

**CITY OF ROSWELL
COMMUNITY DEVELOPMENT DEPARTMENT
Building & Inspection Division**



OWNER-OCCUPANT AFFIDAVIT

Notice: This form must be completed and submitted to the Community Development Department before a permit is issued for a Home Owner to act as their own Contractor. All information requested on this form is mandatory and shall be submitted in person by the listed homeowner of record.

Building Permit # _____

Address: _____ Phone #: _____

Subdivision: _____ Lot/Bldg./Ste: _____

This is to certify that I am responsible for: (check all that apply)

_____ Building _____ Electrical
_____ Plumbing _____ Mechanical
_____ Low Voltage

I certify that I have and will comply with all codes and ordinances adopted by the City of Roswell that pertain to the construction of this structure. I further agree to indemnify the City of Roswell and its operator from any liability for damages and loss of property if the work performed under my authority has not been installed in accordance with these codes and ordinances. I hereby affirm that I am conducting this work on property that I own and upon completion this building or structure will be used or occupies solely by myself, my family, my firm or my corporation and its employees and shall not be for the use of the general public and I have no current intent to offer the property for sale or lease. Further, I hereby affirm that I have not sold or transferred a building or structure that I have constructed while acting as contractor within the prior 24 months.

Signed:

(Owner-Occupant acting as contractor)

Print Name:

Notary Public:

State of Georgia
County of Fulton

Sworn and subscribed before me this _____ day of _____ 20 _____