

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Refuse Collector

Department: Environmental/Public Works

Pay Grade: 502

FLSA Status: Non-Exempt

Job Code: E630

JOB SUMMARY

The purpose of this classification is to collect garbage and yard trash on an assigned route.

ESSENTIAL JOB FUNCTIONS

- Collects garbage and yard trash from residential homes or businesses; ensure complete removal of all acceptable garbage or trash; replaces garbage bins and places in appropriate location.
- Follows safety procedures, utilizes safety equipment, and monitors work environment to ensure safety of employees and other individuals.
- Collects miscellaneous items at requested sites and disposes of material appropriately.
- Receives and responds to customer questions and complaints regarding problems pertaining to refuse; reports questions and complaints to direct supervisor.
- Operates packer on garbage truck or other tools as necessary to complete essential functions, to include the use of shovels, pitchforks, yard rakes, and brooms.
- Cleans garbage truck daily to ensure sanitary working vehicle; removes litter from interior and washes down exterior.
- Communicates with supervisor, employees, the public, and other individuals as needed to coordinate work activities, review work status, exchange information, or resolve problems; responds to requests for service or assistance.
- Prepares or completes time cards or other documents.
- Serves as a relief driver, tasked with running routes, when the driver of a particular route is unavailable.
- Performs other related duties as required.

MINIMUM QUALIFICATIONS

Education and Experience:

Requires a High School Diploma; six (6) months of experience; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

Licenses or Certifications:

- None

Special Requirements:

- None

Knowledge, Skills and Abilities:

- Ability to retain information regarding specific instructions for garbage or trash pick-up.
- Ability to compile, assemble, copy, record, and/or transcribe data according to a prescribed schema or plan. Includes judging whether readily observable functional, structural, or compositional characteristics are similar to or divergent from prescribed standards, procedures or routines.
- Ability to exchange information for the purpose of clarifying details within well-established policies, procedures and standards.
- Ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.
- Ability to utilize a wide variety of reference data and information.
- Ability to perform addition and subtraction. May include counting, recording of counts, and basic measuring.
- Ability to carry out instructions furnished in written, oral, or diagrammatic form. Involves semi-routine standardized work with some latitude for independent judgment concerning choices of action.
- Ability to exercise judgment, decisiveness and creativity in situations involving a variety of generally pre-defined duties, which are often characterized by frequent change.

PHYSICAL DEMANDS

The work is heavy work which requires the ability to exert very moderate effort in heavy work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and that generally involves lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (must be able to lift up to 100 pounds). Tasks also require the ability to perceive and discriminate colors or shades of colors, sounds, odor, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

WORK ENVIRONMENT

Work is regularly performed with exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, fumes, temperature and noise extremes, machinery, traffic hazards, bright/dim lights, animal/human bites, or rude/irate customers.

The City has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

The City of Roswell, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.