



2020 Annual Action Plan  
(AAP)

City of Roswell  
Grants Division  
38 Hill Street, Suite 130  
Roswell, GA 30075  
[CDBG@roswellgov.com](mailto:CDBG@roswellgov.com)

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Roswell is designated as an entitlement community based on its population. The CDBG entitlement program allocates annual grants to assist in the development of viable communities by providing decent housing, a suitable living environment, and to expand economic opportunities, principally for low and moderate income persons. To receive an annual allocation of federal funds from HUD, the City is required to create a five year Consolidated Plan (Con Plan) along with subsequent Annual Action Plans (AAP). The City's current Con Plan covers program years 2018 through 2022 and includes the amount of assistance the City expects to receive and the range of activities that may be undertaken including the estimated benefit to persons of low and moderate income. This, 2020 Annual Action Plan, is year three of the City's Con Plan. It includes project and program specifics, such as, location, cost, proposed outcome, and any additional descriptive information. Primarily, federal regulations require that funds be aimed where the greatest benefit may be attained for low and moderate income residents.

Prior to the adoption of the 2020 Action Plan, a 30 calendar day public comment period will be observed. All comments will be recorded and considered in the formulation of the Plan. In addition, all comments and responses will be included in the appendix of the Plan and will be forwarded to HUD upon adoption.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Through the development of the City's 2018-2022 Consolidated Plan, the City identified four main goals over the next five years: 1) Improve access to and quality of housing; 2) Planning and administration; 3) Housing/services for homeless/at-risk persons; 4) Provide public services. The total funds for these areas have not been designated yet; however, the City intends to continue utilizing its CDBG and HOME funds using an application process from its local nonprofits. Over the next five years the City anticipates nearly \$2 million in CDBG funding. On May 8, 2020, HUD notified the City that its 2020 CDBG award would be in the amount of \$503,686. The anticipated allocations involving those funds are addressed in this plan.

### 3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In 2019, the City awarded \$473,702 to CDBG projects. The City received its notice to proceed from HUD in August 2019. Projects are currently underway and include: the City of Roswell Public Works Department received \$153,040 for replacement for the Grove Way waterline; the City of Roswell Recreation and Parks Department received \$7,483 for a theater and performance summer camp in partnership with StarHouse; Easter Seals North Georgia received \$12,425 for interior renovations at their Roswell education centers; HomeStretch, Inc. received \$36,830 for roof and flooring replacements to multi-family housing on Millbrook Circle; the Roswell Housing Authority received \$40,500 for foundation and infrastructure repairs to Myrtle Street Apartments; the Roswell Housing Authority received \$15,000 for hiring a tenant services coordinator for training and counseling of residents; the North Fulton Child Development Association received \$35,000 for facility and classroom repairs to the Child Development Center; North Fulton Community Charities received \$76,564 for the expansion of its Emergency Assistance Center on Elkins Rd.; North Georgia Community Housing Development Corporation received \$50,000 for its Habitat for Humanity home repair program; Senior Services North Fulton received \$20,000 to increase transportation services for Seniors to and from medical appointments; The Drake House, Inc. received \$11,879 for security improvements to its residential campus; and YMCA Alpharetta received \$15,000 to support scholarships for afterschool programs at Roswell elementary schools.

In 2018, the City awarded \$466,485 to CDBG projects. The City received its notice to proceed from HUD in September 2018. Projects are currently underway and include: Child Development Association received \$30,000 for surveillance, security, and active threat response enhancements at the CDA; City of Roswell Administration and Planning received \$93,297 for the retention of the Grants Specialist position to oversee the grant program, environmental reviews, advertising, fair housing education, and other costs related to managing the CDBG program; Drake House received \$22,291 for appliance replacements at the Drake House and Drake Village. Easter Seals North Georgia received \$8,490 for repairs and appliance replacement at the Mansell Center; Enable of Georgia, Inc. received \$72,550 for the rehabilitation of group homes for adults with special needs; Habitat for Humanity North Central Georgia received \$50,000 for a homeowner repair program for Roswell residents; HomeStretch/Housing Initiative of North Fulton received \$43,875 for the rehabilitation of transitional housing units; Housing Authority of the City of Roswell received \$41,200 for the rehabilitation and accessibility improvements at Myrtle Street Apartments; North Fulton Community Charities received \$76,544 for the expansion of the food pantry and thrift store at the Elkins Road facility; Senior Services North Fulton received \$20,000 to increase transportation services for Seniors to and from medical appointments; and YMCA Alpharetta received \$8,238 to support scholarships for afterschool programs at Roswell elementary schools.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

On May 8, 2020 HUD informed the City of Roswell that its 2020 CDBG award would be \$503,686. Of that award amount, the City retained \$50,000 for Administration and Planning costs. The remaining funds in the amount of \$453,686 was made available to eligible organizations through an open application process.

That process was opened on February 24, 2020 and closed on March 13, 2020. To announce the process, the City published notice on its website and published ads in the Roswell Neighbor. Additionally, City staff held an application workshop on February 24, 2020 at City Hall. Ultimately, the City received 11 applications requesting over \$650,000. Those applications were reviewed by City staff for eligibility and eight were approved for funding along with the Administration and Planning allotment. The funding recommendations were presented to Mayor and City Council members at the public Administration and Finance Committee Meeting on May 12, 2020 and then approved via resolution at the May 26, 2020 Mayor and City Council Meeting.

The City opened a 30-day public comment period to review the plan and recommendations on April 24, 2020 as required by its Citizen Participation Plan. The notice was posted on the City's website, in the Roswell Neighbor, and in the El Nuevo. The comment period concluded on May 26, 2020 with a public hearing before the Mayor and Council's approval. No comments were received.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

No public comments were received.

#### **7. Summary**

Roswell continues to recognize areas of need throughout the City. The City has created a wide array of heavily researched plans, including this PY2020 Annual Action Plan, to provide a clearer picture of its community as a whole. However, the City's valued nonprofits are also crucial in identifying and addressing these needs. Citizen participation and community input has been, and will continue to be, critical for developing targeted strategies to shape the City's vision and to ensure that federal resources provide the maximum benefit to those citizens in need.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ROSWELL	
CDBG Administrator	ROSWELL	Administration Department/Grants Division
HOPWA Administrator		
HOME Administrator	ROSWELL	CDBG Program Office
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Roswell is designated as an entitlement community by the U.S. Department of Housing and Urban Development (HUD) and is the lead agency for overseeing the City's Community Development Block Grant (CDBG). The City does not directly receive HOME Partnership Initiative (HOME) funds, but instead is a member of the Georgia Urban County Consortium, administered by Cobb County.

**Consolidated Plan Public Contact Information**

City of Roswell  
 Grants Division  
 38 Hill Street  
 Suite 130  
 Roswell, GA 30075  
 CDBG@roswellgov.com

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

This Annual Action Plan reemphasizes the goals established in the Consolidated Plan and specifies the progress the City intends to make in 2020. The City regularly meets with key City stakeholders including nonprofits, City officials, and citizens to ensure the HUD program planning is being optimally targeted to achieve these goals.

On February 24, 2020 the City held a CDBG application workshop at Roswell City Hall to discuss the CDBG program and the 2020 application process. This meeting was promoted to the public through newspaper ads and online posts. In an effort to simplify the application process and conserve resources, the City's Annual Action Plan application process was once again hosted entirely online through ZoomGrants.com. A walkthrough was held at this workshop to demonstrate the application process and discuss new features of the hosting site. The City had estimated its 2020 award to be \$460,000. Of this amount, the City decided to retain \$60,000 for Administration and Planning, so the remaining \$400,000 was made available for other eligible entities. The application process was officially opened on February 24 and concluded on March 13. The City received eleven proposals totaling over \$650,000. The City was also notified by HUD on May 8, 2020 of its exact 2020 award in the amount of \$503,686.

The applications were reviewed by City staff for eligibility and scored by a staff committee. A total of eight projects were recommended for funding along with Administration and Planning. All but one of the eight projects was recommended for full funding. The three projects that were not funded belonged to Easter Seals North Georgia, Mount Zion Missionary Baptist Church, and North Fulton Community Charities. One of the project was determined to be ineligible and the other two just received low scores.

The City opened a 30-day public comment period to review the plan on April 24 as required by its Citizen Participation Plan. The comment period concluded on May 26, 2020. The draft of the plan was posted on the City's website. Due to COVID closures, the City did not post hard copies of the plans.

The 2020 CDBG recommendations were first presented to Mayor and Council at the May 12, 2020 Administration and Finance Committee Meeting. Those recommendations were approved and placed on the May 26, 2020 Mayor and City Council Meeting agenda. Due to COVID restrictions, both meetings were held virtually through Zoom. The notifications of both the meeting and the notices of the AAP's availability instructed members of the public on how they could submit electronic comments either to staff or to be read at the Mayor and Council Meeting. No comments were received. On May 26 2020, Mayor and City Council approved a resolution to accept the recommendations and submit the 2020 Annual Action Plan.

Please see Appendix A for copies of public notice ads.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Roswell does not currently manage any public housing. Public housing within the City’s jurisdiction is managed by the Housing Authority of the City of Roswell (RHA). The RHA currently maintains 103 housing units. City staff also maintains close relationships with its Community Housing Development Organizations (CHDO), including the North Georgia Community Housing Development Corporation (NGCHDC) and the Housing Initiative of North Fulton (HomeStretch). Two of these organizations submitted proposals for 2020 CDBG funds, and both were approved by the City for allocations.

The City of Roswell has a limited amount of private, governmental, or mental health and service agencies. However, the City has worked closely with Families First, an agency that provides crisis counseling services, and Enable of Georgia, an agency that provides housing for adults with special needs. Enable submitted and application in 2020 for \$60,000 to expand its service center at 1200 Old Ellis Rd. The application was approved for full funding and will help increase and improve the services Enable provides to its clients.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City does not have an official HUD-designated COC in its area. However, in February 2012, nine local nonprofit agencies working in various roles to promote and provide affordable housing in North Fulton signed a Memorandum of Understanding (MOU) to formalize their collaboration as the North Fulton Housing and Homeless Continuum of Care. As stated in the MOU, the purpose of the Continuum is to provide “a collaboration of non-profit agencies helping individuals, children and families facing housing crises through comprehensive and seamless delivery of unduplicated services.” The Continuum of Care consists of North Fulton Community Charities, The Drake House, HomeStretch/Housing Initiative of North Fulton, Find a Way Home, Housing Authority of the City of Roswell, Family Promise of Fulton County, Community Action Center, Stand Up for Kids, and Habitat for Humanity-North Central Georgia.

The City works with many of the nonprofit organizations participating in the Continuum of Care and values their insight as part of the Roswell Community. The Continuum of Care has supported the Roswell Housing Authority’s vision for redevelopment in the Groveway neighborhood and the Housing Authority’s Veranda at Groveway project. The Continuum advocated for approval of Grove Way Community projects with City Council and community leaders.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate**

**outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Roswell does not receive ESG funds, but it does work closely and frequently with key members of the North Fulton Housing and Homeless Continuum of Care.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	THE DRAKE HOUSE, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City continually consults with Drake House executives to better understand their needs through their participation as a grant subrecipient. Through continued partnerships with the Drake House, the City anticipates improved quality and quantity of services and affordable housing for the homeless and low to moderate income persons.
2	<b>Agency/Group/Organization</b>	Homestretch
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City continually consults HomeStretch executives to better understand their needs through their participation as a grant subrecipient. Through continued partnerships with HomeStretch, the City anticipates improved quality and quantity of services and affordable housing for the homeless and low to moderate income persons.
3	<b>Agency/Group/Organization</b>	NORTH GEORGIA COMMUNITY HOUSING DEVELOPMENT CORPORATION
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City continually consults with the North Georgia Community Housing Development Corporation (NGCHDC), aka Habitat for Humanity, executives to better understand their needs through their participation as a grant subrecipient. Through continued partnerships with the NGCHDC, the City anticipates improved quality and quantity of services and affordable housing for the homeless and low to moderate income persons.
4	<b>Agency/Group/Organization</b>	Roswell Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City continually consults with Roswell Housing Authority executives to better understand their needs through their participation as a grant subrecipient. Through continued partnerships with the Roswell Housing Authority, the City anticipates improved quality and quantity of services and affordable housing for the homeless and low to moderate income persons.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A. The City consults with all interested agencies when applicable.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	North Fulton Housing and Homeless Continuum of Care	The utilizes the input from the valued nonprofits that comprise this continuum.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City believes in continual communication with its local nonprofits, community leaders, and citizens. To guide this communication, the City of Roswell adopted a Citizen Participation Plan (CPP) in 2017, which was prepared in accordance with Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, and federal regulation 24 CFR 91.105.

On February 24, 2020 the City held a CDBG application workshop at Roswell City Hall to discuss the CDBG program and the 2020 application process. This meeting was promoted to the public through newspaper ads and online posts. In an effort to simplify the application process and conserve resources, the City's Annual Action Plan application process was once again hosted entirely online through ZoomGrants.com. A walkthrough was held at this workshop to demonstrate the application process and discuss new features of the hosting site. The City had estimated its 2020 award to be \$460,000. Of this amount, the City decided to retain \$60,000 for Administration and Planning, so the remaining \$400,000 was made available for other eligible entities. The application process was officially opened on February 24 and concluded on March 13. The City received eleven proposals totaling over \$650,000. The City was also notified by HUD on May 8, 2020 of its exact 2020 award in the amount of \$503,686.

The applications were reviewed by City staff for eligibility and scored by a staff committee. A total of eight projects were recommended for funding along with Administration and Planning. All but one of the eight projects was recommended for full funding. The three projects that were not funded belonged to Easter Seals North Georgia, Mount Zion Missionary Baptist Church, and North Fulton Community Charities. One of the project was determined to be ineligible and the other two just received low scores.

The City opened a 30-day public comment period to review the plan on April 24 as required by its Citizen Participation Plan. The comment period concluded on May 26, 2020. The draft of the plan was posted on the City's website. Due to COVID closures, the City did not post hard copies of the plans.

The 2020 CDBG recommendations were first presented to Mayor and Council at the May 12, 2020 Administration and Finance Committee Meeting. Those recommendations were approved and placed on the May 26, 2020 Mayor and City Council Meeting agenda. Due to COVID

restrictions, both meetings were held virtually through Zoom. The notifications of both the meeting and the notices of the AAP’s availability instructed members of the public on how they could submit electronic comments either to staff or to be read at the Mayor and Council Meeting. No comments were received. On May 26, 2020, Mayor and City Council approved a resolution to accept the recommendations and submit the 2020 Annual Action Plan.

Substantial Amendment 2-5-21:

The City is reallocating \$22,857.17 from 2019 CDBG projects to a underfunded 2020 CDBG project, the Grove Place Waterline. Due to character restrictions in this comment box, please see attached citizen participation document for more details.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	The City ran an ad in the 2/12/20 Roswell Neighbor opening its application process and advertising the day of an application workshop.	n/a	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	The City held a 2020 application workshop on 2/24/20 at Roswell City Hall in Room 220. There were eight attendees.	n/a	n/a	
3	Internet Outreach	Non-targeted/broad community	The City posted the draft of its 2020 AAP, notice of hearing, and means of public comment on the City's website 4/22/20.	No comments were received.	No comments were received.	
4	Newspaper Ad	Non-targeted/broad community	The City posted notice of the 2020 AAP, public hearing, and means of public comment in the Roswell Neighbor Newspaper on 4/22/20.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	The City posted notice of the 2020 AAP, public hearing, and means of public comment in Spanish in the bi-weekly El Nuevo Georgia on 4/30/20.	No comments were received.	No comments were received.	
6	Public Meeting	Non-targeted/broad community	The City presented the recommended 2020 allocations at the public 5/12/20 Administration and Finance Committee Meeting. The 5:00 PM meeting was advertised and broadcast live on the City's Facebook page.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Hearing	Non-targeted/broad community	The City held a public hearing and approved the 2020 allocations at the 5/26/20 Mayor and City Council Meeting. The 7:00 PM meeting was advertised and broadcast live on the City's Facebook page.	No comments were received.	No comments were received.	

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

On May 8, 2020 HUD notified the City of its official 2020 CDBG award allocation in the amount of \$503,686. If this funding level is maintained through the remaining two years of the City's Consolidated Plan, the City of Roswell can anticipate another \$1,007,372 in CDBG funding over the next three years of our Consolidated Plan.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	503,609	0	22,857	526,466	1,007,218	CDBG funds used throughout the City will leverage other federal, local, and private funds.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will use a combination of public and private funding to carry out activities identified in this plan. During PY 2020, the City will research opportunities to apply for additional funding streams which are consistent with the goals of the Consolidated Plan.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

During the PY 2020, the City does not anticipate using publicly owned land or property to address the needs identified in the Annual Action Plan.

**Discussion**

Revision 2-5-21:

The City was notified by HUD that a mistake was made to its initial 2020 CDBG award amount. HUD revised and adjusted the City's award by \$77 less than initially expected. To minimize the impact of that reduction to its subrecipient's projects, the City just reduced its Administration and Planning allocation from \$50,000 to \$49,923.

Substantial Amendment 2-5-21:

The City is reallocating \$22,857.17 from 2019 CDBG projects to a underfunded 2020 CDBG project, the Grove Place Waterline. Part of the total in the amount of \$7,483 comes from the Recreation, Parks, Historical and Cultural Affairs Department's Summer Playmaking for Kids project at the Cultural Arts Center which was scheduled to be held during the summer of 2020. The project was cancelled due to the COVID pandemic. The other part of the total in the amount of \$15,374.17 comes from the Public Works Department's Clara Drive Water Line project. That project was approved for CDBG funding in 2019 but came in under budget. The new allocation to the Grove Place Waterline project will be \$162,857.17 and the total allocation for this goal will be \$334,650.17.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve access to and quality of housing	2018	2022	Affordable Housing	City-Wide	Affordable Housing	CDBG: \$61,900	Rental units rehabilitated: 14 Household Housing Unit
2	Planning and Administration	2018	2022	Planning and Administration	City-Wide	Administration	CDBG: \$49,923	
3	Housing/services for homeless or at-risk	2018	2022	Affordable Housing Public Housing Homeless	City-Wide	Housing Services for Homeless/At Risk	CDBG: \$34,993	Homelessness Prevention: 100 Persons Assisted
4	Public Facility Improvements for Low-Mod Clientele	2018	2022	Non-Homeless Special Needs Non-Housing Community Development Public Facility	City-Wide	Public Facility Improvements For Low-Mod Clientele	CDBG: \$334,650	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1228 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Provide Public Services	2018	2022	Non-Homeless Special Needs Non-Housing Community Development Public Services	City-Wide	Public Services	CDBG: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Improve access to and quality of housing
	<b>Goal Description</b>	The City has allocated \$61,900 to this goal. The funds will go to Homestretch, Inc. to replace roofs and flooring in their multi-family housing units on Millbrook Circle. This activity will benefit 14 rental units.
2	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	<p>The City of Roswell has allocated \$50,000 to this goal. The funds will go towards partial funding of a Grants Specialist position to oversee the CDBG program; advertising, fair housing education, plan development; and other professional services as required by the program.</p> <p>Revision 2-5-21:</p> <p>The City was notified by HUD that a mistake was made to its initial 2020 CDBG award amount. HUD revised and adjusted the City's award by \$77 less than initially expected. To minimize the impact of that reduction to its subrecipients' projects, the City just reduced its Administration and Planning allocation from \$50,000 to \$49,923.</p>

3	<b>Goal Name</b>	Housing/services for homeless or at-risk
	<b>Goal Description</b>	The City has allocated \$34,993 to this strategic planning goal. All the funds will go to improving the stairway at the Drake House transitional housing complex for homeless mothers and their families. It will benefit 100 at-risk persons.
4	<b>Goal Name</b>	Public Facility Improvements for Low-Mod Clientele
	<b>Goal Description</b>	<p>The City has allocated \$311,793 to this goal. The City of Roswell Public Works Department will receive \$140,000 to replace the Grove Place waterline adjacent to the Roswell Housing Authority. Enable of Georiga (dba InCommunity) will receive \$60,000 to expand its service center on Old Ellis Road to help adults with developmental disabilities. North Fulton Community Charities (NFCC) will receive \$60,989 to help reconstruct the parking lot at its new Education Center. And the North Fulton Child Development Association (CDA) will receive \$50,804 to expand and improve the safety of the parking lot at the Child Development Center. These activities will benefit 1,228 low to moderate income persons.</p> <p>Revision and Substantial Amendment 2-5-21:</p> <p>The City is reallocating \$22,857.17 from 2019 CDBG projects to a underfunded 2020 CDBG project, the Grove Place Waterline. Part of the total in the amount of \$7,483 comes from the Recreation, Parks, Historical and Cultural Affairs Department’s Summer Playmaking for Kids project at the Cultural Arts Center which was scheduled to be held during the summer of 2020. The project was cancelled due to the COVID pandemic. The other part of the total in the amount of \$15,374.17 comes from the Public Works Department’s Clara Drive Water Line project. That project was approved for CDBG funding in 2019 but came in under budget. The new allocation to the Grove Place Waterline project will be \$162,857.17 and the total allocation for this goal will be \$334,650.17.</p> <p>The City notified HUD on June 22, 2020 of its intent to use the public participation waivers issued because of the coronavirus pandemic. The City’s Citizen Participation Plan (CPP) was revised to reduce the public comment period to no less than 5 days for substantial amendments to the City’s planning documents for HUD. In addition, the CPP was revised to confine the public notifications to electronic platforms: the City of Roswell website, Facebook, and NextDoor. On June 24th, 2020 the City posted the public notice about the this substantial amendment. The public comment period concluded on June 30th, 2020. No comments were received. Screenshots of the notices are included in this document along with the revised CPP and the signed letter of intent from the City Administrator about using the waivers.</p>

5	<b>Goal Name</b>	Provide Public Services
	<b>Goal Description</b>	The City has allocated \$45,000 to this strategic plan goal. Senior Services North Fulton will receive \$30,000 to help fund a transportation program for Seniors to and from health and wellness appointments. The YMCA of Alpharetta will receive \$15,000 to provide after school scholarships to low to moderate income families at Roswell elementary schools. The activities will benefit 50 low to moderate income persons.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

On May 8, 2020 HUD informed the City of Roswell that its 2020 CDBG award would be \$503,686. Of that award amount, the City retained \$50,000 for Administration and Planning costs. The remaining funds in the amount of \$453,686 was made available to eligible organizations through an open application process.

That process was opened on February 24, 2020 and closed on March 13, 2020. To announce the process, the City published notice on its website and published ads in the Roswell Neighbor and the El Nuevo Georgia. Additionally, City staff held an application workshop on February 24, 2020 at City Hall. Ultimately, the City received 11 applications requesting over \$650,000. Those applications were reviewed by City staff for eligibility and eight were approved for funding along with the Administration and Planning allotment. Two of the projects were not funded because they did not receive high enough scores and the other unfunded project was determined to be ineligible. The funding recommendations were presented to Mayor and City Council members at the public Administration and Finance Committee Meeting on May 12, 2020 and then approved via resolution at the May 26, 2020 Mayor and City Council Meeting.

The City opened a 30-day public comment period to review the plan and recommendations on April 24, 2020 as required by its Citizen Participation Plan. The notice was posted on the City's website, Facebook, and in the Roswell Neighbor. The comment period concluded on May 26, 2020 with a public hearing before the Mayor and Council's approval. No comments were received.

Revision 2-5-21: The City was notified by HUD that a mistake was made to its initial 2020 CDBG award amount. HUD revised and adjusted the City's award by \$77 less than initially expected. To minimize the impact of that reduction to its subrecipient's projects, the City just reduced its Administration and Planning allocation from \$50,000 to \$49,923.

### Substantial Amendment 2-5-21:

The City is reallocating \$22,857.17 from 2019 CDBG projects to a underfunded 2020 CDBG project, the Grove Place Waterline. Part of the total in the amount of \$7,483 comes from the Recreation, Parks, Historical and Cultural Affairs Department's Summer Playmaking for Kids project at the Cultural Arts Center which was scheduled to be held during the summer of 2020. The project was cancelled due to the COVID pandemic. The other part of the total in the amount of \$15,374.17 comes from the Public Works Department's Clara Drive Water Line project. That project was approved for CDBG funding in 2019 but came in under budget. The new allocation to the Grove Place Waterline project will be \$162,857.17 and the total allocation for the public facility goal will be \$334,650.17.



The City notified HUD on June 22, 2020 of its intent to use the public participation waivers issued because of the coronavirus pandemic. The City’s Citizen Participation Plan (CPP) was revised to reduce the public comment period to no less than 5 days for substantial amendments to the City’s planning documents for HUD. In addition, the CPP was revised to confine the public notifications to electronic platforms: the City of Roswell website, Facebook, and NextDoor. On June 24th, 2020 the City posted the public notice about the this substantial amendment. The public comment period concluded on June 30th, 2020. No comments were received. Screenshots of the notices are included in this document along with the revised CPP and the signed letter of intent from the City Administrator about using the waivers.

**Projects**

#	Project Name
1	City of Roswell Administration and Planning
2	City of Roswell Grove Place Waterline
3	Drake House Stairwell Rehab
4	Enable of Georgia Service Center Expansion
5	HomeStretch Roof and Flooring Rehab
6	North Fulton CDA Parking Improvements
7	NFCC Education Center Parking Lot
8	Senior Services TOPS Program
9	YMCA After School Scholarships

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Thanks to increased funding through HUD, the City was able to address all of its priority needs. The City was able to fund eight of the eleven proposals it received for funding. All but one of eight received full funding.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	City of Roswell Administration and Planning
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$49,923
	<b>Description</b>	These funds will be used for plan development, professional services, and partial funding of a full-time Grants Specialist to oversee the City's CDBG program. Revision 2-5-21: The City was notified by HUD that a mistake was made to its initial 2020 CDBG award amount. HUD revised and adjusted the City's award by \$77 less than initially expected. To minimize the impact of that reduction to its subrecipient's projects, the City just reduced its Administration and Planning allocation from \$50,000 to \$49,923.
	<b>Target Date</b>	12/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Planning and administration only.
	<b>Location Description</b>	The Grants Specialist has an office at Roswell City Hall, 38 Hill Street, Suite 130, Roswell, GA 30075
	<b>Planned Activities</b>	Partial funding of a full-time Grants Specialist to oversee the CDBG program; advertising; plan development, fair housing education; and other professional services.
<b>2</b>	<b>Project Name</b>	City of Roswell Grove Place Waterline
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Public Facility Improvements for Low-Mod Clientele
	<b>Needs Addressed</b>	Public Facility Improvements For Low-Mod Clientele
	<b>Funding</b>	CDBG: \$162,857

<b>Description</b>	<p>This project involves the City of Roswell Public Works Department replacing a deteriorating 3" 40 PVC water line with a new 8" ductile waterline. The line is adjacent to the Roswell Housing Authority and it will add new residential meters and hydrants and improve water pressure and fire flows to the area. Substantial Amendment 2-5-21: The City is reallocating \$22,857.17 from 2019 CDBG projects to a underfunded 2020 CDBG project, the Grove Place Waterline. Part of the total in the amount of \$7,483 comes from the Recreation, Parks, Historical and Cultural Affairs Department's Summer Playmaking for Kids project at the Cultural Arts Center which was scheduled to be held during the summer of 2020. The project was cancelled due to the COVID pandemic. The other part of the total in the amount of \$15,374.17 comes from the Public Works Department's Clara Drive Water Line project. That project was approved for CDBG funding in 2019 but came in under budget. The new allocation to the Grove Place Waterline project will be \$162,857.17 and the total allocation for this goal will be \$334,650.17. The City notified HUD on June 22, 2020 of its intent to use the public participation waivers issued because of the coronavirus pandemic. The City's Citizen Participation Plan (CPP) was revised to reduce the public comment period to no less than 5 days for substantial amendments to the City's planning documents for HUD. In addition, the CPP was revised to confine the public notifications to electronic platforms: the City of Roswell website, Facebook, and NextDoor. On June 24th, 2020 the City posted the public notice about the this substantial amendment. The public comment period concluded on June 30th, 2020. No comments were received. Screenshots of the notices are included in this document along with the revised CPP and the signed letter of intent from the City Administrator about using the waivers.</p>
<b>Target Date</b>	7/1/2021
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will benefit 18 low to moderate income persons.
<b>Location Description</b>	The project is located along Grove Place, Roswell, GA 30075
<b>Planned Activities</b>	This project involves the City of Roswell Public Works Department replacing a deteriorating 3" 40 PVC water line with a new 8" ductile waterline. It will also add new residential water meters and fire hydrants.

3	<b>Project Name</b>	Drake House Stairwell Rehab
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Housing/services for homeless or at-risk
	<b>Needs Addressed</b>	Housing Services for Homeless/At Risk
	<b>Funding</b>	CDBG: \$34,993
	<b>Description</b>	This project will replace the deteriorating exterior metal stairs at the Drake House's transitional housing apartment complex.
	<b>Target Date</b>	7/1/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will benefit 100 at-risk persons.
	<b>Location Description</b>	The project will take place at 10525 Clara Drive, Roswell, GA 30075
<b>Planned Activities</b>	The project includes removing and replacing the deteriorating metal stairs on the outside of the Drake House's apartment complex for homeless mothers and their children. The stairs are over 50 years old and are no longer up to code. The new stairs will improve access and safety.	
4	<b>Project Name</b>	Enable of Georgia Service Center Expansion
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Public Facility Improvements for Low-Mod Clientele
	<b>Needs Addressed</b>	Public Facility Improvements For Low-Mod Clientele
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	This project expands Enable's current service center and offices that work with adults with developmental disabilities.
	<b>Target Date</b>	7/1/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The expansion will benefit 60 adults with developmental disabilities.
	<b>Location Description</b>	The project location is 1200 Old Ellis Road, Roswell, GA 30076.

	<b>Planned Activities</b>	This project expands Enable's current service center and offices that work with adults with developmental disabilities. The expansion will add six classrooms, a conference room, a media room, activity room, library, and simulated work environment for training.
5	<b>Project Name</b>	HomeStretch Roof and Flooring Rehab
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Improve access to and quality of housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$61,900
	<b>Description</b>	This project will replace roofs and flooring at 14 low to moderate income rental homes on Millbrook Circle.
	<b>Target Date</b>	7/1/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will benefit 14 low to moderate income households.
	<b>Location Description</b>	This project will take place at the rental units along Millbrook Circle, Roswell, GA 30075
	<b>Planned Activities</b>	This project replaces the roofs and flooring at 14 different housing units on Millbrook Circle. Funds will go towards materials, and labor will be performed by the property manager and volunteers.
6	<b>Project Name</b>	North Fulton CDA Parking Improvements
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Public Facility Improvements for Low-Mod Clientele
	<b>Needs Addressed</b>	Public Facility Improvements For Low-Mod Clientele
	<b>Funding</b>	CDBG: \$50,804
	<b>Description</b>	This project regrades and repaves the parking lot for the North Fulton Child Development Center.
	<b>Target Date</b>	7/1/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will benefit 150 low to moderate income children.
	<b>Location Description</b>	This project will take place at 89 Grove Way, Roswell, GA 30075.
	<b>Planned Activities</b>	This project involves the regrading and repaving of the parking lot for North Fulton Child Development Association. The project will increase capacity and safety related to a steep hill and old traffic flows. The building at 89 Grove Way also serves as the offices for two other Roswell nonprofits.
<b>7</b>	<b>Project Name</b>	NFCC Education Center Parking Lot
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Public Facility Improvements for Low-Mod Clientele
	<b>Needs Addressed</b>	Public Facility Improvements For Low-Mod Clientele
	<b>Funding</b>	CDBG: \$60,989
	<b>Description</b>	This project reconstructs the parking lot of North Fulton Community Charities' new Education Center.
	<b>Target Date</b>	7/1/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to benefit 1000 low to moderate income persons.
	<b>Location Description</b>	This project will take place at 11275 Elkins Road, Roswell, GA 30076.
	<b>Planned Activities</b>	This project involves paving, grading, striping, signage, stop bars, and crosswalks for the NFCC's new Education Center.
<b>8</b>	<b>Project Name</b>	Senior Services TOPS Program
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$30,000

	<b>Description</b>	This project will partially fund Senior Services North Fulton's Transportation Options for Seniors (TOPS) Program.
	<b>Target Date</b>	7/1/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will benefit 35 Seniors.
	<b>Location Description</b>	Senior Services North Fulton's office is located at 11381 Southbridge Parkway, Alpharetta, GA 30022, but the rides will be for pickup and delivery of Roswell residents at various locations.
	<b>Planned Activities</b>	This project funds vouchers for Roswell Seniors to get transportation assistance to and from health and wellness appointments.
9	<b>Project Name</b>	YMCA After School Scholarships
	<b>Target Area</b>	City-Wide
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	This project will fund afterschool scholarships overseen by the YMCA of Alpharetta for Roswell elementary students.
	<b>Target Date</b>	7/1/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will provide scholarships to 15 low to moderate income students.
	<b>Location Description</b>	The YMCA of Alpharetta is located at 3655 Preston Ridge Road, Alpharetta, GA 30005 but the scholarships will be used at various Roswell elementary schools based on need.
	<b>Planned Activities</b>	The afterschool program provides mentoring, counseling, and homework assistance for low to moderate income children at Roswell elementary schools.



## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Despite having some higher concentration areas of minorities or low-income residents, the City utilizes its nonprofits to carry out most of its CDBG activities. Since these nonprofits provide services across Roswell, the City has not constrained or prioritized these resources based on geography.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City-Wide	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City will use HOME and CDBG funds throughout the jurisdiction to serve low to moderate income persons. A portion of HOME and CDBG funds will be used for the rehabilitation of rental housing and to allocate funding to local service providers in the City. This method of allocation will enable the City to serve the most disadvantaged residents given the limited funding available.

As mentioned above, the City utilizes its nonprofits to carry out most of its CDBG activities. Since these nonprofits provide services across Roswell, the City does not constrain or prioritize resources based on geography. For potential City-led projects in future years, such as waterline replacements, the City may use the most up to date Census data to determine low-mod target areas.

### **Discussion**

The City has allocated 100 percent of funding for City wide purposes.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City has focused its 2020 CDBG funds to rehabilitate existing housing units. The homeless population will be served through The Drake House's stairway project, but it won't be directly creating new homeless. HomeStretch Inc.'s project will rehabilitate 14 low to moderate income housing units, providing new roofs and flooring to future residents.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	14
Special-Needs	0
Total	14

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	14
Acquisition of Existing Units	0
Total	14

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

<div>The City's special needs housing provider, Enable of Georgia, chose to focus its 2020 request on expanding its service center. The Roswell Housing Authority and Habitat for Humanity are still spending funding from 2019 CDBG and declined to submit a 2020 CDBG proposal.</div>

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Housing Authority of the City of Roswell, also known as the Roswell Housing Authority (RHA), was established in 1950. The RHA's objectives are to assure that the development meets our mission of providing quality low-income housing and to develop experience and capacity to develop and manage LIHTC developments in the future. The Housing Authority of the City of Roswell only offers public housing. It does not administer the Section 8 Housing Choice Voucher Program. The public housing units are located at public housing located on Oak, Myrtle and Grove St in the City on two independent campuses.

### **Actions planned during the next year to address the needs to public housing**

In 2019, the City allocated \$40,500 to the Roswell Housing Authority to make infrastructure improvements and repairs to its 28 unit Myrtle Street Apartments. The City also allocated \$15,000 to the Roswell Housing Authority to hire a Tenant Services Coordinator that will provide job-training, education, and financial planning for residents. Because the Housing Authority had not begun to spend these 2019 funds yet, it did not submit a proposal for 2020 CDBG funds. It will be eligible for 2020 HOME funding through the City's participation in the Georgia Urban County Consortium, led by Cobb County.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The RHA operates a tenant council which will provide for unified input into policies and practices of the organization and future planning. The objective of the Council is to review the effectiveness of housing authority policies and practices, make recommendations for expanded tenant services and activities, have opportunity and a position on the agenda of every Commissioner Board meeting, and have input into the redevelopment plans of the housing authority.

In addition, the City helped fund a Tenant Services Coordinator in 2019 to help work with residents on regaining and maintaining financial independence.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable. The Roswell Housing Authority is not designated as troubled.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Roswell FY2020 Annual Action Plan provides funding support for agencies providing services to the homeless. The main project involves an allocation in the amount of \$34,993 for The Drake House to replace the exterior stairs to one of its transitional housing apartment buildings. The Drake House provides housing for homeless mothers and their families. In addition, the City provided \$60,989 to North Fulton Community Charities (NFCC) to repair the parking lot at its newly constructed Education Center which provides emergency assistance and training to homeless or at-risk populations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Roswell will continue to work closely with agencies affiliated with the North Fulton Community Coalition. The City will support agencies by providing operating dollars for agencies serving homeless clients. Risk factors for becoming homeless include a history of instability and a dramatic change in income. Since rent in this area is not affordable for some families leaving them with little to save for emergencies.

The City supports the initiatives North Fulton Housing and Homeless Continuum of Care initiatives and projects to address the housing and supportive services of homeless people. The City, through its CDBG allocation supports these local organizations that assess the needs of the homeless to create a more robust social service system to address unmet needs. Over the next Consolidated Plan period, the City plans to continue collaborating with various local nonprofits organizations to expand services for the homeless and at-risk of homelessness population.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Roswell will continue to support local non-profits such as North Fulton Community Charities, The Drake House, and the Housing Initiative of North Fulton in addressing transitional housing. Although, the City of Roswell does not receive its own ESG allocation; the city maintains steady support by leveraging its CDBG allocation to provide foundational support to these organizations. These organization are eligible to receive ESG support through Fulton County who receives a direct allocation to provide essential services and operations to emergency shelters and transitional housing facilities. These facilities provide shelter and services to citizens of Fulton County including Roswell to include homeless families, single men and women, and survivors of domestic violence. The City and County supports increasing housing options and self-sufficiency for the homeless and near homeless by supporting transitional housing.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City regularly collaborates with the North Fulton County Housing and Homeless Continuum of Care, is a nine-member coalition of local non-profit organizations bound by a memorandum of understanding to help individuals, children, and families facing housing crises. The City works closely with CoC member organizations to provide foundational support for these organizations to be able to continue to provide needed services to the residents of the Roswell community. The CoC has been an advocate for the Roswell Housing Authority's vision for redevelopment of the Groveway neighborhood. The City also supports initiatives brought forth through the CoC and the Roswell Georgia Initiative for Community Housing team's effort to increase homeownership.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Public systems or institutions (i.e. jails, prisons, hospitals, child welfare, mental health facilities, etc.) often release individuals directly into homelessness. For homeless families with children, a centralized intake is in place that seeks to mediate/prevent homelessness whenever possible, reduce the homeless episode for families through rapid rehousing and shelter/transitional housing focused on moving families from homelessness to permanent housing as soon as possible, and permanently house the most vulnerable families, as resources are available. The North Fulton Housing and Homeless Continuum of Care Discharge Planning Workgroup will continue to work closely with hospitals to make sure that hospital social workers have appropriate discharge protocols and are not routinely discharging patients to the streets or emergency shelter.

## **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City's housing market presents significant impediments to development of an adequate supply of affordable housing for low to moderate-income people. Loss of major manufacturing employment opportunities coupled with rising construction costs has created a significant barrier to affordable housing. The City's Analysis of Impediments (AI) to Fair Housing Choice (2017) examined a number of areas in which barriers to the development of affordable housing might exist. Barriers identified in the AI and over the course of the outreach for the development of this Consolidated Plan, include:

- There is a continuing need to educate renters and homebuyers about their rights under the Fair Housing Act and to advise realtors, sellers, landlords, mortgage brokers, and the public in general about the Fair Housing Act and their obligations under the Act.
- About a quarter (24.7%) of the existing homeowners in Roswell are spending more than 30% of their total income on housing cost, which makes them cost burdened. Almost half (49.8%) of the existing renter households in Roswell are spending more than 30% of the total income on housing, which makes them cost burdened.
- There is a lack of economic opportunities in the City, which prevents lower-income households from increasing their income and thus their housing choice. The cost of housing in the City limits housing choice for government and public service employees.
- Public policies such as building codes and zoning ordinances need to be annually reviewed. Furthermore, these policies affect the construction and rehabilitation of housing in the community and determine occupancy requirements, locations, and density of housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Please see Appendix B for the City's planned actions to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

The following describes the planned actions or strategies that the City of Roswell will pursue in the next year to

- Address underserved needs
- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop institutional structure
- Enhance coordination

#### **Actions planned to foster and maintain affordable housing**

The City will use HOME funds and a portion of CDBG funds for new affordable housing initiatives and to rehabilitate existing housing units. The special needs population will be served through grants to local service providers. The homeless population will be served through assistance grants to local service providers.

#### **Actions planned to reduce lead-based paint hazards**

According to the 2000 Decennial Census, 12% of Roswell's housing units were built before 1978. In order to address lead-based paint hazards the City adheres to the Residential Lead-Based Paint Hazard reduction Act of 1992 in federally assisted housing. The City requires disclosure of known information on lead-based paint hazards before the sale or lease of housing built before 1978. The City will continue to implement city codes and regulations to protect its citizens from lead-based paint hazards which is integrated through purchasing policies and code enforcement.

#### **Actions planned to reduce the number of poverty-level families**

The City of Roswell works closely with the Georgia Department of Labor, and the Fulton County Workforce Development Program. The City direct residents to these agencies for educational, workforce readiness, employment services, and small business development. The City will also explore ways to partner with other organizations in the community who work to promote financial literacy and reduce the number of persons in poverty.

#### **Actions planned to develop institutional structure**

The City recognizes the need to maintain a high level of coordination on projects involving all its departments, County departments, and/or non-profit organizations. This collaboration guarantees an efficient use of resources with maximum output in the form of accomplishments.

The City will address gaps and improve institutional structure by using the following strategies:

- Reduce and/or alleviate any gaps in services and expedite the delivery of housing and community development improvements to eligible persons.
- Evaluate the procurement process and guidelines for all rehabilitation and construction projects.
- Coordinate projects among City departments and support ongoing efforts for City initiatives.
- Maintain a strong working relationship with the Roswell Housing Authority based on the mutually shared goal of providing suitable housing for low- and extremely low-income persons.
- Work with and financially support local nonprofits operating in low- and moderate-income neighborhoods to build affordable housing for the elderly, veterans and other special needs populations.
- Use established lines of communication to identify opportunities for joint ventures with agencies that provide funding to construct affordable housing and/or finance homeownership opportunities.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Roswell will continue to work with a broad cross-section of public, private, faith-based, and community organizations to identify the needs of its citizens. By continuing to collaborate with the North Fulton Community Coalition, the community will continue to streamline the actions of public service agencies to improve the lives of all persons in Roswell. These groups address a broad range of needs for families including homelessness, public safety, workforce development, literacy, and allocation of other resources. The support of this coalition allows local non-profit organizations to focus their efforts collectively and to avoid duplication of services within the City.

### **Discussion:**



## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The City doesn't anticipate any program income from this program year. The City has also not participated in any loan programs through HUD.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

This 2020 Annual Action Plan covers projects related to the City's 2020 Program Year allocation. The City estimates that 100 percent of the funds will be used to directly benefit low to moderate income persons. The City's projects are not generating any program income, and no funds were or are to be used for Section 108 or urban renewal settlements. Additionally, no funds have been returned to the City's line of credit.

## Attachments

## Citizen Participation Comments

**Grantee Unique Appendices**

**Grantee SF-424's and Certification(s)**