



**Roswell Recreation, Parks,  
Historic & Cultural Affairs Job Description:  
Roswell Summer Puppet Series Tech Intern**



**Location:**  
Roswell Cultural Arts Center

**Status:**  
Internship

**Schedule:**  
June 4 – July 21 (7 weeks); Mondays 8:30 - 11:30 am; Tuesdays and Thursdays 9:00 – 11:30 am; Wednesdays and Fridays 9:00 am – 3:00 pm; Saturdays 9:00 am – 12:30 pm.

**Description:**  
The Tech Intern assists with load-in and load-out of the puppet show each week. He/she conducts sound check and runs the lighting and audio consoles for the puppet show daily (shows last approximately 45 minutes to 1 hour). The intern is the primary liaison to the Puppeteer, unlocking the green room each morning, assisting with set up and break down, turning on walk-in music, and turning off stage and house lights at the end of each day.

**Requirements:**  
Demonstrated interest in the Performing Arts. Previous technical experience with audio and lighting preferred. Must be professional, energetic, responsible, and courteous and have the ability to multi-task and work as a member of a team. Must be 18 years of age or older.

**Pay:**  
There is an \$850 total stipend for this internship.

Applications are only accepted on-line at [www.roswellgov.com/employment](http://www.roswellgov.com/employment).

*The City of Roswell is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*