,283
			FY 2017 Approved Base Budget	**$769,365**
60449000	511100		Employee Salary Increase (Average of 4%)	$18,291
60449000	553100		Group Benefits Anticipated Increase	$5,330
			FY 2017 Approved Program Changes	**$23,621**
			FY 2017 Approved Operating Budget	**$792,986**
60449000	542100	83006	Replacement of Mobile Fleet Repair Equipment	$13,500
60449000	542100	83004	Fleet Tool and Auto Repair Equipment Replacement Program	$13,500
			FY 2017 Approved Capital	**$27,000**
			FY 2017 TOTAL Approved Budget	**$819,986**
			FY 2017 Ending Available Fund Balance over Reserve by Policy	**$28,874**

Fleet Services Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
341750	Fleet Service Charges	$0	$0	$723,960	$846,400
Charges for Service Total		**$0**	**$0**	**$723,960**	**$846,400**
391201	Operating Transfer In	$648,004	$723,960	$0	$0
Miscellaneous Revenues Total		**$648,004**	**$723,960**	**$0**	**$0**
Current Year Revenues		**$648,004**	**$723,960**	**$723,960**	**$846,400**

Fleet Services Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$353,998	$386,287	$395,287	$424,790	$18,291	$443,081
511101	Budgeted Salary Savings	$0	$0	$0	($4,238)	$0	($4,238)
511300	Overtime	$22,032	$23,139	$23,139	$23,139	$0	$23,139
512200	Social Security (FICA)	$22,455	$23,810	$23,810	$27,500	$0	$27,500
512300	Medicare	$5,254	$5,570	$5,570	$6,430	$0	$6,430
512400	Defined Benefit Retirement	$33,921	$40,264	$40,264	$40,465	$0	$40,465
512401	Deferred Compensation	$1,928	$1,250	$1,250	$2,850	$0	$2,850
512402	Defined Contribution Retirement	$10,119	$9,975	$9,975	$18,810	$0	$18,810
553100	Group Insurance Contribution	$67,619	$87,798	$87,798	$88,160	$5,330	$93,490
554100	Workers Comp Contribution	$2,197	$3,295	$3,295	$3,295	$0	$3,295
Salaries and Benefits Total		**$519,522**	**$581,388**	**$590,388**	**$631,201**	**$23,621**	**$654,822**
521300	Technical Services	$8,460	$8,460	$8,460	$6,110	$0	$6,110
522110	Disposal	$1,200	$2,117	$2,117	$2,000	$0	$2,000
522205	Repairs And Maintenance	$1,736	$6,680	$6,680	$6,680	$0	$6,680
522210	Vehicle Repair	$1,880	$200	$200	$200	$0	$200
522215	Garage Base Rate	$1,380	$2,760	$2,760	$3,800	$0	$3,800
522216	Mechanics Rate	$3,378	$3,225	$3,225	$3,225	$0	$3,225
522320	Rental Of Equipment And Vehicles	$5,299	$4,375	$4,375	$4,840	$0	$4,840
523500	Travel	$725	$1,000	$1,000	$1,000	$0	$1,000
523600	Dues And Fees	$85	$150	$150	$150	$0	$150
523700	Education And Training	$0	$830	$830	$830	$0	$830
531105	Supplies	$38,323	$33,850	$33,850	$33,850	$0	$33,850
531120	Vehicle Parts And Supplies	$5,046	$1,500	$1,500	$1,500	$0	$1,500
531240	Bottled Gas	$0	$0	$0	$400	$0	$400
531250	Oil	$128	$140	$140	$140	$0	$140
531270	Gasoline/ Diesel	$2,158	$3,980	$3,980	$3,980	$0	$3,980
531615	Computer Equipment-Operating	$1,818	$0	$0	$0	$0	$0
531720	Uniforms	$4,017	$3,484	$3,484	$3,600	$0	$3,600
Operating Total		**$75,634**	**$72,751**	**$72,751**	**$72,305**	**$0**	**$72,305**
542100	Machinery	$5,296	$0	$7,471	$0	$27,000	$27,000
542400	Computer Equipment	$6,429	$0	$0	$0	$0	$0
551110	Indirect Costs	$38,959	$59,119	$59,119	$60,402	$0	$60,402
552400	Risk/Liability Contribution	$5,293	$5,457	$5,457	$5,457	$0	$5,457
Transfers, Capital, Other Total		**$55,977**	**$64,576**	**$72,047**	**$65,859**	**$27,000**	**$92,859**
Grand Total		**$651,133**	**$718,715**	**$735,186**	**$769,365**	**$50,621**	**$819,986**

Fleet Services Fund Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Salaries and Benefits	$519,522	$581,388	$590,388	$631,201	$23,621	$654,822
Operating	$75,634	$72,751	$72,751	$72,305	$0	$72,305
Transfers, Capital, Other	$55,977	$64,576	$72,047	$65,859	$27,000	$92,859
60449000 - Fleet Maintenance Total	**$651,133**	**$718,715**	**$735,186**	**$769,365**	**$50,621**	**$819,986**
Grand Total	**$651,133**	**$718,715**	**$735,186**	**$769,365**	**$50,621**	**$819,986**

Finance Department

The Finance Department is responsible for the financial aspects of Roswell's government. The Department is comprised of Administration, Accounting, Accounts Receivable, Cash Disbursements, Strategic Planning and Budgeting, Treasury, Cash Receipting, and Purchasing. These offices work together to ensure the City is managing its funds appropriately and in a cost effective manner.

To provide premier financial stewardship by effectively managing the fiscal activities of the city.

Finance Department

Finance Total:
$4,455,501

General Fund
$2,810,501

Debt Service Fund
$1,645,000

Opportunities

Improve vendor relations to facilitate the delivery of services, availability of needed commodities and improve city efficiencies.

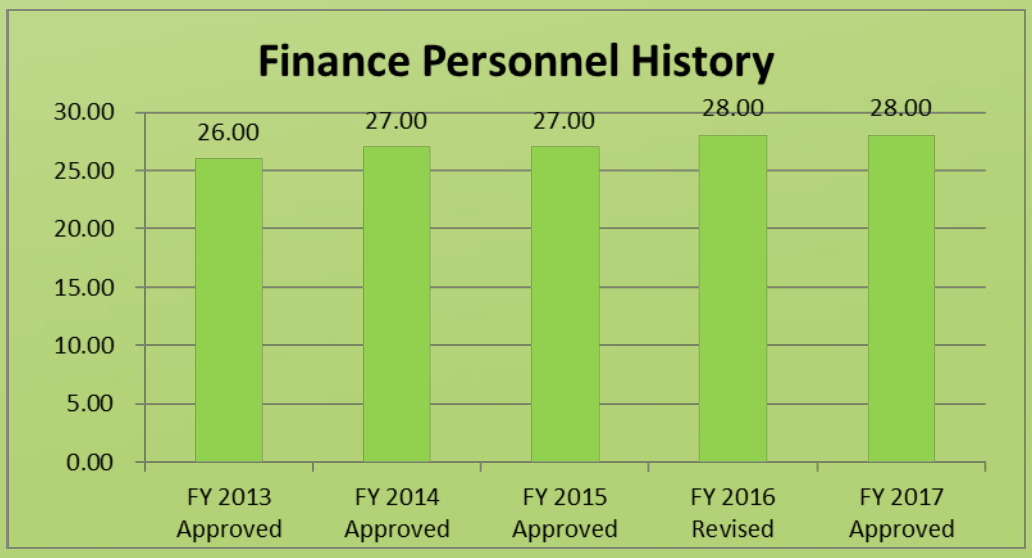
Create efficiencies in Accounts Payable through digitized invoices and improve employee travel expense reporting.

Evaluate revenues to ensure cost recovery as well as sustainability of enterprise funds.

Challenges

The availability of resources for improvements to efficiencies.

Changes in GASB rules and sustaining policy limits for funds.



Keith Lee
Director of Finance

Personnel Changes:

FY 2014: Eliminated (1) Buyer III position, added (1) Contracts Administrator position and added (1) Financial Services Rep I.

FY 2016: Added (1) Capital Assets Analyst position (converted from part-time).

Finance Department

What We Have Accomplished

- Transitioned to monthly billing for utilities, which improves communication with citizens and improves cash flow.
- Implemented additional uses with the City's Interactive Voice Response system to communicate payment dates or delinquent notices for utilities.
- Integrated the scannable lockboxes for payments with the City's Financial Services provider improving deposit times, employee efficiency and information quality.
- Implemented a standard office supply system to improve purchasing processes and departmental efficiencies.

What We Expect to Accomplish

- Improve travel and training processes.
- Analyze fees for cost recovery and stabilization of enterprise funds.
- Work with the Customer Database to improve contact information, consistency across the City and move toward one Customer ID.
- Work to establish better relationships with local vendors to improve delivery times, services rendered as well available commodities.
- Implementation of digitized invoicing process to improve invoice approval and Cash Disbursements efficiencies.

Finance Department

Programs
Quartile 1
(Most Relevant to Goals)

Accounts Payable
Annual Audit
Annual Operating/CIP Budget Development & Approval
Budget Analysis and Forecasting
Financial Reporting
Fixed Asset Management
Grant Compliance
Internal Controls and Fiscal Policies
Receipting
Treasury
Utility Billing
Contract Administration
P-Card Administration

Programs
Quartile 2
(More Relevant to Goals)

Accounts Receivable Collection
Budget Monitoring and Reporting
Court Fines and Bonds
Debt Management & Compliance
Liens Management
Procurement Administration
Unclaimed Property
Property Tax Billing
General Billing

Programs
Quartile 3
(Relevant to Goals)

Finance Call Center

Programs
Quartile 4
(Least relevant to Goals)

N/A

Finance Department

FY 2016 TOTAL Approved Budget	**$2,645,788**
Salary and Benefit Adjustments	$158,389
Budgeted Vacancy Savings	($15,234)
Net change from zero based part-time, temp and seasonal employees	($518)
Retirement Adjustments	$21,776
Utilities Adjustment	$300
FY 2017 Approved Base Budget	**$2,810,501**

FY 2017 Approved Program Changes	**$0**

FY 2017 Approved Operating Budget	**$2,810,501**

FY 2017 Approved Capital	

FY 2017 TOTAL Approved Budget	**$2,810,501**

Finance Department Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$1,257,310	$1,404,018	$1,439,851	$1,527,800	$0	$1,527,800
511101	Budgeted Salary Savings	$0	$0	$0	($15,234)	$0	($15,234)
511105	Part Time Employees	$13,887	$21,942	$21,942	$21,424	$0	$21,424
511300	Overtime	$1,670	$0	$186	$0	$0	$0
512200	Social Security (FICA)	$76,236	$89,372	$91,516	$95,070	$0	$95,070
512300	Medicare	$17,817	$20,909	$21,410	$22,210	$0	$22,210
512400	Defined Benefit Retirement	$135,495	$122,464	$122,464	$141,817	$0	$141,817
512401	Deferred Compensation	$6,447	$10,500	$10,500	$10,500	$0	$10,500
512402	Defined Contribution Retirement	$56,527	$74,587	$77,701	$77,010	$0	$77,010
553100	Group Insurance Contribution	$260,614	$277,144	$277,144	$304,752	$0	$304,752
554100	Workers Comp Contribution	$567	$850	$850	$850	$0	$850
Salaries and Benefits Total		**$1,826,570**	**$2,021,786**	**$2,063,564**	**$2,186,199**	**$0**	**$2,186,199**
521201	Professional Services	$167,080	$170,645	$176,237	$170,645	$0	$170,645
521300	Technical Services	$1,300	$1,500	$1,500	$1,500	$0	$1,500
522205	Repairs And Maintenance	$715	$1,100	$1,100	$1,100	$0	$1,100
522310	Rental Of Land And Buildings	$0	$2,256	$2,256	$2,256	$0	$2,256
522320	Rental Of Equipment And Vehicles	$37,152	$12,600	$12,600	$12,600	$0	$12,600
523220	Postage	$120,883	$126,900	$126,900	$126,900	$0	$126,900
523300	Advertising	$5,820	$5,000	$5,000	$5,000	$0	$5,000
523400	Printing And Binding	$35,547	$72,000	$72,000	$72,000	$0	$72,000
523500	Travel	$16,054	$18,521	$18,521	$18,521	$0	$18,521
523600	Dues And Fees	$9,419	$13,410	$13,410	$13,410	$0	$13,410
523700	Education And Training	$21,136	$17,878	$17,878	$17,878	$0	$17,878
523851	Contracted Temporary Labor	$11,821	$13,876	$16,137	$13,876	$0	$13,876
523901	Bank Fees / Charges	$113,806	$115,000	$114,541	$115,000	$0	$115,000
531105	Supplies	$38,563	$36,000	$36,005	$36,000	$0	$36,000
531150	Computer Supplies	$0	$0	$600	$0	$0	$0
531230	Electricity	$273	$0	$23	$300	$0	$300
531400	Books And Periodicals	$2,403	$5,450	$5,450	$5,450	$0	$5,450
531610	Furniture/Fixtures-Operating	$3,699	$0	$0	$0	$0	$0
531615	Computer Equipment-Operating	$14,866	$700	$700	$700	$0	$700
Operating Total		**$600,536**	**$612,836**	**$620,858**	**$613,136**	**$0**	**$613,136**
552400	Risk/Liability Contribution	$11,144	$11,166	$11,166	$11,166	$0	$11,166
Transfers, Capital, Other Total		**$11,144**	**$11,166**	**$11,166**	**$11,166**	**$0**	**$11,166**
Grand Total		**$2,438,250**	**$2,645,788**	**$2,695,588**	**$2,810,501**	**$0**	**$2,810,501**

Finance Department Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Salaries and Benefits	$241,266	$256,181	$264,643	$278,178	$0	$278,178
Operating	$10,388	$12,700	$12,705	$12,700	$0	$12,700
10015130 - Strategic Planning & Budget Total	**$251,654**	**$268,881**	**$277,348**	**$290,878**	**$0**	**$290,878**
Salaries and Benefits	$371,729	$396,394	$401,147	$442,069	$0	$442,069
Operating	$107,778	$222,138	$224,540	$222,138	$0	$222,138
Transfers, Capital, Other	$11,144	$11,166	$11,166	$11,166	$0	$11,166
10016100 - Finance Administration Total	**$490,651**	**$629,698**	**$636,853**	**$675,373**	**$0**	**$675,373**
Salaries and Benefits	$352,795	$395,440	$416,870	$445,164	$0	$445,164
Operating	$147,494	$137,420	$137,420	$137,420	$0	$137,420
10016121 - Accounting Total	**$500,288**	**$532,860**	**$554,290**	**$582,584**	**$0**	**$582,584**
Salaries and Benefits	$429,362	$473,790	$486,823	$500,465	$0	$500,465
Operating	$144,932	$190,715	$190,715	$190,715	$0	$190,715
10016122 - Accounts Receivable Total	**$574,294**	**$664,505**	**$677,538**	**$691,180**	**$0**	**$691,180**
Salaries and Benefits	$151,340	$153,388	$163,222	$183,421	$0	$183,421
Operating	$8,040	$7,585	$7,585	$7,585	$0	$7,585
10016123 - Cash Disbursements Total	**$159,380**	**$160,973**	**$170,807**	**$191,006**	**$0**	**$191,006**
Salaries and Benefits	$9,250	$0	$0	$0	$0	$0
Operating	$112,241	$0	$23	$300	$0	$300
10016151 - Treasury Total	**$121,491**	**$0**	**$23**	**$300**	**$0**	**$300**
Salaries and Benefits	$109,048	$145,434	$124,615	$114,236	$0	$114,236
Operating	$45,456	$16,394	$21,986	$16,394	$0	$16,394
10016152 - Cash Receipting Total	**$154,503**	**$161,828**	**$146,601**	**$130,630**	**$0**	**$130,630**
Salaries and Benefits	$161,780	$201,159	$206,244	$222,666	$0	$222,666
Operating	$24,208	$25,884	$25,884	$25,884	$0	$25,884
10016170 - Purchasing Total	**$185,988**	**$227,043**	**$232,128**	**$248,550**	**$0**	**$248,550**
Grand Total	**$2,438,250**	**$2,645,788**	**$2,695,588**	**$2,810,501**	**$0**	**$2,810,501**

Roswell
georgia

Modern Spirit. Southern Soul.

Fire Department

The Roswell Fire Department employs 19 full time and 155 part time personnel dedicated to providing fire protection and emergency medical services to the citizens of Roswell. These highly trained men and women staff seven fire stations on a 24 hour basis and respond to approximately 35 emergency calls a day. In addition, the department maintains an aggressive fire prevention program recognized as one of the premiere programs in Georgia.

Protecting the lives and property of all individuals throughout the City of Roswell.

Fire Department

Fire Department Total
$10,062,371

General Fund
$8,083,405

Capital Projects Fund
$1,978,966

Ricky Burnette
Fire Chief

Opportunities

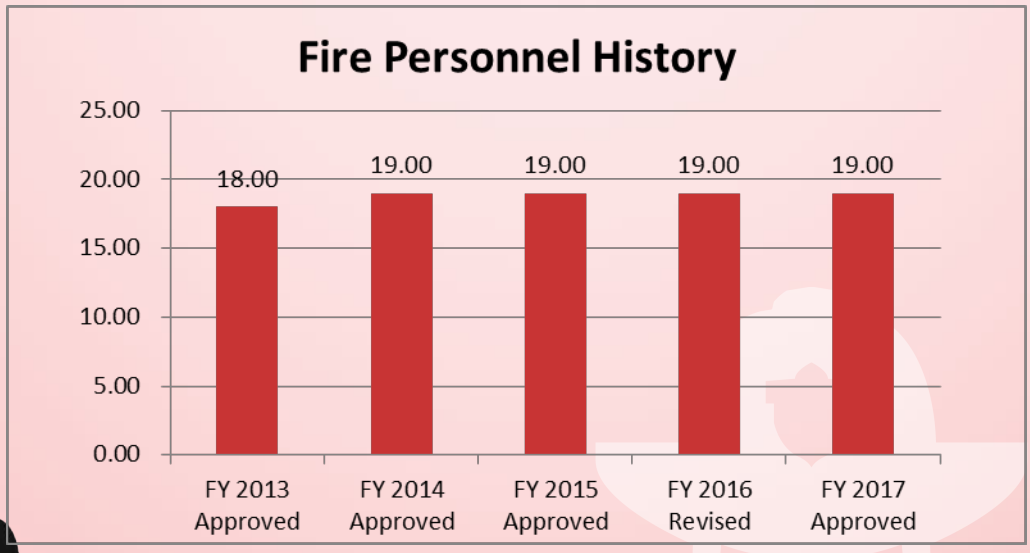
The Insurance Services Offices (ISO) recently conducted an evaluation of the Roswell Fire Department's fire response capabilities. That evaluation earned Roswell a rating of "2", a one point change from a "3" rating. ISO rating "1" is the highest fire rating available. The department has the opportunity to look at the deficiencies of that evaluation to work towards a rating of "1" during the next evaluation five years from now.

After the first successful CERT (Citizens Emergency Response Team) class the Department has the opportunity to expand the program by taking advantage of things that worked and revise things that didn't work or issues unknown at the undertaking of the program. The expansion of the CERT membership will strengthen the City's response to disaster events.

Challenges

Call volume continues to pose the greatest challenge for the Fire Department. In the last three years, call volume has increased from 7,096 calls in FY12 to 8,186 calls in FY15. This represents a 14% increase over that three year period. Forecasts show 9,300 calls in FY18.

Response time is another issue the department has to struggle with. In lay terms, response time is how long it takes to answer the 911 phone, dispatch the call, get the trucks out of the station, and travel from the station to the emergency. The fire department can only control the first three functions of this calculation. The last function, travel time from the station to the emergency, cannot be controlled due to distance, traffic, and/or weather conditions.



History of Personnel Changes

FY 2014: Added (1) Emergency Management Services (EMS) Captain.

Fire Department

What We Have Accomplished:

- The Roswell Fire Department was evaluated by the Insurance Services Offices (ISO) with regards to the fire protection capabilities. This evaluation resulted in a Fire Protection Rating of "2" which is the second highest rating a community can achieve.
- The Fire Department established and implemented a Community Emergency Response Team (CERT) program in the City.
- The Fire Department has begun the design process of a new Fire Station #4. The property will feature passive storm water drainage features and public art.
- Replaced all the self-contained breathing apparatus (SCBA) used by firefighters in environments with toxic or smoky atmospheres.
- The sleeping area (Bunkroom) at Station #1 was remodeled to provide the utmost privacy for male and female firefighters alike.
- Repaired the tower and roof at RAPSTC.

What We Expect to Accomplish:

The focus of the Fire Department is on the mission of protecting the lives and property of all individuals throughout the City of Roswell. To accomplish this, the Department has established specific strategies with regards to location and functionality of facilities, equipment, and personnel. These strategies include:

- Create three part time Captain positions.
- Complete construction on Fire Station #4 by Spring of 2017.
- Install vehicle exhaust systems in fire stations #3 and #6 to improve air quality in the stations.
- Replace out of date ballistic vests for the (6) POST Certified Fire Investigators.
- Purchase an Aerial Truck to replace the oldest 1996 Aerial.
- Replace all 80 Structural Firefighting Coats and Pants (Turnout Gear) to meet the current National Fire Protection Agency Standards.
- Replace the Fire Training Simulator at the RAPSTC Burn Building.
- Construct a roof ventilation training simulator at RAPSTC.
- Continue to maintain, repair, and upgrade facilities to ensure their lifespan and functionality including the repair of the RAPSTC roof system, upgrading the RAPSTC restrooms, replace RAPSTC classroom chairs, etc.
- Expand the CERT Program with additional classes.

Fire Department

Programs
Quartile 1

(Most Relevant to Goals

City-Sponsored Special Event Support

Emergency Management Operations & Preparation

Emergency Medical Services (Emergency Response)

Emergency Medical Training Curriculum

Fire & Life Safety Inspections

Fire Suppression Operations

Fire Training Curriculum

Hazardous Materials Response

Logistics Management

Master Plan Development and Updating

Plan Review

Police Training Curriculum

Technical Rescue Operations

Programs
Quartile 2

(More Relevant to Goals)

Fire and Life Safety Community Education

Fire Department Training Division

Fire Hydrant Maintenance

Fire Investigations

Intergovernmental Agreements/Coordination

Non-City Sponsored Special Event Support

CIP/Project Management (including bid/contract mgmt.)

Programs
Quartile 3

(Relevant to Goals)

Fire and Life Safety School Education

Non-Emergency Fire Response

Public Safety Training Center Administration

Public Safety Training Center Operations & Maintenance

Tornado Siren Testing and Maintenance

Programs
Quartile 4

(Least Relevant to Goals)

Child Seat Inspection Program

Emergency Medical Services (Non-Emergency Response)

Fire Department

			FY 2016 TOTAL Approved Budget	**$7,338,672**
			Salary and Benefit Adjustments	$843,703
			Budgeted Vacancy Savings	($179,354)
			Retirement Adjustments	$15,922
			Fleet Services Base Rate and Mechanics Rate Adjustment	$10,400
			Utilities Adjustment	$6,173
			Gasoline / Oil / Bottled Gas Adjustment	($44,226)
			Fire Vehicle Lease adjustment (vehicles acquired in FY16)	$95,000
			Department Changes	($1,100)
			Group Benefits for qualified part-time (9 mos.)	($136,866)
			FY 2017 Approved Base Budget	**$7,948,324**
10035200	511115		Add Funding for (3) part-time Fire Captain positions	$98,343
10035200	531605		Bailout System - Lumbar Bags	$1,920
10035200	531605		Ballistic Vest replacement	$3,600
10035400	531605		RAPSTC Fall Arrester	$4,500
10035400	531615		RAPSTC Testing Software upgrade	$3,642
10035200	531615		Target Solutions Training Software upgrade	$1,260
10035200	531615		Scanners for all Fire Stations	$2,450
10035400	531605		RAPSTC Roof Simulator	$4,955
10035400	531610		RAPSTC Chair replacement	$2,000
10035200	523700		Bailout System Instructor Training	$3,900
10035200	523500		Fire Department International Conference	$8,511
			FY 2017 Approved Program Changes	**$135,081**
			FY 2017 Approved Operating Budget	**$8,083,405**
35035101	542200	50008	Fire Vehicle Replacement	$1,390,000
35035200	542100	50012	Personal Protective Equipment Replacement	$192,000
35035400	542100	51004	RAPSTC Fire Simulator	$313,566
35035101	541300	50013	Fire Engine Bay Safety	$83,400
			FY 2017 Approved Capital	**$1,978,966**
			FY 2017 TOTAL Approved Budget	**$10,062,371**

Fire Department Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$1,188,382	$1,158,000	$1,185,641	$1,245,630	$0	$1,245,630
511101	Budgeted Salary Savings	$0	$0	$0	($179,354)	$0	($179,354)
511105	Part Time Employees	$0	$0	$0	$0	$98,343	$98,343
511115	Firefighter's Fees	$3,413,028	$3,439,000	$3,612,872	$4,156,700	$0	$4,156,700
511300	Overtime	$14,659	$50,000	$50,000	$50,000	$0	$50,000
512200	Social Security (FICA)	$283,822	$281,880	$293,656	$313,000	$0	$313,000
512300	Medicare	$66,367	$65,927	$68,680	$73,180	$0	$73,180
512400	Defined Benefit Retirement	$157,268	$145,171	$145,276	$150,673	$0	$150,673
512401	Deferred Compensation	$7,467	$7,500	$7,500	$8,050	$0	$8,050
512402	Defined Contribution Retirement	$28,505	$33,420	$35,715	$42,190	$0	$42,190
553100	Group Insurance Contribution	$175,750	$384,937	$384,937	$248,071	$0	$248,071
554100	Workers Comp Contribution	$99,170	$148,755	$148,755	$148,755	$0	$148,755
Salaries and Benefits Total		**$5,434,419**	**$5,714,590**	**$5,933,032**	**$6,256,895**	**$98,343**	**$6,355,238**
521201	Professional Services	$0	$13,250	$13,250	$13,250	$0	$13,250
521300	Technical Services	$14,836	$27,604	$31,226	$27,604	$0	$27,604
521400	Contract Services	$1,248	$71,800	$49,464	$71,800	$0	$71,800
522130	Custodial	$12,502	$10,500	$13,125	$10,500	$0	$10,500
522140	Maintenance - Grounds	$22,824	$28,338	$28,338	$28,488	$0	$28,488
522205	Repairs And Maintenance	$168,922	$160,708	$248,466	$160,708	$0	$160,708
522210	Vehicle Repair	$58,648	$49,650	$49,650	$49,650	$0	$49,650
522215	Garage Base Rate	$30,360	$27,600	$27,600	$38,000	$0	$38,000
522216	Mechanics Rate	$32,487	$43,875	$43,875	$43,875	$0	$43,875
522310	Rental Of Land And Buildings	$774	$0	$1,200	$0	$0	$0
522320	Rental Of Equipment And Vehicles	$16,379	$15,308	$15,308	$15,308	$0	$15,308
523100	Property And Liability Insurance	$8,772	$9,947	$9,947	$9,947	$0	$9,947
523210	Communication Services	$11,279	$29,678	$29,678	$29,678	$0	$29,678
523220	Postage	$886	$2,250	$2,250	$2,250	$0	$2,250
523300	Advertising	$0	$900	$900	$900	$0	$900
523400	Printing And Binding	$1,468	$3,500	$3,500	$3,500	$0	$3,500
523500	Travel	$10,311	$16,518	$16,518	$16,518	$8,511	$25,029
523600	Dues And Fees	$4,344	$5,780	$5,780	$5,850	$0	$5,850
523700	Education And Training	$20,691	$12,335	$12,335	$12,335	$3,900	$16,235
523800	Licenses	$875	$2,425	$2,425	$2,425	$0	$2,425
523852	Instruction Fees	$1,900	$17,975	$17,975	$17,825	$0	$17,825
523902	Sanitation Services	$5,505	$1,600	$1,600	$1,600	$0	$1,600
531105	Supplies	$133,490	$172,788	$171,163	$172,718	$0	$172,718
531120	Vehicle Parts And Supplies	$88,572	$76,670	$76,670	$76,670	$0	$76,670
531150	Computer Supplies	$4,005	$0	$0	$0	$0	$0
531210	Water / Sewerage	$10,691	$10,675	$10,675	$12,700	$0	$12,700
531215	Stormwater Fees	$3,295	$1,900	$1,900	$1,900	$0	$1,900
531220	Natural Gas	$35,917	$35,075	$35,075	$36,700	$0	$36,700
531230	Electricity	$88,776	$87,756	$87,756	$90,279	$0	$90,279
531240	Bottled Gas	$8,058	$10,946	$10,946	$11,206	$0	$11,206
531250	Oil	$2,716	$1,020	$1,020	$3,025	$0	$3,025
531270	Gasoline/ Diesel	$92,319	$130,818	$130,818	$84,327	$0	$84,327

Fire Department Expenditures

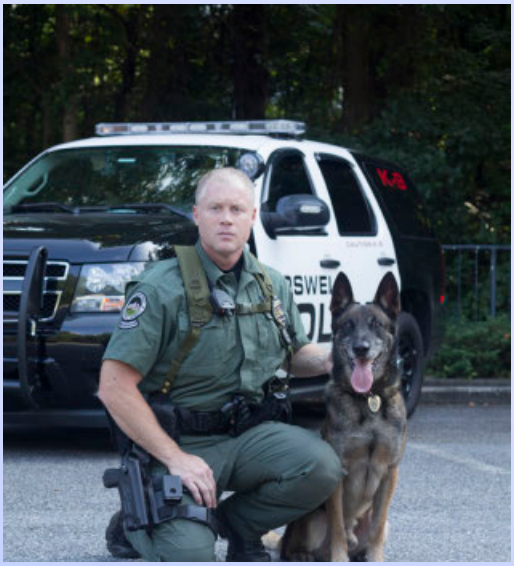
		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
531310	Hospitality And Events	$966	$0	$0	$0	$0	$0
531400	Books And Periodicals	$4,232	$7,511	$7,511	$7,511	$0	$7,511
531605	Machinery And Equipment-Operatin	$120,299	$132,514	$151,036	$132,514	$14,975	$147,489
531610	Furniture/Fixtures-Operating	$9,106	$9,356	$9,356	$9,356	$2,000	$11,356
531615	Computer Equipment-Operating	$3,481	$7,197	$7,197	$7,197	$7,352	$14,549
531620	Communication Equipment-Operati	$7,421	$7,397	$7,397	$7,397	$0	$7,397
531720	Uniforms	$44,209	$49,495	$49,495	$49,495	$0	$49,495
539999	Special Events Contra	($2,024)	$0	$0	$0	$0	$0
Operating Total		**$1,080,538**	**$1,292,659**	**$1,382,425**	**$1,265,006**	**$36,738**	**$1,301,744**
552400	Risk/Liability Contribution	$87,010	$87,180	$87,180	$87,180	$0	$87,180
581100	Principal- Long Term Debt	$194,243	$244,243	$244,243	$339,243	$0	$339,243
Transfers, Capital, Other Total		**$281,253**	**$331,423**	**$331,423**	**$426,423**	**$0**	**$426,423**
Grand Total		**$6,796,209**	**$7,338,672**	**$7,646,880**	**$7,948,324**	**$135,081**	**$8,083,405**

Fire Department Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Salaries and Benefits	$313,408	$328,768	$330,436	$333,209	$0	$333,209
Operating	$27,489	$33,469	$33,469	$33,469	$0	$33,469
Transfers, Capital, Other	$281,253	$331,423	$331,423	$426,423	$0	$426,423
10035101 - Fire Administration Total	**$622,149**	**$693,660**	**$695,328**	**$793,101**	**$0**	**$793,101**
Salaries and Benefits	$707,812	$708,833	$720,552	$758,208	$0	$758,208
Operating	$54,193	$88,424	$88,424	$82,293	$0	$82,293
10035102 - Fire Marshal Total	**$762,005**	**$797,257**	**$808,976**	**$840,501**	**$0**	**$840,501**
Salaries and Benefits	$4,346,114	$4,608,712	$4,812,359	$5,093,051	$98,343	$5,191,394
Operating	$832,291	$940,773	$1,013,504	$916,528	$21,641	$938,169
10035200 - Fire Suppression Total	**$5,178,405**	**$5,549,485**	**$5,825,863**	**$6,009,579**	**$119,984**	**$6,129,563**
Salaries and Benefits	$67,085	$68,277	$69,685	$72,427	$0	$72,427
Operating	$140,166	$168,209	$185,244	$170,932	$15,097	$186,029
10035400 - RAPSTC Total	**$207,251**	**$236,486**	**$254,929**	**$243,359**	**$15,097**	**$258,456**
Operating	$26,399	$61,784	$61,784	$61,784	$0	$61,784
10039200 - Emergency Management Office Tot	**$26,399**	**$61,784**	**$61,784**	**$61,784**	**$0**	**$61,784**
Grand Total	**$6,796,209**	**$7,338,672**	**$7,646,880**	**$7,948,324**	**$135,081**	**$8,083,405**

Police Department

The Police Department provides a range of quality police services to the community 24 hours a day. This includes answering citizens' calls for service; providing preventative patrol and other crime prevention programs; the enforcement of Federal, State, and local laws; and conducting investigations into known criminal activity and arresting violators of the law. The Department is also responsible for the operation of an adult criminal detention center and emergency dispatch center.



The Roswell Police Department vows to protect life and property, preserve the peace, and strives to prevent crime, fear, and disorder in the City of Roswell in partnership with all of those who live, work, and travel through our city.

Police Department

Police Department Total
$21,707,964

General Fund
$18,014,061

Confiscated Assets Fund
$203,526

E-911 Fund
$3,184,877

Capital Projects Fund
$305,500

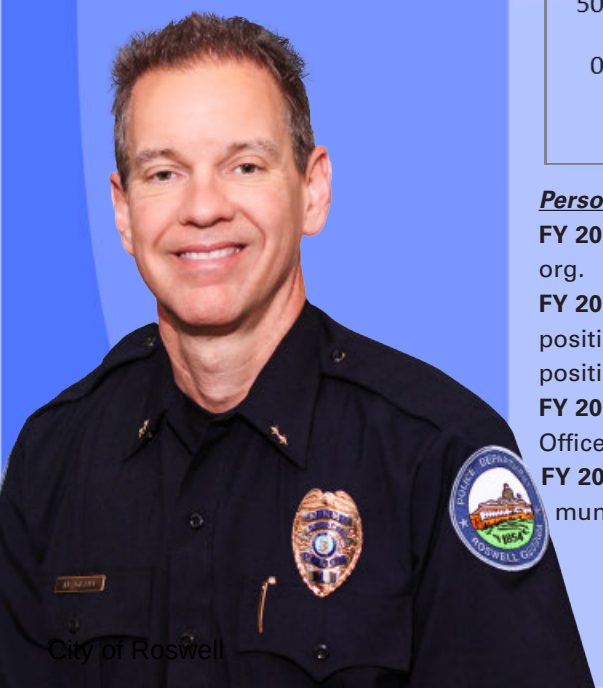
Opportunities

Since our product is direct person-to-person services, the Police Department's greatest asset is our human capital. Recruiting, developing and maintaining our staff in the E911 center has been identified as a key opportunity. To that end we plan to restructure the center by adding supervisory staff and providing enhanced quality assurance and job training. We also plan to maintain our infrastructure with replacements to major assets facing obsolescence including the phone and radio systems.

Challenges

Our FY2017 goal which remains unchanged from FY2016 is to maintain a consistently low crime rate while providing a high level of service to our citizens. We plan to continue to implement new technologies and creative strategies to optimize our resources allowing us to provide the most stable and responsive public safety environment with available resources.

Rusty Grant
Police Chief



Personnel Changes

FY 2014: (4) Marshals transferred from Administration as part of the Court Services re-org.

FY 2015: Reclassify (1) PC/Application Specialist position to a Crime Intelligence Analyst position and eliminate (1) Police Major position to create (1) Detention Center Manager position (6 months in FY 2015).

FY 2016: Add (1) Police Lieutenant over Special Investigations and add (4) new Police Officers to the Patrol division.

FY 2017: Add (4) Communications Supervisor Positions for E-911 and reclassify (1) Communications Officer to Training Officer

Police Department

What We Have Accomplished

- Added a new lieutenant position to command the Narcotics and Crime Suppression Units.
- Expanded the Investigative Analysis Unit to two full-time personnel and implement software that will aid in creating a more effective and efficient unit.
- Expanded and further developed the Child Abduction Response Team training and implementation.
- Expanded our Patrol K9 Unit to four full patrol dogs by adding one additional dog.
- Added four additional police officers to the Patrol Division.
- Completed space adjustments at the Law Enforcement Center to accommodate a more synergistic and efficient work environment.

What We Expect to Accomplish

- Replace the current aging Taser inventory with a new improved model.
- Replace aging police and fire radios with improved technology which is required for the North Fulton Radio System.

Police Department

Programs
Quartile 1

(Most Relevant to Goals)

City-Initiated Community Events
Communication Officer Training Program
Crime Scene Processing
Crime Suppression
Directed Patrol
E911 Call Processing and Dispatch
Intelligence
Narcotics
Property Crimes Investigations
Public/Community Outreach & Education
Crimes Against Persons Investigations
Quality Assurance and Improvement

Programs
Quartile 2

(More Relevant to Goals)

Coordinate and Maintain Georgia Crime Information
Intergovernmental Agreements/Coordination
Non-City Initiated Special Event Support
Patrol Calls for Service - Emergency
Patrol Calls for Service - Non-Emergency
Public Safety School Education
Traffic Enforcement

Programs
Quartile 3

(Relevant to Goals)

Detention Center Operations
Inmate Housing - Offsite
Inmate Medical Services
Liquor Pouring and Handling and Other Permitting
Radio Services
Taxi Permitting

Programs
Quartile 4

(Least Relevant to Goals)

Animal Control Services
DUI Program
Internal Affairs
Police Fleet Maintenance
Property & Evidence
Public Document Requests
Public Fingerprinting
Quartermaster
School Crossing Guards
SWAT

Police Department

			FY 2016 TOTAL Approved Budget	**$16,553,953**
			Salary and Benefit Adjustments	$1,119,522
			Budgeted Vacancy Savings	($99,821)
			Retirement Adjustments	$149,029
			Worker's Comp Adjustment	$50,000
			Fleet Services Base Rate and Mechanics Rate Adjustment	$49,660
			Gasoline / Oil / Bottled Gas Adjustment	($143,366)
			*North Fulton Radio System - subscriber fees	$318,893
			Department Changes	$3,191
			FY 2017 Approved Base Budget	**$18,001,061**
10032500	531615		Intelligence Unit Software	$13,000
			FY 2017 Approved Program Changes	**$13,000**
			FY 2017 Approved Operating Budget	**$18,014,061**
35032230	542100	75004	Taser Replacement	$168,000
35032500	542100	70012	Tactical Vest and Helmet Replacement	$50,000
35032500	542100	75002	Patrol Rifle Reflex System Upgrade	$32,500
35032500	542400	70013	Video Storage Solution	$31,000
35032230	542100	75012	Patrol Shotgun Upgrade	$14,000
			FY 2017 Approved Capital	**$295,500**
			FY 2017 TOTAL Approved Budget	**$18,309,561**

***North Fulton Radio System Subscriber Fees:**

Base budget for radio subscriber fees	$119,500
Savings in Jail Contract with Lumpkin Co.	$110,000
Additional Police Vacancy Savings	$50,000
NFRRSA Project Savings	$388,830
Delay Fire Medical Equip Replacement 1 Yr.	$75,798
FY 17 Revenues over Expenditures	$243,095
Total North Fulton Radio System Subscriber Fees:	**$987,223**

Police Department General Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$9,164,170	$9,319,858	$9,598,593	$10,159,100	$0	$10,159,100
511101	Budgeted Salary Savings	$0	$0	$0	($149,821)	$0	($149,821)
511105	Part Time Employees	$131,519	$117,420	$117,420	$117,420	$0	$117,420
511300	Overtime	$147,474	$175,480	$175,480	$175,480	$0	$175,480
512200	Social Security (FICA)	$565,199	$595,810	$612,490	$646,010	$0	$646,010
512300	Medicare	$132,097	$139,286	$143,186	$151,050	$0	$151,050
512400	Defined Benefit Retirement	$1,131,420	$1,049,603	$1,049,603	$1,071,307	$0	$1,071,307
512401	Deferred Compensation	$50,171	$51,900	$51,900	$58,650	$0	$58,650
512402	Defined Contribution Retirement	$253,767	$299,525	$323,739	$421,200	$0	$421,200
553100	Group Insurance Contribution	$1,777,043	$1,860,528	$1,860,528	$2,078,844	$0	$2,078,844
554100	Workers Comp Contribution	$52,843	$79,265	$79,265	$129,265	$0	$129,265
Salaries and Benefits Total		**$13,405,703**	**$13,688,675**	**$14,012,204**	**$14,858,505**	**$0**	**$14,858,505**
521201	Professional Services	$142,842	$204,500	$250,221	$209,000	$0	$209,000
521203	Animal Control	$85,326	$99,000	$99,000	$99,000	$0	$99,000
521300	Technical Services	$75,015	$77,550	$78,330	$45,200	$0	$45,200
521400	Contract Services	$108,198	$220,000	$220,000	$110,000	$0	$110,000
522130	Custodial	$3,038	$4,100	$4,100	$4,100	$0	$4,100
522205	Repairs And Maintenance	$138,997	$159,216	$159,260	$138,900	$0	$138,900
522210	Vehicle Repair	$69,050	$68,500	$68,500	$68,500	$0	$68,500
522215	Garage Base Rate	$115,920	$131,790	$131,790	$181,450	$0	$181,450
522216	Mechanics Rate	$92,998	$122,100	$122,100	$122,100	$0	$122,100
522310	Rental Of Land And Buildings	$5,000	$11,500	$11,200	$11,200	$0	$11,200
522320	Rental Of Equipment And Vehicles	$29,099	$35,455	$34,455	$35,455	$0	$35,455
523210	Communication Services	$94,036	$136,560	$188,393	$611,433	$0	$611,433
523220	Postage	$3,501	$5,000	$5,000	$5,000	$0	$5,000
523300	Advertising	$638	$400	$400	$400	$0	$400
523400	Printing And Binding	$890	$2,000	$2,000	$2,000	$0	$2,000
523500	Travel	$47,496	$32,625	$32,625	$33,675	$0	$33,675
523600	Dues And Fees	$18,795	$21,505	$28,805	$91,797	$0	$91,797
523700	Education And Training	$47,136	$55,560	$55,560	$58,911	$0	$58,911
531105	Supplies	$238,090	$189,735	$182,285	$185,435	$0	$185,435
531110	Inmate Supplies	$5,151	$11,231	$12,242	$10,031	$0	$10,031
531120	Vehicle Parts And Supplies	$165,781	$161,710	$161,710	$161,710	$0	$161,710
531250	Oil	$13,282	$12,025	$12,025	$14,125	$0	$14,125
531270	Gasoline/ Diesel	$410,351	$548,618	$548,618	$403,152	$0	$403,152
531310	Hospitality And Events	$40	$0	$0	$0	$0	$0
531320	Inmate Meals	$24,161	$27,000	$27,000	$25,000	$0	$25,000
531400	Books And Periodicals	$5,936	$6,050	$6,050	$7,350	$0	$7,350
531605	Machinery And Equipment-Operatin	$85,015	$74,294	$108,723	$58,843	$0	$58,843
531610	Furniture/Fixtures-Operating	$7,152	$8,100	$12,958	$8,635	$0	$8,635
531615	Computer Equipment-Operating	$21,258	$2,000	$2,000	$1,000	$13,000	$14,000
531620	Communication Equipment-Operati	$2,166	$2,500	$2,500	$3,000	$0	$3,000
531720	Uniforms	$155,876	$144,100	$148,364	$145,600	$0	$145,600
539999	Special Events Contra	($28,142)	$0	$0	$0	$0	$0
Operating Total		**$2,184,092**	**$2,574,724**	**$2,716,214**	**$2,852,002**	**$13,000**	**$2,865,002**
552400	Risk/Liability Contribution	$289,987	$290,554	$290,554	$290,554	$0	$290,554
611351	Transfer Out - Fed Grant	$12,453	$0	$8,495	$0	$0	$0
Transfers, Capital, Other Total		**$302,440**	**$290,554**	**$299,049**	**$290,554**	**$0**	**$290,554**
Grand Total		**$15,892,235**	**$16,553,953**	**$17,027,467**	**$18,001,061**	**$13,000**	**$18,014,061**

Police Department Cost Centers

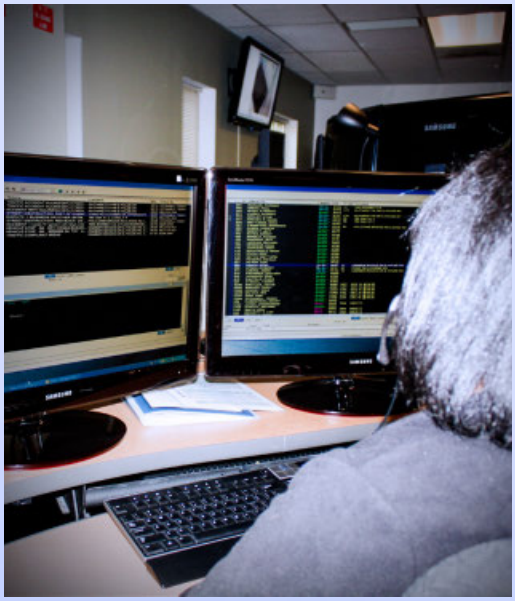
	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Salaries and Benefits	$385,647	$409,553	$415,514	$374,287	$0	$374,287
Operating	$174,573	$179,229	$278,726	$658,642	$0	$658,642
Transfers, Capital, Other	$289,987	$290,554	$290,554	$290,554	$0	$290,554
10032101 - Police Administrative Services Tota	**$850,207**	**$879,336**	**$984,794**	**$1,323,483**	**$0**	**$1,323,483**
Salaries and Benefits	$1,984,858	$1,931,529	$1,456,306	$1,428,761	$0	$1,428,761
Operating	$370,060	$521,428	$445,454	$477,753	$0	$477,753
10032102 - Police Support Services Total	**$2,354,918**	**$2,452,957**	**$1,901,760**	**$1,906,514**	**$0**	**$1,906,514**
Salaries and Benefits	$0	$0	$530,190	$560,466	$0	$560,466
Operating	$0	$0	$73,633	$57,807	$0	$57,807
10032103 - Police Off of Prof Standards Total	**$0**	**$0**	**$603,823**	**$618,273**	**$0**	**$618,273**
Salaries and Benefits	$1,986,598	$1,945,955	$1,988,781	$1,637,758	$0	$1,637,758
Operating	$215,934	$173,126	$177,256	$177,746	$0	$177,746
10032200 - General Investigation Total	**$2,202,532**	**$2,119,081**	**$2,166,037**	**$1,815,504**	**$0**	**$1,815,504**
Salaries and Benefits	$5,972,751	$6,270,812	$6,402,453	$7,304,671	$0	$7,304,671
Operating	$863,115	$833,320	$849,074	$757,489	$0	$757,489
Transfers, Capital, Other	$12,453	$0	$8,495	$0	$0	$0
10032230 - Uniform Patrol Total	**$6,848,319**	**$7,104,132**	**$7,260,022**	**$8,062,160**	**$0**	**$8,062,160**
Salaries and Benefits	$1,061,237	$1,032,177	$1,059,718	$1,130,898	$0	$1,130,898
Operating	$290,140	$540,909	$554,870	$432,179	$0	$432,179
10032260 - Detention Center Total	**$1,351,377**	**$1,573,086**	**$1,614,588**	**$1,563,077**	**$0**	**$1,563,077**
Salaries and Benefits	$1,038,732	$1,013,541	$1,042,785	$1,176,346	$0	$1,176,346
Operating	$115,439	$162,661	$162,661	$138,835	$0	$138,835
10032300 - Traffic Enforcement Unit Total	**$1,154,171**	**$1,176,202**	**$1,205,446**	**$1,315,181**	**$0**	**$1,315,181**
Salaries and Benefits	$975,881	$1,085,108	$1,116,457	$1,245,318	$0	$1,245,318
Operating	$154,830	$164,051	$174,540	$151,551	$13,000	$164,551
10032500 - Special Investigation Total	**$1,130,711**	**$1,249,159**	**$1,290,997**	**$1,396,869**	**$13,000**	**$1,409,869**
Grand Total	**$15,892,235**	**$16,553,953**	**$17,027,467**	**$18,001,061**	**$13,000**	**$18,014,061**

Roswell
georgia

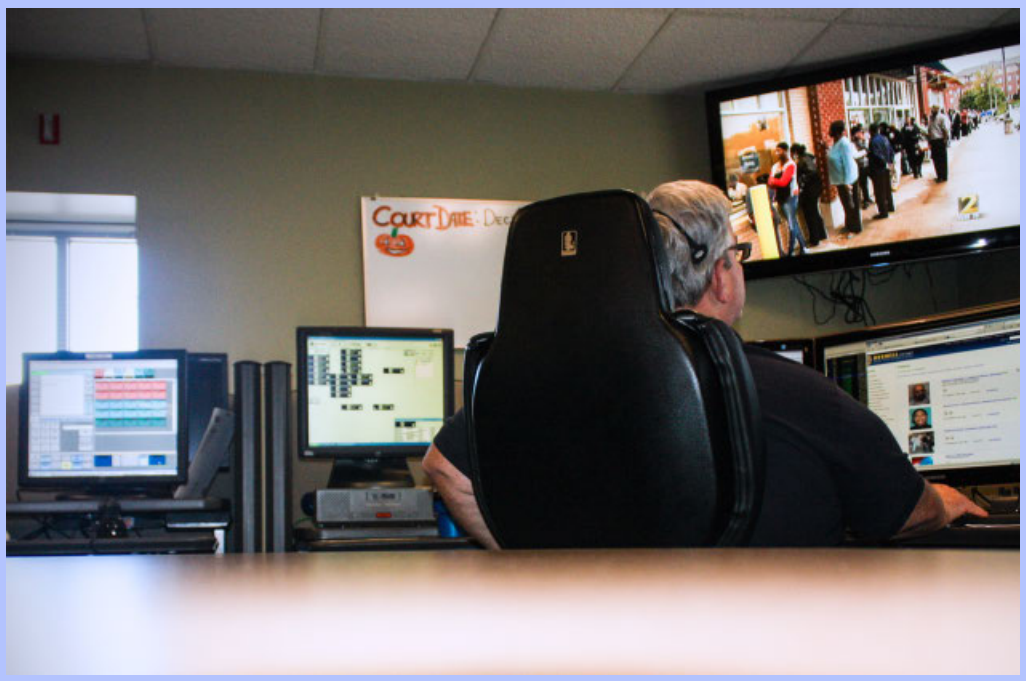
Modern Spirit. Southern Soul.

E-911 Fund

The 911 center is responsible for all non-emergency and emergency calls for persons requiring police, fire, or medical assistance within the city limits of Roswell. The 911 center also handles all after hour emergency calls for water, streets, and public works. We are responsible for maintaining GCIC/NCIC entries and cancellations. The Communications Officers at the Roswell 911 Center are the first of the first responders. All personnel are certified through POST, GCIC, and triple-certified through the International Academies of Emergency Dispatch for police, fire, and medical protocols.



Our mission is to serve as the critical and vital link between the citizens of the City of Roswell and the public safety agencies that serve them.



E-911 Fund

Opportunities

- Increase our call-processing compliance in order to become accredited by the International Academy of Emergency Dispatch.
- Increase our employee's knowledge and exposure to skills and abilities that directly result in the efficiency and effectiveness of our personnel to complete their job tasks to the highest level of expectation.
- Provide a high level of customer service to the public and maintain customer satisfaction at an extraordinary level.

Challenges

- We are challenged to improve all areas of daily operations and performance by implementing a full Quality Assurance program.
- All current and on-boarding staff will be trained to meet national standards in 911 Center call processing.
- We will be working to develop a strategic plan for the implementation of Next Generation 9-1-1 (NG9-1-1) technology.

What We Have Accomplished

- Fielded 96,177 emergency and non-emergency calls, 98% of which were answered in less than 10 seconds.
- Developed and implemented an in-service training program for communications officers.
- Developed and implemented a Quality Assurance program for all personnel to include case reviews, continuing dispatch education and performance reporting.

What We Expect to Accomplish

- Add four supervisory Communication Officers and one Communication Training Officer to the 911 Center.
- Develop and implement a full interoperable communications plan with the surrounding jurisdictions.
- Improve and maintain the new Quality Assurance program to increase dispatcher performance, provide education and support on the existing protocols for police, fire and medical with a goal of exceeding industry standards.
- Begin the initial process for acquiring a new 911 Phone System for the preparation of NG911 functionality and which will allow text to 911 capabilities.
- Completion of the E911 policy and procedures manual which will allow us to continue on a path towards CALEA accreditation.

E-911 Fund

		FY 2017 Beginning Available Fund Balance over Reserve by Policy	**$1,833,971**
		FY 2017 Revenues	**$1,917,000**
		FY 2016 TOTAL Approved Budget	**$2,094,161**
		Salary and Benefit Adjustments	$172,436
		Budgeted Vacancy Savings	($9,281)
		Net change from zero based part-time, temp and seasonal employees	($531)
		Retirement Adjustments	$9,744
		Indirect Costs Adjustment	($25,821)
		FY 2017 Approved Base Budget	**$2,240,708**
21538000	511100	Employee Salary Increase (Average of 4%)	$44,496
21538000	553100	Group Benefits Anticipated Increase	$14,476
21538000	511100	Add (4) E-911 Communications Supervisor positions	$304,820
21538000	511100	Reclassify (1) E-911 Communications Officer to Communications Training Officer	$4,537
21538000	521300	E-911 Quality Assurance Review service	$44,640
21538000	521400	Consultant Services for E-911 Technology Upgrade Plan	$31,200
		FY 2017 Approved Program Changes	**$444,169**
		FY 2017 Approved Operating Budget	**$2,684,877**
21538000	542100	E-911 Equipment Upgrade	$500,000
		FY 2017 Approved Capital	**$500,000**
		FY 2017 TOTAL Approved Budget	**$3,184,877**
		FY 2017 Ending Available Fund Balance over Reserve by Policy	**$566,094**

E-911 Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
342501	E-911 Charges - Landlines	$361,537	$525,000	$250,000	$1,909,000
342502	E-911 Charges - Wireless	$1,398,715	$1,375,000	$1,500,000	$0
342503	E-911 Charges - VOIP	$102,303	$5,000	$155,000	$0
Charges for Service Total		**$1,862,555**	**$1,905,000**	**$1,905,000**	**$1,909,000**
361000	Interest Revenues	$2,429	$4,000	$4,000	$8,000
361010	Unrealized Invest Gains	$2,626	$0	$0	$0
Interest Income Total		**$5,055**	**$4,000**	**$4,000**	**$8,000**
Current Year Revenues		**$1,867,610**	**$1,909,000**	**$1,909,000**	**$1,917,000**

E-911 Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$680,283	$876,000	$954,000	$1,033,349	$353,853	$1,387,202
511101	Budgeted Salary Savings	$0	$0	$0	($9,281)	$0	($9,281)
511105	Part Time Employees	$0	$531	$531	$0	$0	$0
511300	Overtime	$117,159	$58,512	$58,512	$58,512	$0	$58,512
512200	Social Security (FICA)	$48,197	$54,870	$54,870	$67,110	$0	$67,110
512300	Medicare	$11,293	$12,832	$12,832	$15,690	$0	$15,690
512400	Defined Benefit Retirement	$60,891	$57,349	$57,349	$49,353	$0	$49,353
512401	Deferred Compensation	$2,452	$3,100	$3,100	$3,100	$0	$3,100
512402	Defined Contribution Retirement	$43,837	$53,210	$53,210	$70,950	$0	$70,950
553100	Group Insurance Contribution	$99,422	$239,459	$239,459	$239,448	$14,476	$253,924
554100	Workers Comp Contribution	$470	$705	$705	$705	$0	$705
Salaries and Benefits Total		**$1,064,004**	**$1,356,568**	**$1,434,568**	**$1,528,936**	**$368,329**	**$1,897,265**
521204	E-911 Fund Reserve Expenses	$77,824	$145,000	$145,000	$145,000	$0	$145,000
521300	Technical Services	$6,810	$6,600	$6,600	$11,000	$44,640	$55,640
521400	Contract Services	$0	$0	$0	$0	$31,200	$31,200
522205	Repairs And Maintenance	$66,552	$104,730	$104,730	$104,730	$0	$104,730
522320	Rental Of Equipment And Vehicles	$5,261	$3,600	$3,600	$2,000	$0	$2,000
523210	Communication Services	$90,667	$183,019	$183,019	$178,619	$0	$178,619
523500	Travel	$9,296	$13,300	$13,350	$13,300	$0	$13,300
523600	Dues And Fees	$2,731	$2,440	$2,440	$4,940	$0	$4,940
523700	Education And Training	$13,777	$13,170	$15,120	$15,670	$0	$15,670
531105	Supplies	$3,770	$8,230	$8,230	$8,230	$0	$8,230
531210	Water / Sewerage	$277	$0	$0	$0	$0	$0
531230	Electricity	$7,068	$8,174	$8,174	$8,174	$0	$8,174
531270	Gasoline/ Diesel	$897	$0	$0	$0	$0	$0
531400	Books And Periodicals	$535	$540	$540	$540	$0	$540
531605	Machinery And Equipment-Operatin	$1,093	$14,100	$14,100	$10,300	$0	$10,300
531610	Furniture/Fixtures-Operating	$1,935	$2,000	$2,000	$5,000	$0	$5,000
531615	Computer Equipment-Operating	$6,856	$2,500	$2,500	$2,500	$0	$2,500
531620	Communication Equipment-Operati	$0	$2,500	$2,773	$2,500	$0	$2,500
531720	Uniforms	$5,055	$7,900	$7,900	$5,300	$0	$5,300
Operating Total		**$300,405**	**$517,803**	**$520,076**	**$517,803**	**$75,840**	**$593,643**
541300	Buildings	$1,717	$0	$55,173	$0	$0	$0
542100	Machinery	$0	$0	$11,999	$0	$500,000	$500,000
542300	Furniture And Fixtures	$17,515	$0	$0	$0	$0	$0
542400	Computer Equipment	$46,386	$0	$80,216	$0	$0	$0
542500	Communication Equipment	$66,563	$0	$82,647	$0	$0	$0
551110	Indirect Costs	$127,438	$219,790	$219,790	$193,969	$0	$193,969
Transfers, Capital, Other Total		**$259,619**	**$219,790**	**$449,826**	**$193,969**	**$500,000**	**$693,969**
Grand Total		**$1,624,028**	**$2,094,161**	**$2,404,470**	**$2,240,708**	**$944,169**	**$3,184,877**

Roswell
georgia

Modern Spirit. Southern Soul.

Confiscated Assets Fund

The Confiscated Assets Fund is a special revenue fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures from the sale of confiscated assets. This cost center enhances the Special Investigations Section (General Fund) cost center. This cost center is funded solely through property and asset forfeitures. State law specifically prohibits the use of forfeited assets for the payment of salaries or rewards to law enforcement personnel. There are no employees assigned to this cost center; however, overtime associated with investigations is included and allowable.

Confiscated Assets Fund

What We Have Accomplished

- Participated in both Drug Enforcement Agency (DEA) and High Intensity Drug Trafficking Area (HIDTA) task forces.

- Targeted specific crimes and high criminal activity areas with added patrols and surveillance.

- Detected, investigated, and prosecuted those persons that violate the laws in regards to illegal narcotics production, manufacturing, distribution, transportation, sale and chronic use of illegal drugs.

What We Expect to Accomplish

- Continue to participate in Drug Enforcement Agency (DEA) and High Intensity Drug Trafficking Area (HIDTA) task forces.

- Continue to target specific crimes and high criminal activity areas with added patrols and surveillance.

- Continue to detect, investigate, and prosecute those persons that violate the laws in regards to illegal narcotics production, manufacturing, distribution, transportation, sale and chronic use of illegal drugs.

- Replace aging police canine.

Confiscated Assets Fund

			FY 2017 Beginning Available Fund Balance over Reserve by Policy	**$265,106**
			FY 2017 Revenues	**$100,000**
			FY 2016 TOTAL Approved Budget	**$225,304**
			Capital Removed	($23,285)
			Indirect Costs Adjustment	$1,507
			FY 2017 Approved Base Budget	**$203,526**
			FY 2017 Approved Program Changes	**$0**
			FY 2017 Approved Operating Budget	**$203,526**
35032500	542100	74012	K-9 Replacement	$10,000
			FY 2017 Approved Capital	**$10,000**
			FY 2017 TOTAL Approved Budget	**$213,526**
			FY 2017 Ending Available Fund Balance over Reserve by Policy	**$151,580**

Confiscated Assets Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
342101	Special Police Ser- Ot	$43,621	$10,000	$10,000	$10,000
Charges for Service Total		**$43,621**	**$10,000**	**$10,000**	**$10,000**
351300	Confiscation	$849	$0	$0	$0
351310	D.E.A. Funds	$261,079	$80,000	$80,000	$90,000
Fines & Forfeitures Total		**$261,928**	**$80,000**	**$80,000**	**$90,000**
361000	Interest Revenues	$4,623	$0	$0	$0
361010	Unrealized Invest Gains	$7,269	$0	$0	$0
Interest Income Total		**$11,892**	**$0**	**$0**	**$0**
Current Year Revenues		**$317,441**	**$90,000**	**$90,000**	**$100,000**

Confiscated Assets Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511300	Overtime	$66,520	$60,000	$60,000	$60,000	$0	$60,000
512200	Social Security (FICA)	$3,926	$3,720	$3,720	$3,720	$0	$3,720
512300	Medicare	$936	$870	$870	$870	$0	$870
553100	Group Insurance Contribution	$656	$0	$0	$0	$0	$0
Salaries and Benefits Total		**$72,038**	**$64,590**	**$64,590**	**$64,590**	**$0**	**$64,590**
521201	Professional Services	$1,707	$0	$0	$0	$0	$0
521300	Technical Services	$7,028	$0	$0	$0	$0	$0
522205	Repairs And Maintenance	$3,248	$3,000	$3,000	$3,000	$0	$3,000
523500	Travel	$12,901	$6,310	$6,310	$13,500	$0	$13,500
523600	Dues And Fees	$19,097	$17,520	$17,520	$2,330	$0	$2,330
523700	Education And Training	$20,572	$20,000	$20,000	$31,000	$0	$31,000
523901	Bank Fees / Charges	$204	$200	$200	$200	$0	$200
531105	Supplies	$9,048	$31,332	$31,332	$31,332	$0	$31,332
531120	Vehicle Parts And Supplies	$29	$0	$0	$0	$0	$0
531605	Machinery And Equipment-Operatin	$7,355	$20,000	$20,000	$18,000	$0	$18,000
531610	Furniture/Fixtures-Operating	$7,180	$6,000	$6,000	$5,000	$0	$5,000
531615	Computer Equipment-Operating	$0	$10,000	$10,000	$10,000	$0	$10,000
Operating Total		**$88,369**	**$114,362**	**$114,362**	**$114,362**	**$0**	**$114,362**
551110	Indirect Costs	$32,012	$23,067	$23,067	$24,574	$0	$24,574
611350	Transfers Out - Cap Projects	$172,000	$23,285	$70,285	$0	$10,000	$10,000
Transfers, Capital, Other Total		**$204,012**	**$46,352**	**$93,352**	**$24,574**	**$10,000**	**$34,574**
Grand Total		**$364,419**	**$225,304**	**$272,304**	**$203,526**	**$10,000**	**$213,526**

Recreation, Parks, Historic & Cultural Affairs Department

The Recreation, Parks, Historic & Cultural Affairs Department is responsible for meeting the leisure needs of the Citizens of Roswell, offering diverse opportunities to engage in recreational, historical, and cultural programs or activities, and providing meaningful place-making destinations that increase the enjoyment and better the lives of citizens within our community.

Meet the leisure needs of the Citizens of Roswell by providing quality, comprehensive recreational opportunities, parks and facilities.

Recreation, Parks, Historic & Cultural Affairs Department

Recreation, Parks, Historic & Cultural Affairs Department Total

$19,340,587

General Fund

$10,919,742

Participant Recreation

$5,776,488

Leita Thompson Fund

$106,260

Capital Projects Funds

$1,988,047

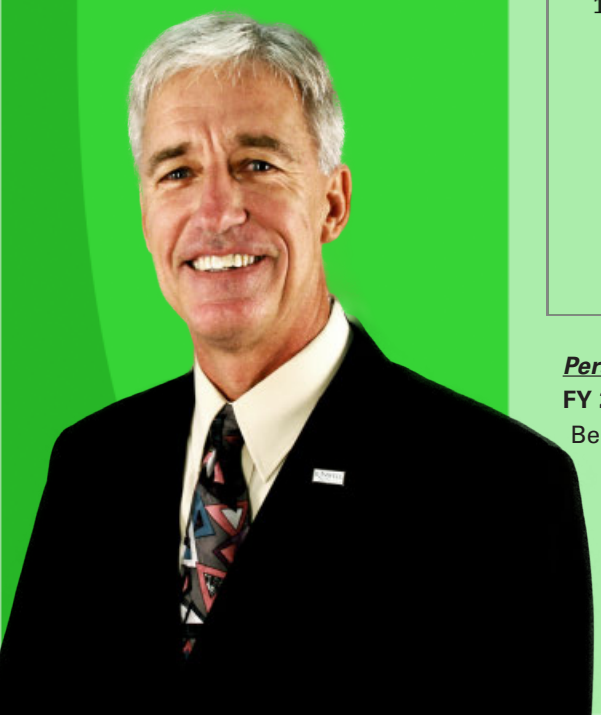
Scholarship Fund

$50

Impact Fee Fund

$550,000

Morgan Rodgers
Director of Recreation & Parks



Opportunities

Infuse the arts in current and future programming initiatives throughout the Department. Showcase the Chattahoochee River to our community as the City's major asset.

Advocate health and wellness as a cornerstone in all areas of our Department, while enhancing current programs to create a healthy community, while playing a fundamental role in improving the physical environment in which we live.

Strategically seek out and collaborate relationships and sponsorships with local businesses, organizations, city departments, the Arts Fund, and volunteer booster clubs, to support the department's programs, services, and operations.

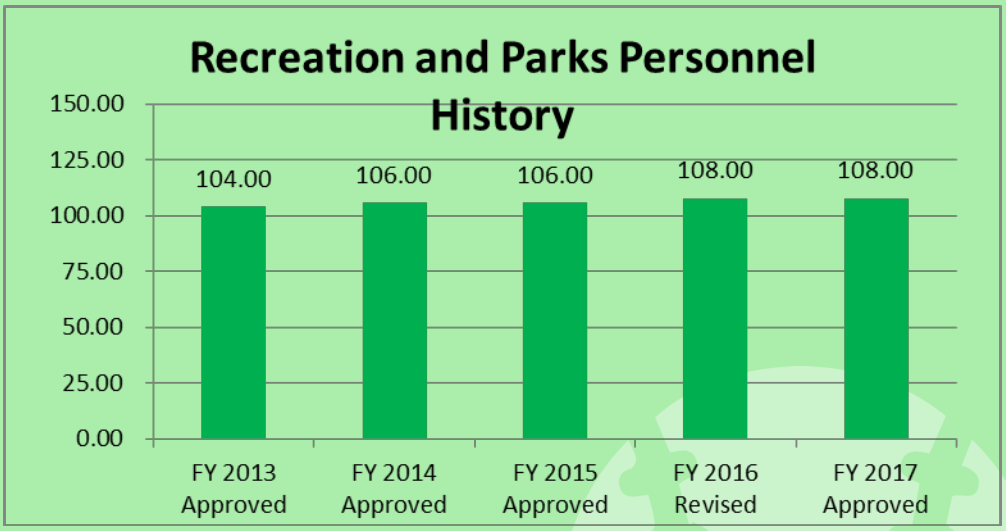
Challenges

Complete all necessary 151 fundamental and non-fundamental standards in a digitized format in order to maintain our reputation as a finalist of the Gold Medal Award and an accredited agency from the National Recreation and Park Association.

Improve upon the high level of existing services within the current fiscal constraints.

Secure funding for Phase V in order to complete the Roswell Riverwalk.

Evaluate the reorganization of the Department staff by systematically reviewing the overall organization within the scope of PBB scoring and making modifications where justified.



Personnel Changes

FY 2014: Added (1) Crew Worker position for the River and (1) Crew Worker for Park Beautification.

FY 2016: Added (1) Pool /Crew Leader and (1) Budget Analyst from a part-time position.

Recreation, Parks, Historic & Cultural Affairs Department

What We Have Accomplished

- Named as a finalist for the National Gold Medal Award from the National Recreation and Parks Association for the fifth year in a row.
- Developed Old Machine Shop into a special events facility.
- Restored Orchard Hill with funds raised by Friends of Bulloch.
- Infused the arts into the community by placing ten sculptures in seven parks through an initiative called Art Around Roswell.
- Renovated the Cultural Arts Center with new acoustical panels, carpet, paint, and assisted listening devices.
- Revitalized Waller Park Extension with a new picnic pavilion, restrooms, fencing, bleachers, and shade structures.
- Completed 5K cross country multi-use trail at Garrard Landing.
- Continued efforts on green initiative by trading two gasoline powered vehicles for four electric utility vehicles.
- Purchased privet removal mulcher/grubber to remove privet for usable park space.

What We Expect To Accomplish

- Ensure our Department receives fifteenth year Reaccreditation by meeting the 144 standards required by the NRPA'S Commission of Accreditation of Parks and Recreation Agencies.
- Complete the Five Year Strategic System-wide Master Plan.
- Construct Phase IV of the Roswell Riverwalk across Bull Sluice to Willeo Road at the Nature Center.
- Complete the Serenity Garden in Roswell Area Park in cooperation with the Roswell Recreation Association. Ribbon Cutting ceremony to be held on July 30, FY2017
- Identify and implement ways to infuse the arts into current programming by creating active spaces within our parks that provide meaningful destinations.
- Construct Old Mill Phase III Pedestrian Trail Project to provide safe access to additional historic mill ruins located west of the covered bridge and machine shop.
- Begin forecasting future recreational opportunities for the river parks based on the new River Park Master Plan.

Recreation, Parks, Historic & Cultural Affairs Department Services

Programs
Quartile 1

(Most Relevant to Goals)

- CIP/Project Management (including bid/contract mgmt.)
- Master Plan Development and Updating
- Park Amenities Maintenance
- Playgrounds Maintenance
- Specialized Park Facility Maintenance
- Trail Maintenance

Programs
Quartile 2

(More Relevant to Goals)

- Athletic Field Maintenance
- Community Events
- Historic Facility Maintenance
- Intergovernmental Agreements/Coordination
- Leita Thompson Memorial Gardens
- Municipal Complex Grounds Maintenance
- Park Landscaping
- Parks Indoor Facility Maintenance
- Parks Natural Area Management and Maintenance
- Parks Outdoor Facility Maintenance
- Parks Refuse Collection and Disposal
- Parks Safety Inspections
- Public/Community Outreach
- Recreation Facility Management
- Recreation Specialized Facility Management
- Sports Turf Maintenance
- Synthetic Turf Maintenance
- Park Police

Programs
Quartile 3

(Relevant to Goals)

- Adaptive Programs
- Tennis
- Visual Arts
- Adult/Family General Interest
- City-Sponsored Special Event Support
- Competitive Gymnastics
- Cultural Arts Management/Programming
- Cultural Arts Rentals
- Historic/Cultural Arts Community Outreach & Support
- Historic/Museum Facility Management
- Recreation Commission Support
- Youth Athletic Camps/Youth Camps
- Youth Baseball/Softball
- Youth Football/Cheerleading
- Youth Gymnastics
- Youth Lacrosse
- Youth Performing Arts
- Youth Soccer
- Recreation Facility Reservations
- Aquatics

Programs
Quartile 4

(Least Relevant to Goals)

- Adult Athletic Leagues
- Adult Fitness
- Adult Performing Arts
- Cemetery Care
- Leita Thompson Apartment Rental
- Parks Memorial Program
- Parks Powered Equipment Maintenance
- Roswell Arts Commission Support

Recreation, Parks, Historic & Cultural Affairs Department

			FY 2016 TOTAL Approved Budget	**$10,271,814**
			One-Time Costs Removed (Strategic Plan Update)	($15,000)
			Zero base "outside organization" funding (Roswell Arts Commission anc	($193,130)
			Salary and Benefit Adjustments	$350,415
			Budgeted Vacancy Savings	($44,480)
			Net change from zero based part-time, temp and seasonal employees	($8,688)
			Retirement Adjustments	$74,117
			Fleet Services Base Rate and Mechanics Rate Adjustment	$18,980
			Utilities Adjustment	$45,324
			Gasoline / Oil / Bottled Gas Adjustment	$2,100
			Department Changes	($8,332)
			FY 2017 Approved Base Budget	**$10,493,120**
10061101	522320		Rec/Pks Copier lease cost increase	$11,532
10049500	522140		Old Roswell Cemetery - Basic Maintenance	$23,500
10062500	523500		Park Police Chief training	$2,500
10061101	523600		CAPRA re-accreditation funding (GF portion, also in Rec Part Fund)	$8,415
10062500	531605		Park Police Taser replacement	$9,500
10062500	531605		Add Park Police Automated External Defibrillators (AED's)	$8,000
10062000	531210		Turf irrigation enhancement	$75,000
10061700	523600		Roswell Arts Commission - Nat. Arts and Human. Month support	$2,500
10061700	531105		Roswell Arts Commission - ArtAround Temporary Art Exhib	$15,000
10061700	521201	RAC	Roswell Arts Fund - ArtAround Temporary Art Exhibition	$35,000
10061700	521201	RAC	Roswell Arts Fund - All Arts Website Maintenance	$4,000
10061700	521400	RAC	Roswell Arts Fund - Operational Support	$100,000
10061700	521400	RAC	Roswell Arts Fund - Performance Space Feasibility Study	$25,000
10061700	521400	RAC	Roswell Arts Fund - Marketing & Outreach	$25,000
10061101	531605		Roswell Historical Society - Microfilm Conversion	$6,675
10049500	522140		Roswell Historical Society - Cemetery Enhancement Program	$50,000
10061101	521201		Roswell Historical Society - Expand Archivist Hours	$25,000
			FY 2017 Approved Program Changes	**$426,622**
			FY 2017 Approved Operating Budget	**$10,919,742**
35062000	541210	60033	Athletic Field Improvements (Light Pole & Fence Replacements)	$28,000
35061752	541300	60042	Bulloch Hall Roof Replacement	$90,000
35061700	541200	60042	Historic Homes Maintenance	$50,000
35062000	541210	60062	Playground Replacements (includes shade structure)	$160,000
35062000	541210	60058	Recreation and Parks Maintenance Program	$385,000
35062000	542100	60003	Small Equipment Replacement Program	$36,000
35062000	541210	60043	Park Improvements and Beautification	$100,000
35062000	531610	60063	Central Distribution Mezzanine	$12,000
35062000	543000	60047	River Parks Master Plan (Design)	$160,000
35062000	541210	60014	Riverwalk Phase V	$590,000
35062000	541210	60064	Waller Park Master Plan Implementation	$50,000
35075403	541210	66010	Old Mill Parking Lot Wall Repair (Hot/Mot - Trails)	$75,000
35062000	542100	66010	Old Mill Machine Shop HVAC	$50,000
35075403	541210	66012	Phase III Old Mill Park	$202,047
			FY 2017 Approved Capital	**$1,988,047**
			FY 2017 TOTAL Approved Budget	**$12,907,789**
Unfunded Requests:				
		RAC	Roswell Arts Fund - Contract Arts Grant Professional	$20,000
			Replacement of Crumb Rubber	$1,660,015
			FY 2017 Unfunded Requests:	**$1,680,015**

Recreation, Parks, Historic & Cultural Affairs Department Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$4,110,804	$4,251,990	$4,379,827	$4,496,820	$0	$4,496,820
511101	Budgeted Salary Savings	$0	$0	$0	($44,480)	$0	($44,480)
511105	Part Time Employees	$349,787	$424,225	$424,225	$415,537	$0	$415,537
511300	Overtime	$136,240	$128,521	$125,521	$145,521	$0	$145,521
512200	Social Security (FICA)	$274,278	$294,910	$302,561	$310,780	$0	$310,780
512300	Medicare	$64,489	$68,977	$70,765	$72,640	$0	$72,640
512400	Defined Benefit Retirement	$548,476	$591,414	$592,716	$619,013	$0	$619,013
512401	Deferred Compensation	$27,145	$26,000	$26,000	$29,800	$0	$29,800
512402	Defined Contribution Retirement	$46,830	$54,822	$64,626	$97,540	$0	$97,540
553100	Group Insurance Contribution	$879,093	$897,121	$897,121	$966,173	$0	$966,173
554100	Workers Comp Contribution	$25,367	$38,050	$38,050	$38,050	$0	$38,050
Salaries and Benefits Total		**$6,462,509**	**$6,776,030**	**$6,921,412**	**$7,147,394**	**$0**	**$7,147,394**
521201	Professional Services	$54,930	$156,155	$237,937	$20,185	$25,000	$45,185
521300	Technical Services	$0	$200	$200	$0	$0	$0
521400	Contract Services	$250,979	$176,225	$258,322	$177,634	$189,000	$366,634
522110	Disposal	$24,585	$15,000	$15,000	$15,000	$0	$15,000
522130	Custodial	$6,890	$12,200	$12,200	$7,000	$0	$7,000
522140	Maintenance - Grounds	$93,824	$107,649	$119,098	$102,567	$73,500	$176,067
522205	Repairs And Maintenance	$514,746	$353,690	$369,939	$362,544	$0	$362,544
522210	Vehicle Repair	$30,825	$30,000	$31,800	$20,000	$0	$20,000
522215	Garage Base Rate	$54,510	$50,370	$50,370	$69,350	$0	$69,350
522216	Mechanics Rate	$18,071	$21,975	$21,975	$21,975	$0	$21,975
522310	Rental Of Land And Buildings	$700	$0	$0	$0	$0	$0
522320	Rental Of Equipment And Vehicles	$39,411	$33,080	$33,597	$35,420	$11,532	$46,952
523210	Communication Services	$1,405	$0	$0	$0	$0	$0
523220	Postage	$2,141	$4,800	$4,800	$2,800	$0	$2,800
523300	Advertising	$24,815	$30,875	$30,425	$30,875	$0	$30,875
523400	Printing And Binding	$16,803	$12,650	$13,593	$9,415	$0	$9,415
523500	Travel	$6,460	$15,515	$15,515	$13,475	$2,500	$15,975
523600	Dues And Fees	$6,264	$8,257	$8,257	$8,115	$10,915	$19,030
523700	Education And Training	$3,198	$8,675	$9,493	$11,970	$0	$11,970
523851	Contracted Temporary Labor	$2,028	$0	$0	$0	$0	$0
523852	Instruction Fees	$1,170	$1,225	$1,225	$1,225	$0	$1,225
523902	Sanitation Services	$58,866	$52,000	$52,000	$52,000	$0	$52,000
531105	Supplies	$352,194	$332,254	$356,316	$356,993	$15,000	$371,993
531115	Recreation Supplies	$222,622	$229,950	$234,197	$239,950	$0	$239,950
531120	Vehicle Parts And Supplies	$129,397	$132,755	$113,703	$110,000	$0	$110,000
531210	Water / Sewerage	$180,253	$189,397	$189,397	$190,250	$75,000	$265,250
531215	Stormwater Fees	$60,467	$36,150	$36,150	$36,150	$0	$36,150
531220	Natural Gas	$64,792	$60,000	$60,000	$66,000	$0	$66,000
531230	Electricity	$596,346	$561,110	$561,110	$599,581	$0	$599,581
531240	Bottled Gas	$1,464	$700	$700	$2,000	$0	$2,000
531250	Oil	$5,242	$4,500	$4,500	$5,300	$0	$5,300
531270	Gasoline/ Diesel	$107,451	$128,000	$128,000	$128,000	$0	$128,000

Recreation, Parks, Historic & Cultural Affairs Department Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
531310	Hospitality And Events	$1,702	$1,000	$1,000	$1,000	$0	$1,000
531400	Books And Periodicals	$347	$300	$300	$300	$0	$300
531605	Machinery And Equipment-Operatin	$17,708	$20,550	$25,452	$15,450	$24,175	$39,625
531610	Furniture/Fixtures-Operating	$17,546	$6,525	$7,625	$8,200	$0	$8,200
531615	Computer Equipment-Operating	$3,889	$3,850	$3,850	$1,800	$0	$1,800
531710	Vietnam Memorial Bricks	$66	$250	$250	$250	$0	$250
531720	Uniforms	$33,095	$37,250	$37,781	$37,250	$0	$37,250
539999	Special Events Contra	($12,272)	$0	$0	$0	$0	$0
Operating Total		**$2,994,928**	**$2,835,082**	**$3,046,078**	**$2,760,024**	**$426,622**	**$3,186,646**
552400	Risk/Liability Contribution	$238,844	$239,311	$239,311	$239,311	$0	$239,311
579001	Contingency Operating	$0	$75,000	$0	$0	$0	$0
611353	Transfer Out - Solid Waste	$13,389	$25,000	$25,000	$25,000	$0	$25,000
611355	Transfer Out - Participant Rec	$321,391	$321,391	$321,391	$321,391	$0	$321,391
Transfers, Capital, Other Total		**$573,624**	**$660,702**	**$585,702**	**$585,702**	**$0**	**$585,702**
Grand Total		**$10,031,061**	**$10,271,814**	**$10,553,192**	**$10,493,120**	**$426,622**	**$10,919,742**

Recreation, Parks, Historic & Cultural Affairs Department Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Operating	$0	$0	$0	$0	$73,500	$73,500
10049500 - Historic Cemetery Care Total	**$0**	**$0**	**$0**	**$0**	**$73,500**	**$73,500**
Salaries and Benefits	$299,712	$327,445	$329,806	$290,439	$0	$290,439
Operating	$175,912	$197,605	$242,544	$210,480	$51,622	$262,102
Transfers, Capital, Other	$252,233	$264,311	$264,311	$264,311	$0	$264,311
10061101 - Recreation Administration Total	**$727,858**	**$789,361**	**$836,661**	**$765,230**	**$51,622**	**$816,852**
Salaries and Benefits	$1,693,773	$1,727,305	$1,751,257	$1,954,707	$0	$1,954,707
Operating	$6,548	$0	$0	$0	$0	$0
Transfers, Capital, Other	$321,391	$321,391	$321,391	$321,391	$0	$321,391
10061102 - Recreation Support Services Total	**$2,021,713**	**$2,048,696**	**$2,072,648**	**$2,276,098**	**$0**	**$2,276,098**
Operating	$1,964	$0	$0	$0	$0	$0
10061200 - Participant Recreation Total	**$1,964**	**$0**	**$0**	**$0**	**$0**	**$0**
Salaries and Benefits	$103,868	$113,049	$113,121	$138,058	$0	$138,058
Operating	$161,989	$218,992	$333,017	$84,012	$206,500	$290,512
Transfers, Capital, Other	$0	$75,000	$0	$0	$0	$0
10061700 - Cultural Affairs Total	**$265,857**	**$407,041**	**$446,138**	**$222,070**	**$206,500**	**$428,570**
Salaries and Benefits	$152,452	$149,006	$150,701	$154,225	$0	$154,225
Operating	$63,095	$93,950	$93,374	$88,700	$0	$88,700
10061751 - Barrington Hall Total	**$215,548**	**$242,956**	**$244,075**	**$242,925**	**$0**	**$242,925**
Salaries and Benefits	$152,440	$145,302	$146,916	$158,200	$0	$158,200
Operating	$60,435	$94,151	$104,035	$87,339	$0	$87,339
10061752 - Bulloch Hall Total	**$212,875**	**$239,453**	**$250,951**	**$245,539**	**$0**	**$245,539**
Salaries and Benefits	$147,882	$157,809	$158,482	$159,819	$0	$159,819
Operating	$37,174	$47,396	$53,460	$41,395	$0	$41,395
10061753 - Cultural Arts Center Total	**$185,057**	**$205,205**	**$211,942**	**$201,214**	**$0**	**$201,214**
Salaries and Benefits	$128,098	$142,977	$144,562	$159,693	$0	$159,693
Operating	$85,964	$94,989	$96,584	$83,326	$0	$83,326
10061754 - Smith Plantation Total	**$214,062**	**$237,966**	**$241,146**	**$243,019**	**$0**	**$243,019**
Salaries and Benefits	$3,295,116	$3,555,377	$3,659,316	$3,584,380	$0	$3,584,380
Operating	$2,352,991	$2,041,850	$2,069,757	$2,115,623	$75,000	$2,190,623
10062000 - Parks / Park Areas Total	**$5,648,107**	**$5,597,227**	**$5,729,073**	**$5,700,003**	**$75,000**	**$5,775,003**
Salaries and Benefits	$135,349	$130,378	$133,600	$140,876	$0	$140,876
Operating	$29,721	$29,549	$29,552	$29,549	$0	$29,549
10062201 - Municipal Complex Grounds Total	**$165,070**	**$159,927**	**$163,152**	**$170,425**	**$0**	**$170,425**
Salaries and Benefits	$353,817	$327,382	$333,651	$406,997	$0	$406,997
Operating	$19,133	$16,600	$23,755	$19,600	$20,000	$39,600
10062500 - Park Police Total	**$372,950**	**$343,982**	**$357,406**	**$426,597**	**$20,000**	**$446,597**
Grand Total	**$10,031,061**	**$10,271,814**	**$10,553,192**	**$10,493,120**	**$426,622**	**$10,919,742**

Recreation Participation Fund

To offer quality fee-based programs, activities and special events that meet the present and future leisure needs of all Roswell Citizens.

The Recreation Participation Fund is an enterprise fund that provides recreation programs throughout the city.

What we have Accomplished

- Assigned staff to manage facility reservations (for fields, buildings, and shelters) in an effort to streamline the rental process and allow other supervisors to focus on programming.
- Expanded adaptive programs to include: art, basketball, soccer, baseball, and summer camp.
- Increased participation in East Roswell summer camps by 37%.
- Moved main registration office to City Hall for a more efficient and centralized location to provide additional staffing as needed.
- Enhanced the weather hotline process to allow participants to receive information by smart phone, text, email or via City of Roswell website.

What We Expect To Accomplish

- Focus on Health and Wellness to improve the quality of life for the citizens of Roswell.
- Identify and implement ways to infuse the arts into current and future programming innovations to bring the arts to the fore front of the Community.
- Establish classes, water activities, rehabilitation programs and physical therapy to be held at the Roswell Adult Aquatic Center.
- Work with the community to build partnerships when they are in the best interest of all parties.
- Provide adaptive programming opportunities on the Roswell Rotary Dream Field at Waller Park Extension.
- Evaluate current rental opportunities to determine which facilities are available, underutilized and need to be promoted.

Recreation Participation Fund

			FY 2017 Available Fund Balance over Reserve by Policy	**$218,927**
			FY 2017 Revenues	**$5,829,283**
			FY 2016 TOTAL Approved Budget	**$5,025,838**
			Mid-year Adjustment to continue (added coaches)	$280,000
			Salary and Benefit Adjustments	$62,711
			Budgeted Vacancy Savings	($9,003)
			Net change from zero based part-time, temp and seasonal employees	($32,842)
			Retirement Adjustments	$858
			Department Changes	$143,104
			FY 2017 Approved Base Budget	**$5,470,666**
55561101	511100		Employee Salary Increase (Average of 4%)	$97,459
55561101	553100		Group Benefits Anticipated Increase	$12,653
55561201	523600		CAPRA re-accreditation (Rec Part portion, also in GF)	$935
55561210	various	AAC	Full year Staffing & Supplies for ARC Therapeutic Pool	$194,775
			FY 2017 Approved Program Changes	**$305,822**
			FY 2017 Approved Operating Budget	**$5,776,488**
			FY 2017 Approved Capital	**$0**
			FY 2017 TOTAL Approved Budget	**$5,776,488**
			FY 2017 Ending Available Fund Balance over Reserve by Policy	**$271,722**

Recreation Participation Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
341905	Other/Misc. Fees	$10,835	$9,000	$9,000	$0
347202	Other Rental Fees	$451,946	$375,000	$375,000	$482,892
347501	General Programs	$598,734	$620,000	$620,000	$700,000
347502	Special Events	$2,035	$1,000	$1,000	$0
347503	Athletics	$1,068,072	$1,050,000	$1,050,000	$1,500,000
347504	Tennis	$320,227	$275,000	$275,000	$300,000
347505	Swimming	$219,386	$230,000	$230,000	$230,000
347506	Gym & Physical Fitness	$918,672	$965,000	$965,000	$900,000
347507	Dance, Drama, & Music	$271,205	$275,000	$275,000	$275,000
347508	Arts & Crafts	$207,847	$225,000	$225,000	$200,000
347509	General Instrction Progs	$402,870	$375,000	$375,000	$300,000
347510	Rec & Parks Contributions	$31,208	$50,000	$50,000	$50,000
347512	Rec & Parks Miscellaneous	$39,470	$35,000	$35,000	$35,000
347513	Senior Adult Center	$227,667	$275,000	$275,000	$495,000
347905	Convience Fee	$42,267	$40,000	$40,000	$40,000
Charges for Service Total		**$4,812,441**	**$4,800,000**	**$4,800,000**	**$5,507,892**
361000	Interest Revenues	$6,710	$0	$0	$0
361010	Unrealized Invest Gains	$6,097	$0	$0	$0
Interest Income Total		**$12,807**	**$0**	**$0**	**$0**
391201	Operating Transfer In	$321,391	$321,391	$321,391	$321,391
Miscellaneous Revenues Total		**$321,391**	**$321,391**	**$321,391**	**$321,391**
Current Year Revenues		**$5,146,639**	**$5,121,391**	**$5,121,391**	**$5,829,283**

Recreation Participation Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$1,032,050	$888,756	$910,756	$909,980	$97,459	$1,007,439
511101	Budgeted Salary Savings	$0	$0	$0	($9,003)	$0	($9,003)
511105	Part Time Employees	$151,112	$97,163	$99,343	$52,052	$0	$52,052
511200	Temporary Employees	$1,395,360	$1,421,042	$1,441,942	$1,430,710	$102,006	$1,532,716
511250	Seasonal Employees	$295,305	$249,219	$249,219	$254,000	$0	$254,000
512200	Social Security (FICA)	$176,352	$160,440	$159,986	$163,550	$0	$163,550
512300	Medicare	$41,232	$37,536	$37,402	$38,230	$0	$38,230
512400	Defined Benefit Retirement	$118,853	$99,117	$99,117	$96,241	$0	$96,241
512401	Deferred Compensation	$2,369	$3,300	$3,300	$4,100	$0	$4,100
512402	Defined Contribution Retirement	$17,765	$20,506	$20,506	$23,440	$0	$23,440
553100	Group Insurance Contribution	$124,839	$173,797	$173,797	$209,300	$12,653	$221,953
554100	Workers Comp Contribution	$9,227	$13,840	$13,840	$13,840	$0	$13,840
Salaries and Benefits Total		**$3,364,463**	**$3,164,716**	**$3,209,208**	**$3,186,440**	**$212,118**	**$3,398,558**
521201	Professional Services	$11,890	$0	$0	$0	$0	$0
521400	Contract Services	$95,759	$107,300	$124,290	$121,600	$6,120	$127,720
522205	Repairs And Maintenance	$5,768	$3,460	$4,700	$4,000	$0	$4,000
522320	Rental Of Equipment And Vehicles	$18,162	$7,360	$7,613	$9,632	$0	$9,632
523210	Communication Services	$3,237	$0	$0	$0	$0	$0
523300	Advertising	$5,435	$15,000	$32,750	$29,000	$0	$29,000
523400	Printing And Binding	$12,447	$23,180	$24,570	$23,180	$0	$23,180
523500	Travel	$9,347	$14,840	$14,840	$14,555	$0	$14,555
523600	Dues And Fees	$5,374	$3,700	$3,852	$6,135	$935	$7,070
523700	Education And Training	$5,506	$4,950	$4,950	$4,950	$0	$4,950
523852	Instruction Fees	$805,937	$722,300	$810,084	$1,106,500	$22,440	$1,128,940
523901	Bank Fees / Charges	$56,478	$67,000	$67,000	$67,000	$0	$67,000
531105	Supplies	$19,158	$50,500	$51,394	$50,500	$0	$50,500
531115	Recreation Supplies	$664,091	$764,152	$806,552	$769,794	$16,000	$785,794
531140	Water Line/Meter Maint Supplies	$12,056	$0	$0	$0	$0	$0
531230	Electricity	$0	$0	$0	$0	$48,209	$48,209
531400	Books And Periodicals	$137	$500	$500	$500	$0	$500
531605	Machinery And Equipment-Operatin	$1,057	$5,300	$8,239	$0	$0	$0
531610	Furniture/Fixtures-Operating	$7,545	$0	$0	$5,300	$0	$5,300
Operating Total		**$1,739,384**	**$1,789,542**	**$1,961,334**	**$2,212,646**	**$93,704**	**$2,306,350**
541210	Recreation Facilities	$0	$0	$500,000	$0	$0	$0
542100	Machinery	$43,723	$0	$2	$0	$0	$0
549999	Contra- Capital Expense Account	($43,723)	$0	$0	$0	$0	$0
551110	Indirect Costs	$21,150	$0	$0	$0	$0	$0
552400	Risk/Liability Contribution	$71,440	$71,580	$71,580	$71,580	$0	$71,580
561001	Building- Depreciation	$25,301	$0	$0	$0	$0	$0
561004	Machinery & Equipment- Depreciati	$14,591	$0	$0	$0	$0	$0
561005	Vehicles-depreciation	$11,243	$0	$0	$0	$0	$0
Transfers, Capital, Other Total		**$143,726**	**$71,580**	**$571,582**	**$71,580**	**$0**	**$71,580**
Grand Total		**$5,247,573**	**$5,025,838**	**$5,742,124**	**$5,470,666**	**$305,822**	**$5,776,488**

Leita Thompson Rental Property Fund

The Leita Thompson Rental Property Fund is utilized to account for revenues and expenditures associated with the apartments located on the donated 107 acres of property known as the Leita Thompson property. In accordance with an agreement between the City of Roswell and the Leitalift Foundation for the acceptance of the donated land and its assets in May 2001, the City provides a safe, clean, and comfortable quality of lifestyle for the elderly retired residents who live in the apartments on the property for a period of five years. The City continues to operate the rental property today.

	FY 2017 Available Fund Balance over Reserve by Policy	**$170,743**
	FY 2017 Revenues	**$85,000**
	FY 2016 TOTAL Approved Budget	**$97,692**
	Utilities Adjustment	($18,192)
	Department Changes	($7,380)
	FY 2017 Approved Base Budget	**$72,120**
29073450 522205	Increase Leita Thompson Apartment Maintenance	$34,140
	FY 2017 Approved Program Changes	**$34,140**
	FY 2017 Approved Operating Budget	**$106,260**
	FY 2017 Approved Capital	**$0**
	FY 2017 TOTAL Approved Budget	**$106,260**
	FY 2017 Ending Available Fund Balance over Reserve by Policy	**$149,483**

Leita Thompson Rental Property Fund Revenues

		FY 2015 Actual Revenues	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Approved Budget
381110	Leita T. - Rent Income	$81,121	$85,000	$85,000	$85,000
389997	Leita T. Utility Reimbursements	$14,388	$19,000	$19,000	$0
Miscellaneous Revenues Total		$95,509	$104,000	$104,000	$85,000
Current Year Revenues		$95,509	$104,000	$104,000	$85,000

Leita Thompson Rental Property Fund Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$16,892	$0	$0	$0	$0	$0
512200	Social Security (FICA)	$1,047	$0	$0	$0	$0	$0
512300	Medicare	$245	$0	$0	$0	$0	$0
512400	Defined Benefit Retirement	$5,093	$0	$0	$0	$0	$0
553100	Group Insurance Contribution	$2,775	$0	$0	$0	$0	$0
Salaries and Benefits Total		$26,052	$0	$0	$0	$0	$0
521400	Contract Services	$32,857	$4,000	$4,000	$4,000	$0	$4,000
522140	Maintenance - Grounds	$9,264	$43,000	$43,000	$25,000	$0	$25,000
522205	Repairs And Maintenance	$33,889	$26,000	$26,000	$36,620	$34,140	$70,760
523902	Sanitation Services	$368	$500	$500	$500	$0	$500
531105	Supplies	$4,834	$6,000	$6,000	$6,000	$0	$6,000
531210	Water / Sewerage	$1,245	$5,000	$5,000	$0	$0	$0
531220	Natural Gas	$3,597	$2,500	$2,500	$0	$0	$0
531230	Electricity	$12,378	$10,692	$10,692	$0	$0	$0
Operating Total		$98,431	$97,692	$97,692	$72,120	$34,140	$106,260
Grand Total		$124,483	$97,692	$97,692	$72,120	$34,140	$106,260

Transportation Department

The Roswell Transportation Department (RDOT) is responsible for the Roswell transportation system. This includes the safe and efficient movement of pedestrian, bicycle, vehicular traffic, and freight. RDOT responsibilities include planning, design, construction and operations of major and minor multi-modal transportation facilities; maintaining 374 miles of roads and 102 traffic signals; all traffic signs and pavement markings; managing and maintaining the City's rights-of-way; and responding to emergencies 24 hours/7 days a week.

Count on us to Keep Roswell Moving!

Transportation Total:
$12,207,734

General Fund:
$ 7,730,876

Capital Projects Fund:
$4,476,858

Transportation Department

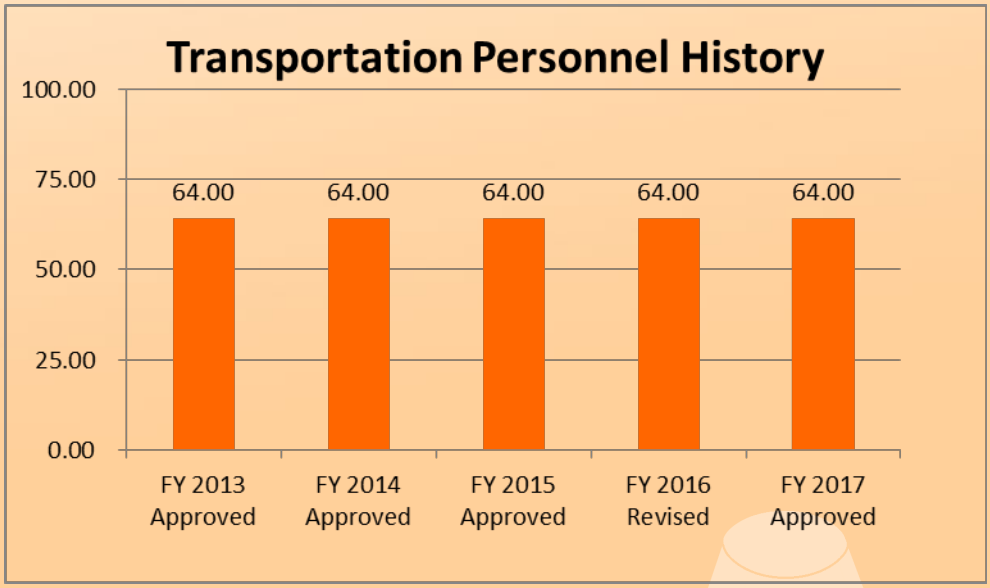
Opportunities

Suggest and prioritize projects for next City bond initiative. Ensure further implementation of City's PTV Ordinance. Start construction on exciting projects such as:

- Hardscrabble Green Loop Complete Streets
- Old Roswell/Warsaw Intersection Improvement
- Sidewalk connections

Challenges

Identifying funding sources for multiple high-dollar projects in future fiscal years.



Personnel Changes:
FY 2011: Eliminated (1) Traffic Analyst I position, (1) Utility Coordinator position, and created (1) Land Development Manager

Steve D. Acenbrak
Director of Transportation

Transportation Department

What We Have Accomplished

- Started construction on Sun Valley Phase I
- Started design on HBR Fence Replacement
- Continuing construction of GDOT funded GA 400 Northbound Off Ramp Project
- Finalizing ROW acquisition for Hardscrabble Green Loop Complete Street Project
- Preparing to submit Environmental Document for Historic Gateway Project to GDOT and FHWA
- Preparing to submit Environmental Document for Chattahoochee River Bicycle/Pedestrian Bridge to GDOT and FHWA

What We Expect to Accomplish

- Complete construction on 2012 Bond Projects
- Begin construction of GDOT funded GA 400 Southbound On and Off Ramp Project
- Begin construction of Hardscrabble Green Loop Complete Street Project
- Submission and Approval of Environmental Document for Historic Gateway Project
- Begin environmental mitigation for National Parks Service.
- Submission and Approval of Environmental Document for Chattahoochee River Bicycle/ Pedestrian Bridge
- Continued participation in Fulton County TSPLOST project development process
- Continued coordination with MARTA and North Line Extension
- Continued coordination with GDOT and GA 400 Managed Lanes

Transportation Department

Programs
Quartile 1
(Most Relevant to Goals)

Accident Analysis
CIP/Project Management - Transportation
Community Events (City Initiated)
Computerized Traffic Control System
Engineering Design
Land and Right-Of-Way Acquisition
Master Plan Development and Updating
Pavement Striping and Markings
Regional Transportation Planning
Roadway Maintenance
Traffic Sign and Signal Request Review
Traffic Signal Maintenance and Upgrades
Traffic Signs Fabrication and Maintenance

Programs
Quartile 2
(More Relevant to Goals)

Construction Inspection
Emergency Response
Plan Review
Regulatory Compliance
Street Lights
Sustainability
Traffic Calming and Speed Management
Traffic Counts Program
Traffic Engineering Studies
Transportation Connectivity
Special Event Support (Non-City Initiated)

Programs
Quartile 3
(Relevant to Goals)

Board and Commission Support
Engineering Field Services
Intergovernmental Agreements/Coordination
Public/Community Outreach
Special Projects - Planning and Management
Street Sweeping
Transportation Grant Coordination
Transportation Project Concept Development
Utility Coordination

Programs
Quartile 4
(Least Relevant to Goals)

Surveying

Transportation Department

			FY 2016 TOTAL Approved Budget	**$7,548,224**
			Salary and Benefit Adjustments	$239,258
			Budgeted Vacancy Savings	($30,214)
			Net change from zero based part-time, temp and seasonal employees	($15,832)
			Retirement Adjustments	$29,023
			Fleet Services Base Rate and Mechanics Rate Adjustment	$19,500
			Utilities Adjustment	$2,256
			Gasoline / Oil / Bottled Gas Adjustment	($59,119)
			Department Changes	($2,220)
			FY 2017 Approved Base Budget	**$7,730,876**
			FY 2017 Approved Program Changes	**$0**
			FY 2017 Approved Operating Budget	**$7,730,876**
35042200	522205	90001	Citywide Road Resurfacing and Reconstruction	$1,800,000
35042200	541415	90018	Grove Way & Bush Street Upgrade (Veranda at Grove Way commitment)	$851,304
35042200	541415	90006	Historic Gateway	$500,000
35042200	541415	92003	Sidewalk Connectivity	$182,703
35042200	541415	92003	Jones Road Survey	$150,000
35042200	541415	92020	SR140 Sidewalk Extension (Saddle Creek)	$100,000
35042700	541415	92014	Speed Management and Pedestrian Safety Program	$343,325
35042200	541415	90017	Willeo Rd Improvements (Design)	$50,000
35042102	541200	92018	Hog Wallow Trail (SR9 to New Elementary School) - Cap Proj Fund	$143,754
35042102	541200	92019	Foe Killer Trail (Dotsie Garner Mills Park to Sun Valley Extension) - Cap Proj Fund	$355,862
			FY 2017 Approved Capital	**$4,476,948**
			FY 2017 TOTAL Approved Budget	**$12,207,824**

Unfunded Requests:

Sidewalk Connectivity	$67,297
Riverside Road Complete Street	$500,000
FY 2017 Unfunded Requests:	**$567,297**

Transportation Department Expenditures

		FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
511100	Regular Employees	$2,865,276	$2,935,000	$3,001,706	$3,106,320	$0	$3,106,320
511101	Budgeted Salary Savings	$0	$0	$0	($30,214)	$0	($30,214)
511105	Part Time Employees	$18,566	$26,382	$26,382	$13,296	$0	$13,296
511200	Temporary Employees	$5,230	$5,146	$6,792	$2,400	$0	$2,400
511300	Overtime	$28,983	$49,999	$49,999	$49,999	$0	$49,999
512200	Social Security (FICA)	$174,444	$186,940	$190,932	$190,880	$0	$190,880
512300	Medicare	$40,893	$43,726	$44,659	$44,620	$0	$44,620
512400	Defined Benefit Retirement	$386,634	$373,872	$374,078	$365,774	$0	$365,774
512401	Deferred Compensation	$14,910	$16,300	$16,300	$16,300	$0	$16,300
512402	Defined Contribution Retirement	$61,064	$67,859	$73,447	$104,980	$0	$104,980
553100	Group Insurance Contribution	$597,815	$633,472	$633,472	$696,576	$0	$696,576
554100	Workers Comp Contribution	$49,857	$74,785	$74,785	$74,785	$0	$74,785
Salaries and Benefits Total		**$4,243,672**	**$4,413,481**	**$4,492,552**	**$4,635,716**	**$0**	**$4,635,716**
521201	Professional Services	$40,362	$40,000	$72,559	$40,000	$0	$40,000
521400	Contract Services	$58,469	$113,820	$113,820	$101,820	$0	$101,820
522110	Disposal	$10,039	$16,000	$16,000	$16,000	$0	$16,000
522205	Repairs And Maintenance	$90,502	$101,900	$82,435	$98,300	$0	$98,300
522210	Vehicle Repair	$16,538	$22,900	$22,900	$22,900	$0	$22,900
522215	Garage Base Rate	$47,610	$51,750	$51,750	$71,250	$0	$71,250
522216	Mechanics Rate	$56,679	$67,025	$67,025	$67,025	$0	$67,025
522320	Rental Of Equipment And Vehicles	$9,960	$14,300	$14,300	$14,300	$0	$14,300
523210	Communication Services	$0	$64	$64	$0	$0	$0
523220	Postage	$704	$375	$375	$375	$0	$375
523300	Advertising	$0	$1,700	$1,700	$700	$0	$700
523400	Printing And Binding	$1,793	$2,100	$2,100	$1,726	$0	$1,726
523500	Travel	$8,499	$12,604	$12,604	$12,424	$0	$12,424
523600	Dues And Fees	$5,582	$4,284	$13,084	$4,640	$0	$4,640
523700	Education And Training	$9,713	$17,891	$17,891	$29,733	$0	$29,733
523800	Licenses	$342	$3,165	$3,165	$3,165	$0	$3,165
523851	Contracted Temporary Labor	$358	$0	$0	$0	$0	$0
531105	Supplies	$314,622	$315,000	$332,240	$290,000	$0	$290,000
531120	Vehicle Parts And Supplies	$93,127	$67,950	$67,950	$67,950	$0	$67,950
531150	Computer Supplies	$3,157	$0	$0	$0	$0	$0
531210	Water / Sewerage	$65	$0	$0	$100	$0	$100
531215	Stormwater Fees	$708,307	$606,575	$606,575	$606,575	$0	$606,575
531230	Electricity	$1,395,662	$1,407,522	$1,407,522	$1,409,678	$0	$1,409,678
531250	Oil	$4,731	$2,892	$2,892	$4,880	$0	$4,880
531270	Gasoline/ Diesel	$105,377	$162,167	$162,167	$101,060	$0	$101,060
531400	Books And Periodicals	$473	$900	$900	$900	$0	$900
531605	Machinery And Equipment-Operatin	$26,136	$0	$25,380	$20,000	$0	$20,000
531615	Computer Equipment-Operating	$10,752	$2,500	$2,500	$3,500	$0	$3,500
531720	Uniforms	$15,185	$10,000	$10,000	$16,800	$0	$16,800
539999	Special Events Contra	($5,953)	$0	$0	$0	$0	$0
Operating Total		**$3,028,792**	**$3,045,384**	**$3,109,897**	**$3,005,801**	**$0**	**$3,005,801**
552400	Risk/Liability Contribution	$89,185	$89,359	$89,359	$89,359	$0	$89,359
Transfers, Capital, Other Total		**$89,185**	**$89,359**	**$89,359**	**$89,359**	**$0**	**$89,359**
Grand Total		**$7,361,648**	**$7,548,224**	**$7,691,808**	**$7,730,876**	**$0**	**$7,730,876**

Transportation Department Cost Centers

	FY 2015 Actual Expenses	FY 2016 Approved Budget	FY 2016 Amended Budget	FY 2017 Base Budget	Approved Changes	FY 2017 Approved Budget
Salaries and Benefits	$480,912	$485,379	$490,434	$507,600	$0	$507,600
Operating	$12,165	$28,393	$36,993	$30,740	$0	$30,740
Transfers, Capital, Other	$89,185	$89,359	$89,359	$89,359	$0	$89,359
10042101 - Transportation Administration Tota	**$582,261**	**$603,131**	**$616,786**	**$627,699**	**$0**	**$627,699**
Salaries and Benefits	$436,925	$432,260	$444,893	$450,820	$0	$450,820
Operating	$56,988	$63,773	$96,332	$65,152	$0	$65,152
10042102 - Transportation Eng & Design Total	**$493,913**	**$496,033**	**$541,225**	**$515,972**	**$0**	**$515,972**
Salaries and Benefits	$216,204	$242,079	$246,060	$242,932	$0	$242,932
Operating	$2,647	$4,550	$4,550	$6,550	$0	$6,550
10042103 - Transportation Planning Total	**$218,851**	**$246,629**	**$250,610**	**$249,482**	**$0**	**$249,482**
Salaries and Benefits	$263,865	$279,450	$282,208	$279,758	$0	$279,758
Operating	$2,102	$5,981	$6,181	$7,981	$0	$7,981
10042104 - Trans Land Acquisition Total	**$265,967**	**$285,431**	**$288,389**	**$287,739**	**$0**	**$287,739**
Salaries and Benefits	$1,733,570	$1,809,069	$1,845,087	$1,917,829	$0	$1,917,829
Operating	$1,252,987	$1,252,380	$1,261,404	$1,197,035	$0	$1,197,035
10042200 - Street Maintenance Total	**$2,986,557**	**$3,061,449**	**$3,106,491**	**$3,114,864**	**$0**	**$3,114,864**
Salaries and Benefits	$1,112,196	$1,165,244	$1,183,870	$1,236,777	$0	$1,236,777
Operating	$1,701,903	$1,690,307	$1,704,438	$1,698,343	$0	$1,698,343
10042700 - Traffic Engineering Total	**$2,814,099**	**$2,855,551**	**$2,888,308**	**$2,935,120**	**$0**	**$2,935,120**
Grand Total	**$7,361,648**	**$7,548,224**	**$7,691,808**	**$7,730,876**	**$0**	**$7,730,876**

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Capital Improvement Program

A five-year Capital Improvement Program (CIP) is developed and updated annually. The capital budget is the first year of the CIP and provides the basis for control of expenditures for the acquisition of significant City assets and construction of all capital facilities. As capital improvement projects are completed they are capitalized and the operations and maintenance are funded in the annual operating budget.

Operating Impacts are requested in the current year's Operating Budget and as part of the Project Planning if in a future year.

Capital Improvement Program

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the approved sources of funding. Capital requests are funded through fund balance, bond proceeds, grants, impact fees, or other specially designated revenue sources.

The first year of the CIP is incorporated into the Annual Budget and Program for Services and is commonly known as the Capital Budget for the fiscal year. The Capital Budget is the governing body's annual appropriation for capital spending and authorized specific projects and authorizes specific funding for these projects. The subsequent or outlying years of the CIP are updated and revised each year to reflect the changing needs and priorities of the City. Projects and financing sources listed in the CIP for years other than the first year are not authorized until the Annual Budget and Program for Services for those years is legally adopted. The outlying years serve only as a guide for future planning and are subject to further review and modification in subsequent years. Funding decisions are based upon the type of project. Recurring or maintenance projects are funded using operating revenues just like an operating expense. One time projects can use undesignated, unreserved fund balance as a funding source. Other funding sources include federal and state grants, impact fees, bond issues, hotel/motel tax, and enterprise funds.

The Capital Projects Fund was created to effectively manage and track approved projects and funding sources. With the exception of enterprise funds and the E-911 fund, acquisition of all capital assets including all capital projects will be conducted through the Capital Projects Fund.

After the annual audit has been completed, the unspent and unencumbered balance of each approved capital project will be reallocated in the following fiscal year to their respective projects.

FY 2017 - FY 2021 Approved Capital Improvement Plan

The FY 2017-FY 2021 Approved Capital Improvement Plan totals $171.8M and includes both maintenance and one time capital. A summary of the plan is as follows:

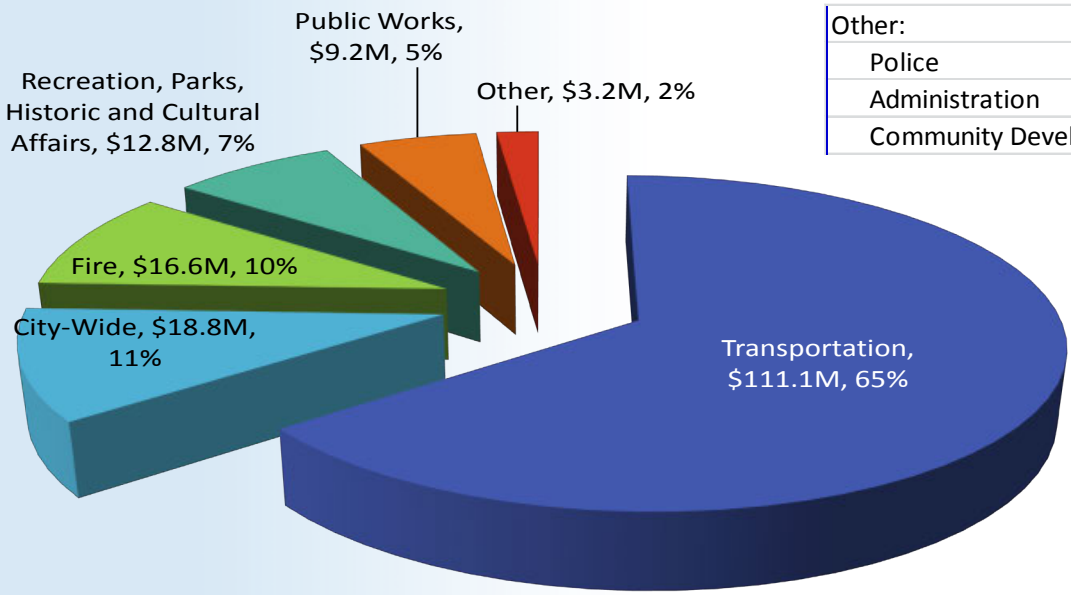
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Grand Total
Capital Projects Fund (General Fund)	$10,039,006	$23,139,769	$11,755,702	$16,039,705	$10,826,558	$71,800,740
Other Funding Sources	$0	$0	$30,000,000	$25,000,000	$0	$55,000,000
Grant Funds	$0	$5,000,000	$20,089,560	$0	$0	$25,089,560
Impact Fees Fund	$550,000	$446,227	$6,620,000	$339,700	$0	$7,955,927
Stormwater Fund	$975,000	$1,200,000	$1,000,000	$1,000,000	$1,000,000	$5,175,000
Solid Waste Fund	$0	$657,600	$492,000	$568,000	$782,000	$2,499,600
Capital Projects Fund	$1,521,713	$0	$0	$0	$0	$1,521,713
Water & Sewer Fund	$0	$165,000	$220,000	$410,000	$640,000	$1,435,000
E-911 Fund	$500,000	$15,000	$0	$0	$0	$515,000
Hotel/Motel Fund	$222,933	$150,000	$0	$0	$0	$372,933
Risk Management Fund	$304,635	$0	$0	$0	$0	$304,635
Fleet Services Fund	$27,000	$13,500	$13,500	$13,500	$13,500	$81,000
Confiscated Assets Fund	$10,000	$0	$0	$0	$0	$10,000
Grand Total	$14,150,287	$30,787,096	$70,190,762	$43,370,905	$13,262,058	$171,761,108

Capital Improvement Program

FY 2017 - FY 2021 Approved Capital Improvement Plan Summary

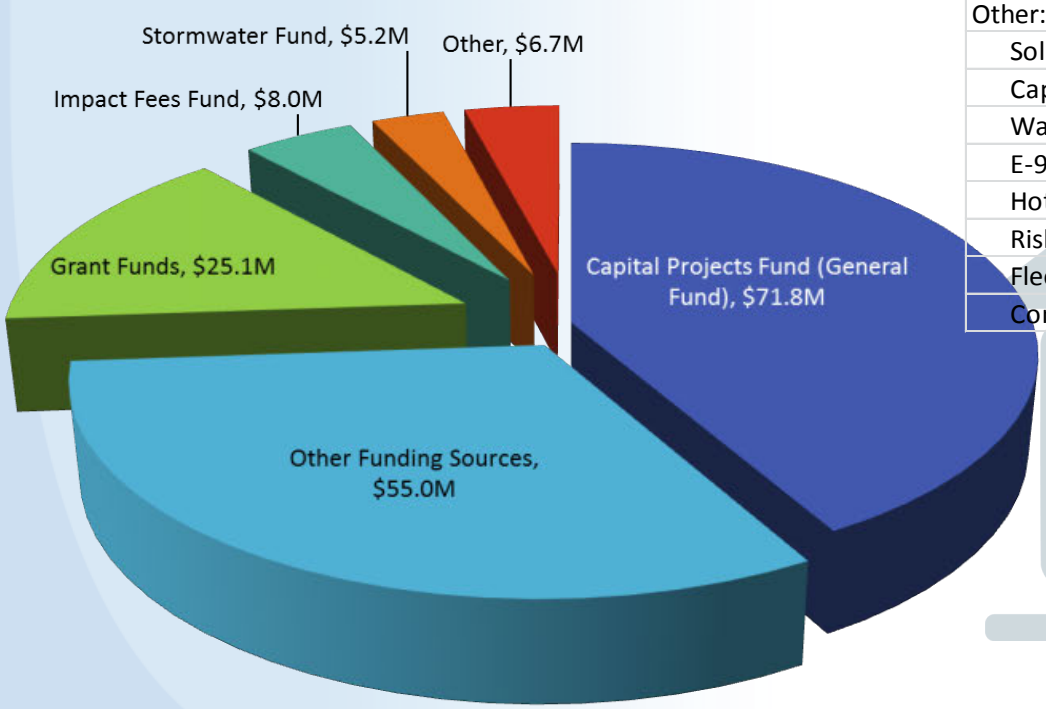
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Total
Maintenance Capital	$7,801,347	$9,771,111	$9,461,226	$8,557,575	$12,169,558	$47,760,817
One Time Capital	$6,348,940	$21,015,985	$60,729,536	$34,813,330	$1,092,500	$124,000,291
Grand Total	**$14,150,287**	**$30,787,096**	**$70,190,762**	**$43,370,905**	**$13,262,058**	**$171,761,108**

FY 2017 - FY 2021 Approved Capital Improvement Plan by Department



Other:	
Police	$2.6M
Administration	$0.6M
Community Development	$0.0M

FY 2017 - FY 2021 Approved Capital Improvement Plan by Funding Source



Other:	
Solid Waste Fund	$2.5M
Capital Projects Fund	$1.5M
Water & Sewer Fund	$1.4M
E-911 Fund	$0.5M
Hotel/Motel Fund	$0.4M
Risk Management Fund	$0.3M
Fleet Services Fund	$0.1M
Confiscated Assets Fund	$0.0M

Approved Maintenance Capital by Department

Dept	ProjectName	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Grand Total
Administration	IT Equipment Replacement Program	$68,000	$68,000	$68,000	$68,000	$68,000	**$340,000**
	Administration Total	**$68,000**	**$68,000**	**$68,000**	**$68,000**	**$68,000**	**$340,000**
City-Wide	Citywide Facilities Maintenance (CFM)	$972,340	$1,054,951	$2,704,999	$1,496,254	$2,397,456	**$8,626,000**
	Citywide Vehicle Replacement Program	$1,238,941	$1,724,746	$1,760,655	$1,813,475	$1,867,879	**$8,405,696**
	City-Wide Total	**$2,211,281**	**$2,779,697**	**$4,465,654**	**$3,309,729**	**$4,265,335**	**$17,031,696**
Community Development	Aerial Photography	$0	$0	$35,000	$0	$0	**$35,000**
	Community Development Total	**$0**	**$0**	**$35,000**	**$0**	**$0**	**$35,000**
Fire	Fire Apparatus Replacement	$1,390,000	$2,167,130	$0	$0	$1,626,103	**$5,183,233**
	Medical Equipment Replacement	$0	$75,798	$78,072	$80,346	$82,620	**$316,836**
	Personal Protective Equipment Replacement	$192,000	$0	$0	$0	$0	**$192,000**
	RAPSTC Fire Simulator	$313,566	$0	$0	$0	$0	**$313,566**
	RAPSTC Firearm Training System	$0	$0	$0	$0	$97,500	**$97,500**
	RAPSTC Scantron Reader Replacement	$0	$6,886	$0	$0	$0	**$6,886**
	Fire Total	**$1,895,566**	**$2,249,814**	**$78,072**	**$80,346**	**$1,806,223**	**$6,110,021**
Police	Citywide Radio Replacement Program	$0	$0	$400,000	$400,000	$400,000	**$1,200,000**
	E-911 Center Chair Replacement	$0	$15,000	$0	$0	$0	**$15,000**
	K-9 Replacement	$10,000	$0	$0	$0	$19,000	**$29,000**
	Patrol Rifle Reflex System Upgrade	$32,500	$32,500	$0	$0	$32,500	**$97,500**
	Tactical Vest and Helmet Replacement	$50,000	$0	$10,000	$10,000	$50,000	**$120,000**
	Taser Replacement	$168,000	$28,000	$0	$0	$170,000	**$366,000**
	Police Total	**$260,500**	**$75,500**	**$410,000**	**$410,000**	**$671,500**	**$1,827,500**
Public Works	Baler replacement for Recycling Center	$0	$0	$0	$0	$200,000	**$200,000**
	CCTV Pipe Camera Equipment and Trailer Replacement	$0	$200,000	$0	$0	$0	**$200,000**
	Commercial Front Loader Garbage Truck Replacement	$0	$245,000	$265,000	$290,000	$315,000	**$1,115,000**
	Fleet Tool and Auto Repair Equipment Replacement Program	$13,500	$13,500	$13,500	$13,500	$13,500	**$67,500**
	Pole Camera Replacement	$15,000	$0	$0	$0	$0	**$15,000**
	Replacement of Box Truck - Solid Waste (Recycling)	$0	$41,600	$0	$0	$0	**$41,600**
	Replacement of Mobile Fleet Repair Equipment	$13,500	$0	$0	$0	$0	**$13,500**
	Replacement of Shredder - Solid Waste (Recycling)	$0	$45,000	$0	$0	$0	**$45,000**
	Replacement of Skid Steer for Solid Waste (Recycling)	$0	$75,000	$0	$0	$0	**$75,000**
	Residential Rear Loader Garbage Truck Replacement	$0	$170,000	$190,000	$215,000	$230,000	**$805,000**
	Scout Truck replacement - Solid Waste	$0	$37,000	$37,000	$0	$37,000	**$111,000**
	Stormwater Master Project List	$600,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	**$4,600,000**
	Trackhoe Replacement - Water Fund	$0	$0	$0	$0	$80,000	**$80,000**
	Water Distribution Dump Truck replacement	$0	$0	$0	$0	$60,000	**$60,000**
	Water Distribution Service Truck replacement	$0	$0	$0	$60,000	$0	**$60,000**
	Water Line Replacement	$0	$165,000	$220,000	$350,000	$500,000	**$1,235,000**
	Public Works Total	**$642,000**	**$1,992,100**	**$1,725,500**	**$1,928,500**	**$2,435,500**	**$8,723,600**
Recreation, Parks, Historic and Cultural Affairs	Athletic Field Improvements (Light Pole & Fence Replacements)	$28,000	$28,000	$28,000	$28,000	$28,000	**$140,000**
	Bulloch Hall Roof Replacement	$90,000	$0	$0	$0	$0	**$90,000**
	Historic Homes Maintenance	$50,000	$50,000	$50,000	$50,000	$50,000	**$250,000**
	Mini Excavator	$0	$0	$0	$0	$60,000	**$60,000**
	Mulch Blower	$0	$0	$0	$0	$60,000	**$60,000**
	Old Mill Parking Lot Wall repair	$75,000	$0	$0	$0	$0	**$75,000**
	Playground Replacements (includes shade structure)	$160,000	$160,000	$160,000	$160,000	$160,000	**$800,000**
	Recreation and Parks Maintenance Program	$385,000	$385,000	$385,000	$385,000	$385,000	**$1,925,000**
	Skid Steer Replacement for Rec & Parks	$0	$0	$0	$60,000	$60,000	**$120,000**
	Small Equipment Replacement Program	$36,000	$36,000	$36,000	$36,000	$36,000	**$180,000**
	Park Improvements and Beautification	$100,000	$100,000	$100,000	$100,000	$100,000	**$500,000**
	Recreation, Parks, Historic and Cultural Affairs Total	**$924,000**	**$759,000**	**$759,000**	**$819,000**	**$939,000**	**$4,200,000**
Transportation	Citywide Road Resurfacing and Reconstruction	$1,800,000	$1,847,000	$1,896,000	$1,942,000	$1,984,000	**$9,469,000**
	Zero Turn Mower Replacement	$0	$0	$24,000	$0	$0	**$24,000**
	Transportation Total	**$1,800,000**	**$1,847,000**	**$1,920,000**	**$1,942,000**	**$1,984,000**	**$9,493,000**
	Grand Total	**$7,801,347**	**$9,771,111**	**$9,461,226**	**$8,557,575**	**$12,169,558**	**$47,760,817**

Approved Maintenance Capital by Funding Source

FundingSource	ProjectName	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Grand Total
Capital Projects Fund	Old Mill Parking Lot Wall repair	$54,114	$0	$0	$0	$0	**$54,114**
	Capital Projects Fund Total	**$54,114**	**$0**	**$0**	**$0**	**$0**	**$54,114**
Capital Projects Fund (General Fund)	Aerial Photography	$0	$0	$35,000	$0	$0	**$35,000**
	Athletic Field Improvements (Light Pole & Fence Replacements)	$28,000	$28,000	$28,000	$28,000	$28,000	**$140,000**
	Bulloch Hall Roof Replacement	$90,000	$0	$0	$0	$0	**$90,000**
	Citywide Facilities Maintenance (CFM)	$972,340	$1,054,951	$2,704,999	$1,496,254	$2,397,456	**$8,626,000**
	Citywide Radio Replacement Program	$0	$0	$400,000	$400,000	$400,000	**$1,200,000**
	Citywide Road Resurfacing and Reconstruction	$1,800,000	$1,847,000	$1,896,000	$1,942,000	$1,984,000	**$9,469,000**
	Citywide Vehicle Replacement Program	$1,238,941	$1,724,746	$1,760,655	$1,813,475	$1,867,879	**$8,405,696**
	Fire Vehicle Replacement	$1,390,000	$2,167,130	$0	$0	$1,626,103	**$5,183,233**
	Historic Homes Maintenance	$50,000	$50,000	$50,000	$50,000	$50,000	**$250,000**
	IT Equipment Replacement Program	$68,000	$68,000	$68,000	$68,000	$68,000	**$340,000**
	K-9 Replacement	$0	$0	$0	$0	$19,000	**$19,000**
	Medical Equipment Replacement	$0	$75,798	$78,072	$80,346	$82,620	**$316,836**
	Mini Excavator	$0	$0	$0	$0	$60,000	**$60,000**
	Mulch Blower	$0	$0	$0	$0	$60,000	**$60,000**
	Patrol Rifle Reflex System Upgrade	$32,500	$32,500	$0	$0	$32,500	**$97,500**
	Personal Protective Equipment Replacement	$192,000	$0	$0	$0	$0	**$192,000**
	Playground Replacements (includes shade structure)	$160,000	$160,000	$160,000	$160,000	$160,000	**$800,000**
	RAPSTC Fire Simulator	$313,566	$0	$0	$0	$0	**$313,566**
	RAPSTC Firearm Training System	$0	$0	$0	$0	$97,500	**$97,500**
	RAPSTC Scantron Reader Replacement	$0	$6,886	$0	$0	$0	**$6,886**
	Recreation and Parks Maintenance Program	$385,000	$385,000	$385,000	$385,000	$385,000	**$1,925,000**
	Skid Steer Replacement for Rec & Parks	$0	$0	$0	$60,000	$60,000	**$120,000**
	Small Equipment Replacement Program	$36,000	$36,000	$36,000	$36,000	$36,000	**$180,000**
	System Wide Park Improvements (Beautification)	$100,000	$100,000	$100,000	$100,000	$100,000	**$500,000**
	Tactical Vest and Helmet Replacement	$50,000	$0	$10,000	$10,000	$50,000	**$120,000**
	Taser Replacement	$168,000	$28,000	$0	$0	$170,000	**$366,000**
	Zero Turn Mower Replacement	$0	$0	$24,000	$0	$0	**$24,000**
	Capital Projects Fund (General Fund) Total	**$7,074,347**	**$7,764,011**	**$7,735,726**	**$6,629,075**	**$9,734,058**	**$38,937,217**
E-911 Fund	E-911 Center Chair Replacement	$0	$15,000	$0	$0	$0	**$15,000**
	E-911 Fund Total	**$0**	**$15,000**	**$0**	**$0**	**$0**	**$15,000**
Fleet Services Fund	Fleet Tool and Auto Repair Equipment Replacement Program	$13,500	$13,500	$13,500	$13,500	$13,500	**$67,500**
	Replacement of Mobile Fleet Repair Equipment	$13,500	$0	$0	$0	$0	**$13,500**
	Fleet Services Fund Total	**$27,000**	**$13,500**	**$13,500**	**$13,500**	**$13,500**	**$81,000**
Hotel/Motel Fund	Old Mill Parking Lot Wall repair	$20,886	$0	$0	$0	$0	**$20,886**
	Hotel/Motel Fund Total	**$20,886**	**$0**	**$0**	**$0**	**$0**	**$20,886**
Solid Waste Fund	Baler replacement for Recycling Center	$0	$0	$0	$0	$200,000	**$200,000**
	Commercial Front Loader Garbage Truck Replacement	$0	$245,000	$265,000	$290,000	$315,000	**$1,115,000**
	Replacement of Box Truck - Solid Waste (Recycling)	$0	$41,600	$0	$0	$0	**$41,600**
	Replacement of Shredder - Solid Waste (Recycling)	$0	$45,000	$0	$0	$0	**$45,000**
	Replacement of Skid Steer for Solid Waste (Recycling)	$0	$75,000	$0	$0	$0	**$75,000**
	Residential Rear Loader Garbage Truck Replacement	$0	$170,000	$190,000	$215,000	$230,000	**$805,000**
	Scout Truck replacement - Solid Waste	$0	$37,000	$37,000	$0	$37,000	**$111,000**
	Solid Waste Fund Total	**$0**	**$613,600**	**$492,000**	**$505,000**	**$782,000**	**$2,392,600**
Stormwater Fund	CCTV Pipe Camera Equipment and Trailer Replacement	$0	$200,000	$0	$0	$0	**$200,000**
	Pole Camera Replacement	$15,000	$0	$0	$0	$0	**$15,000**
	Stormwater Master Project List	$600,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	**$4,600,000**
	Stormwater Fund Total	**$615,000**	**$1,200,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$4,815,000**
Water & Sewer Fund	Trackhoe Replacement - Water Fund	$0	$0	$0	$0	$80,000	**$80,000**
	Water Distribution Dump Truck replacement	$0	$0	$0	$0	$60,000	**$60,000**
	Water Distribution Service Truck replacement	$0	$0	$0	$60,000	$0	**$60,000**
	Water Line Replacement	$0	$165,000	$220,000	$350,000	$500,000	**$1,235,000**
	Water & Sewer Fund Total	**$0**	**$165,000**	**$220,000**	**$410,000**	**$640,000**	**$1,435,000**
Confiscated Assets Fund	K-9 Replacement	$10,000	$0	$0	$0	$0	**$10,000**
	Confiscated Assets Fund Total	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$10,000**
	Grand Total	**$7,801,347**	**$9,771,111**	**$9,461,226**	**$8,557,575**	**$12,169,558**	**$47,760,817**

Approved One Time Capital by Department

Dept	ProjectName	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Grand Total
Administration	IT Disaster Recovery	$304,635	$0	$0	$0	$0	**$304,635**
	Administration Total	**$304,635**	**$0**	**$0**	**$0**	**$0**	**$304,635**
City-Wide	ADA Compliance of City Facilities	$0	$25,000	$25,000	$25,000	$25,000	**$100,000**
	Blue River Trail Project Support	$10,000	$0	$0	$0	$0	**$10,000**
	Citywide Security Project	$55,000	$309,298	$102,321	$40,000	$40,000	**$546,619**
	Property Acquisition	$350,000	$0	$0	$0	$0	**$350,000**
	TDMA Compliant Radio Units (Citywide - Year 3 of 4)	$350,000	$420,000	$0	$0	$0	**$770,000**
	City-Wide Total	**$765,000**	**$754,298**	**$127,321**	**$65,000**	**$65,000**	**$1,776,619**
Fire	Fire Engine Bay Safety	$83,400	$0	$0	$0	$0	**$83,400**
	Fire Station #2 Replacement	$0	$0	$1,000,000	$0	$0	**$1,000,000**
	Fire Station #3 Renovation	$0	$0	$0	$0	$106,500	**$106,500**
	Fire Station Security System	$0	$0	$0	$0	$0	**$0**
	New Fire Station #8	$0	$446,227	$6,620,000	$2,232,130	$0	**$9,298,357**
	Fire Total	**$83,400**	**$446,227**	**$7,620,000**	**$2,232,130**	**$106,500**	**$10,488,257**
Police	Additional Automated License Plate Recognition Device	$0	$0	$0	$0	$21,000	**$21,000**
	CSI Processing and Photography Equipment	$0	$46,000	$0	$0	$0	**$46,000**
	E-911 Equipment Upgrade	$500,000	$0	$0	$0	$0	**$500,000**
	Intelligence Gathering and Surveillance Equipment	$0	$15,660	$0	$0	$0	**$15,660**
	Internal Investigation Software	$0	$0	$0	$0	$15,000	**$15,000**
	K-9 Training Area	$0	$0	$0	$0	$25,000	**$25,000**
	Law Enforcement Center Lobby Remodel	$0	$0	$0	$0	$60,000	**$60,000**
	Patrol Shotgun Upgrade	$14,000	$0	$0	$0	$0	**$14,000**
	Police Bicycle Patrol Upgrade	$0	$9,800	$0	$0	$0	**$9,800**
	Video Storage Solution	$31,000	$0	$0	$0	$0	**$31,000**
	Police Total	**$545,000**	**$71,460**	**$0**	**$0**	**$121,000**	**$737,460**
Public Works	Densifier Equipment - Recycling Center	$0	$30,000	$0	$0	$0	**$30,000**
	Retrofit Two Residential Trucks for Automation	$0	$14,000	$0	$63,000	$0	**$77,000**
	Stormwater Jet/Vacuum Truck	$360,000	$0	$0	$0	$0	**$360,000**
	Public Works Total	**$360,000**	**$44,000**	**$0**	**$63,000**	**$0**	**$467,000**
Recreation, Parks, Historic and Cultural Affairs	Central Distribution Mezzanine	$12,000	$0	$0	$0	$0	**$12,000**
	City Green	$0	$6,500,000	$0	$0	$0	**$6,500,000**
	Leita Thompson Restroom	$0	$0	$0	$0	$175,000	**$175,000**
	Old Mill Machine Shop HVAC	$50,000	$0	$0	$0	$0	**$50,000**
	Old Mill Park Trail Retaining Wall Repair	$0	$150,000	$0	$0	$0	**$150,000**
	Phase III Old Mill Park	$202,047	$0	$0	$0	$0	**$202,047**
	River Parks Master Plan Implementation	$160,000	$0	$0	$0	$0	**$160,000**
	Riverwalk Phase V	$1,140,000	$0	$0	$0	$0	**$1,140,000**
	Waller Park Master Plan Implementation	$50,000	$50,000	$50,000	$50,000	$50,000	**$250,000**
	Recreation, Parks, Historic and Cultural Affairs Total	**$1,614,047**	**$6,700,000**	**$50,000**	**$50,000**	**$225,000**	**$8,639,047**
Transportation	Big Creek Parkway	$0	$0	$30,000,000	$25,000,000	$0	**$55,000,000**
	Citywide Bicycle/Pedestrian Plan	$0	$250,000	$0	$0	$0	**$250,000**
	Foe Killer Trail (Dotsie Garner Mills Park to Sun Valley Extension)	$355,862	$0	$0	$0	$0	**$355,862**
	Grove Way & Bush Grove Way & Bush Street Road Improvements (Veranda at Grove Way Commitment)	$851,304	$0	$0	$0	$0	**$851,304**
	Hardscrabble Green Loop Phase II	$0	$200,000	$0	$1,800,000	$0	**$2,000,000**
	HBR Multi-Use Trail, Phase 5	$0	$0	$100,000	$800,000	$0	**$900,000**
	Historic Gateway	$500,000	$6,000,000	$17,509,560	$0	$0	**$24,009,560**
	Hog Wallow Trail (SR9 to New Elementary School)	$143,754	$0	$0	$0	$0	**$143,754**
	Hwy 9 North Streetscape	$0	$550,000	$0	$4,303,200	$0	**$4,853,200**
	Jones Rd Survey	$150,000	$0	$0	$0	$0	**$150,000**
	Oxbo Road Realignment	$0	$3,000,000	$2,242,655	$0	$0	**$5,242,655**
	Pole Truck and Pole Trailer (purchase used vehicle)	$0	$0	$0	$0	$75,000	**$75,000**
	Rucker Road Improvements	$0	$1,000,000	$0	$0	$0	**$1,000,000**
	Sidewalk Connectivity	$182,703	$250,000	$250,000	$250,000	$250,000	**$1,182,703**
	Speed Management and Pedestrian Safety Program	$343,235	$250,000	$250,000	$250,000	$250,000	**$1,343,235**
	SR140 Sidewalks (Saddle Creek)	$100,000	$300,000	$0	$0	$0	**$400,000**
	SR9 Chattahoochee Bridge	$0	$400,000	$2,580,000	$0	$0	**$2,980,000**
	Willeo Rd Bridge Replacement	$0	$800,000	$0	$0	$0	**$800,000**
	Willeo Rd Improvements	$50,000	$0	$0	$0	$0	**$50,000**
	Transportation Total	**$2,676,858**	**$13,000,000**	**$52,932,215**	**$32,403,200**	**$575,000**	**$101,587,273**
	Grand Total	**$6,348,940**	**$21,015,985**	**$60,729,536**	**$34,813,330**	**$1,092,500**	**$124,000,291**

Approved One Time Capital by Funding Source

Fund	ProjectName	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Grand Total
Capital Projects Fund	Foe Killer Trail (Dotsie Garner Mills Park to Sun Valley Extension)	$ 355,862	$ -	$ -	$ -	$ -	**$ 355,862**
	Grove Way & Bush Grove Way & Bush Street Road Improvements (Veranda at Grove Way Commitment)	$ 851,304	$ -	$ -	$ -	$ -	**$ 851,304**
	Hog Wallow Trail (SR9 to New Elementary School)	$ 143,754	$ -	$ -	$ -	$ -	**$ 143,754**
	Speed Management and Pedestrian Mobility Program	$ 116,679	$ -	$ -	$ -	$ -	**$ 116,679**
	Capital Projects Fund Total	**$1,467,599**	**$0**	**$0**	**$0**	**$0**	**$1,467,599**
Capital Projects Fund (General Fund)	ADA Compliance of City Facilities	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	**$ 100,000**
	Additional Automated License Plate Recognition Device	$ -	$ -	$ -	$ -	$ 21,000	**$ 21,000**
	Blue River Trail Project Support	$ 10,000	$ -	$ -	$ -	$ -	**$ 10,000**
	Central Distribution Mezzanine	$ 12,000	$ -	$ -	$ -	$ -	**$ 12,000**
	City Green	$ -	$ 6,500,000	$ -	$ -	$ -	**$ 6,500,000**
	Citywide Bicycle/Pedestrian Plan	$ -	$ 250,000	$ -	$ -	$ -	**$ 250,000**
	Citywide Security Project	$ 55,000	$ 309,298	$ 102,321	$ 40,000	$ 40,000	**$ 546,619**
	CSI Processing and Photography Equipment	$ -	$ 46,000	$ -	$ -	$ -	**$ 46,000**
	Fire Engine Bay Safety	$ 83,400	$ -	$ -	$ -	$ -	**$ 83,400**
	Fire Station #2 Replacement	$ -	$ -	$ 1,000,000	$ -	$ -	**$ 1,000,000**
	Fire Station #3 Renovation	$ -	$ -	$ -	$ -	$ 106,500	**$ 106,500**
	Fire Station Security System	$ -	$ -	$ -	$ -	$ -	**$ -**
	Hardscrabble Green Loop Phase II	$ -	$ 200,000	$ -	$ 1,800,000	$ -	**$ 2,000,000**
	HBR Multi-Use Trail, Phase 5	$ -	$ -	$ 100,000	$ 800,000	$ -	**$ 900,000**
	Historic Gateway	$ 500,000	$ 1,000,000	$ -	$ -	$ -	**$ 1,500,000**
	Hwy 9 North Streetscape	$ -	$ 550,000	$ -	$ 3,963,500	$ -	**$ 4,513,500**
	Intelligence Gathering and Surveillance Equipment	$ -	$ 15,660	$ -	$ -	$ -	**$ 15,660**
	Internal Investigation Software	$ -	$ -	$ -	$ -	$ 15,000	**$ 15,000**
	Jones Rd Survey	$ 150,000	$ -	$ -	$ -	$ -	**$ 150,000**
	K-9 Training Area	$ -	$ -	$ -	$ -	$ 25,000	**$ 25,000**
	Law Enforcement Center Lobby Remodel	$ -	$ -	$ -	$ -	$ 60,000	**$ 60,000**
	Leita Thompson Restroom	$ -	$ -	$ -	$ -	$ 175,000	**$ 175,000**
	New Fire Station #8	$ -	$ -	$ -	$ 2,232,130	$ -	**$ 2,232,130**
	Old Mill Machine Shop HVAC	$ 50,000	$ -	$ -	$ -	$ -	**$ 50,000**
	Oxbo Road Realignment	$ -	$ 3,000,000	$ 2,242,655	$ -	$ -	**$ 5,242,655**
	Patrol Shotgun Upgrade	$ 14,000	$ -	$ -	$ -	$ -	**$ 14,000**
	Pole Truck and Pole Trailer (purchase used vehicle)	$ -	$ -	$ -	$ -	$ 75,000	**$ 75,000**
	Police Bicycle Patrol Upgrade	$ -	$ 9,800	$ -	$ -	$ -	**$ 9,800**
	Property Acquisition	$ 350,000	$ -	$ -	$ -	$ -	**$ 350,000**
	River Parks Master Plan (Design)	$ 160,000	$ -	$ -	$ -	$ -	**$ 160,000**
	Riverwalk Phase V	$ 590,000	$ -	$ -	$ -	$ -	**$ 590,000**
	Rucker Road Improvements	$ -	$ 1,000,000	$ -	$ -	$ -	**$ 1,000,000**
	Sidewalk Connectivity	$ 182,703	$ 250,000	$ 250,000	$ 250,000	$ 250,000	**$ 1,182,703**
	Speed Management and Pedestrian Mobility Program	$ 226,556	$ 250,000	$ 250,000	$ 250,000	$ 250,000	**$ 1,226,556**
	SR140 Sidewalks (Saddle Creek)	$ 100,000	$ 300,000	$ -	$ -	$ -	**$ 400,000**
	SR9 Chattahoochee Bridge	$ -	$ 400,000	$ -	$ -	$ -	**$ 400,000**
	TDMA Compliant Radio Units (Citywide - Year 3 of 4)	$ 350,000	$ 420,000	$ -	$ -	$ -	**$ 770,000**
	Video Storage Solution	$ 31,000	$ -	$ -	$ -	$ -	**$ 31,000**
	Waller Park Master Plan Implementation	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 250,000**
	Willeo Rd Bridge Replacement	$ -	$ 800,000	$ -	$ -	$ -	**$ 800,000**
	Willeo Rd Improvements	$ 50,000	$ -	$ -	$ -	$ -	**$ 50,000**
	Capital Projects Fund (General Fund) Total	**$2,964,659**	**$15,375,758**	**$4,019,976**	**$9,410,630**	**$1,092,500**	**$32,863,523**
E-911 Fund	E-911 Equipment Upgrade	$ 500,000	$ -	$ -	$ -	$ -	**$ 500,000**
	E-911 Fund Total	**$500,000**	**$0**	**$0**	**$0**	**$0**	**$500,000**
Grant Funds	Historic Gateway	$ -	$ 5,000,000	$ 17,509,560	$ -	$ -	**$ 22,509,560**
	SR9 Chattahoochee Bridge	$ -	$ -	$ 2,580,000	$ -	$ -	**$ 2,580,000**
	Grant Funds Total	**$0**	**$5,000,000**	**$20,089,560**	**$0**	**$0**	**$25,089,560**
Hotel/Motel Fund	Old Mill Park Trail Retaining Wall Repair	$ -	$ 150,000	$ -	$ -	$ -	**$ 150,000**
	Phase III Old Mill Park	$ 202,047	$ -	$ -	$ -	$ -	**$ 202,047**
	Hotel/Motel Fund Total	**$202,047**	**$150,000**	**$0**	**$0**	**$0**	**$352,047**

Approved One Time Capital by Funding Source

Fund	ProjectName	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Grand Total
Impact Fees Fund	Hwy 9 North Streetscape	$ -	$ -	$ -	$ 339,700	$ -	**$ 339,700**
	New Fire Station #8	$ -	$ 446,227	$ 6,620,000	$ -	$ -	**$ 7,066,227**
	Riverwalk Phase V	$ 550,000	$ -	$ -	$ -	$ -	**$ 550,000**
	Impact Fees Fund Total	**$550,000**	**$446,227**	**$6,620,000**	**$339,700**	**$0**	**$7,955,927**
Other Funding Sources	Big Creek Parkway	$ -	$ -	$ 30,000,000	$ 25,000,000	$ -	**$ 55,000,000**
	Other Funding Sources Total	**$0**	**$0**	**$30,000,000**	**$25,000,000**	**$0**	**$55,000,000**
Risk Management Fund	IT Disaster Recovery	$ 304,635	$ -	$ -	$ -	$ -	**$ 304,635**
	Risk Management Fund Total	**$304,635**	**$0**	**$0**	**$0**	**$0**	**$304,635**
Solid Waste Fund	Densifier Equipment - Recycling Center	$ -	$ 30,000	$ -	$ -	$ -	**$ 30,000**
	Retrofit Two Residential Trucks for Automation	$ -	$ 14,000	$ -	$ 63,000	$ -	**$ 77,000**
	Solid Waste Fund Total	**$0**	**$44,000**	**$0**	**$63,000**	**$0**	**$107,000**
Stormwater Fund	Stormwater Jet/Vacuum Truck	$ 360,000	$ -	$ -	$ -	$ -	**$ 360,000**
	Stormwater Fund Total	**$360,000**	**$0**	**$0**	**$0**	**$0**	**$360,000**
	Grand Total	**$6,348,940**	**$21,015,985**	**$60,729,536**	**$34,813,330**	**$1,092,500**	**$124,000,291**

Unfunded FY 17 Maintenance Capital

Department	ProjectName	FY 2017	FY2018	FY 2019	Grand Total
Env/PW	Commercial Front Loader Garbage Truck Lease payment	$55,000	$0	$0	$0
Env/PW	Retrofit Two Residential Trucks for Automation	$14,000	$0	$0	$0
Env/PW	Commercial Front Loader Garbage Truck Replacement	$230,000	$0	$0	$0
Env/PW	Replacement of Box Truck - Solid Waste (Recycling)	$41,600	$0	$0	$0
Env/PW	Replacement of Shredder - Solid Waste (Recycling)	$45,000	$0	$0	$0
Grand Total		**$385,600**	**$0**	**$0**	**$0**

Unfunded FY 17 One Time Capital

Department	ProjectName	FY 2017	FY2018	FY 2019	Grand Total
Recreation, Parks, Historic and Cultural Affairs	Replacement of Crumb Rubber	$1,660,015	$0	$0	$1,660,015
Recreation, Parks, Historic and Cultural Affairs	Riverside Road Complete Street	$500,000	$0	$2,500,000	$3,000,000
Grand Total	**0**	**$2,160,015**	**$0**	**$2,500,000**	**$4,660,015**

Debt Service Fund

The Debt Service Fund is utilized to account for the accumulation and disbursement of funds needed to comply with the interest and principal redemption requirements. The City of Roswell has earned an "AAA" bond rating, the highest possible rating, consistently each year since 2000.

Debt Service Fund

DEBT AND TAX DIGEST INFORMATION

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits.

Principal and Interest Requirements on City's General Obligation Debt

In November, 2012 Roswell voters overwhelmingly approved a $14.7 million bond referendum for transportation, recreation, and public safety improvements for our community. Specific projects include:

- Holcomb Bridge/GA 400 Interchange Improvements: $6 million
- Replacement of Fire Station #4: $1.5 million
- Eves Road multi-use path and bike lanes: $1.2 million
- Holcomb Bridge Road multi-use Trail (segment 4): $1.5 million
- Adult Recreation Center Therapeutic Pool: $2.5 million
- Synthetic Turf Fields (4 fields): $2 million

Following are the estimated principal and interest requirements on the City's outstanding general obligation bonds and the previously issued outstanding general obligation bonds of the City for the fiscal years ending June 30, 2017 and thereafter.

Series 2013 Bonds

FYE June 30th	Principal	Interest	Total
2017	$950,000	$117,263	$1,067,263
2018	$960,000	$105,388	$1,065,388
2019	$975,000	$93,388	$1,068,388
2020	$985,000	$81,200	$1,066,200
2021	$1,005,000	$61,500	$1,066,500
2022	$1,025,000	$41,400	$1,066,400
2023	$1,045,000	$20,900	$1,065,900
TOTAL	$6,945,000	$521,039	$7,466,039

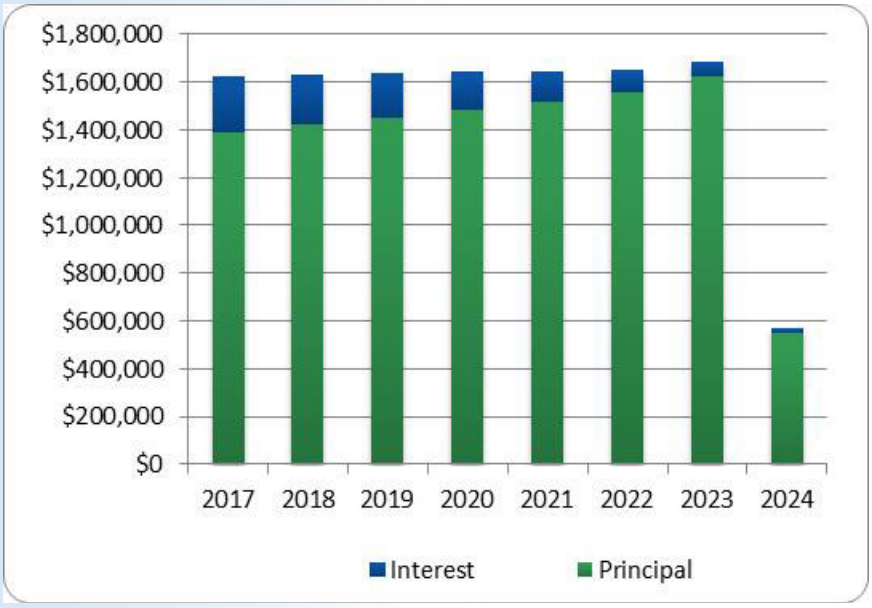
Series 2014 Bonds

FYE June 30th	Principal	Interest	Total
2017	$445,000	$113,150	$558,150
2018	$465,000	$104,250	$569,250
2019	$475,000	$94,950	$569,950
2020	$500,000	$80,700	$580,700
2021	$515,000	$65,700	$580,700
2022	$535,000	$50,250	$585,250
2023	$585,000	$34,200	$619,200
2024	$555,000	$16,650	$571,650
TOTAL	$4,075,000	$559,850	$4,634,850

Debt Service Fund

TOTAL - All Bonds

FYE June 30th	Principal	Interest	Total
2017	$1,395,000	$230,413	$1,625,413
2018	$1,425,000	$209,638	$1,634,638
2019	$1,450,000	$188,338	$1,638,338
2020	$1,485,000	$161,900	$1,646,900
2021	$1,520,000	$127,200	$1,647,200
2022	$1,560,000	$91,650	$1,651,650
2023	$1,630,000	$55,100	$1,685,100
2024	$555,000	$16,650	$571,650
TOTAL	$11,020,000	$1,080,889	$12,100,889



Legal Debt Margin Calculation
Comprehensive Annual Financial Report (CAFR) Fiscal Year 2015
City of Roswell, Georgia

The City of Roswell has a formal debt service policy that is utilized along with the regulations governed by the State of Georgia. The Constitution for the State of Georgia states that "The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision; and no such county, municipality, or other political subdivision shall incur any new debt without the assent of a majority of the qualified voters of such county, municipality, or political subdivision voting in an election held for that purpose as provided by law."[1] Specifically, the City of Roswell has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. The most recent bond issue sold April, 2014 with an uninsured AAA rating.

	Amount
Assessed Value	$4,430,267
Add back tax exempt property	$307,403
Total assessed Value	$4,737,670
Debt limit (10% of assessed value)	$473,767
Debt applicable to limit:	
General Obligation Bonds	$12,872
Less: Amount set aside for repayment of general obligation debt	($2,493)
Total Net Debt Applicable toward Limit	$10,379
Legal Debt Margin	$463,388

[1] State of Georgia Constitution, Article IX, Section V

Appendix

The Appendix section contains a Profile of the City of Roswell, Overview of the City Organization, Local Economic Conditions and Outlook, Demographic and Statistical Information, Quick Facts, City of Roswell Awards, Tax Collection Procedure, Principal Taxpayers, and the Glossary.

Appendix

Roswell…Yesterday and Today

The City of Roswell, Georgia was incorporated over 150 years ago in 1854, and is located in northern Fulton County, 20 miles north of the City of Atlanta. The City of Roswell has a land area of 42.02 square miles and has an unparalleled quality of life for its 88,346 residents (per the U.S. Census Bureau, 2010).

Roswell's historical chronology begins around 1830 with founder Roswell King arriving on horseback from Darien, Georgia. On February 16, 1854, the Georgia General Assembly incorporated the City of Roswell. Roswell was a manufacturing village comprised of a cotton factory and later, a woolen mill run with waterpower from Vickery Creek, now known as Big Creek. Homes were large columned structures of the mill owners, smaller homes, and even apartments of the mill employees. Roswell was to be affected by the Civil War early in July, 1864.

Brigadier General Kenner Garrard's cavalry corps occupied the town. General Garrard and troops destroyed the factories and mills by fire, at General Sherman's order. General Garrard arrested the owners and employees for treason, and sent women and children north. Roswell's prominent families had refugeed to other parts of Georgia. The Presbyterian Church was used as a hospital. Barrington Hall and Great Oaks were used as headquarters, and Holly Hill as a garrison. The occupation of Roswell by thousands of troops is why so much of the original Roswell survived the war. After the war and the return of Roswell's leaders, the Roswell Manufacturing Company was rebuilt, and prospered until 1892. The major buildings were destroyed by lightning and never rebuilt. The ruins remain to remind us of what the town was like when incorporated in 1854. In the Historic District, many of the old homes remain from the hardworking village supported by an economy based on textiles.

Today, Roswell continues to be a prosperous municipality. The City of Roswell earned an uninsured "AAA" bond rating, the highest possible rating. Fiscally prudent practices on behalf of the elected officials and the city administration contribute to this superior rating and the City's excellent financial strength.

As of 2010, the Population Division of the U.S. Census Bureau determined that the annual estimated population of Roswell, Georgia was 88,346. The average household size is an estimated 2.59 persons with a median annual household income of $87,080. The per capita income in Roswell is $43,286

In Roswell 94.9% of the population has a high school degree or above with 65.2% having obtained a college degree. Of the residents of Roswell 58.7% own their own home and the median value is $199,430. (2010 census)

Roswell is nestled beneath a canopy of trees alongside the Chattahoochee River. The City is rich in heritage and preserves its past with a 640-acre Historic District. The Historic District has adopted a trend toward "new urbanism" where pedestrians are encouraged to get out of their cars to stroll along brick-paved, tree-

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lined sidewalks. Tourists and day visitors, drawn to Roswell's many historical homes and churches, often stay to shop in a number of popular restaurants, trendy art galleries, shops, and offices. The City's three historic house museums, Barrington Hall, Bulloch Hall, and Smith Plantation host thousands of visitors annually through the numerous tours and special events offered throughout the year. According to a Georgia Tech revenue model, tourism, and tourism-related activities bring an excess of $76 million annually to the Roswell community.

City of Roswell essential services meet the highest customer service standards and the Mayor and Council are committed to maintaining a high quality of life for Roswell's citizens.

The City of Roswell provides a full range of services to its citizens. These services include police and fire protection; public works; court system; detention facility; the construction and maintenance of recreational pathways, streets, and infrastructure; solid waste collection and recycling; planning and zoning; building inspections; recreation activities and cultural events; water and storm water management; and inherent administrative and support activities. The City also operates a web site, citizen newsletter, and broadcasts a government access channel.

The Fulton County Board of Education provides public education for all of Fulton County, including Roswell. Within Roswell City limits there are 9 elementary schools, 2 middle schools, 3 high schools, and 11 private schools.

Cultural facilities include Roswell's Cultural Arts Center and many historic properties including Barrington Hall, Bulloch Hall, and Smith Plantation. Roswell is served by the Atlanta-Fulton County Library System.

City Organization

The City operates under a charter adopted in 1854 and revised on April 19, 2000, which provides for a Mayor-Council form of government with a city administrator. The Mayor and six council members are part-time employees. Each Council member is elected by the entire City and serves "at large" with post assignments. An election for one half of the council occurs every two years. While all six Council Members are elected at large, all must reside within the City of Roswell. The Mayor is elected to a term of four years to serve on a part-time basis. It is the duty of the Council members, in general, to set policy, set millage rates, to approve budgets, to pass ordinances, and to hear and act on requests for rezoning and annexation. The Chief Administrative and Operational Officer of the City is the City Administrator, who is appointed by the City of Roswell Mayor and Council to: implement Council policies; oversee the daily activities of the City; and supervise the City's department heads.

Local Economic Conditions and Outlook

The City of Roswell has earned an "AAA" bond rating, the highest possible rating, consistently each year since 2000. The City is also a great place to do business. New business starts continue to increase in Roswell, with the largest increase in the home-based business sector. The City is fortunate to have a stable list of large employers such as Kimberly Clark and North Fulton Regional Hospital. Given Roswell's access to GA 400 and proximity to Perimeter Center, Buckhead, Midtown and Downtown Atlanta, the City is well situated to capitalize on future expansion and relocation.

Office development continues to expand throughout Roswell. Companies including Royal Oaks Enterprises, the UPS Innoplex, Witness Systems, and the Accu-Tech Corporation have joined other firms that have chosen Roswell as the ideal location for their corporate offices.

High-tech firms are attracted to the city's high quality of life, which makes it easy to recruit and retain a well-educated workforce. Roswell is part of the award-winning Fulton County School system.

The City of Roswell enhances its family-oriented focus by sponsoring major special events that are open and free to the general public. They include an annual 4th of July Fireworks Extravaganza, Memorial Day Celebration, Annual Egg Hunt Extravaganza, Annual Tree Lighting at Town Square, the Historic Roswell Criterium Bike Race, an annual Youth Day Parade, and Festival in the Historic District, annual Arts Festival at Town Square, annual End of Summer Celebration with Fireworks, annual Back to the Chattahoochee Kayak Race, and a Special Populations Fair.

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Demographic and Statistical Information

Date of Incorporation:	1854
Date First Charter Adopted:	1854
Date Present Charter Adopted:	January 3, 2000
Location:	20 minutes north of Atlanta
Total Estimated Population (2015 CAFR):	94,034
Number of Full-Time Employees - FY 16:	604
Form of Government:	Mayor and City Council

The City of Roswell government is a Mayor/Council style of government with a City Administrator. The Mayor and six Council Members are part time employees.

Each Councilmember is elected by the entire City and serves "at large" with post assignments. Elections for one half the council occur every two years. It is the duty of Council members, in general, to set policy, set millage rates, to approve budgets, to pass ordinances and to hear and act on requests for rezoning and annexation.

Council meetings are held the second and the fourth Monday of each month in Council Chambers of the Roswell City Hall, 38 Hill Street at 7:00 pm. Work Sessions are scheduled, and advertised, as needed. The fifth Monday of a month, when it occurs, is an open forum meeting where citizens may address Mayor and Council on any concern.

In addition to Mayor and Council, various boards and commissions assist in carrying out established policies.

Roswell Arts Commission	Meets the 1st Tuesday of the month, 7PM, City Hall
Design Review Board	Meets the 1st Tuesday of the month, 6:30PM, Council Chambers. Second meetings are held the 3rd Thursday as needed.
Board of Zoning Appeals	Meets the 2nd Tuesday of the month, 7:00PM, Council Chambers
Historic Preservation Commission	Meets the 2nd Wednesday of the month, 7:30PM, Council Chambers
Planning Commission	Meets the 3rd Tuesday of the month, 7:30PM, Council Chambers
Recreation Commission	Meets the last Thursday of the month, 7:00PM, Room 220-Roswell City Hall

Median age (2015 CAFR):	37.9
Per Capita Personal Income (2015 CAFR):	$42,900
Area - square miles:	42.02
Median Housing Value - 2010:	$199,430
2015 Total Taxable Assessed Valuation:	$4,430,267
City Bond Rating:	AAA

Transportation

Streets - Paved:	385 miles
Traffic Signals:	154

Fire Protection

Number of Stations:	7
Number of Full-Time Employees - 2016:	19
Number of Part-Time - 2016:	155

Police Protection

Number of Employees - 2016:	217
Number of Stations:	1

Recreation

Number of Parks and Playgrounds:	22
Acreage in Parks and Playgrounds:	917
Number of Swimming Pools:	1
Number of Spraygrounds:	2
Number of Tennis Courts:	34
Number of Athletic Fields:	44
Number of Recreation Buildings:	9

Municipal Water System

Miles of Water Mains:	201
Number of Fire Hydrants:	4,530
Water Production Annually:	438 million gallons

Municipal Sanitation Service

Number of Residential Consumers:	25,146
Number of Commercial Consumers:	836
Number of Employees - 2016:	55.25

Appendix

Quick Facts

•The City of Roswell was founded by Roswell King who came from St. Simons Island, GA in 1836.

•He established the Roswell Manufacturing Company. He built a mill to harness the power of the local rivers to make textiles.

•Roswell was incorporated, officially became a city, on February 16, 1854.

•Union Soldiers occupied Roswell from July 5 – July 17, 1864 on their march to Atlanta.

•The Roswell Manufacturing Company mill was destroyed by fire twice. In 1864 Union General W.T. Sherman ordered soldiers to torch the mill. Lightening caused the second fire.

•Telephone service came to Roswell in 1901. All phone numbers were one digit.

•The very first traffic signal was installed in 1949 at the intersection of Sloan and Atlanta streets for $436.40. Today there are 103 traffic signals in the City.

•President Theodore Roosevelt's family tree branches back to Roswell. Teddy's mother, Martha (Mittie) Bulloch was the daughter of one of Roswell's first families.

•Dr. Francis Goulding, an early Roswell resident and author of children's books, invented the sewing machine. Unfortunately, this machine is not associated with his name because he failed to obtain a patent.

•Mittie's other son, Elliot, became the father of Eleanor Roosevelt who would later marry President Franklin D. Roosevelt (a distant cousin).

•Roswell is now Georgia's sixth largest city, but its major growth has just happened in the last twenty years.

1870	479
1880	1,180
1920	1,316
1940	1,622
1950	2,123
1980	23,337
1990	48,257
2000	79,334
2010	88,346

•The City of Roswell has 19 parks with over 917 acres of active and passive parkland and facilities.

•The City Hall building was completed in 1991 at a cost of $12 million.

•The City has been chosen twice by Atlanta Magazine as the best place to live in the Metro-Atlanta area.

•The Georgia Municipal Association awarded the City of Roswell the City of Excellence Award in 2003.

•The City of Roswell has been ranked one of the safest cities to live in the United States according to City Crime Rankings.

Appendix

City of Roswell Awards

Named One of the Best Affordable Suburbs in U.S. Roswell was added to the 25 Best Affordable Suburbs in the U.S. by BusinessWeek.com and Sperling's Best Places. The list is comprised of suburbs of the nation's largest metro areas and focuses on median home prices, cost of living, crime rates, and education systems.

Named One of the Top Three Cities in the Nation to Raise Your Family. Roswell was listed third in the book, Best Places to Raise Your Family, released by Frommer's.

Sixth Best Place in America to Retire (Black Enterprise Magazine, September 2008)

Ranked the 18th Safest City in the United States – City Crime Rankings

ARC Green Communities Silver Certification 2009 - Roswell is the first municipality to be certified Silver. Certified Green Communities set an example by conserving energy, investing in renewable energy, conserving water, conserving fuel, reducing waste, and protecting and restoring the community's natural resources.

Georgia Trendsetter Award 2006 - Georgia Municipal Association - Roswell received the award for the Big Creek Wetlands demonstration project.

Create Community Award 2005 - The Atlanta Regional Commission's most prestigious award. Roswell was honored for its efforts in environmental sustainability.

City of Excellence 2003 – Georgia Municipal Association's most prestigious award. Only 50 cities in the state have been honored with the designation.

Designation as a Bicycle Friendly Community 2006 – League of American Bicyclists

Money Magazine's 19th Best City to Live in the Eastern US – Roswell was ranked 19th for cities with populations under 100,000.

Atlanta Magazine's Best Place to Live in Metro Atlanta– Roswell was honored twice by Atlanta Magazine as the best place to live in the metro area.
Internationally Accredited Police Department - Commission on Accreditation of Law Enforcement Agencies (CALEA).

Gold Award for the City of Roswell Cecil Wood Water Processing Plant from the Georgia Association of Water Professionals.

Nationally Accredited Recreation and Parks Department – Commission for Accreditation of Park and Recreation Agencies

2007 Gold Award for the City's Website from the Association of Marketing & Communication Professionals

Achievement of Excellence in Procurement – 2004-2014 – The National Institute of Governmental Purchasing

GFOA Distinguished Budget Presentation Award – 2005-2014: Government Finance Officer's Association

Certificate of Achievement for Excellence in Financial Reporting (CAFR) – 25 consecutive years: Government Finance Officer's Association

Georgia Recreation and Parks Agency of the Year – 1974, 1979, 1984, 1988, 1990, 2000, 2005

Georgia Department of Transportation (GDOT) Best Innovative Solutions Award for the Grimes Bridge Road at Norcross Street/ Warsaw Road Roundabout.

Georgia Engineering Alliance Honor Award for the Grimes Bridge Road at Norcross Street/ Warsaw Road Roundabout.

Georgia Planning Association (GPA) Award - "2011 Great Places in Georgia - Great Street" Award for Canton Street.

Clean Air Campaign PACE award for being a Government Champion for offering its employees telecommute options, flexible work arrangements/compressed work week and carpool options with designated parking spaces at City facilities.

Appendix

Tax Collection Procedure

The City of Roswell levies and collects ad valorem taxes. Real and personal taxes are generally billed in October of each year and are due in December. The City's tax collection rate has averaged 99.28% over the last five years. The chart below details the top ten principal property tax payers for FY2015.

City of Roswell, Georgia
Principal Property Tax Payers,
(amounts expressed in thousands)
FY 2015

Taxpayer	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Fulton County Board of Education	$84,275	1	1.90%
City of Roswell	$56,515	2	1.28%
Calibre Creek Apartment Partners	$35,328	3	0.80%
Strata Roswell LLC	$33,503	4	0.76%
Northmeadow Investors, LLC	$23,720	5	0.54%
Kimberly-Clark Corp	$23,356	6	0.53%
AMIREIT	$17,023	7	0.38%
Mansell Office, LLC	$16,000	8	0.36%
Fulton County	$15,986	9	0.36%
Catholic Continuing Care	$14,893	10	0.34%
Total	$320,599		7.24%

Source: Financial Services Division within the Finance Department

Appendix

BUDGET ORDINANCE

Ordinance No. 2016-05-05

STATE OF GEORGIA

COUNTY OF FULTON

1st Reading: May 9, 2016
2nd Reading: May 23, 2016

AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR 2017 FOR EACH FUND OF THE CITY OF ROSWELL, GEORGIA, PURSUANT TO ARTICLE VI, CHAPTER 6 OF THE CHARTER OF THE CITY, BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES AND AMENDING THE CODE OF ORDINANCES TO EFFECTUATE SUCH ADOPTION.

Whereas, a proposed budget for each of the various funds of the city has been presented to the Mayor and City Council; and

Whereas, appropriate advertised public hearings have been held on the proposed budget, as required by law and regulations; and

Whereas, the Mayor and City Council have reviewed the proposed budget and have made certain amendments to funding sources or appropriations; and

Whereas, each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

Whereas, the Mayor and City Council intend to adopt an annual budget for the Fiscal Year 2017 and a Capital Improvement Plan for the Fiscal Years 2017 through 2021:

Now, Therefore, the Mayor and Council of the City of Roswell, pursuant to their authority, do hereby adopt the following Ordinance:

1.

The City of Roswell, Georgia hereby adopts an expenditure budget for Fiscal Year 2017, said budget being described below and shown on Schedule "A" for each fund of the City of Roswell, Georgia:

Fund	FY 2017 Approved Budget
General Fund	$73,340,102
Confiscated Assets Fund	$213,526
E-911 Fund	$3,184,877
Soil Erosion Fund	$0
Tree Bank Fund	$0
Leita Thompson Fund	$106,260
Scholarship Fund	$50
CDBG Grant Funds	$26,359
Hotel / Motel Fund	$1,383,112

Solid Waste Fund	$9,263,042
Water and Sewer Fund	$2,934,367
Stormwater Utility Fund	$3,258,688
Recreation Participation	$5,776,488
Group Benefits Fund	$8,053,133
Risk / Liability Fund	$1,524,593
Worker's Comp Fund	$621,903
Fleet Services Fund	$819,986
Impact Fee Fund	$550,000
Capital Project Fund	$11,793,652
Debt Service Fund	$1,645,000
Total	**$124,495,138**

2.

Any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those exceptions provided for herein, shall require approval of Mayor and City Council.

3.

A millage rate of 5.455 mills is hereby established as part of the proposed budget based on the estimated digest of Fulton County. The millage rate has a component of 5.055 mills for the general fund, operating and capital improvements budget, and a component of 0.400 mills for servicing bonded indebtedness. The millage rate may require adjustment upon approval of a certified tax digest for Tax Year 2016.

4.

This budget fixes the number of budgeted full-time positions of the City at 610. This number may only be increased or decreased through approval of the Mayor and City Council. The City Administrator or his/her designee is authorized to create policies and procedures for the pay grade, classification, and/or cost center assignment for employees, which may be changed throughout the year.

5.

The City Administrator or his/her designee is authorized to distribute funds reserved for the merit-based pay increase (average of 4%) and employee benefits cost increases included in the FY 2017 budget to the various departments as necessary.

6.

Mayor and Council adopt a Capital Improvement Plan for Fiscal Years 2017 through 2021 as attached hereto and incorporated herein as Schedule "B." This plan does not indicate any promise of appropriations for future years or unfunded projects. This plan may only be modified through action of Mayor and City Council.

7.

Mayor and Council further approve the re-appropriation of all approved capital projects, grant revenue, grant funding, as well as General Fund and Capital Project Fund contingency funding, that is unspent or uncollected and available as of June 30, 2016, along with the re-programming of $1,124,515 identified from current capital projects as attached hereto as Schedule "C".

Appendix

Ordinance No. 2016-05-05

8.

Mayor and Council further approve the re-appropriation of unspent FY 2016 approved Employee Wellness Center funding, along with all unspent FY 2016 Employee Wellness Program funding, in FY 2017.

9.

Mayor and Council further approve the re-appropriation of unspent FY 2016 approved funding for the Roswell Arts Commission and unspent FY 2016 approved funding for the City's Education Assistance Program in FY 2017.

10.

Mayor and Council further approve the following change to the Self-Insured Group Health Policy & Procedures Manual attached hereto as Schedule "D". Section A under "Affordability Targets" is changed to read "The City shall move toward a target of cost sharing monthly premiums at an 80/20 ratio through a series of adjustments for each tier of coverage. The timing and amount of the adjustments shall be approved by the Mayor and Council."

11.

The City Administrator and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Ordinance is followed.

The above Ordinance was read and approved by the Mayor and Council of the City of Roswell, Georgia on the 9th day of May and the 23rd day of May, 2016.

Jere Wood, Mayor

Attest:

Marlee Press, City Clerk
(Seal)

Councilmember Jerry Orlans

Councilmember Nancy Diamond

Councilmember Donald J. Horton

Councilmember Michael Palermo

Councilmember Kent Igleheart

Councilmember Marcelo Zapata

Appendix

MILLAGE ORDINANCE

ORDINANCE TO ADOPT MILLAGE RATE

WHEREAS, the Mayor and Council of the City of Roswell are the governing authority of the City of Roswell; and

WHEREAS, the governing authority of the City of Roswell is authorized by State Law at O.C.G.A. § 48-5-32 to set the millage rate for the collection of ad valorem taxes; and

WHEREAS, all required notices have been published or are scheduled to be published in a newspaper of general circulation throughout the jurisdiction pursuant to such statute:

NOW, THEREFORE, the Mayor and Council of the City of Roswell wish to establish a millage rate of 5.455. The millage rate has a component of 5.055 mills for the general fund, operating and capital improvements budget, and a component of 0.400 mills for servicing bonded indebtedness. The millage rate may require adjustment upon approval of a certified Tax Digest for the year 2016.

The above Ordinance was read and approved by the Mayor and Council of the City of Roswell, Georgia on the 9th day of May and the 23rd day of May, 2016.

Appendix

Glossary

The following is an abbreviated list of the specialized governmental budgeting and accounting terms used in this budget:

ACCOUNT NUMBER - A line item code defining an appropriation.

ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur.

AD VALOREM TAXES - Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

AMORTIZATION - The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

APPROPRIATION - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSET - Resources owned or held by a government, which has monetary value.

BALANCED BUDGET - A budget in which planned revenues available equals planned expenditures.

BASE BUDGET - The on-going expense for personnel, operating services, supplies, and equipment to maintain service levels.

BASIS OF ACCOUNTING - A system used by an individual government to determine when revenues have been realized and when expenditures have been incurred. The City uses the modified accrual method.

BASIS OF BUDGETING - A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred. The City uses the modified accrual method.

BOND - A written promise to pay a specified sum of money, called the par value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.

BONDED DEBT - That portion of indebtedness represented by outstanding bonds.

BUDGET - A service plan for a given period embodying estimated expenditures for providing services and the approved means of financing them. A balanced budget limits expenditures to available resources.

BUDGET AMENDMENT – A revision of the adopted budget that, when approved, replaces the original provision and increases or decreases the budget appropriation.

BUDGET CALENDAR - The schedule of key dates that a government follows in preparation and adoption of the budget.

BUDGET ORDINANCE - The governmental action which appropriates revenues and fund balances for specified purposes, functions, or activities for a budget period.

BUDGET PERIOD – The period for which a budget is approved or a budget ordinance is adopted. Normally coincides with the fiscal year.

BUDGET TRANSFER - A procedure utilized by City Departments to revise budget appropriations within the departmental operating budget accounts. Transfers monies from one account to another and does not increase or decrease the overall budget appropriation for the department.

BUDGETARY CONTROL - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL ASSETS – Assets of significant value and having a useful life of several years. Capital assets for the City of Roswell have a purchase cost of $5,000.00 or over and have a useful life of

Appendix

Glossary, continued

more than one year. See also Fixed Assets.

CAPITAL IMPROVEMENT PROGRAM (CIP) – A comprehensive five year plan, updated annually, of Capital projects for the City. Project costs, funding sources and future fiscal year funding needs are identified.

CAPITAL OUTLAY – Expenditures for the acquisition of capital assets.

CAPITAL PROJECT – A project that results in the purchase or construction of capital assets. Capital projects may encompass the purchase of land, construction of a building or facility, or purchase of a major piece of equipment.

CAPITAL PROJECTS FUND – A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by resources from enterprise fund activities.

CHART OF ACCOUNTS – A numbering system that assigns a unique number to each type of transaction and to each budgetary unit in the organization. The City of Roswell utilizes the Uniform Chart of Accounts for Local Governments in Georgia as mandated by the Georgia Department of Community Affairs (DCA).

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – U. S. Department of Housing and Urban Development (HUD) program where grants are awarded to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. Grantees must give maximum feasible priority to activities which benefit low and moderate income persons, or where community development needs have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and where other financial resources are not available to meet such needs

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) - The report that summarizes financial data for the previous fiscal year in a standardized format.

CONTINGENCY -Those funds included in the budget for the purpose of providing a means to cover unexpected costs during the budget year.

COST CENTER – An organizational budget/operating unit within each City department.

DEBT - An obligation resulting from the borrowing of money or from the purchase of goods and services over a period of time. Debts of government include bonds, time warrants, notes, and floating debts.

A. *General Obligation Debt is secured by the pledge of the issuer's full faith, credit, and taxing power.*
B. *Revenue Debt is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.*

DEBT LIMIT - The maximum amounts of gross or net debt that is legally outstanding debt.

DEBT SERVICE - Payment of principal and interest to lenders or creditors on outstanding debt.

DEBT SERVICE FUND - A fund that is used to account for the accumulation of resources for the payment of general long-term debt principal and interest.

DEFICIT - The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVENESS - Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

EFFICIENCY - Reflects the relationship between work performed and the resources required performing it. Compares outputs to input.

Appendix

Glossary, continued

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed primarily through user charges. Services accounted for in enterprise funds are tangible, and it is possible to determine the extent to which they benefit individual service consumers.

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FIDUCIARY FUND – Those trust and agency funds used to account for assets held by a local government in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds.

FINANCIAL INDICATORS - Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

FISCAL YEAR - The accounting period for which an organization's budget is termed the fiscal year. In Roswell, the fiscal year runs from July 1 to June 30 of the following year.

FIXED ASSETS – Assets owned by the City with a purchase cost of less than $5,000.00 each and usually have a useful life of one to three years. See also Capital Assets.

FUND - A fund is an independent financial and accounting entity. It has a balanced set of accounts and records, cash and other resources together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Though funds are independent entities with the financial records of a government, there need not be physical segregation of assets.

FUND ACCOUNTS - All accounts necessary to set forth the financial position and results of operations of a fund.

FUND BALANCE - The excess of a fund's revenues and other financing sources (assets) over the expenditures/expenses and other uses (liabilities).

GENERAL FUND - This fund accounts for the revenues and activities not required by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund. The General Fund provides general-purpose governmental services.

GENERAL OBLIGATION (GO) BONDS – Bonds that are secured by the issuer's full faith and credit pledge. Most GO bonds are backed by the issuer's ability to level an ad valorem tax in an amount sufficient to meet debt service requirements.

GENERAL REVENUE - The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in a Proprietary or Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum, standards used by state and local governments for financial accounting, recording, and reporting, encompassing the conventions, rules, and procedures that define accepted accounting principles; established by the Governmental Accounting Standards Board

Appendix

Glossary, continued

(GASB) created in 1987 to provide property and liability

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – The body that sets accounting standards specifically for governmental entities at the state and local level.

GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY (GIRMA) – Intergovernmental risk sharing fund created in 1987 to provide property and liability coverage to local government entities in Georgia. GIRMA is administered by GMA.

GEORGIA MUNICIPAL ASSOCIATION (GMA) – Organization representing municipal governments in Georgia.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – The body that sets accounting standards specifically for governmental entities at the state and local level.

GOVERNMENTAL FINANCE OFFICERS ASSOCIATION (GFOA) – Professional association of state/provincial and local finance officers in the Unites States and Canada dedicated to the sound management of government financial resources.

GRANTS – A financial gift, donation or award that is made from a funding source, usually a governmental unity, to the City for the acquisition of goods, services or land. The grant award agreement defines the City's responsibilities and duties to be exchanged for the grant. Grants are often earmarked for a specific purpose of program.

INDIRECT COSTS - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned, such as administrative support, information technology, human resources, budget and purchasing.

INTERNAL SERVICE FUNDS - A fund used to account for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis.

INVESTMENTS - Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

LEVY - To impose taxes, special assessments of service charges for the support of governmental activities.

LINE-ITEM BUDGET – A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MILLAGE RATE – The rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.

MISSION - The reason or purpose for the organizational unit's existence.

NET INCOME - Enterprise Fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating transfers-out.

OBJECTIVES - The specified end result expected and can include the time at which it will be achieved.

OPERATING EXPENSES - Enterprise Fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME - The excess of Enterprise Fund operating revenues over operating expenses.

OPERATING REVENUES - Enterprise Fund revenues that are directly related to the fund's primary service activities. They consist of user charges for services.

PROPRIETARY FUND - Used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses, and transfers relating to the government's business and quasi-business

Appendix

Glossary, continued

activities - where net income and capital maintenance are measured - are accounted for through proprietary funds.

QUARTILE –Term used in Priority Based Budgeting to group programs based on their relevance to the City's Goals.

REVENUES - Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers.

SINKING FUND - Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPECIAL REVENUE - A fund used to account for revenues earmarked for a particular purpose.

TAX DIGEST - The total assessed value of all real estate property, motor vehicles, mobile homes, timber, and heavy-duty equipment in the city of Roswell, Georgia.

TAX RATE LIMIT - The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state or local, having jurisdiction in a given area. Taxes are levied via a Tax Levy Ordinance.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIMELINESS OF PRODUCT OR SERVICE - Measures of timeliness, which may be based on specific standards or past trends.

UNIFORM CHART OF ACCOUNTS - State mandated financial reporting format for governments. See "Chart of Accounts".

-The following is an abbreviated list of the Acronyms used in this budget:

ACE – Action Code Enforcement

ACLS - Advanced Cardiac Life Support

ADA – Americans with Disabilities Act

ADT – Average Daily Traffic

AED – Automatic External Defibrillator

AFIS – Automated Fingerprint Identification System

AGA - Association of Government Accountants

ARC – Atlanta Regional Commission

ASCAP – American Society of Cultural Arts Professionals

ASCE – American Society of Civil Engineers

ASE - Automotive Service Excellence

ATMS – Advanced Traffic Management System

AWWA – American Water Works Association

BEST – Building Excellence through Strategic Teams

BTA - Bulky Trash Amnesty Days

CAB – Cultural Arts Board

CABY - Cultural Arts Board Award Show

CAC – Cultural Arts Center

CAD – Computer Aided Dispatch

CAFR – Comprehensive Annual Financial Report

CALEA – Commission on Accreditation of Law Enforcement Agencies

CAPRA - Commission for Accreditation of Park and Recreation Agencies

CBRN – Chemical, Biological, Radiological, Nuclear

CC – Cost Center

CDBG – Community Development Block Grant

CFFP – Clean Fueled Fleet Program

CFS – Calls For Service

CIP – Capital Improvement Program

CORE - City of Roswell Enrichment Academy

Appendix

Glossary, continued

CPPO - Certified Public Purchasing Officer

CSU – Crime Suppression Unit
CVB – Convention and Visitors Bureau

CWS – Community Waste Services

DCA - Georgia's Department of Community Affairs

DEA – Drug Enforcement Agency

DO – Detention Officer

EMT – Emergency Medical Technician

EPA – Environmental Protection Agency

EPD – Environmental Protection Division

ERP – Enterprise Resource Project

FATS – Fire Arms Training Simulator

FB – Fund Balance

FEMA – Federal Emergency Management Agency

FICA -Federal Insurance Contributions Act

FT/FTE – Full-Time Employee
FY – Fiscal Year

GAWP – Georgia Association of Water Professionals

GCCMA – Georgia City County Managers Association
GCIC – Georgia Crime Information Center

GDOT – Georgia Department of Transportation

GF – General Fund

GFOA – Government Finance Officers Association

GGFOA – Georgia Government Finance Officers Association

GIS – Geographic Information Services

GMA – Georgia Municipal Association

GPS – Global Positioning System

GRTA – Georgia Regional Transportation Authority

HBR – Holcomb Bridge Road

HHW – Household Hazardous Waste

HIDTA – High Intensity Drug Trafficking Area Task Force

HOA – Home Owners Association

HVAC – Heating Ventilation and Cooling

ICC - International Code Congress

ICMA – International County Managers Association

ICS - Incident Command System

ISO – Insurance Services Office

IT – Information Technology

KRB – Keep Roswell Beautiful

LCI – Livable Centers Initiative

LEC – Law Enforcement Center

MAG – Management Advisory Group

MC – Maintenance Capital

MDT – Mobile Data Terminal

MGD – Million Gallons per Day

MNGWPD - Metropolitan North Georgia Water Planning District

NCIC – National Crime Information Center

NFCID – North Fulton Community Improvement District

NFPA – National Fire Protection Association

NIMS - National Incident Management System

NPI – National Purchasing Institute

NPDES - National Pollutant Discharge Elimination System

NRPA – National Recreation and Parks Association

NS – New Service

Appendix

Glossary, continued

OSHA – Occupational Safety and Health Administration

OT – Overtime

OTC – One Time Capital

PEPI – Paid Evidence Paid Information

PIMS – Project Information Management System

PM – Preventative Maintenance

POST – Peace Officer Standards and Training Council

PT – Part-Time

PW – Public Works

RAP – Roswell Area Park

RAPSTC – Roswell Alpharetta Public Safety Training Center

RCTV – Roswell City Television

RDOT – Roswell Department of Transportation

RO – Repair Order

ROW – Right-of-Way

SAFE - Safety Awareness For Everyone Team

SI – Cost of Service Increase

SIS – Special Investigations Section

SOU – Special Operations Unit

SR – State Route

SWAT - Special Weapons and Tactics

TDMA –Time Division Multiple Access

UPS – Uninterruptible Power Supply