

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Equipment Operator II

Department: Varies
Pay Grade: 506
FLSA Status: Non-Exempt
Job Code: Z025

JOB SUMMARY

The purpose of this classification is to perform semi-skilled to skilled tasks, including the operation of equipment and vehicles, to complete projects related to the maintenance, upkeep, installation, and construction of City streets, utilities, rights-of-way, parks, and other infrastructure for departmental operations. Employees in this classification may not function as the primary operator of equipment, and typically function under the guidance of a skilled operator or supervisor.

ESSENTIAL JOB FUNCTIONS

- Performs smaller, routine maintenance, upkeep or construction projects of short duration independently as assigned: sets-up work-site; identifies problem and determines the appropriate repair; obtains necessary tools, equipment, and materials to complete project; initiates and completes the project; completes work orders and required paperwork; and reports completion of the project to the Crew Leader or Supervisor.
- Maneuvers equipment and operates associated mechanisms in order to advance construction and maintenance projects: drives vehicles over public roads, work sites, rights-of-way, parks, public works facilities, and other City property; maneuvers in and around traffic, parked cars, equipment, utilities, and other obstacles; obeys all traffic laws and safety guidelines; monitors immediate environment and work area to ensure the safety of operator, other workers, the equipment, and the public.
- Operates equipment such as excavator, track hoe, skid-steer or backhoe to perform basic and/or semi-skilled digging, trenching, and clearing of land or materials for maintenance and upkeep projects for public utilities and other infrastructure; controls placement of equipment and determines optimum approach to each digging scenario in order to minimize destruction of property and avoid electric, water, sewer, and other public utility lines.

- Inspects and prepares equipment for safe and proper operation prior to beginning work for the day; performs light maintenance on equipment, which includes changing oil, refueling, and refilling lubricants; cleans vehicles, beds, and mounted equipment upon completion of assignments; secures vehicle after use.
- Drives single, tandem, and tri-axle dump trucks or brush trucks in order to transport and haul materials between original and final destinations for use in maintenance and construction projects; positions vehicle to allow for the most efficient and effective loading or dumping of materials; secures all doors, gates, and fasteners to prevent spillage or loss of load; operates dumping mechanism to dump materials at appropriate locations; operates truck and dumping mechanism simultaneously to spread materials along prescribed path to required specifications.
- Operates vehicles and equipment in lower classifications as needed or assigned to complete division or departmental projects and workload.
- Performs basic and semi-skilled labor as appropriate to assist in completion of maintenance, upkeep, and construction projects; picks up paper, limbs, and other debris; uses hand tools and operates motorized tools as necessary to complete assigned task; installs maintains street signs; and manually loads, moves, and arranges materials.
- Performs other related duties as required.

Tasks which may be specific to individual departments:

Environmental / Public Works

- Installs, repairs, and /or replaces water mains, service lines, water meters and water boxes, hydrants and related components of the distribution system: conducts excavation for new installations; locates and excavates existing service lines; taps water mains to provide water to customers; maintains mains, service lines, valves, and valve boxes; repairs line breaks; replaces older/worn service lines with new upgraded service lines; tests pressure and flushes system; replaces, repairs, or relocates air release valves; bores shafts and installs conduit or service sleeves across road where needed; restores roads, sidewalks, and other work sites to original condition after completion of work.
- Picks up large bulk/metal items, including refrigerators, stoves, grills, etc., and missed garbage.
- Makes regular pickups at local school, city offices, parks and fire stations collecting recycling. (Recycling Center)
- Extracts refrigerant from recycling refrigerators. (Recycling Center)
- Assists with flooding situations during inclement weather. (Stormwater Division)

Recreation & Parks

- Manages the demolition of materials and objects, as needed.
- Assists with the installation and construction of benches, trash cans, etc.
- Performs light grading and earthwork.
- Assists with construction related tasks as needed.

Transportation

- Performs various tasks involving street, storm-water drainage, and/or right-of-way maintenance projects: prepares road surfaces for asphalt application; lays and smooths asphalt; patches/repairs utility cuts and potholes in road surfaces; lays bricks and concrete

block; lays or builds concrete forms for catch-basins, sidewalks and curbing; pours concrete; sweeps street surfaces; spreads gravel; clears obstructions and removes debris from storm-water drains, ditches, & catch-basins; constructs asphalt driveway tie-ins; and repairs / installs guardrails.

- Utilizes asphalt patching truck to make repairs to existing streets and paved surfaces by filling potholes, cracks, and other deformities; drives truck to work location and positions vehicle to allow for optimum delivery of asphalt; utilizes dumping mechanisms to apply specified amount of hot asphalt to desired area; operates spraying mechanism to aim and distribute a fine stream of asphalt along cracks in the pavement; utilizes rakes, shovels, and other tools to manually spread and seal asphalt; marks newly repaired pavement as appropriate. Operates street sweepers along a prescribed route to remove dirt and debris from streets and parking lots; maneuvers in and out of traffic and around parked cars, taking care to reduce congestion and maintain safety; determines proper settings and adjusts brushes for proper angle and height, maintaining proper curb distance for optimum coverage.

MINIMUM QUALIFICATIONS

Education and Experience:

Requires a High School Diploma or equivalent; supplemented by two (2) years of experience in maintenance, construction, or a related field, with previous experience in the operation of equipment preferred; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

Licenses or Certifications:

- Possess and maintain a valid Georgia driver's license with a satisfactory motor vehicle record (MVR).
- Georgia Commercial Driver's License (CDL) including appropriate endorsement(s) is preferred.
- GSWCC Level 1b (Stormwater Division)
- Additional certifications may be required based on assignment.

Special Requirements:

- None

Knowledge, Skills and Abilities:

- Knowledge of techniques and procedures used in construction, maintenance, and repair of streets, water distribution systems, and/or appropriate municipal infrastructure.
- Skilled in the operation of assigned equipment.
- Ability to learn, comprehend, and apply all city or departmental policies, practices, and procedures necessary to function effectively in the position.
- Ability to determine, calculate, tabulate, or summarize data/information. Includes performing subsequent actions in relation to these computational operations.
- Ability to exchange information for the purpose of clarifying details within well-established policies, procedures and standards.
- Ability to operate and control the actions of equipment, machinery, tools and/or materials requiring complex and/or rapid adjustments.
- Ability to utilize a wide variety of reference and descriptive data and information.

- Ability to perform addition, subtraction, multiplication, and division. May include counting, recording of counts, and basic measuring.
- Ability to carry out instructions furnished in written, oral, or diagrammatic form. Involves semi-routine standardized work with some latitude for independent judgment concerning choices of action.
- Ability to exercise judgment, decisiveness and creativity in situations involving evaluation of information against measurable or verifiable criteria.

PHYSICAL DEMANDS

The work is heavy work which requires the ability to exert heavy physical effort in heavy work, with greater emphasis on climbing and balancing, but typically also involving some combination of stooping, kneeling, crouching, and crawling, and the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (50-100 pounds). Tasks also require the ability to perceive and discriminate colors or shades of colors, sounds, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

WORK ENVIRONMENT

Work is regularly performed with exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, temperature and noise extremes, fumes, heights, machinery, vibrations, electric currents, traffic hazards, bright/dim light, toxic agents, disease, pathogenic substances, or animal attacks/bites.

The City has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

The City of Roswell, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.