



## 2019 Annual Action Plan

City of Roswell, GA

Roswell Grants Division  
38 Hill Street  
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The City is reallocating \$20,000 from its 2016 Administration and Planning allocation and \$80,000 from its 2017 Administration and Planning allocation for the replacement of the Clara Drive Waterline. The City overestimated the initial plan development costs associated with the program and has a surplus of unexpended Administration and Planning funds. The project will benefit 20 low to moderate income persons and will help the City expend its HUD line of credit in a timely manner. The City is also reallocating the 2018 CDBG sub award to North Fulton Community Charities (NFCC) in the amount of \$76,544. The allocation was initially made to NFCC to expand its Emergency Assistance Center on 11270 Elkins Road. But on April 28, 2019, NFCC informed the City that this project involved unforeseen expenses and that it would require a fundraising campaign. NFCC requested that the funds be reallocated to another high priority project which included installing a climate controlled food storage unit behind the Emergency Assistance Center. This new unit will increase and prolong the storage of non-perishable goods for NFCC's Food Pantry. The project will benefit 500 low to moderate income persons and will help the City expend its HUD line of credit in a timely manner. Because these reallocations qualified as substantial amendments, the City published the opening of a 30 day public comment period on May 22, 2019. The comment period concluded with no comments being received on June 24, 2019. The Roswell Mayor and City Council then authorized the reallocations in signed resolution.

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Roswell is designated as an entitlement community based on its population. The CDBG entitlement program allocates annual grants to assist in the development of viable communities by providing decent housing, a suitable living environment, and to expand economic opportunities, principally for low and moderate income persons. To receive an annual allocation of federal funds from HUD, the City is required to create a five year Consolidated Plan (strategic plan) with a one year Action Plan. Subsequently, the five year Plan will be updated with Annual Action Plans for years four through five.

The Consolidated Plan includes the amount of assistance the City expects to receive and the range of activities that may be undertaken including the estimated benefit to persons of low and moderate income. The Annual Action Plans are required to include project or program specifics, such as, location, cost, proposed outcome, and any additional descriptive information. Primarily, federal regulations require that funds be aimed where the greatest benefit may be attained for low and moderate income residents. To acquire ample public engagement in all aspects and phases of Plan development, the City

of Roswell will interact with various stakeholders in meetings, workshops, public hearings, and with written correspondence. Additionally, the City will inform the Roswell Housing Authority when the Consolidated Plan may impact any public housing development or the surrounding community. Prior to the adoption of the Consolidated Plan/Action Plan, a 30 calendar day public comment period will be observed. All comments will be recorded and considered in the formulation of the Plan. In addition, all comments and responses will be included in the appendix of the Plan and will be forwarded to HUD upon adoption.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Through the development of the City's 2018-2022 Consolidated Plan, the City identified four main goals over the next five years: 1) Improve access to and quality of housing; 2) Planning and administration; 3) Housing/services for homeless/at-risk persons; 4) Provide public services. The total funds for these areas have not been designated yet; however, the City intends to continue utilizing its CDBG and HOME funds using an application process from its local nonprofits. Over the next five years the City anticipates nearly \$2 million in CDBG funding. On April 15, 2019, HUD notified the City that its 2019 CDBG award would be in the amount of \$473,702. The anticipated allocations involving those funds are addressed in this plan.

It is important to note that recently the City of Roswell has been granted an exception status by HUD. HUD permits an exception to the LMI area benefit requirement that an area contain 51 percent LMI residents. This exception applies to entitlement communities that have few, if any, areas within their jurisdiction that have 51 percent or more LMI residents. These communities are allowed to use a percentage less than 51 percent to qualify activities under the LMI Benefit category. HUD determines the lowest proportion a grantee may use to qualify an area for this purpose and advises the grantee accordingly.

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In 2018, the City awarded \$466,485 to CDBG projects. The City received its notice to proceed from HUD in September 2018. Projects are currently underway and include: Child Development Association received \$30,000 for surveillance, security, and active threat response enhancements at the CDA; City of Roswell Administration and Planning received \$93,297 for the retention of the Grants Specialist position to oversee the grant program, environmental reviews, advertising, fair housing education, and other costs related to managing the CDBG program; Drake House received \$22,291 for appliance replacements at the Drake House and Drake Village. Easter Seals North Georgia received \$8,490 for

repairs and appliance replacement at the Mansell Center; Enable of Georgia, Inc. received \$72,550 for the rehabilitation of group homes for adults with special needs; Habitat for Humanity North Central Georgia received \$50,000 for a homeowner repair program for Roswell residents; HomeStretch/Housing Initiative of North Fulton received \$43,875 for the rehabilitation of transitional housing units; Housing Authority of the City of Roswell received \$41,200 for the rehabilitation and accessibility improvements at Myrtle Street Apartments; North Fulton Community Charities received \$76,544 for the expansion of the food pantry and thrift store at the Elkins Road facility; Senior Services North Fulton received \$20,000 to increase transportation services for Seniors to and from medical appointments; and YMCA Alpharetta received \$8,238 to support scholarships for afterschool programs at Roswell elementary schools.

In 2017, the City awarded \$410,061 to CDBG projects. The City received its notice to proceed from HUD in October 2017. Projects are currently underway and include: Child Development Association received \$16,107 for the replacement of the blast chiller and freezer at the Child Development Center at 89 Grove Way; City of Roswell Administration and Planning received \$80,000 for the retention of the Grants Specialist position to oversee the grant program, environmental reviews, advertising, fair housing education, and other costs related to managing the CDBG program; City of Roswell Public Works received \$151,517 to replace 1000 linear feet of waterline on Millbrook Circle; Drake House received \$15,435 for the replacement of HVAC units and the installment of a community pavilion at the Drake House residencies; Easter Seals North Georgia received \$8,954 to hire a consultant to train its elementary school staff on incorporating STEM curriculum; Enable of Georgia, Inc. received \$19,512 to make repairs to group houses for special needs adults in Roswell; Families First received \$8,549 to increase counseling services for low to moderate income persons. The City was informed in November 2017 that the local Families First office was closing and services would no longer be provided to Roswell residents. Funds were relocated by Mayor and Council Resolution on April 30, 2018 to North Fulton Community Charities' fence replacement project. Habitat for Humanity North Central Georgia received \$18,175 for acquisition and/or rehabilitation of a home in the City of Roswell to be used for a Habitat family. HomeStretch/Housing Initiative of North Fulton received \$24,537 for repairs and meter separation for transitional housing units at Millbrook Circle; Housing Authority of the City of Roswell received \$25,993 to replace roofs and increase security cameras at the main campus on 199 Grove Way; North Fulton Community Charities received \$24,014 to replace the security fence around its Emergency Assistance Center on Elkins Rd; Senior Services North Fulton received \$9,923 to increase transportation services for Seniors to and from medical appointments; YMCA Alpharetta received \$7,345 to support scholarships for afterschool programs at Roswell elementary schools.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

On April 15th, 2019 HUD informed the City of Roswell that its 2019 CDBG award would be \$473,702. Unlike previous years, the City will not be retaining the HUD-allowed 20 percent for Administration and Planning costs. That means the full award amount was made available to eligible organizations through an open application process.

That process was opened on March 15th, 2019 and closed on April 12th, 2019. To announce the process, the City published notice on its website and published ads in the Roswell Neighbor and the El Nuevo Georgia. Additionally, City staff held an application workshop on March 15th at City Hall. Ultimately, the City received 14 applications requesting nearly \$800,000. Those applications were reviewed by City staff for eligibility and twelve were unofficially approved for funding. The funding recommendations were presented to Mayor and City Council members at the public Community Development and Transportation Committee on May 29th, 2019.

The City opened a 30-day public comment period to review the plan and recommendations on May 10th, 2019 as required by its Citizen Participation Plan. The notice was posted on the City's website, NextDoor, Facebook, and in the Roswell Neighbor. The comment period concluded on June 10th, 2019 with a public hearing at Roswell City Hall at 6:00 p.m. to review the submission of the plan prior to its official approval later that night at the 7:00 p.m. Mayor and City Council Meeting.

Update 7/30/19: The City is making substantial amendments to this project by reallocating prior year funds to a new 2019 project and reallocating a prior year sub award for the NFCC to a new project. Because these reallocations qualified as substantial amendments, the City published the opening of a 30 day public comment period on May 22, 2019. The comment period concluded with no comments being received on June 24, 2019. The Roswell Mayor and City Council then authorized the reallocations in signed resolution.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

No public comments were received.

## **7. Summary**

Roswell continues to recognize areas of need throughout the City. The City has created a wide array of heavily researched plans, including this PY2019 Annual Action Plan, to provide a clearer picture of its community as a whole. However, the City's valued nonprofits are also crucial in identifying and addressing these needs. Citizen participation and community input has been, and will continue to be, critical for developing targeted strategies to shape the City's vision and to ensure that federal resources provide the maximum benefit to those citizens in need.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ROSWELL	
CDBG Administrator	ROSWELL	Administration Department/Grants Division
HOPWA Administrator		
HOME Administrator	ROSWELL	CDBG Program Office
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Roswell is designated as an entitlement community by the U.S. Department of Housing and Urban Development (HUD) and is the lead agency for overseeing the City's Community Development Block Grant (CDBG). The City does not directly receive HOME Partnership Initiative (HOME) funds, but instead is a member of the Georgia Urban County Consortium, administered by Cobb County.

**Consolidated Plan Public Contact Information**

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 Grants Division  
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 CDBG@roswellgov.com

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

This Annual Action Plan reemphasizes the goals established in the Consolidated Plan and specifies the progress the City intends to make in 2019. The City regularly meets with key City stakeholders including nonprofits, City officials, and citizens to ensure the HUD program planning is being optimally targeted to achieve these goals.

On March 15th, 2019 the City held a CDBG application workshop at Roswell City Hall to discuss the CDBG program and the 2019 application process. This meeting was promoted to the public and six community stakeholders attended. In an effort to simplify the application process and conserve resources, the City's Annual Action Plan application process was once again hosted entirely online through ZoomGrants.com. A walkthrough was held at this workshop to demonstrate the application process and discuss new features of the hosting site. The City had estimated its 2019 award to be \$400,000. Due to a surplus, the City decided not to retain its standard 20 percent allocation (\$80,000) for Administration and Planning, so the full \$400,000 remained for other eligible activities. The application process was officially opened on March 15th and concluded on April 12th. The City received fourteen proposals totaling nearly \$800,000. The City was also notified by HUD on April 15th of its exact 2019 award in the amount of \$473,702.

The applications were reviewed by City staff for eligibility and scored by a staff committee. A total of twelve projects were recommended for funding. All but one of the twelve projects was recommended for full funding. Some of the activities in the partially funded proposal were deemed ineligible. The two projects that were not funded were City projects. One of those projects was approved for funding using prior year CDBG funds, and the other was considered a lower priority for this CDBG funding cycle.

The City opened a 30-day public comment period to review the plan on May 10th as required by its Citizen Participation Plan. The comment period concluded on June 10th. A public hearing was held at Roswell City Hall at 6:00 p.m. on June 10th to discuss the submission of the plan. While the public hearing was well attended, no public comments were received.

The 2019 CDBG recommendations were first presented to Mayor and Council at the May 29th Community Development and Transportation Committee Meeting. Those recommendations were approved and placed on the June 10th Mayor and City Council Meeting agenda. On June 10th, Mayor and City Council approved a resolution to accept the recommendations and submit the 2019 Annual Action Plan.

Please see Appendix A for copies of public notice ads.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Roswell does not currently manage any public housing. Public housing within the City’s jurisdiction is managed by the Housing Authority of the City of Roswell (RHA). The RHA currently maintains 103 housing units. City staff also maintains close relationships with its Community Housing Development Organizations (CHDO), including the North Georgia Community Housing Development Corporation (NGCHDC) and the Housing Initiative of North Fulton (HomeStretch). All three of these organizations submitted proposals for 2019 CDBG funds, and all three were approved by the City for allocations.

The City of Roswell has a limited amount of private, governmental, or mental health and service agencies. However, the City has worked closely with Families First, an agency that provides crisis counseling services, and Enable of Georgia, an agency that provides housing for adults with special needs. Neither organization decided to submit an application this year, but Enable is still working on a major rehab project funded with 2018 CDBG funds.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City does not have an official HUD-designated COC in its area. However, in February 2012, nine local nonprofit agencies working in various roles to promote and provide affordable housing in North Fulton signed a Memorandum of Understanding (MOU) to formalize their collaboration as the North Fulton Housing and Homeless Continuum of Care. As stated in the MOU, the purpose of the Continuum is to provide “a collaboration of non-profit agencies helping individuals, children and families facing housing crises through comprehensive and seamless delivery of unduplicated services.” The Continuum of Care consists of North Fulton Community Charities, The Drake House, HomeStretch/Housing Initiative of North Fulton, Find a Way Home, Housing Authority of the City of Roswell, Family Promise of Fulton County, Community Action Center, Stand Up for Kids, and Habitat for Humanity-North Central Georgia.

The City works with many of the nonprofit organizations participating in the Continuum of Care and values their insight as part of the Roswell Community. The Continuum of Care has supported the Roswell Housing Authority’s vision for redevelopment in the Groveway neighborhood and the Housing Authority’s Veranda at Groveway project. The Continuum advocated for approval of Grove Way Community projects with City Council and community leaders.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate**



**outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Roswell does not receive ESG funds, but it does work closely and frequently with key members of the North Fulton Housing and Homeless Continuum of Care.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Drake House
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City continually consults with Drake House executives to better understand their needs through their participation as a grant subrecipient. Through continued partnerships with the Drake House, the City anticipates improved quality and quantity of services and affordable housing for the homeless and low to moderate income persons.
2	<b>Agency/Group/Organization</b>	Homestretch
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City continually consults HomeStretch executives to better understand their needs through their participation as a grant subrecipient. Through continued partnerships with HomeStretch, the City anticipates improved quality and quantity of services and affordable housing for the homeless and low to moderate income persons.
3	<b>Agency/Group/Organization</b>	NORTH GEORGIA COMMUNITY HOUSING DEVELOPMENT CORPORATION
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City continually consults with the North Georgia Community Housing Development Corporation (NGCHDC), aka Habitat for Humanity, executives to better understand their needs through their participation as a grant subrecipient. Through continued partnerships with the NGCHDC, the City anticipates improved quality and quantity of services and affordable housing for the homeless and low to moderate income persons.
4	<b>Agency/Group/Organization</b>	Roswell Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City continually consults with Roswell Housing Authority executives to better understand their needs through their participation as a grant subrecipient. Through continued partnerships with the Roswell Housing Authority, the City anticipates improved quality and quantity of services and affordable housing for the homeless and low to moderate income persons.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A. The City consults with all interested agencies when applicable.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	North Fulton Housing and Homeless Continuum of Care	The City utilizes the input from the valued nonprofits that comprise this continuum.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City believes in continual communication with its local nonprofits, community leaders, and citizens. To guide this communication, the City of Roswell adopted a Citizen Participation Plan (CPP) in 2017, which was prepared in accordance with Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, and federal regulation 24 CFR 91.105.

The City opened its 2019 application process on March 15th 2019 with a CDBG workshop at City Hall. To notify the public of this event and of funding availability the City: published an English ad in the Roswell Neighbor on February 27th; published a Spanish ad in the El Nuevo on February 28th; and posted the event on the City's website.

After 2019 funding recommendations were determined, the City opened a public comment period on May 10th to review the Annual Action Plan (AAP) draft. The public comment period concluded on June 10th with a public hearing at City Hall. To notify the public of the AAP's availability and the public hearing the City: published an English ad in the Roswell Neighbor on May 8th; published an English ad for the LGBTQ community in the Georgia Voice on May 10th; and posted the information on the City's calendar, NextDoor, and Facebook. The City's main Hispanic newspaper was contacted to place an ad as well, but the vendor was not responsive.

In addition to the public hearing on June 10th, the plan was discussed at the public May 29th Community Development and Transportation Committee and the public June 10th Mayor and City Council Meeting. The City posted copies of the draft AAP on its website and posted hard copies at City Hall, the East Roswell Library, and the Housing Authority. The Roswell Library on Norcross Street was under reconstruction.

No public comments were received.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	English print ad in 2-27-19 edition of Roswell Neighbor Newspaper announcing funding availability, application cycle, and workshop.	No comments were received.	No comments were received.	
2	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish	Spanish print ad in 2-28-19 edition of El Nuevo Georgia Newspaper announcing funding availability, application cycle, and workshop.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Meeting	Non-targeted/broad community	Application workshop on 3-15-19 at City Hall at 9:30. Six organizations attended.	No comments were received.	No comments were received.	
4	Newspaper Ad	Non-targeted/broad community	English print ad in 5-8-19 edition of Roswell Neighbor Newspaper notifying public of AAP availability and public hearing.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
5	Public Meeting	LGBTQ	English print ad in 5-10-19 edition of Georgia Voice Newspaper notifying public of AAP availability and public hearing.	No comments were received.	No comments were received.	
6	Internet Outreach	Non-targeted/broad community	5-10-19 public notice of plan review and public hearing on City's website.	No comments were received.	No comments were received.	<a href="https://www.roswellgov.com/Home/Components/Calendar/Event/9607/741">https://www.roswellgov.com/Home/Components/Calendar/Event/9607/741</a>



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
7	Public Meeting	Non-targeted/broad community	Public Community Development and Transportation Committee on 5-29-19 at 8:00 at City Hall to discuss plan and recommendations.	No comments were received.	No comments were received.	
8	Internet Outreach	Non-targeted/broad community	5-30-19 post on City's Facebook page noting plan availability and public hearing.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
9	Internet Outreach	Non-targeted/broad community	5-30-19 post on City's NextDoor page noting plan availability and public hearing.	No comments were received.	No comments were received.	
10	Public Hearing	Non-targeted/broad community	Public Hearing on 6-10-19 at 6:00 at City Hall. A few funded organizations sent reps to show support of approval.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
11	Public Meeting	Non-targeted/broad community	Public Mayor and City Council Meeting on 6-10-19 at 7:00 at City Hall. No public commented. Resolution was approved unanimously.	No comments were received.	No comments were received.	
12	Newspaper Ad	Non-targeted/broad community	5-22-19 ad in the Roswell Neighbor opening 30 day public comment period for substantial amendments. See Appendix C for copy of ad.	No comments were received	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
13	Public Hearing	Non-targeted/broad community	6-24-19 Mayor and City Council Meeting. Open to public and concluding comment period for substantial amendments. See Appendix D for copies of resolutions.	No comments were received.	No comments were received.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

On April 15th, 2019 HUD notified the City of its official 2019 CDBG award allocation in the amount of \$473,702. If this funding level is maintained through the remaining four years of the City's Consolidated Plan, the City of Roswell can anticipate another \$1,421,106 in CDBG funding over the next three years of our Consolidated Plan.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	473,702	0	176,544	650,246	1,421,106	CDBG funds used throughout the City will leverage other federal, local, and private funds. Update 7/30/19: Along with its 2019 allocation in the amount of \$473,702, the City has reallocated \$100,000 of prior year funds to a new waterline project and reallocated 2018 funding to North Fulton Community Charities to an alternate project in 2019.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will use a combination of public and private funding to carry out activities identified in this plan. During PY 2019, the City will research opportunities to apply for additional funding streams which are consistent with the goals of the Consolidated Plan.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

During the PY 2019, the City does not anticipate using publicly owned land or property to address the needs identified in the Annual Action Plan.

**Discussion**

The City doesn't anticipate any additional funds to be used for its 2019 Community Development Block Grant projects.

Update 7/30/19: The City is reallocating \$20,000 from its 2016 Administration and Planning allocation and \$80,000 from its 2017 Administration and Planning allocation for the replacement of the Clara Drive Waterline. The City overestimated the initial plan development costs associated with the program and has a surplus of unexpended Administration and Planning funds. The project will benefit 20 low to moderate income persons and will help the City expend its HUD line of credit in a timely manner.

The City is also reallocating the 2018 CDBG sub award to North Fulton Community Charities (NFCC) in the amount of \$76,544. The allocation was initially made to NFCC to expand its Emergency Assistance Center on 11270 Elkins Road. But on April 28, 2019, NFCC informed the City that this project involved unforeseen expenses and that it would require a fundraising campaign. NFCC requested that the funds be reallocated to another high priority project which included installing a climate controlled food storage unit behind the Emergency Assistance Center. This new unit will increase and prolong the storage of non-perishable goods for NFCC's Food Pantry. The project will benefit 500 low to moderate income persons and will help the City expend its HUD line of credit in a timely manner.

Because these reallocations qualified as substantial amendments, the City published the opening of a 30 day public comment period on May 22, 2019. The comment period concluded with no comments being received on June 24, 2019. The Roswell Mayor and City Council then authorized the reallocations in signed resolution.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve access to and quality of housing	2018	2022	Affordable Housing	City-Wide	Affordable Housing	CDBG: \$127,330	Rental units rehabilitated: 36 Household Housing Unit Homeowner Housing Rehabilitated: 3 Household Housing Unit
2	Planning and Administration	2018	2022	Planning and Administration	City-Wide	Administration	CDBG: \$0	
3	Housing/services for homeless or at-risk	2018	2022	Affordable Housing Public Housing Homeless	City-Wide	Housing Services for Homeless/At Risk	CDBG: \$11,879	Homelessness Prevention: 15 Persons Assisted
4	Public Facility Improvements for Low-Mod Clientele	2018	2022	Non-Homeless Special Needs Non-Housing Community Development Public Facility	City-Wide	Public Facility Improvements For Low-Mod Clientele	CDBG: \$277,010	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1340 Persons Assisted



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Provide Public Services	2018	2022	Non-Homeless Special Needs Non-Housing Community Development Public Services	City-Wide	Public Services	CDBG: \$57,483	Public service activities other than Low/Moderate Income Housing Benefit: 87 Persons Assisted

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Improve access to and quality of housing
	<b>Goal Description</b>	The City has allocated \$127,330 to this goal. The funding breakdown involves \$36,830 to HomeStretch, \$40,500 to the Roswell Housing Authority, and \$50,000 to North Georgia Community Housing Development Corporation (Habitat for Humanity).
2	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	The City had a surplus of Administration and Planning funds from prior year CDBG allocations, so it is not retaining any 2019 funds for this purpose.
3	<b>Goal Name</b>	Housing/services for homeless or at-risk
	<b>Goal Description</b>	The City has allocated \$11,879 to this goal. That allocation was made to The Drake House.

4	<b>Goal Name</b>	Public Facility Improvements for Low-Mod Clientele
	<b>Goal Description</b>	<p>The City has allocated \$277,010 to this goal. This includes \$153,040 to the Roswell Public Works Department, \$12,425 to Easter Seals, \$35,000 to the North Fulton Child Development Association, and \$76,545 to North Fulton Community Charities.</p> <p>Update 7/30/19: The City is reallocating \$20,000 from its 2016 Administration and Planning allotment and \$80,000 from its 2017 Administration and Planning allotment to a new 2019 project to replace the Clara Drive Waterline near The Drake House complex. The City is also reallocating \$76,544 from its 2018 sub award to North Fulton Community Charities (NFCC) to a 2019 project to install a climate control storage building behind the Emergency Assistance Center on 11270 Elkins Road. Both projects will be categorized as Public Facility improvements. The Clara Drive Waterline will benefit 20 low to moderate income persons and the NFCC's project will benefit 500 low to moderate income persons. With the prior year funds, the City's total allocation to this strategic plan goal for 2019 will be \$453,554.</p>
5	<b>Goal Name</b>	Provide Public Services
	<b>Goal Description</b>	<p>The City has allocated \$57,483 to this goal. The funding breakdown includes \$7,483 to the Roswell Recreation and Parks Department, \$15,000 to the Roswell Housing Authority, \$20,000 to Senior Services North Fulton, and \$15,000 to YMCA of Alpharetta.</p>

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

On April 15th, 2019 HUD informed the City of Roswell that its 2019 CDBG award would be \$473,702. Unlike previous years, the City did not retain 20 percent of this award for Administration and Planning costs associated with managing the CDBG program, and thus the full award amount was made available to eligible organizations through an open application process.

That process was opened on March 15th, 2019 and closed on April 12th, 2019. The City received fourteen applications requesting over \$800,000. Those applications were reviewed by City staff for eligibility and then reviewed by a staff scoring committee. Recommendations were presented at the May 29th, 2019 Community Development and Transportation Committee and then officially approved at the June 10th, 2019 Mayor and City Council Meeting. A total of twelve applications were approved for funding. All but one of the twelve received full funding. The partial funding was for HomeStretch because not all of their proposal included CDBG eligible activities. The two projects that were not selected were both City waterline projects. One project, the Clara Drive Waterline, was approved using prior year CDBG funds and the other waterline project was a lower priority for this grant cycle.

The City opened a 30-day public comment period to review the plan on May 10th, 2019 as required by its Citizen Participation Plan. The comment period concluded on June 10th, 2019. A public hearing was held at City Hall on June 10th, prior to the allocations and 2019 Annual Action Plan being approved later that night at the Mayor and City Council Meeting.

Update 7/30/19: The City has added two new projects for 2019 via substantial amendments, the Clara Drive Waterline Replacement and the NFCC's Food Storage Building.

#### Projects

#	Project Name
1	Drake House Security Improvements
2	Easter Seals Center Repairs
3	HomeStretch Millbrook Repairs
4	Housing Authority Myrtle Street Repairs
5	Housing Authority Tenant Services Coordinator
6	North Fulton Child Development Association (CDA) Center Repairs
7	North Fulton Community Charities Expansion
8	North Georgia Community Housing Habitat Repair
9	Public Works Grove Way Waterline

#	Project Name
10	Recreation and Parks Summer Playmaking
11	Senior Services North Fulton TOPS Program
12	YMCA Afterschool Scholarships

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Thanks to increased funding through HUD, the City was able to address all of its priority needs. The City was able to fund twelve of the fourteen proposals it received for funding. All but one of the twelve received full funding. The partial funding was for HomeStretch because not all of their proposal included CDBG eligible activities. The two projects that were not selected were both City waterline projects. One project, the Clara Drive Waterline, was approved using prior year CDBG funds and the other waterline project was a lower priority for this grant cycle.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Drake House Security Improvements
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Housing/services for homeless or at-risk
	<b>Needs Addressed</b>	Housing Services for Homeless/At Risk
	<b>Funding</b>	CDBG: \$11,879
	<b>Description</b>	This project involves lighting, cameras, and monitoring equipment for The Drake House campus, which houses homeless mothers and their families.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	This project involves lighting, cameras, and monitoring equipment for The Drake House campus, which houses homeless mothers and their families.
<b>2</b>	<b>Project Name</b>	Easter Seals Center Repairs
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Public Facility Improvements for Low-Mod Clientele
	<b>Needs Addressed</b>	Public Facility Improvements For Low-Mod Clientele
	<b>Funding</b>	CDBG: \$12,425
	<b>Description</b>	Complete repairs and painting at both of Easter Seals Roswell education centers.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Repairs and painting to classrooms and public areas of Easter Seals' Roswell education centers.
<b>3</b>	<b>Project Name</b>	HomeStretch Millbrook Repairs

	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Improve access to and quality of housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$36,830
	<b>Description</b>	This project includes repairs to at least eight low income housing units on Millbrook Circle.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Roof, flooring, and general repairs to low income housing units on Millbrook Circle.
4	<b>Project Name</b>	Housing Authority Myrtle Street Repairs
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Improve access to and quality of housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$40,500
	<b>Description</b>	This project involves making foundation and infrastructure repairs to Myrtle Street Apartments as well as ADA improvements.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	This project involves making foundation and infrastructure repairs to Myrtle Street Apartments as well as ADA improvements.
5	<b>Project Name</b>	Housing Authority Tenant Services Coordinator
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services

	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	This project involves hiring a tenant services coordinator for the Roswell Housing Authority.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The Roswell Housing Authority will hire a tenant services coordinator that will assist the residents with job counseling, college applications, job training, child care training/assistance, financial/budgeting training, and other skills needed to increase self sufficiency.
<b>6</b>	<b>Project Name</b>	North Fulton Child Development Association (CDA) Center Repairs
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Public Facility Improvements for Low-Mod Clientele
	<b>Needs Addressed</b>	Public Facility Improvements For Low-Mod Clientele
	<b>Funding</b>	CDBG: \$35,000
	<b>Description</b>	This project involves making repairs to the classrooms and public spaces at the Child Development Center on 89 Grove Way. The facility needs flooring, ceiling, walls, and fixtures replaced and repaired.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Replacement and repairs to ceiling, tiles, walls, and fixtures in public area and select classrooms.
<b>7</b>	<b>Project Name</b>	North Fulton Community Charities Expansion
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Public Facility Improvements for Low-Mod Clientele
	<b>Needs Addressed</b>	Public Facility Improvements For Low-Mod Clientele



	<b>Funding</b>	CDBG: \$76,545
	<b>Description</b>	This project involves the expansion of 11270 Elkins Road, which houses the offices, food pantry, and thrift store for North Fulton Community Charities.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Expand 11270 Elkins Road to increase office space, food pantry, and thrift store, which ultimately increases the services NFCC can provide.
<b>8</b>	<b>Project Name</b>	North Georgia Community Housing Habitat Repair
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Improve access to and quality of housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	This project will involves Habitat for Humanity North Central Georgia providing repairs to low to moderate income Roswell home owners' houses.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Various repairs to low to moderate income homeowner housing in Roswell through the Habitat Home Repair Program.
<b>9</b>	<b>Project Name</b>	Public Works Grove Way Waterline
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Public Facility Improvements for Low-Mod Clientele
	<b>Needs Addressed</b>	Public Facility Improvements For Low-Mod Clientele
	<b>Funding</b>	CDBG: \$153,040

	<b>Description</b>	This project will replace 702 linear feet of 6" cast iron and 158 linear feet of 2" galvanized steel water lines with an 8" ductile iron water line. This will help to improve water quality, pressure and fire flows in this area.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	This project will replace 702 linear feet of 6" cast iron and 158 linear feet of 2" galvanized steel water lines with an 8" ductile iron water line. This will help to improve water quality, pressure and fire flows in this area.
<b>10</b>	<b>Project Name</b>	Recreation and Parks Summer Playmaking
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$7,483
	<b>Description</b>	This project will engage the low to moderate income children of Vickery Mill elementary school in summer playmaking activities at the Roswell Cultural Arts Center.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Engaging the low to moderate income children enrolled in the StarHouse's afterschool program at Vickery Mill Elementary and teaching them about playmaking during the summer.
<b>11</b>	<b>Project Name</b>	Senior Services North Fulton TOPS Program
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Provide Public Services

	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	This project involves increasing transportation for Seniors to and from medical and wellness appointments through Senior Services North Fulton's Transportation Options for Seniors (TOPS) Program.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	This project involves increasing transportation for Seniors to and from medical and wellness appointments through Senior Services North Fulton's Transportation Options for Seniors (TOPS) Program.
<b>12</b>	<b>Project Name</b>	YMCA Afterschool Scholarships
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	This project involves providing afterschool scholarships to low income children at Roswell elementary schools.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The YMCA will provide afterschool scholarships to low to moderate income children from Roswell elementary schools. The YMCA provides homework assistance, tutoring, and mentoring through its afterschool program.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Despite having some higher concentration areas of minorities or low-income residents, the City utilizes its nonprofits to carry out most of its CDBG activities. Since these nonprofits provide services across Roswell, the City doesn't constrain or prioritize resources based on geography.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City-Wide	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City will use HOME and CDBG funds throughout the jurisdiction to serve low to moderate income persons. A portion of HOME and CDBG funds will be used for the rehabilitation of rental housing and to allocate funding to local service providers in the City. This method of allocation will enable the City to serve the most disadvantaged residents given the limited funding available.

As mentioned above, the City utilizes its nonprofits to carry out most of its CDBG activities. Since these nonprofits provide services across Roswell, the City doesn't constrain or prioritize resources based on geography. For potential City-led projects in future years, such as waterline replacements, the City may use the most up to date Census data to determine low-mod target areas, but no City departments requested funding in 2019.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City has focused its 2019 CDBG funds to rehabilitate existing housing units. The homeless population will be served through The Drake House's security project, but it won't be directly improving housing. The City's special needs housing provider, Enable of Georgia, declined to participate in this year's application cycle because it is still using 2018 CDBG funds for a big rehab project. The 2019 goals are below.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	39
Special-Needs	0
Total	39

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	39
Acquisition of Existing Units	0
Total	39

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

HomeStretch will make repairs to 8 low to moderate income rental units. The Housing Authority will make repairs to 28 low to moderate income rental units. North Georgia Community Housing Development Corporation will make repairs to at least three low to moderate income owned housing.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Housing Authority of the City of Roswell, also known as the Roswell Housing Authority (RHA), was established in 1950. The RHA's objectives are to assure that the development meets our mission of providing quality low-income housing and to develop experience and capacity to develop and manage LIHTC developments in the future. The Housing Authority of the City of Roswell only offers public housing. It does not administer the Section 8 Housing Choice Voucher Program. The public housing units are located at public housing located on Oak, Myrtle and Grove St in the City on two independent campuses.

### **Actions planned during the next year to address the needs to public housing**

The City has allocated \$40,500 to the Roswell Housing Authority to make infrastructure improvements and repairs to its 28 unit Myrtle Street Apartments. The City also allocated \$15,000 to the Roswell Housing Authority to hire a Tenant Services Coordinator that will provide job-training, education, and financial planning for residents.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The RHA operates a tenant council which will provide for unified input into policies and practices of the organization and future planning. The objective of the Council is to review the effectiveness of housing authority policies and practices, make recommendations for expanded tenant services and activities, have opportunity and a position on the agenda of every Commissioner Board meeting, and have input into the redevelopment plans of the housing authority.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable. The Roswell Housing Authority is not designated as troubled.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Roswell FY2019 Annual Action Plan provides funding support for agencies providing services to the homeless. The main project involves \$11,879 of 2019 CDBG funding for The Drake House to improve its campus security. The Drake House provides housing for homeless mothers and their families. In addition, the City provided \$76,545 to North Fulton Community Charities (NFCC) to expand its main facility which provides food and emergency assistance to homeless or at-risk populations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Roswell will continue to work closely with agencies affiliated with the North Fulton Community Coalition. The City will support agencies by providing operating dollars for agencies serving homeless clients. Risk factors for becoming homeless include a history of instability and a dramatic change in income. Since rent in this area is not affordable for some families leaving them with little to save for emergencies.

The City supports the initiatives North Fulton Housing and Homeless Continuum of Care initiatives and projects to address the housing and supportive services of homeless people. The City, through its CDBG allocation supports these local organizations that assess the needs of the homeless to create a more robust social service system to address unmet needs. Over the next Consolidated Plan period, the City plans to continue collaborating with various local nonprofits organizations to expand services for the homeless and at-risk of homelessness population.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Roswell will continue to support local non-profits such as North Fulton Community Charities, The Drake House, and the Housing Initiative of North Fulton in addressing transitional housing. Although, the City of Roswell does not receive its own ESG allocation; the city maintains steady support by leveraging its CDBG allocation to provide foundational support to these organizations. These organizations are eligible to receive ESG support through Fulton County who receives a direct allocation to provide essential services and operations to emergency shelters and transitional housing facilities. These facilities provide shelter and services to citizens of Fulton County including Roswell to include homeless families, single men and women, and survivors of domestic violence. The City and County supports increasing housing options and self-sufficiency for the homeless and near homeless by supporting transitional housing where appropriate.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City regularly collaborates with the North Fulton County Housing and Homeless Continuum of Care, is a nine-member coalition of local non-profit organizations bound by a memorandum of understanding to help individuals, children, and families facing housing crises. The City works closely with CoC member organizations to provide foundational support for these organizations to be able to continue to provide needed services to the residents of the Roswell community. The CoC has been an advocate for the Roswell Housing Authority's vision for redevelopment of the Groveway neighborhood. The City also supports initiatives brought forth through the CoC and the Roswell Georgia Initiative for Community Housing team's effort to increase homeownership.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Public systems or institutions (i.e. jails, prisons, hospitals, child welfare, mental health facilities, etc.) often release individuals directly into homelessness. For homeless families with children, a centralized intake is in place that seeks to mediate/prevent homelessness whenever possible, reduce the homeless episode for families through rapid rehousing and shelter/transitional housing focused on moving families from homelessness to permanent housing as soon as possible, and permanently house the most vulnerable families, as resources are available. The North Fulton Housing and Homeless Continuum of Care Discharge Planning Workgroup will continue to work closely with hospitals to make sure that hospital social workers have appropriate discharge protocols and are not routinely discharging patients to the streets or emergency shelter.

## **Discussion**



## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City's housing market presents significant impediments to development of an adequate supply of affordable housing for low to moderate-income people. Loss of major manufacturing employment opportunities coupled with rising construction costs has created a significant barrier to affordable housing. The City's Analysis of Impediments (AI) to Fair Housing Choice (2017) examined a number of areas in which barriers to the development of affordable housing might exist. Barriers identified in the AI and over the course of the outreach for the development of this Consolidated Plan, include:

- There is a continuing need to educate renters and homebuyers about their rights under the Fair Housing Act and to advise realtors, sellers, landlords, mortgage brokers, and the public in general about the Fair Housing Act and their obligations under the Act.
- About a quarter (24.7%) of the existing homeowners in Roswell are spending more than 30% of their total income on housing cost, which makes them cost burdened. Almost half (49.8%) of the existing renter households in Roswell are spending more than 30% of the total income on housing, which makes them cost burdened.
- There is a lack of economic opportunities in the City, which prevents lower-income households from increasing their income and thus their housing choice. The cost of housing in the City limits housing choice for government and public service employees.
- Public policies such as building codes and zoning ordinances need to be annually reviewed. Furthermore, these policies affect the construction and rehabilitation of housing in the community and determine occupancy requirements, locations, and density of housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Please see Appendix B for the City's planned actions to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

The following describes the planned actions or strategies that the City of Roswell will pursue in the next year to

- Address underserved needs
- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop institutional structure
- Enhance coordination

#### **Actions planned to foster and maintain affordable housing**

The City will use HOME funds and a portion of CDBG funds for new affordable housing initiatives and to rehabilitate existing housing units. The special needs population will be served through grants to local service providers. The homeless population will be served through assistance grants to local service providers.

#### **Actions planned to reduce lead-based paint hazards**

According to the 2000 Decennial Census, 12% of Roswell's housing units were built before 1978. In order to address lead-based paint hazards the City adheres to the Residential Lead-Based Paint Hazard reduction Act of 1992 in federally assisted housing. The City requires disclosure of known information on lead-based paint hazards before the sale or lease of housing built before 1978. The City will continue to implement city codes and regulations to protect its citizens from lead-based paint hazards which is integrated through purchasing policies and code enforcement.

#### **Actions planned to reduce the number of poverty-level families**

The City of Roswell works closely with the Georgia Department of Labor, and the Fulton County Workforce Development Program. The City direct residents to these agencies for educational, workforce readiness, employment services, and small business development. The City will also explore ways to partner with other organizations in the community who work to promote financial literacy and reduce the number of persons in poverty.

#### **Actions planned to develop institutional structure**

The Community Development Department manages all aspects of the grant programs perform in a concerted manner. The department recognizes the need to maintain a high level of coordination on projects involving other City departments, County departments, and/or non-profit organizations. This collaboration guarantees an efficient use of resources with maximum output in the form of accomplishments.

The Community Development Department will address gaps and improve institutional structure by using the following strategies:

- Reduce and/or alleviate any gaps in services and expedite the delivery of housing and community development improvements to eligible persons.
- Evaluate the procurement process and guidelines for all rehabilitation and construction projects.
- Coordinate projects among City departments and support ongoing efforts for City initiatives.
- Maintain a strong working relationship with the Roswell Housing Authority VIII based on the mutually shared goal of providing suitable housing for low- and extremely low-income persons.
- Work with and financially support local nonprofits operating in low- and moderate-income neighborhoods to build affordable housing for the elderly, veterans and other special needs populations.
- Use established lines of communication to identify opportunities for joint ventures with agencies that provide funding to construct affordable housing and/or finance homeownership opportunities.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Roswell will continue to work with a broad cross-section of public, private, faith-based, and community organizations to identify the needs of its citizens. By continuing to collaborate with the North Fulton Community Coalition, the community will continue to streamline the actions of public service agencies to improve the lives of all persons in Roswell. These groups address a broad range of needs for families including homelessness, public safety, workforce development, literacy, and allocation of other resources. The support of this coalition allows local non-profit organizations to focus their efforts collectively and to avoid duplication of services within the City.

### **Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The City doesn't anticipate any program income from this program year. The City has also not participated in any loan programs through HUD.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

This 2019 Annual Action Plan covers projects related to the City's 2019 Program Year allocation. The City estimates that 100 percent of the funds will be used to directly benefit low to moderate income persons. The City's projects are not generating any program income, and no funds were or are to be used for Section 108 or urban renewal settlements. Additionally, no funds have been returned to the City's line of credit.

## Attachments

## Citizen Participation Comments

### 2019 Annual Action Plan – Citizen Comments

No comments were received.

## 2019 Annual Action Plan (Substantial Amendments) – Citizen Comments

The 30-day public comment period was opened via an ad in the Roswell Neighbor on 5/22/19. The public comment period concluded on 6/24/19. No comments were received.





**Citizen Participation Plan**  
Community Development Block Grant (CDBG) Program

City of Roswell  
Grants Division  
38 Hill Street, Ste. 115  
Roswell, GA 30075  
Phone: 770-641-3727

## **Citizen Participation Plan 9-20-17**

### **Introduction**

The City of Roswell, Georgia Citizen Participation Plan (CPP) was prepared in accordance with Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended. The 24 CFR 91.105 federal regulations outline the "citizen participation" requirements. This document has been established in order for the City of Roswell, Georgia to comply with the requirements of these regulations.

### **Applicability and Adoption of the Citizen Participation Plan**

The CPP sets forth the City's policies and procedures for attaining citizen input, participation, and comment on the federally-funded Community Development Block Grant Program (CDBG). Citizen input regarding the use of federal funds received annually from the U.S. Department of Housing and Urban Development (HUD) is vital; therefore, this CPP will have an open comment period along with a public hearing prior to the City's adoption.

To successfully manage the City's CDBG program, citizen input is necessary in the following areas:

- Citizen Participation Plan and amendments to the Citizen Participation Plan;
- A Five-Year Consolidated Plan (Con Plan);
- An Annual Action Plan (AAP);
- Fair Housing Plans;
- Annual Performance Reports; and
- Substantial Amendments to the Consolidated Plan or Annual Action Plan.

The City will seek input from civic organizations, citizens, housing and human service agencies, the county school system, and other groups as necessary to assist in fully engaging the community in the planning and implementation of this federal program. Additionally, all CDBG information will be placed on the City's website and an e-mail address will be established to serve as a gateway for all questions and comments relative to the program. All draft documents will be placed on the City's website, in the Grants Division, at the Roswell Public Library, the East Roswell Public Library, and the Roswell Housing Authority. The Grants Division will also post notices of meetings on the City's online calendar, Facebook, and NextDoor.

Roswell Citizen Participation Plan - 1

### **Consolidated Plan/Annual Action Plan**

Based on population, the City of Roswell is considered an entitlement community. The CDBG entitlement program allocates annual grants to assist in the development of viable communities by providing decent housing, a suitable living environment, and to expand economic opportunities, principally for low and moderate income persons. To receive an annual allocation of federal funds from HUD, the City is required to create a five-year Consolidated Plan (strategic plan) with a one-year Action Plan. Subsequently, the five-year Plan will be updated with Annual Action Plans for years two through five. The Consolidated Plan includes the amount of assistance City expects to receive and the range of activities that may be undertaken including the estimated benefit to persons of low- and moderate-income. The Annual Action Plans are required to include project or program specifics, such as, location, cost, proposed outcome, and any additional descriptive information. Primarily, federal regulations require that funds be aimed where the greatest benefit may be attained for low- and moderate-income residents.

To acquire ample public engagement in all aspects and phases of Plan development, the City of Roswell will interact with various stakeholders in meetings, workshops, public hearings, and with written correspondence. Additionally, the City will inform the Roswell Housing Authority (RHA) when the Consolidated Plan may impact any public housing development or the surrounding community so that the agency may include the City's information in its Annual Comprehensive Grant Program application. Prior to the adoption of the Consolidated Plan/Action Plan, a 30 calendar day public comment period will be observed. All comments will be recorded and considered in the formulation of the Plan. In addition, all comments and responses will be included in the appendix of the Plan and will be forwarded to HUD upon adoption.

Roswell Citizen Participation Plan - 2

**Public Comment, Public Notice, Public Advertisement, and Public Hearings**

Public input will be integral in the preparation of the Citizen Participation Plan, Consolidated Plan, Annual Action Plan, substantial amendments, and Annual Performance Report. To that end, the following timeline for participation has been established:

<b>Public Meetings/Input</b>	<b>Date</b>
Publicize draft of CPP, Con Plan, and AAP; and open public comment period	9-20-17
Public Hearing at City Hall to discuss drafts*	10-5-17
Close public comment period	10-23-17
Present drafts to Community Development and Transportation Committee**	10-25-17
Adopt plans at the Mayor and City Council Meeting***	11-13-17
Submit plans to HUD	11-15-17

\* The hearing will be held at City Hall in room 220 at 3:00 p.m.

\*\* This meeting will be held at City Hall in room 220 at 8:00 a.m.

\*\*\* This meeting will be held in the City Hall Council Chambers at 7:00 p.m.

**Plan Amendments**

HUD regulations require that the City define the criteria that trigger an amendment to adopted plans. Amendments could be necessary due to a change in purpose, scope, budget or other reasons. HUD allows flexibility in the City's determination of a substantial amendment. The City of Roswell has defined a substantial amendment to the Consolidated Plan or Annual Action Plan as follows:

1. Any funding in the Annual Action Plan or Consolidated Plan that increases or decreases funding by 60 percent;
2. Any addition of a new priority, project, or program not previously considered; or
3. Any change that reallocates CDBG funds from one eligible activity to another.

The process shall follow the public notice and comment policies described in the Citizens Participation Plan (CPP) when a revision to an adopted Consolidated Plan or Annual Action Plan triggers a substantial amendment. Substantial amendments are also subject to a 30-day review and comment period.

All comments received by the City relating to substantial amendments shall be considered when preparing the amendment. All comments and the outcome of the City's consideration shall be included at the time of adoption by the City of Roswell. All substantial amendments will be forwarded to HUD as an attachment/appendix to the amended Consolidated Plan or Annual Action Plan.

Other amendments may be implemented at the discretion of the Mayor or City Administrator and are not subject to the defining criteria that apply to substantial amendments.

### **Performance Reports**

Prior to submittal of the Consolidated Annual Performance Report (CAPER) to HUD, the report will be made available to interested parties for a comment period of no less than 15 calendar days. Citizens will be notified of the CAPER's availability through newspaper notification in the Roswell Neighbor and on the City website at [www.roswellgov.com](http://www.roswellgov.com). Written comments will be considered and will be attached with responses as an appendix to the final CAPER.

### **Access to Information and Public Involvement**

To encourage and foster citizen input in the development of the Citizen Participation Plan, amendments to the Citizen Participation Plan, the five-year Consolidated Plan, the Annual Action Plan, Performance Reports, and substantial amendments to the Consolidated Plan or Annual Action Plan, the City of Roswell will make all information available for public comment. Upon request, all aforementioned information may be provided in alternative formats for the disabled and to non-English speaking residents. All documents will be subjected to public input prior to submission to HUD.

A minimum of two public hearings must be held each program year to seek public input and address housing and community development needs, development of proposed activities and review program performance. This process will ensure that the City of Roswell follows the Plan and incorporates public input so that community needs are met with appropriate application of HUD funds. These public hearings will be held in different stages of the program year, and one will be held before the Consolidated Plan/Annual Action Plan is published for public comment. The Action Plan will include CDBG funds or any other HUD funds that the City expects to receive each year with the estimated benefit to low- and moderate-income residents.

To ensure access to all information, at a minimum, an executive summary of all documents will be placed on the City of Roswell's website, [www.roswellgov.com](http://www.roswellgov.com). Hard copy documents will be available at:

City of Roswell  
Grants Division  
38 Hill Street., Suite 115  
Roswell, Georgia 30075

Roswell Housing Authority  
199 Grove Way  
Roswell, GA 30075

East Roswell Public Library  
2301 Holcomb Bridge Road  
Roswell, GA 30076

Roswell Public Library  
115 Norcross Street  
Roswell, GA 30075

Reasonable and timely access will be given to public records including the City's use of assistance for the preceding five years. The City will provide a reasonable number of free copies of each document with sufficient notice. A request for a copy can be made by contacting [cdbg@roswellga.com](mailto:cdbg@roswellga.com) or by contacting the CDBG Program at 770-641-3727.

Roswell Citizen Participation Plan - 4

### **Communication Accommodations**

Translation and Interpreter services will be made available upon request five working days prior to the scheduled meeting. Please contact the CDBG Program at 770-641-3727 or email [cdbg@roswellgov.com](mailto:cdbg@roswellgov.com). Hearing impaired persons who wish to participate in public hearings and who require an ASL translator, should contact the Georgia Relay Department at 800-359-4663 at least five working days prior to the public hearing date.

Public notice will be posted at least 15 days before a public hearing in the Roswell Neighbor, on the City's website at [www.roswellgov.com](http://www.roswellgov.com).

Citizens who may require this information in alternative formats may contact the CDBG Program at 770-641-3727 at least five working days prior to the public hearing date to permit the department to make arrangements to have translation services available for the public hearing(s) in question.

### **Displacement**

Federal Regulation 24 CFR Part 91.105 (b)(1) requires that the City describe how it will address displacement of residents due to the result of any HUD-funded project or program. The City is required to identify how any displaced person, as a result of a HUD-funded project or program, will be assisted even if the City anticipates no displacement. Although the City does not anticipate displacement during this 5-year Plan, every effort will be undertaken to minimize displacement. The City will develop a policy regarding displacement prior to commencing any federally funded activity that may result in displacement. In the event displacement should occur, then 49 CFR Part 24 (Uniform Relocation Act) will be followed.

### **Technical Assistance**

Technical assistance may be requested in writing by any persons of low- and moderate-income or groups representing such persons as it relates to developing proposals for funding assistance under any program outlined by the Consolidated Plan. The level and type of assistance needed will be determined by the City of Roswell. All technical assistance requests should be addressed to:

City of Roswell  
Grants Division  
38 Hill Street, Suite 115  
Roswell, Georgia 30075

All requests should specify the name of the individual or citizen group/organization, the contact person, and the nature of the technical assistance requested.

**Complaint Procedure**

The City of Roswell desires and encourages continuous citizen feedback and community input related to this CDBG federal program and all federal programs administered by the City. All concerns or complaints related to the Citizen Participation Plan, Consolidated Plan, Annual Action Plan, Annual Performance Report, and any substantial amendments should be submitted in writing to the CDBG Program Director. Written complaints may be submitted to:

City of Roswell  
Grants Division  
38 Hill St., Suite 115  
Roswell, Georgia 30075

Concerns, complaints, questions, or requests for information may also be submitted electronically to [cdbg@roswellgov.com](mailto:cdbg@roswellgov.com). All written and electronically submitted correspondence received by the City of Roswell will be addressed in writing within 15 working days, where practicable, as required by federal regulations.

## Appendix A - Ads

### PUBLIC HEARING NOTICE

#### THE CITY OF ROSWELL SEEKS PUBLIC COMMENT ON ITS 2019 ANNUAL ACTION PLAN

The City of Roswell is seeking public comment on its 2019 Annual Action Plan. As an entitlement community eligible to receive assistance under the U. S. Department of Housing and Urban Development (HUD), the City is required to submit the Annual Action Plan to HUD every year in order to receive funding from the Community Development Block Grant (CDBG) Program. This plan provides a framework for identifying housing and community development priorities and addresses how these priorities can be assisted using federal formula block grant programs.

To ensure access to all information, drafts of the documents will be placed on the City of Roswell's website, [www.roswellgov.com](http://www.roswellgov.com) and hard copies are available at:

City of Roswell  
Grants Division  
38 Hill St., Suite 115  
Roswell, Georgia 30075

East Roswell Public Library  
2301 Holcomb Bridge Road  
Roswell, GA 30076

Housing Authority of the City of Roswell  
199 Grove Way  
Roswell, Georgia 30075

Public comments can be submitted in writing to the City of Roswell, Grants Division, 38 Hill Street, Suite 115, Roswell, GA 30075 or through the City's CDBG Program email, [CDBG@roswellgov.com](mailto:CDBG@roswellgov.com). Per the City's Citizen Participation Plan, the public comment period for the draft of this plan will run for 30 days, starting on Friday May 10<sup>th</sup>, 2019. All comments must be submitted by 5:00 p.m. on Monday June 10<sup>th</sup>, 2019. Additionally, a public hearing to discuss the plan will be held on Monday June 10<sup>th</sup>, 2019 at 6 p.m. in room 105 of Roswell City Hall. Please contact Charles Alford, (770) 641-3847, [calford@roswellgov.com](mailto:calford@roswellgov.com), with any questions or if translation or interpretation services are needed.



## MCBATH

From A1

At times on Saturday, McBath fought back emotion while decrying government stagnation.

"When we are divided, our community stands in the wings waiting for us to take care of them and to preserve their lives and to make democracy work the way it's supposed to. Much be known as 'the loud music case.'

Davis's killer was sentenced to life in prison for the attack, which McBath and others characterize as a case of racial profiling.

McBath remembered Jordan as a leader among his friends, someone who may have been destined to

**Q: Are you getting used to things yet? This is your first week back?**  
A: Yeah, my first full week in my district because of the shutdown, we were always in Washington trying to make things right.

**Q: What are your thoughts on President Trump declaring a national emergency, and do you think he'll be successful in getting money for the wall?**

A: I think we need to go through the normal checks and balances, we need to let this branch of government work. ... I think we should go through the process, go through Congress, not circumvent Congress to really determine what's considered a real emergency."

## Q&A

in Washington. ... I thought she tried to give a call for unity, and it's important for all of us to participate in the Democratic process. It gives us a voice, and it lets the politicians she has to work with in Washington know we would like to see them move forward in the best interests of the people they represent."

# 'Pints and Perspectives' offers advice for first time home buyers

By Lindsay Moscarello  
@NeighborLindsay

offer as little as 3 percent down options and VA loans have 0 percent down

## CITY OF ROSWELL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM 2019 SOLICITATION FOR PROPOSALS

The City of Roswell will begin accepting applications for Community Development Block Grant (CDBG) funding for the 2019 Program Year on March 15th, 2019. The City estimates that its allocation amount from the U.S. Department of Housing and Urban Development (HUD) will be \$400,000. The City has allocated \$320,000 of that amount to the competitive grant application process referenced herein. The goal of the City of Roswell's CDBG program is to benefit low and moderate income persons (as defined by HUD) by providing decent housing and a suitable living environment as well as expanding economic opportunities for low income persons. Eligible activities range from housing rehabilitation to public services as well as economic development and infrastructure projects.

All proposed projects must qualify as an eligible activity (as defined by 24 CFR Part 570, Subpart C) AND meet one of the following national objectives: 1) primarily benefit low income persons; 2) be of an urgent and otherwise non-fundable need; or 3) prevent or eliminate slum/blight. However, because the City has not officially designated any slum or blight areas nor identified any urgent needs, only proposals that address the first national objective of "primarily benefiting low income persons" will be considered. Along with the national objectives, the Mayor and City Council have identified four funding priorities for the CDBG program: 1) Improve access to, and quality of housing; 2) Housing services for homeless or persons at-risk of being homeless; 3) Public facility improvements in low-income areas; and 4) Public services. The City has also decided to include an optional grant match to increase partnerships within the City and maximize the benefits of the CDBG funds. It is not a requirement for project requests to meet one of the Mayor and City Council's priorities or to include a grant match, but both are encouraged and will be taken into consideration when evaluating applications.

**Applications are due no later than 5:00 p.m. EST on April 12th, 2019.** In an effort to simplify the application process and conserve resources, the City's 2019 CDBG application process will once again be conducted online through [ZoomGrants.com](http://ZoomGrants.com). After all applications are received, designated reviewers will evaluate each proposal for eligibility and present the results to Mayor and City Council for approval. If approved, the projects will be included in the City's 2019 Annual Action Plan (AAP) which will then be submitted to HUD. The City estimates that HUD's approval of the AAP and the necessary Congressional funding will not be available until August 2019.

Additionally, The City will be conducting a **CDBG Application Workshop** at Roswell City Hall, Room 220, on March 15th at 9:30 a.m. to walkthrough the online application process. For more information about program objectives and eligible activities, see HUD's CDBG Desk Guide located on the City's website <http://www.roswellgov.com/home/showdocument?id=4858>. If you have any questions or comments about the CDBG application process and will not be able to attend the workshop, please contact Charles Alford, Grants Specialist for the City of Roswell, at (770) 641-3847, [calford@roswellgov.com](mailto:calford@roswellgov.com).

### City of Mountain Park, Georgia Qualifying Fees for 2019 Municipal General Election

The City of Mountain Park has three Council Member Seats that are up for re-election this year and an additional seat to fill the remaining two years of a seat vacated upon death. Additionally, the Mayor seat is up for election. The Municipal General Election will be held November 5, 2019. Candidate qualifying will be held in August with dates/times to be announced. The non-refundable qualifying fees have been set as follows. For more information, please visit our website at [www.mountainpark-ga.gov](http://www.mountainpark-ga.gov), call the City Clerk at 770-993-4231 or email [city.clerk@mountainparkgov.com](mailto:city.clerk@mountainparkgov.com)

Council Member: \$27.00  
Mayor-\$35.00

### THE CITY OF ROSWELL SEEKS PUBLIC COMMENT ON ITS 2018 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT

The City of Roswell is seeking public comment on its 2018 Consolidated Annual Performance Evaluation Report (CAPER). The CAPER is an annual report that must be submitted to the United States Department of Housing and Urban Development (HUD) and describes the use of the City's entitlement funds for the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) grant. The draft of this plan will be available to the public starting on Friday March 1st, 2019 on the City of Roswell's website, [www.roswellgov.com](http://www.roswellgov.com). Hard copies will also be available for review at Roswell City Hall, 38 Hill Street, Suite 115, Roswell, GA 30075; the Roswell Public Library, 115 Norcross Street, Roswell, GA 30075; the East Roswell Public Library, 2301 Holcomb Bridge Road, Roswell, GA 30076; and the Roswell Housing Authority, 199 Grove Way, Roswell, GA, 30075. Public comments may be submitted by email to [CDBG@roswellgov.com](mailto:CDBG@roswellgov.com) or in writing at suite 115 in City Hall. All public comments must be received no later than 5:00 p.m. on Monday March 18th, 2019.

Persons needing special accommodations should contact the City of Roswell Grants Division Office at City Hall. An interpreter is available upon request to assist persons with limited English proficiency. The City of Roswell does not discriminate on the basis of disability in the admission of, access to, or treatment of, or employment with the programs and activities described herein. Please contact Charles Alford, (770) 641-3847, [calford@roswellgov.com](mailto:calford@roswellgov.com), with any questions.

## **CIUDAD DE ROSWELL**

### **PROGRAMA DE SUBSIDIOS DE DESARROLLO COMUNITARIO (CDBG)**

### **SOLICITUD PARA PROPUESTAS 2019**

La Ciudad de Roswell comenzará a aceptar solicitudes para fondos del Subsidio Global para el Desarrollo Comunitario (CDBG) para el Año del Programa 2019 el 15 de marzo de 2019. La Ciudad estima que la cantidad de su asignación del Departamento de Vivienda y Desarrollo Urbano (HUD) de los EE. UU. Será de \$ 400,000. La Ciudad ha asignado \$ 320,000 de esa cantidad al proceso de solicitud de subvención competitiva que se menciona en este documento. El objetivo del programa CDBG de la Ciudad de Roswell es beneficiar a las personas de bajos y moderados ingresos (según lo define HUD) al proporcionar una vivienda digna y un entorno de vida adecuado, así como a la expansión de oportunidades económicas para las personas de bajos ingresos. Las actividades elegibles van desde la rehabilitación de viviendas hasta los servicios públicos, así como proyectos de desarrollo económico e infraestructura.

Todos los proyectos propuestos deben calificar como una actividad elegible (según se define en 24 CFR Parte 570, Subparte C) Y cumplir uno de los siguientes objetivos nacionales: 1) beneficiar principalmente a personas de bajos ingresos; 2) ser de una necesidad urgente y por lo demás no financiable; o 3) prevenir o eliminar los tugurios. Sin embargo, debido a que la Ciudad no ha designado oficialmente ningún área de tugurios o subnormales ni ha identificado necesidades urgentes, solo se considerarán las propuestas que aborden el primer objetivo nacional de "beneficiar principalmente a personas de bajos ingresos". Junto con los objetivos nacionales, el alcalde y el Ayuntamiento han identificado cuatro prioridades de financiamiento para el programa CDBG: 1) Mejorar el acceso y la calidad de la vivienda; 2) Servicios de vivienda para personas sin hogar o personas en riesgo de quedarse sin hogar; 3) Mejoras en instalaciones públicas en áreas de bajos ingresos; y 4) servicios públicos. La Ciudad también ha decidido incluir un subsidio opcional para aumentar las asociaciones dentro de la Ciudad y maximizar los beneficios de los fondos de CDBG. No es un requisito que las solicitudes de proyectos cumplan con una de las prioridades del alcalde y el Concejo Municipal o que incluyan una donación equivalente, pero ambos son válidos y se tomarán en consideración al evaluar las solicitudes.

Las solicitudes deben presentarse a más tardar a las 5:00 p.m. hora del Este el 12 de abril de 2019. En un esfuerzo por simplificar el proceso de solicitud y conservar los recursos, el proceso de solicitud de CDBG 2019 de la Ciudad se realizará nuevamente en línea a través de ZoomGrants.com. Después de recibir todas las solicitudes, los revisores designados evaluarán cada propuesta de elegibilidad y presentarán los resultados al alcalde y al Concejo Municipal para su aprobación. Si se aprueban, los proyectos se incluirán en el Plan de acción anual 2019 (AAP) de la ciudad, que luego se presentará a HUD. La Ciudad estima que la aprobación de HUD de la AAP y los fondos necesarios del Congreso no estarán disponibles hasta agosto de 2019.

**Además, la Ciudad llevará a cabo un taller de solicitud de CDBG en Roswell City Hall, Room 220, el 15 de marzo a las 9:30 a.m. para ver el proceso de solicitud en línea.**

**Para obtener más información sobre los objetivos del programa y las actividades elegibles, consulte la Guía de la Mesa de CDBG de HUD ubicada en el sitio web de la Ciudad <http://www.roswellgov.com/home/showdocument?id=4858>. Si tiene alguna pregunta o comentario sobre el proceso de solicitud de CDBG y no puede asistir al taller, comuníquese con Charles Alford, Especialista de subvenciones para la Ciudad de Roswell, al (770) 641-3847, [calford@roswellgov.com](mailto:calford@roswellgov.com)**

## **PUBLIC HEARING NOTICE**

### **THE CITY OF ROSWELL SEEKS PUBLIC COMMENT ON ITS 2019 ANNUAL ACTION PLAN**

The City of Roswell is seeking public comment on its 2019 Annual Action Plan. As an entitlement community eligible to receive assistance under the U. S. Department of Housing and Urban Development (HUD), the City is required to submit the Annual Action Plan to HUD every year in order to receive funding from the Community Development Block Grant (CDBG) Program. This plan provides a framework for identifying housing and community development priorities and addresses how these priorities can be assisted using federal formula block grant programs.

To ensure access to all information, drafts of the documents will be placed on the City of Roswell's website, [www.roswellgov.com](http://www.roswellgov.com) and hard copies are available at:

City of Roswell  
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Roswell, Georgia 30075

East Roswell Public Library  
2301 Holcomb Bridge Road  
Roswell, GA 30076

Housing Authority of the City of Roswell  
199 Grove Way  
Roswell, Georgia 30075

Public comments can be submitted in writing to the City of Roswell, Grants Division, 38 Hill Street, Suite 115, Roswell, GA 30075 or through the City's CDBG Program email, [CDBG@roswellgov.com](mailto:CDBG@roswellgov.com). Per the City's Citizen Participation Plan, the public comment period for the draft of this plan will run for 30 days, starting on Friday May 10<sup>th</sup>, 2019. All comments must be submitted by 5:00 p.m. on Monday June 10<sup>th</sup>, 2019. Additionally, a public hearing to discuss the plan will be held on Monday June 10<sup>th</sup>, 2019 at 6 p.m. in room 105 of Roswell City Hall. Please contact Charles Alford, (770) 641-3847, [calford@roswellgov.com](mailto:calford@roswellgov.com), with any questions or if translation or interpretation services are needed.

# Commission takes first step toward new animal shelter

By Bill Baldowski  
@NorthsideNbr

A new animal control shelter that would replace Fulton County's 40-year-old venue is well on its way to being constructed.

"The animal control facility needs to be replaced, as it is not only old but is too small now for the number of animals we have there," Alton Adams, Fulton's deputy chief operating officer for public safety, said of the shelter, located on Marietta Boulevard in



Bob Ellis

northwest Atlanta. Following his address during the county board of commissioners' meeting May 1 at Assembly Hall in downtown Atlanta, the board voted 6-0 to fund a \$250,000 feasibility study for animal services. District 6 Commissioner Emma Darnell was absent.

"This is the first step in an effort to replace our current animal shel-

ter, which was built in the 1970s," said Jessica Corbitt-Dominguez, a Fulton spokeswoman.

She said board Chair Robb Pitts and other commissioners have advocated for the county to explore a new or expanded shelter.

Funding for this feasibility study was allocated in the fiscal 2019 budget. The additional funds were allocated from the capital budget, which will allow for a design concept to be prepared.

"We expect the feasibility study to be completed this fall, which

would allow the commission to consider funding construction costs as part of the county's (fiscal) 2020 budget," Corbitt-Dominguez said.

District 2 Commissioner Bob Ellis fully supported the study, saying, "It is long overdue."

In addition, the county has invested in a number of upgrades to the current facility's office space and flooring areas to improve conditions while the process to have a new shelter gets underway. "This feasibility study will be

done to assist the county to gain insights into modern animal shelters in the current market," Corbitt-Dominguez said. "The feasibility study will guide consideration and decision-making in regard to the site selection, space requirements and potential improvements for the new animal services facility."

Phone messages left with Ellis and District 3 Commissioner Lee Morris after the meeting seeking comment on the shelter and feasibility study were not immediately returned.

# Roswell seeks citizen input on new bike and pedestrian plan

By Rachel Kellogg  
@RachelNBR

The city of Roswell has set the wheels in motion on its first-ever Bike and Pedestrian Master Plan.

Residents can help the city envision the future of bicycle and pedestrian connectivity in Roswell at two upcoming Public Open Houses.

Members of the public are invited to stop by these drop-in information sessions at any time to "provide input on where and how future bicy-

cle and pedestrian investments can be made, help set goals and learn more about the planning process," a news release said.

City staff will be on hand during these open house-style events to answer questions, provide information and collect feedback.

A meeting will be held May 9, 6 to 8 p.m., East Roswell Park Recreation Center, 9000 Fouts Road.

"Through its Bike and Pedestrian Master Plan process, the city will evaluate its policies and practices, iden-

tify and prioritize bicycle and pedestrian investments, and develop a fiscally realistic implementation strategy," the news release said.

The master planning process will go through three distinct phases, each including public input and engagement:

- A data-gathering phase to establish existing conditions
- An assessment phase to establish bicycle and pedestrian needs
- A recommendations phase to establish policies and infrastructure investments for the city's consideration and develop a guide for implementation.

A final Bike and Pedestrian Master Plan is expected to be completed by the end of 2019.

If you cannot make it to one of the Public Open House events, take an online survey at [www.roswellgov.com/BikePedSurvey](http://www.roswellgov.com/BikePedSurvey).

To learn more about the plan, visit [roswellgov.com/BikePed](http://roswellgov.com/BikePed).

IN THE MUNICIPAL COURT OF ROSWELL STATE OF GEORGIA  
Order of Publication for 2nd or Subsequent DUI

Name: Adrian Sean Costa  
Address: 6015 States Bridge Road, Johns Creek, GA  
Date of Arrest: 10-12-2018  
Location: City of Roswell, Ga  
Find disposition:  
Found Guilty  
170304



Special

From left, gathered at the June 2018 ribbon-cutting ceremony for the new Behavioral Health Center at the South Fulton Service Center, are River Edge Behavioral Health CEO Shannon Terrell Gordon, Fulton County Manager Dick Anderson, county Commissioner Emma Darnell, county Chairman Robb Pitts, county Behavioral Health Director and Developmental Disabilities Director LaTrina Foster, department Program Manager Charles Relford and county Real Estate and Asset Management Director Ellis Kirby. Darnell died on Sunday.

## DARNELL

From A1

system. Her most famous quote when announcing her vote on an unpopular issue was, "It is not the size of our budget that makes Fulton County great; neither is it the vastness of our

financial reserves or our tall shining new buildings, rather our greatness lies in the decisions we make to support what is right."

Jessica Corbitt-Dominguez, a county spokeswoman, said she did not have information on Darnell's recent health or cause of death. But it's likely Darnell had been ill for an extended

period of time since she had not attended a board meeting since its Jan. 23 monthly recess meeting.

Funeral arrangements will be announced when finalized, the news release stated. A special election will be held to fill her seat, but a date has not been set yet. Check back with the Neighbor for updates.

## ARRESTS

From A1

high school band director, freelance photographer, construction worker and painter.

Of the 31 Georgians arrested, seven were apprehended after allegedly meeting with minors for sex. Four of the Georgians were also already registered sex offenders.

"During the operation, 134 search warrants were executed and

215 knock-and-talks were conducted in those eight states," a news release stated. "During those search warrants and knock-and-talks, 861 digital devices were previewed and 1,613 digital devices were seized. Of those devices seized, 203 were mobile phones."

The majority of the arrests in Georgia involved the possession or distribution of child porn, including material containing the violent sexual abuse of infants and toddlers, the GBI said.

Alpharetta, Cobb, Dekalb and Roswell Police

Departments were all involved with the operation.

Special Agent in Charge of the GBI's Child Exploitation and Computer Crimes Unit and Commander of the Georgia ICAC Task Force, Debbie Garner, stated, "the dedicated law enforcement professionals that are part of the Georgia ICAC Task Force will not cease searching for those who are producing, trading and collecting this graphic material. We will continue to work together to find, investigate and prosecute these predators."

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**8 Month CD**  
**2.55% APY\***

\*Minimum \$1000 to open. Penalty may be imposed for early withdrawal before maturity.  
\*APY = Annual Percentage Yield.  
\*The rate is effective as of January 24th, 2019 and subject to change without notice.

**Please Contact Us For More Information**  
**770-455-4989**  
[www.metrocitybank.com](http://www.metrocitybank.com)

**City of Roswell** 168523  
**INVITATION TO BID**  
**FOR**  
**ARC Driveway Connection**  
**ITB # 19-112-G**

The City of Roswell, Georgia ("the City"), is requesting offers for Construction of a 20' driveway with curb and gutter between the Aquatic Center parking lot and the Adult Recreation Center parking lot. The Project also includes Sidewalk connectivity (taken out by this project between the two parks) restoration and maintaining access to the tennis court and pickleball court facilities. A retaining wall is needed along the sidewalk and tennis court side. A bioretention area will be built to meet the stormwater needs of this project as required by the City's Land Disturbance Permit. The bioretention area will treat the water from the roof of the Adult Recreation Center. Access between Groveway Community Park and Grimes Bridge Park allows for emergency services as well as residents to access either park more easily. Project elements include but are not limited to Grading; Concrete sidewalk and retaining wall, and creation of a bioretention area, along with other related heavy construction items. 120 calendar days have been allotted for performance of construction. A Bid Bond equal to 5% of the base bid will be required. Payment and Performance Bonds will be required, and Liquidated Damages have been set at \$300 per day in excess of the allotted time. Payments will be made no more than monthly, on a unit price / installed basis.

Sealed Bids will be received no later than 5/20/2019 at 2:00 PM at the

**PUBLIC HEARING NOTICE** 170271

**THE CITY OF ROSWELL SEEKS PUBLIC COMMENT ON ITS 2019 ANNUAL ACTION PLAN**

The City of Roswell is seeking public comment on its 2019 Annual Action Plan. As an entitlement community eligible to receive assistance under the U. S. Department of Housing and Urban Development (HUD), the City is required to submit the Annual Action Plan to HUD every year in order to receive funding from the Community Development Block Grant (CDBG) Program. This plan provides a framework for identifying housing and community development priorities and addresses how these priorities can be assisted using federal formula block grant programs.

To ensure access to all information, drafts of the documents will be placed on the City of Roswell's website, [www.roswellgov.com](http://www.roswellgov.com) and hard copies are available at:



### PUBLIC HEARING NOTICE THE CITY OF ROSWELL SEEKS PUBLIC COMMENT ON ITS 2019 ANNUAL ACTION PLAN

The City of Roswell is seeking public comment on its 2019 Annual Action Plan. As an entitlement community eligible to receive assistance under the U.S. Department of Housing and Urban Development (HUD), the City is required to submit the Annual Action Plan to HUD every year in order to receive funding from the Community Development Block Grant (CDBG) Program. This plan provides a framework for identifying housing and community development priorities and addresses how these priorities can be assisted using federal formula block grant programs.

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City of Roswell  
Grants Division  
38 Hill St., Suite 115  
Roswell, Georgia 30075

East Roswell Public Library  
2301 Holcomb Bridge Road  
Roswell, GA 30076

Housing Authority of the City of Roswell  
199 Grove Way  
Roswell, Georgia 30075

Public comments can be submitted in writing to the City of Roswell, Grants Division, 38 Hill Street, Suite 115, Roswell, GA 30075 or through the City's CDBG Program email, [CDDBG@roswellga.com](mailto:CDDBG@roswellga.com). Per the City's Citizen Participation Plan, the public comment period for the draft of this plan will run for 30 days, starting on Friday May 10th, 2019. All comments must be submitted by 5:00 p.m. on Monday June 10th, 2019. Additionally, a public hearing to discuss the plan will be held on Monday June 10th, 2019 at 6 p.m. in room 105 of Roswell City Hall. Please contact Charles Alford, (770) 641-3847, [calford@roswellga.com](mailto:calford@roswellga.com), with any questions or if translation or interpretation services are needed.



### THAT'S WHAT SHE SAID

## Workplace Avengers



Melissa Carter

The worst part of ourselves tends to emerge when we're placed in a defensive position, where normally hidden thoughts are strewn like weapons from our fortified tongues. When I placed a colleague in such a position, his words hit me at a stupefyingly deep level. He should also feel lucky I like him or my natural reaction would have been to sue my job.



I am a geek, with a love of all things superheroes, sci-fi, fantasy, and the like. So, when *Avengers: Endgame* came out of course I had a ticket the very first night. And, like most of the world, I was impressed by the film and anxious to talk to fellow geeks about the storyline. However, not everyone was motivated to get their tickets as early as I was. I found myself having to give my opinion of the movie to these friends without giving any spoilers away, which was difficult considering how excited I was to discuss major plot points with them.

A colleague who considers himself an authority on several things geek has been a conversation regarding *Captain America: With an expectant look, I asked if he had seen *Avengers: Endgame* yet, and he admitted he had not. I wasn't the only one who was stumped, as my cubicle neighbor jumped from his desk in shock at what this colleague had confessed. He mentioned he would see it before the following weekend was through, but we chose to continue giving him crap for having not yet gone. I would soon learn this was the breaking point, yet I assumed our conversation was simply in jest and thought nothing of belaboring the point.*

asked him why in the world he decided to wait to go see it. The colleague in question said he had a kid, to which I turned to my cubie mate and pointed at myself to suggest I had one too.

Then my colleague said, "Yeah, but you have him half the time."

In that very moment, my thoughts went from *Captain America* to *The Hulk*, as my blood began to heat and I was ready to let him have it. You don't go there with me. In fact, you never get anywhere negative with me where Mr. Carter is concerned.

My ebullient sensing the severity of the comment replied, "You do too. No parent is with their kids all the time." I was relieved he had my back.

Our colleague's defensiveness further showed as he said, "I could frankly give a sh\*t what you guys think," although trying to act as if he were kidding before he walked away.

The whole conversation was childish and should never have resulted in ill feelings, but couldn't that be said for any argument no matter how big or small? I had to remind myself that to be a real-life superhero you

Public Notice of AAP on City of Roswell Facebook Page

City of Roswell, Georgia Government

May 30 at 11:56 AM

**Roswell to Host Community Development Block Grant (CDBG) Public Hearing on June 10**

The City of Roswell's Grants Division will host a public hearing for the City's 2019 Community Development Block Grant (CDBG) Annual Action Plan on June 10. During this event, members of the public can learn about proposed 2019 CDBG projects, provide feedback, and ask questions of staff. CDBG funds are allocated annually by the U.S. Department of Housing and Urban Development (HUD) to assist communities with projects to improve housing and a suitable living environments, as well as to expand economic opportunities, principally for low- and moderate-income persons.

**CDBG Annual Action Plan Public Hearing**  
 Monday, June 10, 2019  
 6:00 PM  
 City Hall (38 Hill Street)  
 Room 105



For more information, please contact the City of Roswell Grants Division at [cdtp@roswellgov.com](mailto:cdtp@roswellgov.com).

4 likes · 2 comments · 2 shares

Jill Spencer Disney Thanks for sharing the weekday availability. Is there a charge for Roswell residents to drop off algebra hams during the week?  
 1w

Pages Liked by This Page

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- Atlanta History Center
- The Georgia Trust for Historic Preservation
- Hope Roswell
- Senior Services North Fulton

 Community Relations Coordinator Karen Zitomer, City of Roswell AGE... 



### Roswell to Host Community Development Block Grant (CDBG) Public Hearing on June 10

The City of Roswell's Grants Division will host a public hearing for the City's 2019 Community Development Block Grant (CDBG) Annual Action Plan on June 10. During this event, members of the public can learn about proposed 2019 CDBG projects, provide feedback, and ask questions of staff. CDBG funds are allocated annually by the U.S. Department of Housing and Urban Development (HUD) to assist communities with projects to improve housing and a suitable living environments, as well as to expand economic opportunities, principally for low- and moderate-income persons.

**CDBG Annual Action Plan Public Hearing**  
Monday, June 10, 2019  
6:00 PM  
City Hall (38 Hill Street)  
Room 105

For more information, please City of Roswell Grants Division at [cdbg@roswellgov.com](mailto:cdbg@roswellgov.com).

30 May · Subscribers of City of Roswell

 Reply  5 · 3319 Impressions

Discussion closed on 30 May. [Learn more »](#)

Public Notice of AAP on City of Roswell Calendar

The screenshot shows the City of Roswell website's calendar page. At the top, there is a navigation bar with links for Employment, Bill Pay, Report an Issue, Procurement Opportunities, News, and Calendar. Below this is a search bar and a navigation menu with icons for Discover Us, Government, Services, Roswell Georgia logo, Business, Residents, and I Want to...? The main content area is titled "City of Roswell Meetings Calendar" and features a public hearing announcement for the CDBG Annual Action Plan. The announcement includes the date (08/18/2019, 8:00 PM - 7:00 PM), location (City Hall, Room 105, 38 Hill Street, Roswell, Georgia 30075), and a link to add to a calendar. A brief description of the hearing is provided, along with contact information for the Grants Division. The footer contains a site map, copyright information for 2019 Roswell, GA, and a language selection dropdown.

Home/Components/Calendar/Event/296077/1

Employment | Bill Pay | Report an Issue | Procurement Opportunities | News | Calendar

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### City of Roswell Meetings Calendar

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#### CDBG Annual Action Plan Public Hearing

**Date:** 08/18/2019 8:00 PM - 7:00 PM  
**Location:** City Hall, Room 105  
38 Hill Street  
Roswell, Georgia 30075

[Add to my Calendar](#)

The City of Roswell's Grants Division will host a public hearing for the City's 2019 Community Development Block Grant (CDBG) Annual Action Plan. During this event, members of the public can learn about proposed 2019 CDBG projects, provide feedback, and ask questions of staff. CDBG funds are allocated annually by the U.S. Department of Housing and Urban Development (HUD) to assist communities with projects to improve housing and a suitable living environments, as well as to expand economic opportunities, principally for low- and moderate-income persons.

For more information, please City of Roswell Grants Division at [cdbg@roswellga.com](mailto:cdbg@roswellga.com).

[Return to Full Calendar](#)

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### V. Actions and Recommendations

The following impediments to fair housing choice and recommendations are presented to assist the City of Roswell to affirmatively further fair housing in the community. The previously identified impediments to fair housing choice were discussed in Section III and progress was reported for each impediment. New and carried over impediments to Fair Housing Choice are presented on the pages that follow. Several aspects of the previously identified impediments are still present in the City of Roswell, despite the City's best efforts, and based on economic conditions, will continue to be addressed by the City of Roswell. Below is a list of impediments that were developed as part of Roswell's 2017 Analysis of Impediments to Fair Housing Choice.

#### A. Impediments to Fair Housing Choice

- **Impediment 1: Fair Housing Education and Outreach**

There is a continuing need to educate renters and homebuyers about their rights under the Fair Housing Act and to advise realtors, sellers, landlords, mortgage brokers, and the public in general about the Fair Housing Act and their obligations under the Act. Overall, there is a need to raise community awareness to affirmatively further fair housing choice, especially for low-income residents, minorities, and the disabled population.

**Goal:** Improve knowledge and awareness of the Fair Housing Act, related housing and discrimination laws, regulations, and the requirements to affirmatively further fair housing in the community.

**Strategies:** In order to address this goal, the following activities and strategies should be undertaken:

- **1-A:** Outline the procedures and process to report or file a fair housing complaint.
- **1-B:** Publicize the procedures and process in the local newspaper; post in public buildings, social service agencies' offices, and print out fliers to pass out.



- **1-C:** Develop opportunities to educate tenants, landlords, sellers, and mortgage brokers.
- **1-D:** Establish an arbitration process for fair housing complaints which are filed on the basis of refusal to make reasonable accommodations.
- **1-E:** Review and improve the rate of underwriting approval for minorities and persons of Hispanic origins in mortgage loan approvals as evidenced by the Home Mortgage Disclosure Act (HMDA) data.
- **1-F:** All essential documents, forms, and directions should be printed in English and Spanish, and a reference sheet in multiple languages should be attached to inform non-English speaking persons who to contact.

• **Impediment 2: Continuing Need for Affordable Housing**

The median value and cost to purchase a single-family house in the City of Roswell that is decent, safe, and sound is \$297,000; this limits the choice of housing for a 4-person family in Roswell, where the median household income is less than \$82,150. About a quarter (24.7%) of the existing homeowners in Roswell are spending more than 30% of their total income on housing cost, which makes them cost burdened. Almost half (49.8%) of the existing renter households in Roswell are spending more than 30% of the total income on housing, which makes them cost burdened.

**Goal:** Promote the development and rehabilitation of various types of housing that is affordable to lower income households.

**Strategies:** In order to address this goal, the following activities and strategies should be undertaken:

- **2-A:** Continue to support and encourage plans from both private developers and non-profit housing agencies to develop, construct, and/or rehabilitate affordable housing in the City.
- **2-B:** Encourage the development, construction, and/or rehabilitation of mixed-income housing in the City.



- **2-C:** Survey the existing residential, mixed-use residential / commercial, and vacant structures to better utilize space for additional housing.
- **2-D:** Provide financial assistance to seniors and lower-income households in the City for home improvements so they can remain in their residences.
- **2-E:** Develop a housing rehabilitation program with low-interest loans/grants in lower-income neighborhoods where there is the highest percentage of vacant and deteriorated housing.
- **2-F:** Encourage the development and/or rehabilitation of workforce housing for income-eligible City employees and other City residents.

• **Impediment 3: Economic Opportunities to Improve Housing Choice**

There is a lack of economic opportunities in the City, which prevents lower-income households from increasing their income and thus their housing choice. The cost of housing in the City limits housing choice for government and public service employees.

**Goal:** New affordable housing choices will be available to City employees and lower-income households to make it financially feasible for them to live in the City of Roswell.

**Strategies:** In order to address this goal, the following activities and strategies should be undertaken:

- **3-A:** Strengthen partnerships between public and private entities to encourage economic development, improve the City's tax base, and create a more sustainable economy with additional employment opportunities.
- **3-B:** Support and encourage live/work spaces for entrepreneurs and start-up businesses in the City.
- **3-C:** Promote the development and rehabilitation of vacant and underutilized spaces in the commercial areas to create new "start-up" or "pop-up" businesses to increase new job opportunities.



- **3-D:** Improve (encourage expansion of) the public transportation system so lower-income persons can have a means of transportation to and from place(s) of work.
- **3-E:** Promote and encourage existing commercial and light-industrial firms to expand their operations, which will increase employment opportunities.

• **Impediment 4: Continue to Review, Monitor, and Update Public Policies**

Public policies such as building codes and zoning ordinances need to be annually reviewed. Furthermore, these policies affect the construction and rehabilitation of housing in the community and determine occupancy requirements, locations, and density of housing.

**Goal:** To bring local policies and regulations into compliance with state and Federal laws, including the Federal Fair Housing Act, Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, etc., to affirmatively further fair housing and housing choice in the City of Roswell.

**Strategies:** In order to meet this goal, the following activities and strategies should be undertaken:

- **4-A:** Review and annually update the City's Unified Development Code (zoning ordinance) to include additional definitions and clarification on group homes.
- **4-B:** Continue to enforce local building codes through biennial inspections of all rental units to bring them into compliance under the City's ACE Program.
- **4-C:** Evaluate opportunities to assist both private and non-profit housing developers to construct and/or rehabilitate mixed-income housing.
- **4-D:** Implement the housing needs and opportunities recommendations from the City's Comprehensive Plan, Imagine Roswell – 2035.
- **4-E:** Continue to review and update the City's Comprehensive Plan on a biennial basis to ensure that it identifies the current needs and opportunities in the City of Roswell.

<p>Land Lot: 384</p> <p>Request: Rear Addition and Renovation of Historic Structure</p> <p>Public Hearing: Historic Preservation Commission - June 12, 2019</p> <p>Time: 6:00 p.m.</p> <p>Location: ROSWELL CITY HALL, COUNCIL CHAMBERS, 38 HILL STREET, ROSWELL, GA</p> <p>The complete file is available for public view at the Roswell Planning &amp; Zoning Office, 38 Hill Street, Suite G-30, Roswell, Georgia (770) 817-6720, or contact <a href="mailto:planning&amp;zoning@roswellgov.com">planning&amp;zoning@roswellgov.com</a>. Refer to <a href="http://www.roswellgov.com">www.roswellgov.com</a>.</p> <p>Gary Palmer City Administrator</p> <p>Lori Henry Mayor</p>	<p>Land Lots: 832</p> <p>Request: Request for variances to the build-to-zone, transparency, blank wall requirements.</p> <p>Public Hearing: Board of Zoning Appeals - June 11, 2019</p> <p>Time: 7:00 p.m.</p> <p>Location: ROSWELL CITY HALL, COUNCIL CHAMBERS, 38 HILL STREET, ROSWELL, GA</p> <p>The complete file is available for public view at the Roswell Planning &amp; Zoning Office, 38 Hill Street, Suite G-30, Roswell, Georgia (770) 641-3774. Refer to <a href="http://www.roswellgov.com">www.roswellgov.com</a>.</p> <p>Gary Palmer Administrator</p> <p>Lori Henry Mayor</p>	<p>Land Lot: 416</p> <p>Request: Approval of Elevations for lots 21-25 and 38-43</p> <p>Public Hearing: Historic Preservation Commission - June 12, 2019</p> <p>Time: 6:00 p.m.</p> <p>Location: ROSWELL CITY HALL, COUNCIL CHAMBERS, 38 HILL STREET, ROSWELL, GA</p> <p>The complete file is available for public view at the Roswell Planning &amp; Zoning Office, 38 Hill Street, Suite G-30, Roswell, Georgia (770) 817-6720, or contact <a href="mailto:planning&amp;zoning@roswellgov.com">planning&amp;zoning@roswellgov.com</a>. Refer to <a href="http://www.roswellgov.com">www.roswellgov.com</a>.</p> <p>Gary Palmer City Administrator</p> <p>Lori Henry Mayor</p>
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**PUBLIC COMMENT NOTICE**

**THE CITY OF ROSWELL SEEKS PUBLIC COMMENT ON THE REALLOCATION OF 2016 AND 2017 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

The City of Roswell is seeking public comment on the reallocation of the City's 2016 and 2017 Community Development Block Grant (CDBG) funds in the total amount of \$100,000. This funding was initially allocated to Administration and Planning expenses related to the management and oversight of the City's CDBG program. Due to cost savings, the City now has \$20,000 from its 2016 CDBG Administration and Planning allotment and \$80,000 from its 2017 CDBG Administration and Planning allotment that will be reallocated to the City's Public Works Department to partially fund the replacement of the waterline on Clara Drive.

These funds were originally authorized through the submission and approval of the City's 2016 and 2017 Annual Action Plans (AAP's) to the U.S. Department of Housing and Urban Development (HUD). As an entitlement community eligible to receive assistance from HUD, the City is required to submit the AAP's to HUD annually and to provide public notice of any substantial amendments to the plans for a minimum of 30 days as specified in the City of Roswell's Citizen Participation Plan. The public is invited to submit comments in writing to the City of Roswell, Grants Division, 38 Hill Street, Suite 115, Roswell, GA 30075, or through the City's CDBG Program email, [CDBG@roswellgov.com](mailto:CDBG@roswellgov.com). The public comment period will be open from May 22, 2019 to June 24, 2019 at 5:00 p.m. EST. Please contact Charles Alford, (770) 641-3847, [calford@roswellgov.com](mailto:calford@roswellgov.com), with any questions or if translation or interpretation services are needed. The City of Roswell does not discriminate on the basis of disability in the admission of, access to, or treatment of, or employment, with the programs and activities described herein.

**PUBLIC COMMENT NOTICE**

**THE CITY OF ROSWELL SEEKS PUBLIC COMMENT ON THE REALLOCATION OF 2018 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

The City of Roswell is seeking public comment on the reallocation of the City's 2018 Community Development Block Grant (CDBG) funds in the amount of \$76,544. This funding was initially allocated to North Fulton Community Charities (NFCC) for the renovation of its Elkins Road Emergency Assistance Center located at 11270 Elkins Road, Roswell, GA 30076. NFCC has requested that those funds be reallocated to a higher priority project that will involve the construction of a climate controlled storage building at the 11270 Elkins Road facility, which will better protect its donated food items from severe weather changes.

These funds were originally authorized through the submission and approval of the City's 2018 Annual Action Plan (AAP) to the U.S. Department of Housing and Urban Development (HUD). As an entitlement community eligible to receive assistance from HUD, the City is required to submit the AAP to HUD annually and to provide public notice of any substantial amendments to the plan for a minimum of 30 days as specified in the City of Roswell's Citizen Participation Plan. The public is invited to submit comments in writing to the City of Roswell, Grants Division, 38 Hill Street, Suite 115, Roswell, GA 30075, or through the City's CDBG Program email, [CDBG@roswellgov.com](mailto:CDBG@roswellgov.com). The public comment period will be open from May 22, 2019 to June 24, 2019 at 5:00 p.m. EST. Please contact Charles Alford, (770) 641-3847, [calford@roswellgov.com](mailto:calford@roswellgov.com), with any questions or if translation or interpretation services are needed. The City of Roswell does not discriminate on the basis of disability in the admission of, access to, or treatment of, or employment, with the programs and activities described herein.

Resolution No. 2019-06-34

STATE OF GEORGIA  
COUNTY OF FULTON

June 24, 2019

**RESOLUTION TO REALLOCATE PROGRAM YEAR (PY) 2016 AND 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS TO THE CLARA DRIVE WATERLINE PROJECT**


**WHEREAS**, at the regular meeting of the Mayor and Council of Roswell, Georgia, held on the 24<sup>th</sup> of June 2019, a motion was made and duly seconded that the City of Roswell, Georgia agrees to reallocate PY2016 and PY2017 CDBG Administration and Planning Funds to the Public Works Department; and

**WHEREAS**, the total reallocation shall be in the amount of \$100,000 for the purpose of replacing the Clara Drive waterline. The waterline project will improve water quality, pressure, and fire flows to the surrounding area; and

**WHEREAS**, the City of Roswell's Public Works Department will be responsible for the implementation, management, reporting and close-out of the grant project; and

**WHEREAS**, the total project cost is \$170,000, with \$100,000 being reallocated from CDBG Administration and Planning, and \$70,000 coming from the Water Fund Capital.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Roswell that the Mayor of Roswell and/or the City Administrator are authorized to execute this amendment to the PY2016 and PY2017 Annual Action Plans and any subsequent documents necessary to reallocate the funds as specified, this the 24<sup>th</sup> of June 2019.

  
Lori Henry, Mayor

Attest:

  
Marlee Press, City Clerk  
(Seal)





**City of Roswell  
Meeting Minutes  
Mayor and Council  
Regular Meeting**

**Mayor Lori Henry  
Councilmember Sean Groer  
Councilmember Matt Judy  
Councilmember Michael Palermo  
Councilmember Matthew Tyser  
Councilmember Marie Willsey  
Councilmember Marcelo Zapata**

**Monday, June 24, 2019                      7:00 PM                      City Hall - Council Chambers**

**Welcome**

Mayor Lori Henry: Present, Councilmember Sean Groer: Present, Councilmember Matt Judy: Absent, Councilmember Michael Palermo: Present, Councilmember Matthew Tyser: Present, Councilmember Marie Willsey: Present, Councilmember Marcelo Zapata: Present.

**Pledge of Allegiance - Janet Russell**

**Consent Agenda**

<b>RESULT:</b>	<b>CONSENT AGENDA APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Sean Groer, Councilmember
<b>SECONDER:</b>	Marie Willsey, Councilmember
<b>IN FAVOR:</b>	Groer, Palermo, Tyser, Willsey, Zapata
<b>ABSENT:</b>	Matt Judy

- 1. Approval of the June 10, 2019 Mayor and Council Meeting Minutes.**  
*Administration*
- 2. Approval of a Resolution to allow Scarecrows in the City of Roswell Right-of-Way.**  
*Administration*  
*Resolution No. 2019-06-32*

This resolution approves businesses to place scarecrows in the City of Roswell right-of-way for the "Roswell Woman's Club, 2019 Boo Ya'll Scarecrow Event" between September 27, 2019 and November 1, 2019. All entries must: 1) have a tag no larger than 8.5" x 11" stating: Created by and the Name of the Entrant; 2) have no other information on the tag; and 3) have the tag attached to the scarecrow.

<b>Regular Meeting</b>	<b>Monday, June 24, 2019</b>	<b>7:00 PM</b>
------------------------	------------------------------	----------------

3. **Approval of a Resolution to Reallocate North Fulton Community Charities 2018 Community Development Block Grant Funds in the amount of \$76,544.**

*Administration*  
*Resolution No. 2019-06-33*

This approval allows the City to reallocate its 2018 CDBG funds in the amount of \$76,544 to install a climate controlled storage building at the 11270 Elkins Road facility for NFCC.

4. **Approval of a Resolution to Reallocate Community Development Block Grant (CDBG) Administration/Planning Funds to the Clara Drive Waterline Project and approval of a budget amendment #BA22570101-06-24-2019 in the amount of \$170,000.**

*Administration*  
*Resolution No. 2019-06-34*

There are unused Community Development Block Grant (CDBG) Administration and Planning funds in the amount of \$100,000 that need to be expended to ensure compliance with the U.S. Department of Housing and Urban Development's (HUD) timeliness requirements. This approval allows these funds to be expended on an eligible CDBG project and the Clara Drive Waterline Replacement project qualifies.

5. **Approval of a text amendment to the Unified Development Code (UDC) regarding Sections 4.3.5, 5.3.7, and 6.3.2 - Townhouse and open space. (First Reading) (This was deferred from the June 10, 2019 Mayor and Council meeting)(\*\*STAFF IS REQUESTING A DEFERRAL OF THE FIRST READING OF THE TEXT AMENDMENT TO THE JULY 22, 2019 MAYOR AND COUNCIL MEETING\*\*)**

*Community Development*

This text amendment will be placed on the July 22, 2019 Mayor and Council agenda for first reading.

6. **Approval of a text amendment to the Unified Development Code (UDC), Section 12.1 Tree Protection. (First Reading) (This was deferred from the June 10, 2019 Mayor and Council meeting)(\*\*STAFF IS REQUESTING A DEFERRAL OF THE FIRST READING OF THE TEXT AMENDMENT TO THE JULY 22, 2019 MAYOR AND COUNCIL MEETING\*\*)**

*Community Development*

This text amendment will be placed on the July 22, 2019 Mayor and Council agenda for first reading.



STATE OF GEORGIA  
COUNTY OF FULTON

June 24, 2019

**RESOLUTION TO REALLOCATE PROGRAM YEAR (PY) 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR NORTH FULTON COMMUNITY CHARITIES**

**WHEREAS**, at the regular meeting of the Mayor and Council of Roswell, Georgia, held on the 24<sup>th</sup> of June 2019, a motion was made and duly seconded that the City of Roswell, Georgia agrees to reallocate PY2018 CDBG funding to North Fulton Community Charities (NFCC); and

**WHEREAS**, the total reallocation shall be in the amount of \$76,544 for the purpose of constructing a climate-controlled building at 11270 Elkins Road to enable the safe and sustainable storage of food inventory for the NFCC's Food Choice Pantry; and

**WHEREAS**, the City of Roswell's Administration Department will be responsible for the implementation, management, reporting and close-out of the grant project; and

**WHEREAS**, the City is not required to provide local matching funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Roswell that the Mayor of Roswell and/or the City Administrator are authorized to execute this amendment to the PY2018 Annual Action Plan (AAP) and any subsequent documents necessary to reallocate the funds as specified, this the 24<sup>th</sup> of June 2019.

  
Lori Henry, Mayor

Attest:

  
Marlee Press, City Clerk  
(Seal)





**City of Roswell  
Meeting Minutes  
Mayor and Council  
Regular Meeting**

**Mayor Lori Henry  
Councilmember Sean Groer  
Councilmember Matt Judy  
Councilmember Michael Palermo  
Councilmember Matthew Tyser  
Councilmember Marie Willsey  
Councilmember Marcelo Zapata**

**Monday, June 24, 2019                      7:00 PM                      City Hall - Council Chambers**

**Welcome**

Mayor Lori Henry: Present, Councilmember Sean Groer: Present, Councilmember Matt Judy: Absent, Councilmember Michael Palermo: Present, Councilmember Matthew Tyser: Present, Councilmember Marie Willsey: Present, Councilmember Marcelo Zapata: Present.

**Pledge of Allegiance - Janet Russell**

**Consent Agenda**

**RESULT:        CONSENT AGENDA APPROVED [UNANIMOUS]**  
**MOVER:         Sean Groer, Councilmember**  
**SECONDER:    Marie Willsey, Councilmember**  
**IN FAVOR:     Groer, Palermo, Tyser, Willsey, Zapata**  
**ABSENT:       Matt Judy**

- 1.    Approval of the June 10, 2019 Mayor and Council Meeting Minutes.**  
*Administration*
  
- 2.    Approval of a Resolution to allow Scarecrows in the City of Roswell Right-of-Way.**  
*Administration*  
*Resolution No. 2019-06-32*

This resolution approves businesses to place scarecrows in the City of Roswell right-of-way for the "Roswell Woman's Club, 2019 Boo Ya'll Scarecrow Event" between September 27, 2019 and November 1, 2019. All entries must: 1) have a tag no larger than 8.5" x 11" stating: Created by and the Name of the Entrant; 2) have no other information on the tag; and 3) have the tag attached to the scarecrow.

Regular Meeting

Monday, June 24, 2019

7:00 PM

3. **Approval of a Resolution to Reallocate North Fulton Community Charities 2018 Community Development Block Grant Funds in the amount of \$76,544.**

*Administration*

*Resolution No. 2019-06-33*

This approval allows the City to reallocate its 2018 CDBG funds in the amount of \$76,544 to install a climate controlled storage building at the 11270 Elkins Road facility for NFCC.

4. **Approval of a Resolution to Reallocate Community Development Block Grant (CDBG) Administration/Planning Funds to the Clara Drive Waterline Project and approval of a budget amendment #BA22570101-06-24-2019 in the amount of \$170,000.**

*Administration*

*Resolution No. 2019-06-34*

There are unused Community Development Block Grant (CDBG) Administration and Planning funds in the amount of \$100,000 that need to be expended to ensure compliance with the U.S. Department of Housing and Urban Development's (HUD) timeliness requirements. This approval allows these funds to be expended on an eligible CDBG project and the Clara Drive Waterline Replacement project qualifies.

5. **Approval of a text amendment to the Unified Development Code (UDC) regarding Sections 4.3.5, 5.3.7, and 6.3.2 - Townhouse and open space. (First Reading) (This was deferred from the June 10, 2019 Mayor and Council meeting)(\*\*STAFF IS REQUESTING A DEFERRAL OF THE FIRST READING OF THE TEXT AMENDMENT TO THE JULY 22, 2019 MAYOR AND COUNCIL MEETING\*\*)**

*Community Development*

This text amendment will be placed on the July 22, 2019 Mayor and Council agenda for first reading.

6. **Approval of a text amendment to the Unified Development Code (UDC), Section 12.1 Tree Protection. (First Reading) (This was deferred from the June 10, 2019 Mayor and Council meeting)(\*\*STAFF IS REQUESTING A DEFERRAL OF THE FIRST READING OF THE TEXT AMENDMENT TO THE JULY 22, 2019 MAYOR AND COUNCIL MEETING\*\*)**

*Community Development*

This text amendment will be placed on the July 22, 2019 Mayor and Council agenda for first reading.

Grantee SF-424's and Certification(s)

OMB Number: 4340-0004  
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* 3. Date Received: 06/14/2019		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
4. Applicant Identifier: <input type="text"/>		5a. Federal Entity Identifier: <input type="text"/>	
		5b. Federal Award Identifier: <input type="text"/>	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>			
* a. Legal Name: <input type="text" value="City of Rome, GA"/>			
* b. Employer/Taxpayer Identification Number (EIN/TIN): 58-600655		* c. Organizational DUNS: 010695090000	
d. Address: * Street1: <input type="text" value="58 Hill Street"/> Street2: <input type="text"/> * City: <input type="text" value="Rome, GA"/> County/Parish: <input type="text"/> * State: <input type="text" value="GA: Georgia"/> Province: <input type="text"/> * Country: <input type="text" value="USA: UNITED STATES"/> * Zip/ Postal Code: <input type="text" value="30075-4537"/>			
e. Organizational Unit: Department Name: <input type="text" value="Administration"/> Division Name: <input type="text" value="Sports"/>			
f. Name and contact information of person to be contacted on matters involving this application: Prefix: <input type="text" value="Mr."/> * First Name: <input type="text" value="Charles"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="Allford"/> Suffix: <input type="text"/> Title: <input type="text" value="Grant Specialist"/>			
Organizational Affiliation: <input type="text"/>			
* Telephone Number: <input type="text" value="770-641-3347"/>		Fax Number: <input type="text"/>	
* Email: <input type="text" value="c.allford@pavillion.com"/>			

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="United States Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.218"/>	
CFDA Title: <input type="text" value="Community Development Block Grant/Entitlement Grant"/>	
* 12. Funding Opportunity Number: <input type="text" value="B19-NC-13-0318"/>	
* Title: <input type="text" value="CDBG Program"/>	
13. Competition Identification Number: <input type="text"/>	
Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="City of Roswell - 2019 Community Development Block Grant (CDBG) Program"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: CA-006	* b. Program/Project: CA-006
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 01/01/2019	* b. End Date: 12/31/2019
18. Estimated Funding (\$):	
* a. Federal	673,702.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	673,702.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach:	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions</small>	
Authorized Representative:	
Prefix: Mr.	* First Name: Gary
Middle Name:	
* Last Name: Palmer	
Suffix:	
* Title: City Administrator	
* Telephone Number: 770-590-6265	Fax Number:
* Email: gpalmer@owasville.gov	
* Signature of Authorized Representative:	* Date Signed: 6/13/19

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728, 4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 86-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-345 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Administrator
APPLICANT ORGANIZATION City of Lowell	DATE SUBMITTED 6/13/19

Standard Form 424B (Rev. 7-97) Back



ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0038  
Expiration Date: 02/28/2022

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**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended; relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dc-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11736; (c) protection of wetlands pursuant to EO 11890; (d) reevaluation of flood hazards in floodplains in accordance with EO 11898; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Administrator
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Roswell	6/13/19

SF-424D (Rev. 7-97) Back

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

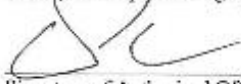
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** --It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

6/13/19  
Date

City Administrator  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

**1. Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

**2. Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

**3. Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

6/13/19  
\_\_\_\_\_  
Date

City Administrator  
\_\_\_\_\_  
Title

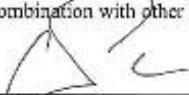
**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

  
\_\_\_\_\_  
Signature of Authorized Official

6/13/19  
\_\_\_\_\_  
Date

City Administrator  
\_\_\_\_\_  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.