

*To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.*

### Truck Driver/Residential I

**Department:** Environmental/Public Works

**Pay Grade:** 505

**FLSA Status:** Non-Exempt

**Job Code:** E620

#### JOB SUMMARY

The purpose of this classification is to drive a garbage truck to collect garbage or yard trash on an assigned route.

#### ESSENTIAL JOB FUNCTIONS

- Drives large garbage truck to collect garbage or yard trash; keeps to specific routes to ensure appropriate pick up; unloads truck at dumping sites; maneuvers in and around traffic, parked cars, crew workers, equipment, and other obstacles.
- Acts as lead to assigned staff; provides leadership, motivation, and guidance to staff; monitors status of work activities and assists with problem situations.
- Operates stationary equipment at waste disposal facilities; operates compactor to compress waste for optimum transfer and storage; operates baler to bundle materials, sorting materials as appropriate; operates stump grinder or wood chipper to grind large tree limbs for use as mulch; maintains constant awareness of environment to ensure safety of the operator, other crew workers, and the public.
- Obeys all traffic laws and safety guidelines; monitors immediate environment and work area to ensure the safety of operator, other workers, the equipment, and the public; utilizes safety equipment; ensures crew follows safety measures.
- Collects miscellaneous items at requested sites and disposes of material appropriately.
- Receives and responds to customer questions and complaints regarding problems pertaining to refuse; reports questions and complaints to direct supervisor.
- Operates packer on garbage truck or other tools as necessary to complete essential functions, to include the use of shovels, pitchforks, yard rakes, and brooms.

- Inspects and prepares equipment for safe and proper operation prior to beginning work for the day; performs light maintenance on equipment, which includes refueling, and refilling lubricants; cleans vehicles and mounted equipment upon completion of assignments; secures vehicle after use.
- Cleans truck daily to ensure sanitary working vehicle; removes litter from interior and washes down exterior.
- Communicates with supervisor, employees, the general public, and other individuals as needed to coordinate work activities, review work status, exchange information, or resolve problems; responds to requests for service or assistance.
- Prepares or completes various forms, reports, time cards or other documents.
- Receives various forms, reports, equipment operating manuals, handbooks, manuals, or other documentation; reviews, completes, processes, forwards, or retains as appropriate.
- Performs other related duties as required.

### **MINIMUM QUALIFICATIONS**

#### **Education and Experience:**

Requires a High School Diploma; one (1) year of experience driving a large commercial vehicle; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

#### **Licenses or Certifications:**

- Possess and maintain a valid Class B Georgia Commercial Driver's License (CDL) including appropriate endorsements, with a satisfactory motor vehicle record (MVR).

#### **Special Requirements:**

- None

#### **Knowledge, Skills and Abilities:**

- Ability to retain information regarding specific instructions for garbage or trash pick-up.
- Ability to determine, calculate, tabulate, or summarize data/information. Includes performing subsequent actions in relation to these computational operations.
- Ability to exchange information for the purpose of clarifying details within well-established policies, procedures and standards.
- Ability to operate and control the actions of equipment, machinery, tools, and/or materials requiring complex and/or rapid adjustments.
- Ability to utilize a wide variety of reference data and information.
- Ability to perform addition, subtraction, multiplication, and division. May include counting, recording of counts, and basic measuring.
- Ability to carry out instructions furnished in written, oral, or diagrammatic form. Involves semi-routine standardized work with some latitude for independent judgment concerning choices of action.
- Ability to exercise judgment, decisiveness, and creativity in situations involving evaluation of information against measurable or verifiable criteria.

### **PHYSICAL DEMANDS**

The work is medium which requires the ability to exert light to medium effort that involves driving virtually all of the time. Work may involve some lifting, carrying, pushing and/or pulling of objects and materials of medium weight (20-50 pounds). Tasks also require the ability to perceive and discriminate colors or shades of colors, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

### **WORK ENVIRONMENT**

Work is regularly performed with exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, temperature and noise extremes, machinery, traffic hazards, bright/dim lights, or rude/irate customers.

**The City has the right to revise this job description at any time. This description does not represent in any way a contract of employment.**

*The City of Roswell, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.*